

Elton N. Dean, Sr.
CHAIRMAN

Ronda M. Walker
VICE CHAIRMAN

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



Donald L. Mims, CPA, MPA
ADMINISTRATOR

Florence M. Cauthen
DEPUTY ADMINISTRATOR

November 14, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Information pertaining to the November 18, 2019
Montgomery County Commission Regular Meeting

The Commission meeting will be held on Monday, November 18, 2019, at 8:00 a.m. The Formal Session will begin at 9:30 a.m.

The Retirement Reception for Administrator Donald L. Mims will be held on December 16, 2019 at 10:30 a.m., after adjournment of the last County Commission meeting for 2019.

Administrator Mims will be taking Annual Leave for several days during the period of December 17 through December 31, 2019

Also, enclosed in your packet is a copy of the Unappropriated Balances for the Commissioners' Miscellaneous Appropriations.

1. County Commission Information Session Schedule for November 18, 2019

Waived Rules Item for Monday, November 18, 2019

2. Consider Authorization of the U.S. Department of Justice Equitable Sharing Agreement and Certification, Sheriff's Office

A COUNTY OLDER THAN THE STATE

Items to Consider for the Monday, December 2, 2019 Montgomery County Commission Regular Meeting Agenda

3. Consider Authorization for the Montgomery County Juvenile Court to Utilize and Control Buildings and Facilities Located on the Davis Campus/Davis Treatment Program, including mobile classrooms, and the Durrough Facility, including Two Mobile Offices, County Commission
4. Consider Authorization of Bid Award to Holley-Henley Builders, Inc., for Annex I Second Floor Renovations, PH&J Number 1714-GV, County Commission
5. Consider Authorization of Authorized Signatures for County Bank Accounts, Subject to Provisions of Act 1949-333 and Opinion from County Attorney, County Commission
6. Consider Authorization of Alabama Department of Youth Services Grant/Subsidy Agreement for 2019-2020, Youth Facility (**Attached is a copy of the 2018-2019 Agreement**)
7. Consider Authorization of Payment of 2020 Membership Dues in the Amount of \$385 to the Public Risk Management Association (PRIMA) for Director of Risk Management Holly Leverette, Risk Management
8. Consider Authorization of 2020 Contract Agreement with Crosby Drinkard Group, LLC, for Governmental Affairs Representation/Consulting Services, County Commission (**Attached is the proposed Contract and a copy of the 2019 Contract. The Contract amount of \$77,500 for 2020 is the same as 2019**)

Personnel Action Items

9. Consider Authorization of Revised Compensation for College Internship Classifications, Personnel Department

General Information Items

10. Copy of Letter from Forestry Specialist Adam Worthington with the Alabama Forestry Commission requesting Funding for a New Truck
11. Copy of Letter from Sight Savers America (SSA) **requesting \$11,150** for Program Services
12. Copy of Memorandum from Director of Risk Management Holly Leverette requesting authorization to issue a Request for Proposal (RFP) to Contract with a Third-Party Claims Administrator (TPA) for Management of Workers Compensation Claims

13. Copy of Memorandum from Chief Information and Technology Officer Lou Ialacci requesting \$462,000 for the Datacenter Renovation and Video Storage Project
14. Copy of Memorandum from Manager of Public Affairs regarding a Request for Support in the Amount of \$1,500 for the AUM Chancellor's Business Breakfast 2019-2020 Series **(In 2017, the Commission appropriated \$1,000 from the Contingency Fund for this event.)**
15. Copy of Memorandum from Manager of Public Affairs regarding Locations for "On the Road" Tour Dates
16. Copy of Letter from Campaign Chair Mike Hart with River Region United Way requesting \$10,000 for the 2019 River Region United Way Campaign **(On 10/23/17, the Commission approved a Budget Change Request in the amount of \$5,000 from In House Miscellaneous Appropriations. On 2/4/19, the Commission approved a Budget Change Request in the amount of \$5,712 from In House Miscellaneous Appropriations)**
17. Copy of Email from Vice President and Alabama Representative Justus Armstrong with the Youth Infrastructure Coalition **requesting to Meet with the Commission** regarding the Interstate 14 Project
18. Copy of Memorandum regarding Board Member Appointments to the Southeast Alabama Emergency Medical Services Council, Inc., expiring November 3, 2019
19. Copy of Schedule of Upcoming Bids/Contract Renewals for 2019
20. Copy of Service of Process Fee (Sheriff Process Fee) Collection Report for November 2019
21. Copies of Revenue Reports for October 2019 from Tax and Audit Department
22. Copy of Population Report for October 2019 for the Mac Sim Butler Detention Facility

Future Appropriations from Designated Revenue – No Attachments

<u>Organization</u>	<u>Amount of Request</u>
• Montgomery Symphony Orchestra – 2019-2020 Funding (Payment Approved after January 1, 2020)	\$ 20,000.00
• Alabama State University – Labor Day Classic (Payment Approved after January 1, 2020)	<u>\$100,000.00</u>
Total - Appropriations for Funding	\$120,000.00

Tentative Agenda Items for the December 16, 2019 County Commission Meeting

1. Consider Authorization of Position Fill Request for County Administrator Position, County Commission
2. Consider Authorization of Revised Job Description of the County Administrator Position, County Commission
3. Consider Authorization of Appointment of Interim County Administrator, County Commission
4. Consider Authorization of Bid Award to Bear Brothers for Renovation of the Courthouse, County Commission
5. Consider Authorization of a Twenty (20) Year Lease Agreement with the State of Alabama for the Montgomery County Public Defender's Office, County Commission **(Administrator Mims is working with Presiding Circuit Judge Johnny Hardwick, Director Aylia McKee with the Public Defender's Office and the State Finance Office regarding a proposed Lease Agreement)**
6. Consider Authorization of a Purchase and Sale Agreement for Property located at _____ for the Montgomery County Public Defender's Office, Subject to the Execution of a Lease Agreement with the State of Alabama, County Commission **(Administrator Mims is working with Presiding Circuit Judge Johnny Hardwick, Director Aylia McKee with the Public Defender's Office and the State Finance Office regarding the County's acquisition of property near the County Courthouse Complex and related Lease Agreement)**

If you have any questions, please contact me.

DLM/tn

Attachments

COUNTY COMMISSION
INFORMATION SESSION SCHEDULE
FOR
NOVEMBER 18, 2019

- 8:00 a.m. Prayer and Administrator's Briefing regarding the Agenda and Scheduled Attendees
- 8:10 a.m. Presiding Circuit Judge of Family Court Calvin L. Williams – Presentation requesting for Montgomery County Juvenile Court to Utilize and Control Buildings and Facilities Located on the Davis Campus/Davis Treatment Program, including mobile classrooms, and the Durrough Facility, including Two Mobile Offices **(Future Agenda Item 3)**
- 8:15 a.m. Architect Patrick Addison with PH&J Architects, Inc. – Presentation regarding Bid Award to Holley-Henley Builders, Inc., for Annex I Second Floor Renovations **(Future Agenda Item 4)**
- 8:20 a.m. Architect Johnny Raines with Barganier, Davis and Williams Architects – Presentation regarding Renovations to County Courthouse
- 8:25 a.m. Sheriff Derrick Cunningham – Presentation regarding U.S. Department of Justice Equitable Sharing Agreement and Certification **(Waived Rules Item 2)**
- 8:30 a.m. Finance Director Sherrill Thomas – Presentation regarding Authorized Signatures for County Bank Accounts **(Future Agenda Item 5)** and a Letter from Forestry Specialist Adam Worthington with the Alabama Forestry Commission requesting Funding for a New Truck **(General Information Item 10)**
- 8:35 a.m. Juvenile Detention Director Brandi Alexander – Presentation regarding Alabama Department of Youth Services Grant/Subsidy Agreement for 2019-2020 **(Future Agenda Item 6)**
- 8:40 a.m. Personnel Director Carmen Douglas – Presentation regarding Revised Compensation for College Internship Classifications **(Personnel Action Item 9)**
- 8:45 a.m. President A.Z. Holloway and Vice President Antonio Parker with Maggie Street Community Development Corporation – Presentation regarding the Maggie Street Community Development Corporation
- 8:50 a.m. Chief Development Officer Chad Nichols with Sight Savers America – Presentation requesting **\$11,150** for the Vision Screening for the 2019/2020 School Year **(General Information Item 11)**
- 8:55 a.m. Director of Risk Management Holly Leverette – Presentation requesting Payment of 2020 Membership Dues in the Amount of \$385 to the Public Risk Management Association (PRIMA) **(Future Agenda Item 7)** and Request for Authorization to Issue a Request for Proposal (RFP) to Contract with a Third-Party Claims Administrator (TPA) for Management of Workers Compensation Claims **(General Information Item 12)**

Information Session Schedule for
November 18, 2019 (Continued)

- 9:00 a.m. Chief Information and Technology Officer Lou Ialacci – Presentation requesting \$462,000 for the Datacenter Renovation and Video Storage Project (**General Information Item 13**)
- 9:05 a.m. County Engineer George Speake – Update regarding Engineering Department Operations
- 9:10 a.m. Manager of Public Affairs Hannah Hawk – Presentation regarding a Request for Support in the Amount of \$1,500 for the AUM Chancellor’s Business Breakfast 2019-2020 Series (**General Information Item 14**) and Proposed Locations for “On the Road” Tour Dates (**General Information Item 15**)
- 9:15 a.m. Executive Director Johnny Williams with the Central Alabama Sports Commission – Presentation regarding the 2019 Raycom Media Camellia Bowl
- 9:20 a.m. Partnership Specialist William C. Scott with Census 2020 – Presentation regarding Census 2020
- 9:30 a.m. Formal Session
- 10:30 a.m. Adjourn



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

Kevin J. Murphy
CHIEF DEPUTY

November 13, 2019

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham
Montgomery County Sheriff's Office

SUBJECT : Equitable Sharing Agreement and Certification

Please find enclosed the Equitable Sharing Agreement and Certification for Chairman Dean's signature. This matter is time sensitive as it needs to be completed by November 30th; for this reason, will you please waive the rules and include this matter on the next agenda?

If you need anything further, please do not hesitate to contact me.

