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PHYSICAL LOCATION
Montgomery County
Administrative Building, Annex III
101 S. Lawrence Street
Montgomery, AL 36104

PURCHASING DEPARTMENT

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

INVITATION TO BID **Support Service Vans**

Bid Date:	Bid Number:	Return Quotation By:
January 7, 2020	51901-20B-004	10:00 a.m. CST January 28, 2020

Please submit a sealed price quotation on the items listed herein. **(Faxed bids will not be accepted.)** The submissions will be received at the Purchasing Department Office, 101 S. Lawrence Street until the date and time shown above, and publicly opened as soon thereafter as practicable. If unable to quote, write "NO BID" and return.

Complete specifications on items not fully described can be obtained on request. Brand names and catalog numbers are used to indicate levels of quality. If you are unable to furnish an item as specified and desire to furnish a substitute, give full description of the item. Final determination as to equal quality of substitution will be made by the Purchasing Agent.

The Montgomery County Commission reserves the right to award this bid on an all or none basis or item by item basis, to refuse all bids, and to waive technicalities.

Questions regarding this bid should be directed to, Khristie Davis, Buyer, Purchasing Department, Montgomery County Administrative Building Annex III, 101 South Lawrence Street, Montgomery, Alabama, phone number (334) 832-1267.

Florence M. Cauthen
Deputy County Administrator

GENERAL CONDITIONS AND INSTRUCTIONS

1. The bid number must appear on the outside of the bid envelope.
2. No oral, telephonic, facsimile, modifications or alternate bids will be considered. Bids from firms, individuals, or the same owners of separate companies submitting more than one bid will not be considered.
3. Three (3) no responses to invitation to bid will be reason for deletion of bidder's name from the bid list. Once deleted from bid list, bidder's name may be returned to bid list with a written request from the bidder.
4. Bidders must submit an original and one (1) copy of its bid. The attached bid form must be completed in its entirety, signed by an authorized agent of the company, and submitted with the bid response. **Bid forms that are not signed will be disqualified.**
5. All pricing shall be F.O.B., Montgomery, Alabama. Deliveries shall be to the site and designated location of the ordering department listed on the purchase order. The bid price shall include all freight/delivery, fuel, surcharge, handling, packaging, services charges, paid by the vendor.
6. Bidders must attach to bid a copy of a current City of Montgomery business license and Montgomery County business license, if required by law, and shall be current on payment of all city and county sales taxes. **If vendor is not required to have a City of Montgomery Business license or a Montgomery County business license, vendor must specify why license is not required.**
7. Vendors having a place of business within the legal boundaries of Montgomery County shall be given a 5% preference over vendors located outside of the legal boundaries of Montgomery County.
8. The successful bidder awarded the contract/ purchase order must provide documentation of its enrollment in the e-verify program. Successful bidder will maintain such insurance as will protect him and Montgomery County from claim under Workmen's Compensation Acts, and from claims for damage and/or personal injury, including death which may arise from operations under the contract.
9. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution, any

disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama, governed by the laws of the state of Alabama.

10. If a bidder desires to protest a bid, a formal written protest shall be submitted to the Administrator/Purchasing Agent within five (5) working days before the bid opening or proposal due date or within five (5) working days after award. The formal written protest may be hand delivered to the Administrator or Administrator's Office of the Montgomery County Commission and/or mailed to the Administrator/Purchasing Agent by registered certified mail. The bidder and/or his authorized agent or legal representative must sign the formal written protest, or it will not be accepted.

Failure to file the notice of protest within the time limit prescribed herein shall constitute a waiver of any protest to the bid and/or request for proposal process.

The formal written protest shall state with particularity the facts and law upon which the protest is based. Within 30 calendar days of receipt of the timely filed, formal written protest, the Administrator/Purchasing Agent shall issue a written decision with respect to the protest. Should the decision by the Administrator/Purchasing Agent be adverse to the bidder, the bidder may seek relief in accordance with the *Code of Alabama 41-16-31*.

11. The selected vendor agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of the successful vendor, death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contractor, its employees, agents and officers. The successful vendor agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suite at its sole expense. The successful vendor also agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.
12. The selected vendor affirms that it will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama for the duration of the agreement. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.
13. The Montgomery County Commission is committed to increase participation by Minority and Women-Owned Businesses (M/WBs) in the procurement process in Montgomery County; to ensure equal opportunity for M/WBs to participate in the procurement process; to prohibit discrimination on the basis of race, color, religion, national origin, sex, age, disability, or veteran status in the procurement process; and to achieve a minimum of 30% participation by M/WBs in the procurement process in Montgomery County.