DC/crv

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

www.MontgomerySheriff.com

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990

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Equitable Sharing Agreement and Certification



NCIC/ORI/Tracking Number: AL0030000
Agency Name: Montgomery County Sheriff Office
Mailing Address: 115 South Perry Street
Optional
Montgomery, AL 36104

Type: Sheriff's Office

Agency Finance Contact

Name: Pollard, Randy
Phone: 3348322504
Email: randypollard@mc-ala.org

Jurisdiction Finance Contact

Name: Pollard, Randy
Phone: 3348322504
Email: randypollard@mc-ala.org

ESAC Preparer

Name: Pollard, Randy
Phone: 3348322504
Email: randypollard@mc-ala.org

FY End Date: 09/30/2019

Agency FY 2020 Budget: \$15,538,574.00

Annual Certification Report

Summary of Equitable Sharing Activity		Justice Funds ¹	Treasury Funds ²
1	Beginning Equitable Sharing Fund Balance	\$93,140.79	\$8,968.10
2	Equitable Sharing Funds Received	\$8,440.49	\$0.00
3	Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force	\$0.00	\$0.00
4	Other Income	\$0.00	\$0.00
5	Interest Income	\$0.00	\$0.00
6	Total Equitable Sharing Funds Received (total of lines 1-5)	\$101,581.28	\$8,968.10
7	Equitable Sharing Funds Spent (total of lines a - n)	\$0.00	\$0.00
8	Ending Equitable Sharing Funds Balance (difference between line 7 and line 6)	\$101,581.28	\$8,968.10

¹Department of Justice Asset Forfeiture Program participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA

²Department of the Treasury Asset Forfeiture Program participants are: IRS, ICE, CBP and USSS.

Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Law Enforcement Operations and Investigations	\$0.00	\$0.00
b	Training and Education	\$0.00	\$0.00
c	Law Enforcement, Public Safety, and Detention Facilities	\$0.00	\$0.00
d	Law Enforcement Equipment	\$0.00	\$0.00
e	Joint Law Enforcement/Public Safety Equipment and Operations	\$0.00	\$0.00
f	Contracts for Services	\$0.00	\$0.00
g	Law Enforcement Travel and Per Diem	\$0.00	\$0.00
h	Law Enforcement Awards and Memorials	\$0.00	\$0.00
i	Drug, Gang, and Other Education or Awareness Programs	\$0.00	\$0.00
j	Matching Grants	\$0.00	\$0.00
k	Transfers to Other Participating Law Enforcement Agencies	\$0.00	\$0.00
l	Support of Community-Based Programs	\$0.00	\$0.00
m	Non-Categorized Expenditures	\$0.00	\$0.00
n	Salaries	\$0.00	\$0.00
Total		\$0.00	\$0.00

Were equitable sharing expenditures included on your jurisdiction's prior fiscal year's Schedule of Expenditures of Federal Awards (SEFA)?

YES ☐ NO ☒

Prior year Single Audit Number Assigned by Harvester Database: 24558820171

7. Freedom of Information Act (FOIA). Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

8. Waste, Fraud, or Abuse. An Agency or governing body is required to immediately notify the Money Laundering and Asset Recovery Section of the Department of Justice and the Executive Office for Asset Forfeiture of the Department of the Treasury of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

Civil Rights Cases

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

☐ Yes ☒ No

Agency Head

Name: Cunningham, Derrick
Title: Sheriff of Montgomery County
Email: DerrickCunningham@mc-ala.org

Signature: _____ Date: _____

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

Governing Body Head

Name: Dean, Elton N.
Title: Chairman, Montgomery County
Email: eltondean@mc-ala.org

Signature: _____ Date: _____

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

☐ I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.



CALVIN L. WILLIAMS
Presiding Judge - Family Court Division
15th Judicial Circuit

Post Office Box 1667
Montgomery, Alabama 36102-1667

(334) 832-1276

November 13, 2019

HAND DELIVERED

Mr. Donald Mims
Montgomery County Administrator
Montgomery County Commission
101 S. Lawrence Street
Montgomery, AL 36104

Re: Use and control of Davis Camp and Durrough Buildings

Dear Donnie:

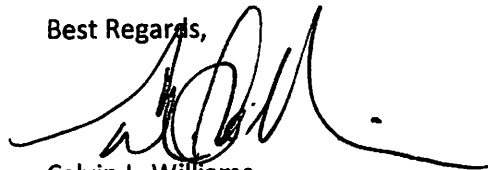
This will serve as a formal request to the County Commission to allow the Montgomery County Juvenile Court to utilize and control the existing buildings and facilities located on the Davis Campus (otherwise known as the Davis Treatment Program), and the Durrough Facility. The Davis Transition Program is a Community Based Program of the Montgomery County Juvenile Court and occupies the Davis Campus; however, there is not full utilization of the buildings located thereon due to the current structure of the program which is in-home or school based services. There is no longer a day reporting program in operation under the former Davis Treatment Program, thus availability of building space for usage by the Juvenile Court for other purposes. The Montgomery County Juvenile Court has partnered with the Court Appointed Special Advocates (CASA) to provide services to foster kids or children in the custody of the Department of Human Resources, with the goal of providing permanent care and placement of those children. CASA of Montgomery will require permanent office and training space for the Program Director, staff and Volunteers to effectively meet the needs of children in care. CASA of Montgomery however, is but one of the many programs that I and the Chief Probation Officer envision as partners to meet the needs of Juveniles and families in Montgomery. We envision tutoring, educational and vocational services which will partner with us on-site and the Davis Facility offers an optimal location to fulfil those services.

In conjunction with the Administrative Office of Courts (AOC), the Alternative Dispute Resolution (ADR) Center and the National Council of Juvenile and Family Court Judges (NCJFCJ); we have launched the Pilot Dependency/Termination of Parental Rights (TPR) Mediation Program. Under the authorization of the Alabama Supreme Court, this Pilot Program allows parties involved in child dependency cases to mediate Custody or TPRs with a trained Mediator among themselves, in a non-adversarial setting rather than litigation before a Judge. Mediations will require an adequate facility and space, to include rooms to caucus, while being near the Court for acceptance of any mediated

Mr. Donnie Mims
November 13, 2019
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agreements. The current Durrough Building offers such space and proximity for use, as it is currently not utilized or dedicated for any specific purpose. Use and control of the Davis Campus buildings and the Durrough facility will allow for better utilization of these structures through services and programs of the Montgomery County Juvenile Court.

Best Regards,

A handwritten signature in black ink, appearing to read 'C. Williams', with a long horizontal flourish extending to the right.

Calvin L. Williams
Presiding Family Court Judge

November 13, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen 
Deputy Administrator

SUBJECT: Bid Award for Annex I Second Floor Renovations

Per the recommendation of PH&J, I recommend that the bid for Annex I Second Floor Renovations submitted by Holley-Henley Builders, Inc., be accepted and request that the bid award to Holley-Henley Builders, Inc., and related construction contract in the amount of \$5,369,800 be placed on a future agenda.



Founded 1957 ♦ Pearson, Humphries, & Jones Architects

Patrick T. Addison, AIA

Harrell G. Gandy, AIA

E. Griffin Harris, AIA

Renis Jones III, AIA

Brian J. Klinkhammer, AIA

Steven R. Hall, AIA

Friday, November 1, 2019

Mr. Donnie Mims, Administrator
Montgomery County Commission
Post office Box 1667
Montgomery, Alabama 36102-1667

Re: New Tenant Improvements for the Montgomery County Courthouse –
Annex I – Second Floor Renovations
PH&J Number: 1714-GV

Mr. Mims:

Bids were received on this project on Thursday, October 31, 2019 at 2:00 pm (Central Time) with Two bidders submitting sealed proposals:

The amounts listed are for Base Bid price, plus Alternates 1 through 4:

- | | |
|---------------------------------|----------------|
| 1. Holley-Henley Builders, Inc. | \$5,369,800.00 |
| 2. WK Upchurch Co. Inc. | \$5,403,000.00 |

Included with the certified bid tab sheet is a bid discrepancy sheet listing any irregularities with the bidder's proposals.

It is our recommendation, that the project be awarded to Holley-Henley Builders, Inc. and enter into a construction contract for the amount of \$5,369,800.00, the amount of their bid (Base Bid + Alternates 1 through 4).

If you have any questions, please call.

Sincerely,



Patrick T. Addison, Architect
Principal

Attachments: Project's Certified Bid Tabulation Sheet, Original Contractor Bid Proposals

Cc: Griff Harris, Chevette Culver, File



Founded 1957 Pearson, Humphries, & Jones Architects

P.O. Box 215 Montgomery, Alabama 36101

807 S. McDonough Street Montgomery, Alabama 36104

Telephone (334) 265-8781 Fax (334) 265-9208

PH&J #1714GV

TABULATION OF BIDS

Project: Montgomery County Annex 1, 2nd Floor Renovations

for Montgomery County Commission

Time & Date: October 31, 2019 @ 2:00 pm

Place: 101 S. Lawrence St. Montg Co Courthouse Annex 3, Comm Conf Rm

CONTRACTOR	BASE BID	Alternate #1 Work Between Column Lines D & G	Alternate #2 Existing Elevator Rehab & Upgrades	Alternate #3 Floor North Wing-LVT Flooring	Alternate #4 Floor Misc Wrok	TOTAL
Holley-Henley Builders, Inc.	\$3,599,000.00	\$949,100.00	\$689,700.00	\$52,000.00	\$80,000.00	\$5,369,800.00
Upchurch Construction, LLC	\$3,756,000.00	\$915,000.00	\$627,000.00	\$41,500.00	\$63,500.00	\$5,403,000.00

We certify that this is a true and correct tabulation of bids received.

By:

Patrick Addison, Project Architect

By:

Jennifer Segrest, Notary

My Commission Expires:
March 7, 2020

4-3

Montgomery County Annex 1, 2nd Floor Renovations
for Montgomery County Commission
2:00 PM (local prevailing time), October 31, 2019
PH&J#1714GV

Bid Discrepancies

Holley-Henley Builders, Inc.	None
Upchurch Construction, LLC	None

Montgomery County Commission

Finance Department
P.O. Box 1667
Montgomery, Alabama 36102

Memo:

To: Donnie L. Mims, Administrator
From: Sherrill R. Thomas, Finance Director 
Date: November 12, 2019
Re: Authorized Signatures for County Bank Accounts

The County Commission needs to approve new authorized signatures to be in place by the first of January 2020. The County currently has one authorized signature, (Donnie Mims) but most banks have suggested that two signatures be authorized.

The banks with County deposits will be notified once the new signatures are approved and will prepare paperwork to make the change.

The financial software needs updating to reflect the authorized signature for all vendor and payroll disbursements for the County. This will be done by the software provider, so we want to make sure we have approved authorized signatures in time to get the software modified.

I am assuming the signature will be Florence M. Cauthen, as the Deputy County Administrator. This is the signature that will be shown on all the checks of the County.

I am also asking for consideration of adding the Finance Director as a second signature on the bank accounts to make account transfers on behalf of the County. This is only needed when we on occasion need to transfer funds between investment accounts that we cannot do electronically.

Act No. 332

S. 528—Cater

AN ACT

Relating to the salaries of the officers of the Juvenile and Court of Domestic Relations—Montgomery County, Alabama, to fix the salary of the Clerk of the Juvenile and Court of Domestic Relations—Montgomery County Alabama, and to fix the maximum amount of the respective salaries to be received by the Probation Officers of said Juvenile and Court of Domestic Relations—Montgomery County, Alabama.

Be It Enacted by the Legislature of Alabama:

Section 1. The salary of the Clerk of the Juvenile and Court of Domestic Relations—Montgomery County, Alabama, shall be \$2,220.00 per annum payable in twelve equal monthly installments out of the general fund of Montgomery County, Alabama.

Section 2. The Chief Probation Officer of the Juvenile and Court of Domestic Relations—Montgomery County, Alabama, shall receive a salary of not exceeding \$2,220.00 per year, and the Deputy Probation Officer of said Juvenile and Court of Domestic Relations—Montgomery County, Alabama shall receive a salary of not exceeding \$2,220.00 per year, the amount of the respective salaries to be received by said Probation Officers within the said limits shall be fixed and regulated as occasion may require by the Judge of the Juvenile and Court of Domestic Relations—Montgomery County, Alabama, which said respective salaries shall be payable monthly out of the general funds of said County.

Section 3. All laws and parts of laws in conflict with the provisions of this Act be and the same are hereby expressly repealed, but only to the extent of such conflict.

Section 4. This Act shall become effective upon its passage and approval by the Governor.

Approved August 4, 1949.
Time 11:42 A. M.

Act No. 333

S. 529—Cater

AN ACT

To provide for the appointment of a Clerk of the Montgomery County Board of Revenue; to prescribe his duties; to authorize the Montgomery County Board of Revenue to fix his compensation, the same to be payable out of the general fund of the county; and to provide for his official bond.

Be It Enacted by the Legislature of Alabama:

Section 1. That the Montgomery County Board of Revenue shall appoint a Clerk of said board, who shall perform the duties herein prescribed, under the direction of said board.

Section 2. That the duties of the Clerk of the Montgomery County Board of Revenue shall be as follows:

A. He shall attend all meetings of the board and shall keep a record of the proceedings and actions of the board.

B. He shall safely keep all records and documents of the board.

C. He shall prepare and present to the board all data pertaining to the responsibility of the board and all matters of business which come to his attention.

D. He shall install, maintain, and keep all accounting and reporting records required by law.

E. He shall prepare and present to the board for approval, not later than the second Monday of August of each year, an estimate of the revenues anticipated and of the required expenses for the several divisions of the county government for the next succeeding fiscal year.

F. Upon the adoption of a budget for the county by the board, he shall be responsible for the execution of the same and insure that all expenditures of county funds are made in strict compliance therewith.

G. He shall have direct control of, and responsibility for, all property of the county over which the board has authority; shall maintain and keep such property in repair; shall maintain in a permanent record a perpetual inventory of such property; and shall insure all of such property as the board may direct.

H. He shall have authority to employ and discharge all employees in the office of the board and all employees of the county who maintain, repair, or perform janitor service in the courthouse, jail, and other county-owned buildings; but such employment shall be only to positions authorized by the board and at salaries set by the board.

I. He shall keep a permanent record of all retired employees of the county as the law may direct.

J. He shall receive and safely keep all funds of the county in their proper accounts in a depository designated by the board, and shall disburse all funds of the county in the name of the board on his signature as clerk.

K. In the handling of the funds of the county, he shall be governed by all general laws pertaining to a county treasurer which are not in conflict with the provisions of this Act.

L. He shall act as purchasing agent for the county in regard to all purchases authorized by law to be made by the board, approving requisitions for purchases from the several divisions of the county government, and issuing purchase orders thereon, unless the board, by resolution or order, may provide otherwise.

M. He shall be charged with the safekeeping of all securities and investments of the county under the jurisdiction of the board, and shall have the authority to rent, at the expense of the county, ample and safe bank storage space to insure the safekeeping of such securities and investments.

N. He shall, when he deems proper or when directed by the

board, examine or cause to be examined the accounts and records of any and all county offices from which revenue is derived; demand and receive all monies due the county from any such office; and institute proceedings for the recovery of money due the county against any defaulters.

O. He shall, when he deems proper or when directed by the board, examine or cause to be examined the accounts and records of any division of county government disbursing or using county funds.

P. He shall perform such other duties as may be lawfully delegated to him by the board.

Section 3. That the Montgomery County Board of Revenue shall fix the compensation to be paid to said clerk, which compensation shall be paid out of the general fund of the county as the compensation of other employees of the county is paid.

Section 4. That the Clerk of the Montgomery County Board of Revenue, before entering upon the discharge of his duties, must give bond in the sum of fifty thousand dollars or such higher sum as may be determined by the board, such bond to be payable to the county and conditioned as prescribed by law, to be fixed and approved by the board, and to be filed and recorded in the office of the judge of probate. The premium on such bond shall be paid out of the general fund of the county.

Section 5. That all laws or parts of laws, general, special, or local, in conflict herewith be and the same are hereby expressly repealed.

Section 6. That the provisions of this Act are hereby declared to be severable and, should any part hereof be declared unconstitutional by a court of competent jurisdiction, such declaration shall not affect the remainder.

Section 7. That this Act shall become effective immediately upon its passage and approval by the Governor or its otherwise becoming a law.

Approved August 4, 1949.
Time 11:44 A. M.

JUVENILE DETENTION

Memo

To: Donnie Mims, County Administrator
From: Brandi K. Alexander, Juvenile Detention Director *BKA*
Date: November 13, 2019
Re: Detention Center Subsidy Agreement

Each year the Department of Youth Services submits funds based on a formula for one detention bed for Autauga, Butler, Elmore, Monroe and Montgomery County. Please attach the DYS 2020 Detention Center Subsidy/Agreement in the amount of \$170,264 for the acceptance by the County Commission. Contact me if you have any further questions.

State of Alabama

KAY IVEY
GOVERNOR



STEVEN P. LAFRENIERE
EXECUTIVE DIRECTOR

Post Office Box 66
Mt. Meigs, Alabama 36057

October 23, 2019

MS Beverly Riddle Wise
Montgomery County Youth Facility
P.O. Box 9219
Montgomery, Alabama 36108

Dear MS Wise:

Please find the enclosed FY 2020 grant agreement for the Local Detention Center Subsidy. This agreement incorporates the new distribution formula as required by Legislative Act 19-394. Population numbers are based on the 2010 U. S. Census.

Once signed, please return an original to the address below and if you have any questions please call me at (334) 215-3839.

Department of Youth Services
Attn: LeTonya Bowman
P.O. Box 66
Mount Meigs, AL 36057

Sincerely,

LeTonya Bowman
Accounting Director

ALABAMA DEPARTMENT OF YOUTH SERVICES
GRANT/SUBSIDY AGREEMENT
Fiscal Year 2019 – 2020

The Alabama Department of Youth Services hereby awards to **Montgomery County Commission** (hereinafter called Recipient) the total amount of **One hundred seventy thousand, two hundred, sixty-four and no/100 dollars (\$170,264.00)** for programs pursuant to DYS community grants/subsidy authorization (Title 44-1-28, Code of Alabama 1975). These funds shall provide at least one detention bed for each of the following counties: **Autauga, Butler, Elmore, Monroe, Montgomery**. These funds are formula driven by Legislative Act 19-394 as summarized in the table below.

#	#	Part I	Part II			2010 U S Census
		\$14,000			FY20	Combined County
Beds	COs	per county			TOTAL	Population
52	5	70,000	100,264		170,264	407,252

The grant/subsidy award contained herein is for a period of twelve months, subject to the availability of funds and adjustment by the Alabama Youth Services' Board as it deems necessary or advisable. Nothing contained herein shall be deemed to be a debt of the State of Alabama in the contravention of the laws and constitution of the State of Alabama.

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

Acceptance of Award

Recipient hereby signifies its acceptance of the grant/subsidy award and the terms and conditions set forth, this the _____ day of _____, 2019.

Accepted by: _____ Title _____

Alabama Department of Youth Services

Steven P. Lafreniere
Executive Director

Legal Counsel
Reviewed for legal form.

ALABAMA DEPARTMENT OF YOUTH SERVICES
GRANT/SUBSIDY AGREEMENT
Fiscal Year 2017 – 2018

The Alabama Department of Youth Services hereby awards to **Montgomery County Commission** (hereinafter called Recipient) the total amount of **One hundred seventy thousand, two hundred, sixty-four and no/100 dollars (\$170,264.00)** for programs pursuant to DYS community grants/subsidy authorization (Title 44-1-28, Code of Alabama 1975). These funds shall provide at least one detention bed for each of the following counties: **Autauga, Butler, Elmore, Monroe, Montgomery**. These funds are formula driven by Legislative Act 17-338 as summarized in the table below.

#	#	Part I	Part II		2010 U S Census
		\$14,000	\$0.2449789	FY18	Combined County
Beds	COs	per county	per person	TOTAL	Population
52	5	70,000	100,264	170,264	407,252

The grant/subsidy award contained herein is for a period of twelve months, subject to the availability of funds and adjustment by the Alabama Youth Services' Board as it deems necessary or advisable. Nothing contained herein shall be deemed to be a debt of the State of Alabama in the contravention of the laws and constitution of the State of Alabama.

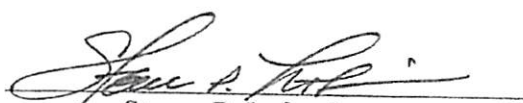
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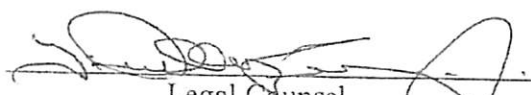
Acceptance of Award

Recipient hereby signifies its acceptance of the grant/subsidy award and the terms and conditions set forth, this the 8th day of January, 2018.

Accepted by: Elton M. Hearn Title Chairman

Alabama Department of Youth Services


Steven P. Lafreniere
Executive Director


Legal Counsel
Reviewed for legal form.