SPECIAL PROVISIONS

Montgomery County Commission is accepting bids for the purpose of purchasing one or more 2019 Ford Transit Connect XL Cargo Vans or Approved Equal with or without the options included in the specifications.

1. Bidder shall give a unit price. The price shall include all applicable charges, destination charges, delivery charges, title fees, rebates and any other similar cost and refunds on the vehicle. The purchase price shall not include extended warranty cost.
2. The use of specific names and numbers in the specifications is not intended to restrict the bidder or any seller or manufacturer, but solely for the purpose of indicating the type, size, and quality of equipment considered best adapted to Montgomery County Commission.
3. Bidders shall submit a copy of the manufacturer's standard warranty along with a complete explanation of the warranty with their bid.
4. Title shall be addressed to the OWNER, Montgomery County Commission, 101 South Lawrence Street, Montgomery, AL 36104.
5. Delivery shall be as soon as possible but not more than ninety (90) days after receipt of order to Montgomery County Commission, 101 South Lawrence Street, Montgomery, AL 36104.
6. Montgomery County Commission reserves the right to order more vehicles, as needed, at prices quoted. Prices quoted shall remain firm until September 30, 2020.

**SPECIFICATIONS FOR 2019 FORD TRANSIT CONNECT XL CARGO VANS
OR APPROVED EQUAL**

	Comply		Exceptions to Specifications
Exterior Dimension	Yes	No	
104.8" Wheelbase	☐	☐	_____
174.2" Overall Length	☐	☐	_____
72" Overall Height (at curb weight)	☐	☐	_____
84.1" Overall Width with Mirrors	☐	☐	_____
61.4" Front Track	☐	☐	_____
61.7" Rear Track	☐	☐	_____
47.3" Rear Door Opening Height	☐	☐	_____
49.2" Rear Door Opening Width at Floor	☐	☐	_____
24.2" Side Door Opening Width	☐	☐	_____
44.4" Side Door Opening Height	☐	☐	_____
23" Load Floor Height (at curb weight)	☐	☐	_____
Interior Dimension			
46.9" Head Room – First Row	☐	☐	_____
42.3" Maximum Leg Room – First Row	☐	☐	_____
54.2" Hip Room – First Row	☐	☐	_____
57.6" Shoulder Room – First Row	☐	☐	_____
Cargo Area			
71.8" Cargo Length at Floor	☐	☐	_____
61.3" Cargo Length at Belt	☐	☐	_____
101.7" Cargo Length with Front Passenger Seat Folded	☐	☐	_____
48.7" Cargo Width Between Wheelhouse	☐	☐	_____
49.7" Cargo Height Maximum	☐	☐	_____
Capacities			
2 Maximum Seating	☐	☐	_____
104.8" Cargo Volume Behind First Row	☐	☐	_____
123.2 Cargo Volume with Front Passenger Seat Folded	☐	☐	_____
15.8 Gallons Fuel Capacity	☐	☐	_____
1510 lbs. Maximum Load Capacity	☐	☐	_____

	Comply		Exceptions to Specifications
	Yes	No	
Engine			
2.0L GDI I-4 Gas Engine	☐	☐	_____
122 (cl) Displacement	☐	☐	_____
162hp at 6500rpm Horsepower	☐	☐	_____
144lb.-ft. at 4500rpm Torque	☐	☐	_____
12:1 Compression Ratio	☐	☐	_____
3.44" x 3.27" Bore x Stroke	☐	☐	_____
Sequential Electronic Direct Fuel Injection	☐	☐	_____
24 City/27 Highway/25 Combined Fuel Consumption	☐	☐	_____
Precision Sand Cast Aluminum and Cast-In Liner			
Engine Block	☐	☐	_____
Aluminum Cylinder Head	☐	☐	_____
Chassis			
Front-Wheel Drive Drivetrain	☐	☐	_____
6-Speed Select Shift Automatic Transmission	☐	☐	_____
Front Independent MacPherson Strut Suspension with Stabilizer Bar	☐	☐	_____
Twist-Beam Rear Suspension with Stabilizer Bar	☐	☐	_____
Four-Wheel Power Front Disc/Rear Disc Anti-Lock Braking System	☐	☐	_____
Electric Power-Assisted Steering	☐	☐	_____
Safety			
Frontal Airbags, Driver and Front Passenger	☐	☐	_____
Side Airbags, Driver and Front Passenger	☐	☐	_____
Safety Canopy Side Curtain Airbags	☐	☐	_____
Rear View Camera	☐	☐	_____
Tire Pressure Monitoring System	☐	☐	_____
Curve Control	☐	☐	_____
Torque Vectoring Control	☐	☐	_____
Exterior Features			
180° Swing Out Rear Cargo Doors	☐	☐	_____
Daytime Running Lamps – Non-Configurable	☐	☐	_____
Integrated Spotter Mirrors	☐	☐	_____