November 6, 2019

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Holly Leverette 
Director of Risk Management

SUBJECT: Public Risk Management Association (PRIMA) Membership Dues

I would like to request your approval for payment of PRIMA membership dues. The cost of membership dues for government members is \$385 for the period of January 1, 2020 – December 31, 2020.

This organization has many members only resources including, but not limited to, sample policies, as well as national trends and regulations affecting our industry that can help strengthen our Risk Management program. There are also several opportunities available to network, share ideas, and exchange information with other Risk Management practitioners nationwide

I am requesting the County Commission's approval of this item outlined above.

Enclosure

Cc: Florence Cauthen, Deputy Administrator

Member Categories & Pricing

Join Now!

PRIMA offers several categories of membership, based on the make up of your entity or organization. The categories include:

- **Government**
 - Government (voting)
 - Associate (non-voting)
- **Affiliate**
 - Corporate affiliate
 - Corporate associate
 - Organizational affiliate
 - Individual affiliate
 - Transitional
 - Student
 - Faculty

For more information, contact PRIMA's membership department via email or by phone at 703.253.1270.

Government

A. Government (voting)

State agencies, local governments and intergovernmental risk sharing pool administrators join PRIMA as regular voting members. Additional benefits include subscriptions to *Public Risk*, access to members-only area of the Web site, program announcements, discounted registration fees for all PRIMA seminars, conference and publications and all access to the PRIMA Cybrary. State agencies, local governments and intergovernmental risk sharing pool administrators must have a government membership to qualify for an associate membership.

Each Government Member will be entitled to up to three votes in the affairs of the Association to be cast by its designated representative(s), provided the entity pays government membership dues for each designated representative.

Membership: \$385 per year.

B. Associate (non-voting)

Additional individuals from government member state agencies, local governments and intergovernmental risk sharing pool staff that already have a PRIMA government membership can join PRIMA as associate members. 7-2

Regional offices that specialize in the same sector as the government membership may also join as associate members. An associate membership only covers one individual and not an entire entity/organization. This membership is meant to further personalize a PRIMA membership. Associate members receive all membership benefits including a subscription to *Public Risk* and program announcements, plus discounts on PRIMA seminars, conferences and publications. Additional benefits include receiving PRIMA emails as well as access to members-only area of Web site and access to the PRIMA Cybrary. Associate members do not receive voting rights in the association.

Membership: \$220 per year.

Affiliate (non-voting)

These members receive individual subscriptions to *Public Risk*, access to the members-only area of Web site and program announcements, access to the PRIMA Cybrary, plus discounts on PRIMA seminars, conferences and publications. Service providers, non-profit organizations, educators, students and nongovernmental organizations or individuals join PRIMA in one of three affiliate membership categories:

1. Corporate Affiliate (non-voting)

Private sector organizations. Corporate Affiliate members do not have voting rights and may not hold office.

Membership: \$770 per year.

1B. Corporate Associate (non-voting)

Regional, local and satellite offices of private sector organizations whose corporate headquarters is a Corporate Affiliate member. Corporate Associate members do not have voting rights and may not hold office.

Membership: \$374 per year.

2. Organizational Affiliate (non-voting)

Non-profit organizations, private universities, associations and other community organizations. Organizational Affiliate members do not have voting rights and may not hold office. Please complete the organization application form and submit to PRIMA's membership department at membership@primacentral.org.

Membership: \$374 per year.

3. Individual Affiliate (non-voting)

Educators, retired public risk management professionals and federal employees. Individual Affiliate members do not have voting rights and may not hold office.

Membership: \$220 per year. Please complete the individual member application form and submit to PRIMA's membership department at membership@primacentral.org.

4. Transitional (non-voting)

Public sector risk management professionals who are currently unemployed and actively seeking employment in the public sector within the year. This membership type is non-renewable.

Membership: \$25 from the time of unemployment up to one year.

Please complete the individual member application form and submit to PRIMA's membership department at membership@primacentral.org.

5. Student (non-voting)

This category is for full-time students pursuing a undergraduate or graduate degree in risk management, occupational safety, public administration, insurance or a related field.

Membership: \$65 per year

Please complete the individual member application form and submit to PRIMA's membership department at membership@primacentral.org.

6. Faculty (non-voting)

This category is for risk management and insurance faculty members in public colleges or universities and is renewable at the appropriate individual or organizational member rate.

Membership: 1st year complimentary.

Please complete the individual member application form and submit to PRIMA's membership department at membership@primacentral.org.

Public Risk Management Association

700 S. Washington St., Suite 218

Alexandria, VA 22314

T: 703.528.7701 F: 703.739.0200

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Contact Us

CONTRACT AGREEMENT

STATE OF ALABAMA)

COUNTY OF MONTGOMERY)

This Agreement is made and entered into between the Montgomery County Commission (hereinafter referred to as "MCC") and Cassandra Crosby and Ron Drinkard, d/b/a the Crosby Drinkard Group, LLC (hereinafter referred to as "CDG"), whose offices are located in Montgomery, Alabama.

WITNESS:

For and in consideration of the Agreement set forth below, the parties hereto agree as follows:

1. Engagement as Governmental Affairs Representative/Consultant. MCC hereby retains and engages CDG to provide governmental affairs consulting services. CDG hereby accepts such engagement and agrees to render such services upon the terms and conditions hereinafter set forth.
2. Term. The term of this agreement shall commence January 1, 2020 and shall terminate December 31, 2020.
3. Compensation. As compensation for the performance of their obligations under this agreement, MCC agrees to pay a consulting fee through the term hereof in the amount of \$77,500.00 on an annual basis, un-diminished by withholding or other taxes. Payment shall be made in monthly installments with the payments becoming due and payable on the first day of each month.
4. Compliance with the Law. CDG will comply with the requirements of all applicable laws (including, without limitation, the Alabama Code of Ethics of 1973, as amended) and at all times pertinent to this agreement, will assure that all applicable laws and requirements governing the relationship between MCC and CDG are met.
5. Relationship. The relationship of the parties hereto is that of independent contractor and not that of employer and employee.
6. No Conflicts of Interest. CDG understands the unique representation required by the firm hereunder and accordingly will not undertake to consult with or otherwise represent any other entity, organization or company in a matter of the interest of such entity, organization or company with respect to such matter are adverse to the interests of MCC.

7. Confidentiality. CDG shall not, without the written consent of MCC, disclose to any person, confidential, proprietary or any information concerning MCC's business, financial or other affairs. MCC shall not, without written consent of CDG disclose to any person confidential proprietary or any other information concerning CDG's business, financial or other affairs except for the terms and conditions of this contract.
8. Modification. No modification amendment or waiver of any of the provisions of this agreement shall be effective unless made in writing specifically referring to this agreement and signed by each of the parties hereto.
9. Entire Agreement. This instrument constitutes the entire agreement of the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties hereto cause this instrument to be duly executed on the ____ day of _____, 2019.

Crosby Drinkard Group, LLC

Montgomery County Commission

Cassandra Crosby

Elton N. Dean, Sr., Chairman

Ron Drinkard

CONTRACT AGREEMENT

STATE OF ALABAMA)

COUNTY OF MONTGOMERY)

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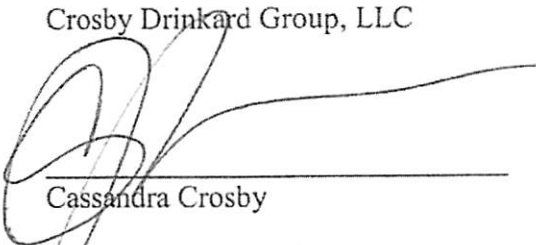
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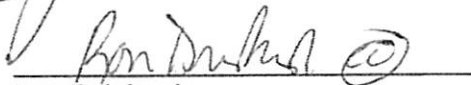
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2. Term. The term of this agreement shall commence January 1, 2019 and shall terminate December 31, 2019.
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7. Confidentiality. CDG shall not, without the written consent of MCC, disclose to any person, confidential, proprietary or any information concerning MCC's business, financial or other affairs. MCC shall not, without written consent of CDG disclose to any person confidential proprietary or any other information concerning CDG's business, financial or other affairs except for the terms and conditions of this contract.
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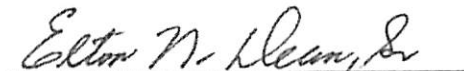
IN WITNESS WHEREOF, the parties hereto cause this instrument to be duly executed on the 3rd day of December, 2018.

Crosby Drinkard Group, LLC


Cassandra Crosby


Ron Drinkard

Montgomery County Commission


Elton N. Dean, Sr., Chairman

PERSONNEL BOARD
JOHN L. BAKER, CHAIRMAN
BENITA FROEMMING
J C LOVE



CARMEN DOUGLAS
PERSONNEL DIRECTOR
TELEPHONE: 334-625-2675

27 Madison Avenue
Montgomery, Alabama 36104

MEMORANDUM

November 7, 2019

TO: Montgomery County Commissioners
FR: Carmen Douglas, Personnel Director 
RE: College Intern Pay

The Personnel Department conducted a market survey on college intern pay. Please find attached, our recommendation for the compensation for college interns. Interns can provide departments with the opportunity to complete special projects and other routine task. This allows more time for employees to perform more essential duties. Additionally for our harder to fill positions, it provides the interns an opportunity to gain experience and for us to showcase the benefits of working in the public sector.

In most circumstances, it is the recommendation of the Personnel Department to pay interns. In some situations it is appropriate to not compensate the interns if they are receiving college credits.

Thank you for your consideration.

**Montgomery City-County Personnel Department
Intern Salary Compensation
Market Study 2019**

This is a review of the current internship classifications (column 1) and salary compensation (column 2), which are currently listed in our pay plan, with the addition of the Skilled Trade Interns. The figures in column 3, are an average market hourly rate of pay for both the public and private sector. Most public sectors are in line with the private sector in relationship to the compensation of interns, but it's usually paid in the form of a 'stipend' based on a 20 hour work week; which when broken down, equates to the rate of pay listed in that column. Column 4 shows the current rate of pay (hourly) for equivalent classifications once hired by the Airport, City or County of Montgomery.

Classification	Current Pay Plan Intern Hourly Rate	Intern (Market) Average Hourly Rate	Current Pay Plan Hourly Rate (Equivalent Classification)
Public Admin/Service Intern	(A01) \$9.92 – \$14.82	\$10.00 – \$16.45	Various
Civil Engineering Intern	(A01) \$9.92 – \$14.82	\$11.84 - \$20.75	(A08) \$21.85 - \$32.64
Planning Intern	(A01) \$9.92 – \$14.82	\$13.50 - \$18.83	(A07) \$19.55 - \$29.21
Student Law Clerk	(≅A03) \$12.00 – \$18.00	\$12.38 - \$20.00	(A10) \$36.13 – \$53.98
Skilled Trade Intern*	Unestablished	\$12.00 – \$17.00	(S09) \$16.39 - \$24.50

Recommended Pay for Interns

Classification	Recommended Pay
Public Admin/Service Intern	(A02) \$11.02 - \$16.46
Civil Engineering Intern	(A03) \$12.32 - \$18.41
Planning Intern	(A03) \$12.32 - \$18.41
Student Law Clerk Intern	(A04) \$13.83 - \$20.66
Skilled Trade Intern*	(S01) \$11.23 - \$16.78

* Included are the following Skilled Trades – Auto Mechanics (All), Bricklayer, Carpenter, Electrician, HVAC Mechanics, Maintenance Mechanics, Painter, Plumber and Welder. (Please note this list is not exhaustive.)



ALABAMA FORESTRY COMMISSION

PROTECT • SUSTAIN • EDUCATE

www.forestry.alabama.gov

**11261 U. S. Highway 331
Montgomery, AL 36105**

November 12, 2019

Dear Mrs. Thomas:

Please consider this letter a formal request to the County Commission to purchase a pickup for Montgomery County (Alabama Forestry Commission). We only used \$137 of our 2019 budget, which leaves us with \$12,013 that we are asking to be rolled over into the 2020 budget of \$12,150 for a total of \$24,163. The total cost for the new truck would be \$30,878. We would be short of funds by \$6,715. We are asking for these remaining funds from the Montgomery County Commission. The pickup will be used to protect private forestland from wildfires, insects and disease in Montgomery County. It will also be used to help landowners develop, maintain, and improve their forestland by receiving forestry assistance through the Montgomery County AFC office.

I hope the Montgomery County Commission will look favorably on our request as we feel like this would be a very beneficial purchase for our county services. I appreciate your previous support of our programs and your help in the past. If I can be of assistance, or if you have any questions, please call me at 334-239-5834.

Sincerely,

Adam Worthington
Adam.Worthington@forestry.alabama.gov
Montgomery County Forestry Specialist



Ronda Walker
Montgomery County Commission
100 S. Lawrence Street
Montgomery, AL 36104

Dear Commissioner Walker,

Thank you very much for your interest in the work of Sight Savers America (SSA) in Montgomery County. SSA is an Alabama-based nonprofit organization whose mission is to identify and secure treatment for unmet vision and health needs. SSA has been recognized by state and national organizations for its work. SSA received the American Optometric Association's "Distinguished Service Award", the most prestigious national award for vision rehabilitation. SSA was awarded EyeSight Foundation of Alabama's Visionary Award, for its success in bringing eye care to underserved children.

In Montgomery County, SSA partners with Impact America's Focus First Program and they provide vision screenings to children in head starts and lower-income daycares and preschools throughout Montgomery County using high-tech digital cameras. SSA is the follow-up service for every child failing a Focus First vision screening. SSA's volunteer network of eye care professionals in Montgomery are also central to the success of the project, and offer services at discounted rates. These local eye care professionals provide the necessary eye care services, including dilated eye exams. Following exams, SSA coordinates recommended treatments including, but not limited to: prescription eyeglasses, patching for amblyopia (which can cause permanent vision loss if left untreated), surgery, medications, vision therapy or other continuing care. Active insurance is utilized to pay for applicable costs, while other costs are donated as in-kind services in the SSA provider network.

Over the last three years, Focus First has vision screened approximately 12,000 children in Montgomery County. Every child failing the vision screening is referred to SSA for individual case managed follow-up eye care services. During these past 3 years, SSA has received 1,182 vision referrals from children failing these vision screenings in Montgomery County. At an average cost of \$75 per child, SSA has spent \$88,650 on this program in Montgomery County during this last three year period.

With the increase in the number of children enrolled in Pre-K and other preschool programs in Alabama, the number of children being vision screened and the number of children being referred to SSA is increasing. During the 2019/2020 school year, approximately 4,750 children in head starts and low income daycares and preschools will be vision screened and an estimated 475 of these children will fail the vision screening and be referred to SSA for individual case managed follow-up eye care services.

SSA's total project cost for the 2019/2020 school year in Montgomery County is estimated to be \$35,625. We are respectfully requesting the County Commission of Montgomery consider providing \$11,150 in funding for the project. These funds would first be used for children outside of the City of Montgomery. Any remaining funds would be used to serve children inside the City of Montgomery.

Last month, SSA requested \$16,000 from the City of Montgomery for this project. The Montgomery City Council was highly supportive of the request and pledged their support to also help to involve the Montgomery County Commission. To date, one Montgomery City Council member has already provided

SIGHTSAVERSAMERICA.ORG

a \$1,500 donation. The Central Alabama Community Foundation has provided \$8,475 in support of this project.

The U.S. Centers for Disease Control & Prevention states that approximately 80% of what children learn in their early years is visual. Through the early detection and treatment of children's vision needs, we are improving their ability to read, complete homework assignments, and participate in physical activities. Thank you very much for your consideration of our proposal.

Sincerely,



Chad Nichols
Sight Savers America
Chief Development Officer
(205) 991-4885
cnichols@sightsaversamerica.org

November 14, 2019

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: Holly Leverette 
Director of Risk Management

SUBJECT: Request to Contract with a Third Party Claims Administrator (TPA) for
Management of Workers Compensation Claims

Upon review of the in house management of worker's compensation claims, it is my recommendation that we issue an RFP to contract with a Third Party Claims Administrator (TPA) for the management of worker's compensation claims. I would like to Release the RFP before the end of the calendar year.

Contracting with a TPA is the preferred route for several reasons: TPAs are specialists at adjudicating claims and tailoring services to fit the needs of clients. They have specific knowledge of proper self- funded plan administration with the ultimate goal of saving those plans money. TPA's also invest money in computer systems, data management software, and employee training to create a high level of efficiency in managing workers compensation claims. Finally, TPA's safeguard sensitive personal-health information in their systems as opposed to the information being stored on Montgomery County computer networks.

A TPA could immediately help the Risk Management Department by allowing us to compile and store our past as well as future workers compensation data in their database allowing us access to run more accurate loss reports to analyze injuries and cost to help us better manage our risk and save money. They also partner with clients to offer loss control services which could help us reduce the chance of workers compensation losses.

I am requesting the County Commission's approval of this item outlined above.

Cc: Florence Cauthen, Deputy Administrator

Memo

To: Montgomery County Commission
CC: Donald Mims, Florence Cauthen
From: Lou Ialacci 
Date: November 12, 2019
Re: Datacenter Renovation and Video Storage - Request for Funds

We have previously discussed the Annex I renovation project to upgrade the datacenter and replace all the old servers and existing data storage equipment to provide minimal downtime and better and faster equipment county wide. We also discussed a proposal to update the video storage to the recommended 90-days and agreed to do this in conjunction with the renovation project for cost efficiency.

We have received the final cost for the IT renovation project and the video storage. The State contract vendor that we are recommending, has made an offer that if the county pays the next five-year annual maintenance in advance, they will reduce their price significantly.

A summary of this cost proposal and additional funding needed is as follows:

	Quote Detail		
	1 Year Option	5 Year Option	
IT Renovation Project			
Network Infrastructure, Conference & Training Rooms, and Office furniture	\$387,000	\$387,000	
Server Hardware with Support and Maintenance for first year	\$373,000	\$373,000	
Annual Maintenance at \$156,000/ year if not prepaid	\$624,000	\$130,000	Prepaid savings \$494,000
Total Cost with Maintenance Comparison	\$1,384,000	\$890,000	
Video Storage 90 Days	\$240,000	\$240,000	
Total Cost Comparison with Video Storage	\$1,624,000	\$1,130,000	
Funding:			
Renovation Project allowance	600,000	600,000	
IT Budget funds available	68,000	68,000	
Additional funding needed from Commission	\$956,000	\$462,000	

I am requesting this be placed on the November 18, 2019 briefing memo to discuss appropriating \$462,000 to this project to provide a state-of-the-art datacenter, save maintenance costs over the next five years and increase the video storage.



Office of Public Affairs

P.O. Box 1667
Montgomery, AL 36102
(334) 832-1270

Thursday, November 14, 2019

MEMORANDUM

TO: Donald Mims
County Administrator

FROM: Hannah Hawk 
Manager of Public Affairs

SUBJECT: AUM Chancellor's Business Breakfast

Please find a letter attached from Auburn University at Montgomery requesting Montgomery County Commission continue its support of the Business Breakfast Series. Previously, the Commission was a Community Sponsor. For the AUM Chancellor's Business Breakfast 2019-2020 series, a Community Sponsor costs \$1,500 and includes a table for eight at the Montgomery Breakfast Series (three breakfasts total), recognition in the program for each breakfast and verbal recognition at each breakfast.

The first breakfast starting in January will be held at Wylankes Golf and Country Club and will feature Kevin Harrington who is the inventor of the Infomercial, Original Shark on "Shark Tank" and As Seen on TV Pioneer.

November 8, 2019



Greetings Montgomery County Commission Chairman Elton Dean,

Auburn University at Montgomery (AUM) Chancellor and the Office of Collaborative Partnerships and Distance Education would like to thank your office for its previous support of our Business Breakfast series and for your representatives attending our October 2019 Morning Coffee with the Chancellor event. For more than 30 years, AUM has helped connect River Region leaders from industry, government, academia, and the military for valuable networking and conversation.

Our **new AUM Chancellor's Business Breakfast Series** will now occur on a calendar year schedule and commence in January each year. AUM remains committed to offering attendees professional development and opportunities to build relationships, presentations from national, state, and local speakers on cutting-edge topics relevant to our community, and enhancements for your organization's business operations.

Your support of our series through sponsorship will enable us to continue to give you and your colleagues a chance to network with movers and shakers in the River Region, a platform to gain new business clients, and provide a pathway to bring new opportunities to our students, you, and your employees. Information on the various sponsorship levels and associated registration forms accompany this message. Please contact us if you have questions or if we can provide any other information. For sponsorship support, please contact Ms. Sherry Stearns-Boles, (sherry.boles@aum.edu; 334-244-3018).