	Comply		Exceptions to Specifications
	Yes	No	
Manual Adjust Exterior Mirrors with Manual Fold	☐	☐	_____
Front Variable Intermittent Front Windshield Wipers	☐	☐	_____
Full Size Spare Tire	☐	☐	_____
Dual Sliding Side Doors	☐	☐	_____
Power Front Row Windows with One Touch Down on Driver's Side	☐	☐	_____
16" Steel Wheel and Full Wheel Cover	☐	☐	_____
Exterior Color, White	☐	☐	_____
Interior Features			
Front Row Manual Climate Control	☐	☐	_____
12-Volt Single Front Power Point in Center Console	☐	☐	_____
12-Volt Single Power Point in Rear Cargo Area	☐	☐	_____
4 Spoke Steering Wheel	☐	☐	_____
Day/Night Rearview Mirror	☐	☐	_____
Driver Sun Visor and Passenger Sun Visor	☐	☐	_____
Door Pockets	☐	☐	_____
Glove Box	☐	☐	_____
Front Center Open Console with 2 cup holders	☐	☐	_____
Front Dome Lighting	☐	☐	_____
Front Row Full Width Overhead Storage Shelf with Grab Handles	☐	☐	_____
Rear Cargo Area Light – Halogen	☐	☐	_____
Remote Keyless-Entry with 2 Key Fobs	☐	☐	_____
Standard Instrumentation includes speedometer (MPH,KPH) tachometer and trip computer	☐	☐	_____
Tilt/Telescoping Steering Wheel	☐	☐	_____
Vinyl Floor Covering Front Row	☐	☐	_____
4.2" LCD Multi-Functional Display with Steering Wheel Controls	☐	☐	_____
AM/FM Radio with Bluetooth and 4.2" LCD Multi-Function Display Screen, plus USB Port	☐	☐	_____
Vinyl Seating	☐	☐	_____

	Comply		Exceptions to Specifications
	Yes	No	
6 Way Manual Drive Seat with Manual Lumbar and 4-Way Manual Passenger Seat with Fold Flat Back	☐	☐	_____
Interior Color, Pewter	☐	☐	_____
Options			
Reverse Sensing System	☐	☐	_____
Master Rack Compact HVAC Contractors Bins and Shelves Inserts for 2019 Ford Transit Connect XL Cargo Van or Approved Equal Title Shelf 37" W x 12" D 9-Drawer Parts Cabinet 11"H x 17" W x 12" D Manual Rack Triple Utility Hook 3-30 Pound Freon Tank Rack 36" H x 13 W" x 12 D" Tool Drop Tray Dividers (Set/5) Locking Ladder Rack	☐	☐	_____
Master Rack Utility Package Installation for 2019 Ford Transit Connect XL Cargo Van or Approved Equal Two (2) Utility Shelves on Driver Side Interior One (1) Utility Shelf Along Passenger Side Cargo Area One (1) Ladder Rack	☐	☐	_____

Bid Submittal

Item No.	Quantity	Description	Unit Price	Extended Price
1	1 Each	2019 Ford Transit Connect XL Cargo Van or Approved Equal Make _____ Model _____	\$ _____	\$ _____
2	1 Each	Optional - Reverse Sensing System	\$ _____	\$ _____
3	1 Each	Optional - Master Rack Compact HVAC Contractors Bins and Shelves Inserts for 2019 Ford Transit Connect XL Cargo Van or Approved Equal	\$ _____	\$ _____
4	1 Each	Optional - Master Rack Utility Package Installation for 2019 Ford Transit Connect XL Cargo Van or Approved Equal	\$ _____	\$ _____

Montgomery County Commission reserves the right to award this bid based on Item No. 1 and any combination of options 2, 3, and 4 or no options.

Please complete this form and return it with your bid proposal. Should you choose not to bid at this time, please complete this form and forward back to our office as soon as possible. It is necessary that you check all categories that apply to your company.

Vendor Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Fax Number: _____

Is the Company Minority Owned: _____ Yes _____ No

Is the Company Owned By: _____ Female _____ Male _____ Both

Is the Company Incorporated: _____ Yes _____ No

Ethnicity of Ownership:

_____ African American

_____ American Indian

_____ Asian American

_____ Disabled

_____ Hispanic

_____ Other (Please Specify) _____

Official Signature

Printed Name and Title

Date: _____

RESPONSE FORM TO BE ATTACHED TO BID

Company Name _____

Federal I.D. # _____

Mailing Address _____

Phone Number _____

Email Address _____

Quote F.O.B. _____

Terms of Payment _____

Delivery Date _____

Official Signature

Printed Name and Title