Thank you again for your past support of the Business Breakfast. We look forward to seeing you at our first breakfast on **January 30, 2020** at **Wynlakes Golf and Country Club** featuring renowned speaker Mr. Kevin Harrington – Inventor of the Infomercial, Original Shark on "Shark Tank" and As Seen on TV Pioneer – one of the most successful entrepreneurs of our time.

Sincerely,

Dr. Shanta Goswami Varma

Special Advisor to the Chancellor for Collaborative Partnerships and Distance Education
Auburn University at Montgomery

**AUBURN UNIVERSITY AT MONTGOMERY | OFFICE OF COLLABORATIVE PARTNERSHIPS AND
DISTANCE EDUCATION**

P.O. Box 244023 | Montgomery, AL 36124-4023 | Telephone: 334-244-3018 | sherry.boles@aum.edu | www.aum.edu/OCP

14-2



Office of Public Affairs

P.O. Box 1667
Montgomery, AL 36102
(334) 832-1270

Proposed “On the Road” tour dates:

February 11 – District 1, Commissioner Harris

Location: (tentatively) Trenholm State Community College

Information Session: 4 pm

Formal Session: 5:30 pm

April 6 – District 4, Commissioner Sankey

Location:

Information Session: 4 pm

Formal Session: 5:30 pm

June 1 – District 2, Chairman Dean

Location:

Information Session: 4 pm

Formal Session: 5:30 pm

August 3 – District 5, Commissioner Singleton

Location:

Information Session: 4 pm

Formal Session: 5:30 pm

October 5 – District 3, Vice Chairman Walker

Location:

Information Session: 4 pm

Formal Session: 5:30 pm

November 13, 2019

Commissioner Elton N. Dean, Sr.
Montgomery County Commission
District 2
101 South Lawrence Street
Montgomery, Alabama 36104

Dear Commissioner Dean,

Thank you for allowing me to speak to you on September 3rd. It was a wonderful opportunity to share the vital work that the River Region United Way is doing in our community in the areas of health, education, financial stability and basic needs.

I would like to discuss the possibility of obtaining additional support from your discretionary fund to support the River Region United Way's 2019 Campaign. **We respectfully request \$5,000 be applied to the four focus areas listed above.**

In addition, we are requesting the commission's usual \$5,000 to come from the county's campaign donation.

As you know, the need is strong and never goes away but with the assistance of the Montgomery County Commission, we can make a real difference in the lives of our neighbors.

Thank you again for the opportunity to share our message and needs. I look forward to hearing from you soon.

All the best,



Mike Hart
ASE Credit Union – CEO
2019 Campaign Chair

16-1

Tammy Nix

From: Justus Armstrong <jarmstrong@my14.org>
Sent: Monday, November 4, 2019 4:19 PM
To: Donald Mims
Subject: County Commission Meeting Request
Attachments: Montgomery County Commission Letter.pdf; Montgomery County Resolution.pdf; Alabama Fact Sheet.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Mr. Mims,

This is Justus Armstrong with the Youth Infrastructure Coalition. My group traveled to Montgomery in January of this year on a road trip to meet with county officials to discuss Interstate 14. We greatly appreciate the on the spot meeting you gave us and we discussed a more formal briefing to the Commission in the future. Since January, we have talked to more public officials about this exciting project and have generated a lot of support throughout Alabama and Georgia on this potential interstate. At this time, I would like to request that meeting with the Commission at your next meeting if possible. I believe this interstate project will bring enormous, new opportunity not just to Montgomery, but to Alabama as a whole. I look forward to this potential meeting with the commissioners.

Attached to this email I have included a letter to the commissioners that provide a brief overview of Interstate 14 and our request to the County Commission to pass a resolution of support for the project. I have also included the fact sheet to provide more helpful information and have included a drafted resolution based on other passed resolutions from supporting counties. Finally, I have included the link to our "My14" Video that shows the I-14 route throughout the Southeast and its potential.

Thank you again for our meeting in January and I look forward to this next one. Please let me know about anything else I need to do to confirm a meeting with the Commission. You can contact me at this email or phone number included below.

Very Respectfully,

Justus Armstrong
Vice President and Alabama Representative
Youth Infrastructure Coalition
m: 706-992-5208
a: P.O. Box 57, Columbus, GA 31902
w: my14.org e: jarmstrong@my14.org



Dear Commissioners,

We are writing to you today to tell you about an important project that is vital to the Southeast's future economic development, Interstate 14. I-14 is a congressionally proposed interstate spanning from west Texas at I-10 to Augusta, Georgia terminating at I-20. This interstate will immensely enhance the lives and growth of Montgomery County and the state of Alabama. Specifically, to Montgomery County, I-14 will create new economic opportunities, enhance connections to the east and west, and link Maxwell Airforce base to other military installations and ports.

We have been hard at work passing resolutions in communities starting from east to west including: Augusta-Richmond County, Georgia; Talbot County, GA; Taylor County, GA; Crawford County, GA; Peach County, GA; Wilkinson County, GA; Baldwin County, GA; Washington County, GA; Jefferson County, GA; Macon-Bibb County, Georgia; Columbus-Muscogee County, Georgia; Butler, GA; Milledgeville, GA; Sandersville, GA; Russell County, Alabama; Macon County, Alabama; Lowndes County, Alabama; and Phenix City, Alabama. Montgomery County's support would continue the momentum in Alabama. We hope to have support from as many communities along the route as possible. It is vital this resolution passes through the General Assembly because Alabama and Georgia are the only states on the route who have not passed legislation in support of I-14.

We, the Youth Infrastructure Coalition (YIC), are a group of young, concerned citizens interested in helping our states develop through infrastructure-related projects. We are based out of the Columbus-Phenix City area, but have spread awareness about I-14 to communities all along the route. With our ["My14" Video](#) we spread the concept across the Southeast receiving national attention.

We ask the commission to pass a resolution supporting I-14. For your convenience, a draft of the previously passed resolutions is attached. If you have further questions, we would love to answer them and would love to give you a formal briefing.

A Resolution
No.

WHEREAS, Interstate 14 is under construction in Texas, and officially opened on January 26, 2017 near Killeen, Texas;

WHEREAS, the community of Natchez, Mississippi and communities in Louisiana are taking action to make an extension of I-14 a reality in their jurisdictions;

WHEREAS, if extended through Montgomery County, AL, I-14 could run along Interstate 85 until continuing along the Montgomery Outerloop and join with existing US 80;

WHEREAS, I-14 will connect a significant number of military installations, seaports, major cities, and large highways to each other, and Montgomery County should share in this significant extension;

WHEREAS, this council desires that the local legislative delegation to the Alabama General Assembly support an extension of I-14 to and through Montgomery County, AL and take any appropriate legislative action concerning highway extension.

**NOW, THEREFORE, THE COMMISSION OF MONTGOMERY COUNTY
HEREBY RESOLVES:**

We hereby respectfully request that the local legislative delegation to the Alabama General Assembly support an extension of I-14 to and through Montgomery County, AL and take any appropriate legislative action concerning highway extension. Let a copy of this resolution be forwarded by the Clerk of Council to each member of the local delegation to the Alabama General Assembly.

Elton N. Dean, Sr.
CHAIRMAN

Ronda M. Walker
VICE CHAIRMAN

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



Donald L. Mims, CPA, MPA
ADMINISTRATOR

Florence M. Cauthen
DEPUTY ADMINISTRATOR

November 14, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Appointments to the Southeast Alabama Emergency Medical Services Council, Inc.

Attached is a list of eight individuals who are currently serving on the Southeast Alabama Emergency Medical Services Council, Inc. These individuals have been contacted and six of them would like to be reappointed to another full term on this Council.

Montgomery Fire Department Assistant Fire Chief Garrett Henderson, desires to be appointed to replace former Assistant Fire Chief Ronnie H. Bozeman.

John Treat is no longer in the medical field and desires not to be reappointed.

During the last Commission meeting, Commissioner Harris requested additional information regarding the purpose of this Council. I have attached a copy of the Council's By-laws.

We will be discussing these appointments at Monday's meeting.

DLM/tn

Attachment

A COUNTY OLDER THAN THE STATE

Southeast Alabama E.M.S., Inc
By-Laws

August 2006 Revision

Article I

Name

The name of the incorporated body is Southeast Alabama Emergency Medical Services Council, Inc. and may be hereinafter referred to as the Council.

Article II

Articles of Incorporation

Southeast Alabama EMS, Inc. is a non-profit corporation organized under the laws of the State of Alabama and the Internal Revenue Code.

Article III

Purpose and Objectives

Section A: Purpose

The purpose of Southeast Alabama EMS, Inc. is to promote the development of emergency medical services in Southeast Alabama in the counties of Autauga, Barbour, Bullock, Butler, Coffee, Covington, Crenshaw, Dale, Elmore, Geneva, Henry, Houston, Lee, Lowndes, Macon, Montgomery, Pike and Russell.

Section B: Objectives

The objectives of the Southeast Alabama EMS Council, Inc. shall be the following:

1. To organize and develop a working body of knowledgeable persons representing all major segments of emergency medical care and population groups.
2. Identify present and projected needs of the citizens in the area served by the Council.
3. To plan and implement an orderly, efficient and economical emergency health care system.
4. To foster and approve programs of training for personnel involved in the provision of EMS.
5. To promote public education and knowledge regarding emergency care and services.
6. To lend technical expertise and financial assistance where feasible to all providers of emergency medical services.
7. To establish a forum where the concerns of public and private organizations can be voiced.

8. To cooperate with State and Regional Agencies and organizations to assure accomplishment and maintenance of these objectives.

Article IV

Membership

Section A: Number of Members

Each county shall have two representatives appointed by the county government with every effort made to appoint one provider and one consumer where possible. Additional members are allowed, and also appointed by county governments, based on one additional members per 30,000 county population based on the current federal census records. There shall be one additional member per each of the following interest groups appointed by the responsible authority designated.

1. Alabama Chapter, American College of Emergency Physicians (member within the region)
2. Alabama Ambulance Association
3. Alabama Association of Rescue Squads
4. Alabama Council of Community Mental Health Boards
5. Alabama Hospital Association
6. Military Assistance to Safety and Traffic (MAST – appointed by the Commanding Officer)
7. Alabama Nurses Association
8. Office of Highway and Traffic Safety
9. Alabama Fire Chiefs Association
10. Alabama Emergency Management Agency
11. Permanent EMT Training Sites (designated by the SEAEMS Board)
12. Regional Medical Control Committee (Regional Medical Director plus 2 additional physicians appointed by the Regional Medical Director).
13. AAVFD – Alabama Association of Volunteer Fire Departments
14. Air ambulance representative from service within SEAEMS Region (designated by the SEAEMS Board).

Additional representation by other interest groups will be allowed as deemed necessary by the Council.

Section B: Duties and Responsibilities of Members

The Council shall exercise the powers of the Corporation, control its property, and conduct its affairs. It shall be the sole policymaking authority of the Corporation. It shall be the duties of the members to:

1. Perform any and all duties imposed on the collectively or individually by law, by the Articles of Incorporation of this Corporation, or by these by-laws.
2. Employ an Executive Director. Subject to review by the Board of Directors, the Executive Director will manage the Corporation and employ such other staff

- positions, which have been authorized by the Council members to realize the objectives and the purposes of the Corporation.
3. To supervise the Executive Director of the Corporation to assure that his/her duties are properly performed.
 4. Approve the annual work program and budget of the Corporation.
 5. Meet at such times and places as required by these by-laws.
 6. Register their addresses with the secretary of the Corporation, and notices of meetings mailed to them at such addresses shall be valid noticed thereof.
 7. Enter into contracts, working agreements or statements of agreements with such agencies and organizations as from time to time may be deemed necessary or useful to carry out the functions, plans, and purposes of the Corporation.
 8. Each member shall be eligible to hold any office within the Council to which he or she shall be elected or appointed.

Section C: Qualifications of Council Members

Any person who resides in the EMS service area and is appointed by the responsible county government is a qualified Council member. Any person who is appointed by the responsible authority within one of the designated interest groups (see Article IV, Section A) is a qualified Council member.

1. The Council members who are consumers of EMS services shall be broadly representative of the social, economic, linguistic and racial populations, and geographic area.
2. Those Council members who are providers of EMS services shall be representative of those interest groups entitled to representation as defines in Article IV, Section A.

Section D: Term

The term of office of each Council member shall be until his successor is appointed.

Section E: Compensation

A Council member may be reimbursed for extraordinary expenses incurred in the performance of his official duties as a member of the Council as determined by the Board of Directors and listed in the official minutes.

Section F: Vacancies

Vacancies on the Council shall exist on the death, resignation, or removal of any member or whenever the number of members authorized is increased and shall be filled in the same manner as originally appointed.

1. The resignation of a member shall take effect upon receipt of resignation or on the date specified therein.
2. Upon the resignation of a member, a successor shall be appointed in the same manner required for that category of member to take office when the resignation becomes effective.
3. A person appointed as a Council member to fill a vacancy as in this section provided, shall hold office until his successor is appointed.
4. Council membership shall automatically terminate in the event that a member fails to attend at least one out of two meetings during a calendar year. Emergency excused absences may be granted at the discretion of the President.
5. Proxy will not constitute attendance at a meeting.

Section G: Liability

The Council members will not be personally liable for the debts, liabilities, or other obligations of the Corporation.

Section H: Indemnification

The Corporation shall indemnify, by appropriate liability insurance as funding permits, any Council member, officer or employee against expenses actually and necessarily incurred in connection with the defense of any action, suit, or proceedings in which he is made a party by reason of being or having been such Council member. Officer, or employee except in relation to matters as to which he shall be adjudged in such action, suit, or proceeding to be liable for negligence or misconduct in the performance of a duty. Such indemnification shall not be exclusive of any other rights to which such Council member or employee may be entitled under any by-law, agreement, Council action or otherwise.

ARTICLE V

Voting Rights

Each Council member shall have one (1) vote. There shall be voting by written proxy.

Roll call voting by Board and Council will be made at the discretion of the President. Each act or decision done or made by a majority of the Council members present and voting at a meeting duly held at which a quorum is present is the act of the Council, unless the law, the Articles of Incorporation of the Corporation, or unless other permitted by these by-laws. (See Article X-Elections) A quorum shall consist of fifteen members.

ARTICLE VI

Officers

Section A: Corporate Officers

The elected officers of the Corporation shall be a president, a vice-president and a secretary/treasurer.

Section B: Election of Officers

Any Council member of the Corporation is qualified to be an officer of the Corporation. Officers, other than those appointed, shall be elected biennially by the Council at the annual meeting of the Corporation, and each such officer shall hold office until his successor is elected or until he resigns, is removed, or is otherwise disqualified, whichever occurs first. Officers shall serve a two (2) year term and shall be eligible to serve consecutive terms. The outgoing president will become a senior board member for a minimum of one term following his final term of office.

Section C: Appointed Officers

The Council may appoint such other officers as it may deem desirable, and such officers shall serve such terms, have such authority, and perform such duties as may be prescribed from time to time by the Council.

Section D: Vacancies

Any officer may be removed for cause by a majority of the Council members at any regular or special meeting of the Council and such officer shall be removed should they cease to be qualified for the office as herein required. Any officer may resign at any time by giving written notice to the Council or the president or secretary of the Corporation. Any such resignation, at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section E: Duties of the President

The president shall be the chief executive of this Corporation. It shall be his duty:

1. To perform all such duties as are incident to his office and such other duties as may be required by law, by the Articles of Incorporation of this Corporation, or by these by-laws or which may be prescribed from time to time by the Council.
2. To preside at all meetings of the Council and of the Board of Directors.
3. To make and execute contracts in the ordinary course of business of the Corporation, to execute other legal instruments when authorized by the Council, except as otherwise expressly provided by law, by the Articles of Incorporation, or by these by-laws.

4. To appoint and dissolve all committees and committee chairpersons subject to the approval of the Council, except as otherwise provided in the Articles of Incorporation or in these by-laws.
5. To serve as an Ex Officio member of all standing and ad hoc committees, except the nominating committee.
6. To present at the annual corporate meeting a report of the activities of the Corporation during the preceding year with a copy of such report attached to the minutes of the annual meeting.
7. To have such other powers and perform such other duties as may be assigned to him from time to time by the Council.

Section F: Duties of the Vice-President

In the absence of the president, the vice-president shall perform all the duties of the president, and when so acting shall have all the powers, and be subject to all the restrictions of the president. The vice-president shall have such other powers and perform such other duties as may be prescribed by law, or as may be assigned to him from time to time by the Council.

Section G: The Secretary/Treasurer shall perform and/or delegate the following duties:

1. Certify and keep at the principal office of the Corporation the original, or a copy of these by-laws as amended or otherwise altered to date.
2. Keep at the principal office of the Corporation or at such other place as the Council may order, a book of minutes of all meetings for the Council and the Board of Directors, recording therein the time and place of holding, whether regular or special, how authorized, notice thereof given, names of those present at the meetings of the Council and Board of Directors and the proceedings thereof.
3. See that all notices are duly given in accordance with the provisions of these by-laws or as required by law.
4. Be custodian of the records and of the seal of the Corporation and see that the seal is affixed to all duly executed documents, the execution of which on behalf of the Corporation under its seal is authorized by law or by these by-laws.
5. Keep at the principal office of the Corporation a membership book containing the name and address of each member, and, if any case where membership has been terminated, he shall record such fact in the book together with the date of which the membership ceased.
6. Exhibit at any reasonable time, to any member of the corporation or member of the general public, on request thereof the By-laws, the membership book, the minutes of proceedings, and other such data and records of the Corporation which the requestor has the right, by law or regulation, to access.
7. In general, perform all duties incident to the office of secretary and such other duties as may be required by law, by the Articles of Incorporation, or by these by-

- laws, or which the Articles of Incorporation, or by these by-laws, or which may be assigned to him from time to time by the Council.
8. **Keep and maintain adequate and correct accounts** of the Corporation's properties and business transactions, including accounts of its' assets, liabilities, receipts, disbursements, surpluses and deficits.
 9. Exhibit at all reasonable times to any member of the Corporation or member of the general public, on request thereof, the books of account and financial records which the requestor has right, by law or regulation, to access.
 10. Render to the president and members, whenever he or they request it, an account of any or all of the transactions of the Corporation and of the financial condition of the Corporation.
 11. Prepare an annual audit and certification of the financial statements to be included in the annual report of the Council. He shall present at the annual meeting of the Council a report of the financial status of the Corporation with a written copy attached to the minutes of such annual meeting.
 12. Serve as chairperson of the finance committee.
 13. In general, perform all duties incident to the office of treasurer and such other duties as may be required by law, by the Articles of Incorporation, or by these by-laws, or which may be assigned to him from time to time by the Council.

ARTICLE VII

Board of Directors

Officers and at-large Board members shall be elected by a majority vote of the Council and shall serve for tow (2) years or until their successors are elected. The Regional Medical Director shall be a standing member of the Board with voting rights. All Board members may be reelected for an unlimited amount of terms. At no time shall the Board have more than eleven (11) members. Membership on the Board of Directors and filling of vacancies shall be as provided in the by-laws of the Council.

The Board of Directors shall meet biannually and/or any other time deemed necessary to conduct the business affairs of the council. A conference call may constitute a meeting. The president or a majority of the Board members may call a meeting. A majority of the Board of Directors shall constitute a quorum for the transaction of business. Proxy and attendance regulation shall follow those outlined in Articles IV and V.

ARTICLE VIII

Council Meetings

Section A: The Council shall hold meetings biannually and other times deemed necessary to conduct business affairs of the Council.

Section B: The annual meeting of the Council shall be held in November.

Section C: Special meetings may be called by the President, the Board of Directors, the Regional Medical Director or five (5) or more Council members.

Section D: Notification of regular meetings shall be mailed to assure delivery seven (7) days prior to the time for the meeting. Notification of special meetings shall be mailed to assure delivery five (5) days prior to the time of the special meeting.

Section E: All meetings of the council will be open to the public.

ARTICLE IX

Committees

Section A: The Council may authorize the creation, prescribe the term and define all the powers and duties of such committees, not specifically created by these by-laws, as may, from time to time, be necessary or useful in the conduct of the corporate business.

Section B: Nominating Committee – A nominating committee, composed of five (5) members, shall be appointed by the president. Members of the Board of Directors shall not service on the committee. It shall be the duty of the nominating committee to nominate qualified individuals as corporate officers and member-at-large for the Board of Directors for election biennially at the November annual meeting. The nominating committee will be appointed in August of the year that elections will be held and present nominees for elections in November. Elections will be held at the November annual meeting and new officers will be seated at the end of the November annual meeting at which they are elected.

ARTICLE X

Elections

Nominations will be submitted by the nominating committee biennially at the annual meeting in November. Nominations will also be accepted from the floor. Election of officers and member-at-large for the Board of Directors shall be held at the November annual meeting and the new officers will be seated at the end of the November annual meeting at which they are elected. The election may be conducted by secret ballot. If a vacancy is created at any other time of the term, the nominating committee will submit nominations at the next meeting.

ARTICLE XI

Regional Medical Director

The Council shall select a physician to recommend to the Board of Health to serve as the Regional Medical Director. The Regional Medical Director shall be responsible for assuring that all aspects of the Regional Agency's activities are medically sound and appropriate. He/she provides guidance on medical issues to the Board of Directors, Council and Staff; regularly reviews and provides direction for medical control and accountability throughout the region; reviews information regarding EMS activities locally, statewide and nationally; and maintains a strong liaison with all communities, committees, and interested individuals in the eighteen county region.

Section A: Responsibilities and Duties

The Regional Medical Director will have a major responsibility for medical leadership and guidance for the implementation of the Southeast Alabama Emergency Medical Services System. He will assist the Executive Director in carrying out established policies and provide consultation to the governing body, to program participants, to governmental bodies, and other interested parties.

Section B: Knowledge and Skill Requirements

The Regional Medical Director should have general knowledge of the components of an emergency medical service system and have an in-depth knowledge of the clinical requirements for management of non-emergent, emergent, and critical patients as well as practical skills in working with such patients. He should have the ability to work with consumers, providers, special consultants, and governmental officials on an individual or committee basis and be skilled in both written and oral presentation. Planning and program implementation skills and the ability to work with a multidisciplinary staff are also important.

ARTICLE XII

Parliamentary Procedure

Parliamentary procedure for all meetings of members, and committees shall be in accordance with these by-laws and with Robert's Rules of Order, as most recently revised. A parliamentarian will be appointed to serve at the pleasure of the president.

ARTICLE XIII

Amendment of the By-laws

These by-laws may be revised or amended by a 2/3 vote of Council members present provided that each member receives written notice of the proposed changes no less than thirty (30) days prior to the voting.

ARTICLE XIV

Revocation

These by-laws revoke the by-laws adopted by this Council at the inception and all of the subsequent amendments thereto.

ARTICLE IX

Conflict of Interest

Members of the Council shall not use their position or voting power for purposes that are or give the appearance of being motivated by a desire for personal gain for themselves or others such as those with who they have families, businesses or other ties. Board or Council members shall abstain from voting on matters that directly or indirectly affect personal gain.

When voting on any project that would involve direct or indirect personal gain from the EMS project to a voting Council member, then that Council member will be asked by the president and parliamentarian to abstain from that particular vote in order to avoid potential conflict of interest.

ARTICLE XVI

Effective Date

These By-laws will take effect upon adoption.

ATTEST: _____
President, S. E. AL. EMS Council, Inc.

WITNESS: _____
Executive Director

DATE LAST AMENDED: _____

Southeast Alabama Emergency
Medical Services Council, Inc.

Members:**Term Expires:**

Asst. Fire Chief Ronnie H. Bozeman
Medic Division
Montgomery Fire Department
P.O. Box 1111
Montgomery, AL 36101-1111
slcooper@montgomeryal.gov
Work: (334) 625-2960

11/3/2019

Annitta Love
134 Cantabury Lane
Millbrook, AL 36054
Work: (334) 420-4483
Cell: (334) 467-4857

11/3/2019

Mike Green
47 Honeysuckle Lane
Cecil, AL 36013
Home: (334) 277-2153
Cell: (334) 309-5026

11/3/2019

Mark Norris
Haynes Ambulance
2530 East Fifth Street
Montgomery, AL 36107
Work: (334) 241-5259

11/3/2019

John Treat
2845 Zelda Road, Apt. P1
Montgomery, AL 36106
Cell: (334) 318-9924

11/3/2019

Keith Bryan
110 Zolman Road
Ramer, AL 36069
Home: (334) 284-6307
Cell: (334) 303-3840

11/3/2019

Kevin Harrilson
Care Ambulance
P.O. Box 241468
Montgomery, AL 36124-1468
Cell: (706) 256-0273
Work: (706) 289-2138

11/3/2019

Southeast Alabama Emergency
Medical Services Council, Inc.

Kitty Harris
120 West Rosemary Road
Montgomery, AL 36109
(334) 306-0165

11/3/2019

Term: 1 year

UPCOMING BIDS/CONTRACT RENEWALS

<u>Month</u>	<u>Contract No.</u>	<u>Item</u>	<u>Department</u>	<u>Vendor</u>	<u>Renewal Date</u>	<u>Expiration Date</u>
<u>NOV</u>						
	State of Alabama Contract T190	Leasing of Mail Machine	Support Services	Pitney Bowes		Nov 23, 2018
	51901-16B-035	Uniform Rental	Support Service	Cintas Corporation		Nov 30, 2019
	51988-17B-001	Employee Luncheon	County Commission	Chappy's Deli		Nov 20, 2019
	51988-17B-003	Catering of Food Trays	County Commission	Chappy's Deli		Nov 20, 2019
	51965-17B-016	Internet Services	Information System	Information Transport Solutions		Nov 1, 2020
	51100-16B-004	Security Guard Service	County Commission	MSF, Inc.		Nov 30, 2018
<u>DEC</u>						
	52200-19B-003	Inmate Uniforms	Detention Facility	Uniforms Manufacturing, Inc.	Dec 20, 2019	Dec 20, 2021
	51100-17B-004	Armored Car Services	Tax & Audit Probate	MAC Courier Services, LLC		Dec 31, 2019
	51100-18B-026	Clean Saturday Trash Pickup	County Commission	Liberty Disposal, Inc.	Dec 31, 2019	Dec 31, 2021
	51901-19B-007	Janitorial Services	Support Service	Fall Facility Services	Dec 31, 2019	Dec 31, 2021

**MONTGOMERY COUNTY COMMISSION
SHERIFF PROCESS FEE COLLECTION COMPARISON**

Month Deposited	FY 2019 Collections	FY 2020 Collections	Increase (Decrease)	
			Amount	%
OCTOBER	33,453	36,410	2,957	8.84%
NOVEMBER	45,157	44,399	(758)	-1.68%
DECEMBER	35,397			0.00%
JANUARY	33,831			0.00%
FEBRUARY	38,016			0.00%
MARCH	38,808			0.00%
APRIL	44,199			0.00%
MAY	38,637			0.00%
JUNE	47,554			0.00%
JULY	45,548			0.00%
AUGUST	45,246			0.00%
SEPTEMBER	48,526			0.00%
TOTAL	78,610	80,809	2,199	2.80%

YTD Totals 2019	\$494,372	\$80,809
YTD Totals 2018	\$481,808	
YTD Totals 2017	\$483,641	
YTD Totals 2016	\$474,632	

MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - ACTUAL COLLECTIONS
OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020

FY 2019		FY 2020			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax SSUT	Total Collections	Amount	%
OCTOBER	3,726,423	3,856,536	233,267	4,089,804	363,381	9.75%
NOVEMBER	3,860,264					
DECEMBER	3,915,107					
JANUARY	4,410,360					
FEBRUARY	3,648,143					
MARCH	3,786,714					
APRIL	4,292,828					
MAY	4,084,707					
JUNE	4,086,150					
JULY	4,099,362					
AUGUST	4,015,735					
SEPTEMBER	4,154,227					
Year to Date	\$3,726,423	\$3,856,536	\$233,267	\$4,089,804	\$363,381	9.75%

211	Total YTD 2019	\$48,080,017	\$3,726,423
	Total YTD 2018	\$45,357,151	\$3,637,555
	Total YTD 2017	\$44,320,643	\$3,576,342

MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - NO AUDITS OR REFUNDS INCLUDED
OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020

FY 2019		FY 2020			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax	Total Collections	Amount	%
OCTOBER	3,653,768	3,831,470	233,267	4,064,737	410,969	11.25%
NOVEMBER	3,717,990					
DECEMBER	3,790,837					
JANUARY	4,396,790					
FEBRUARY	3,534,409					
MARCH	3,639,190					
APRIL	4,192,138					
MAY	4,030,758					
JUNE	4,030,910					
JULY	4,015,757					
AUGUST	3,901,565					
SEPTEMBER	4,086,778					
Year to Date	\$3,653,768	\$3,831,470	\$233,267	\$4,064,737	\$410,969	11.25%

Total YTD 2019 \$46,990,889
Total YTD 2018 \$44,718,766
Total YTD 2017 \$43,672,831

\$3,653,768
\$3,617,078
\$3,556,400

MONTGOMERY COUNTY COMMISSION EDUCATION TAX COMPARISON
OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020

EDUCATION SALES TAX

	FY 2019	FY 2020	Increase (Decrease)	
Month Deposited	1.0% Collections	1.0% Collections	Amount	%
OCTOBER	2,399,152	2,541,863	142,711	5.95%
NOVEMBER	2,522,828			
DECEMBER	2,506,141			
JANUARY	2,804,945			
FEBRUARY	2,286,383			
MARCH	2,380,998			
APRIL	2,761,600			
MAY	2,571,305			
JUNE	2,596,322			
JULY	2,579,312			
AUGUST	2,531,681			
SEPTEMBER	2,599,454			
Year to Date	\$2,399,152	\$2,541,863	\$142,711	5.95%

GASOLINE TAX

	FY 2019	FY 2020	Increase (Decrease)	
Collections	Collections	Amount	%	
137,322	144,419	7,097	5.17%	
147,778				
154,644				
135,921				
123,557				
123,533				
142,610				
138,854				
144,004				
142,367				
156,317				
149,335				
\$137,322	\$144,419	\$7,097	5.17%	

Total YTD 2019	\$30,540,119	\$2,399,152
Total YTD 2018	\$29,352,076	\$2,384,646
Total YTD 2017	\$28,832,488	\$2,334,564

\$1,696,242	\$137,322
\$1,635,445	\$139,037
\$1,630,613	\$137,536

21-3

MONTGOMERY COUNTY COMMISSION LODGING TAX COMPARISON

OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020

MONTH DEPOSITED	FY 2019	FY 2020	Increase (Decrease)	
	Collections	Collections	Amount	%
OCTOBER	237,680	255,159	17,479	7.35%
NOVEMBER	246,615			
DECEMBER	220,259			
JANUARY	189,119			
FEBRUARY	231,069			
MARCH	213,949			
APRIL	279,744			
MAY	263,086			
JUNE	262,920			
JULY	252,823			
AUGUST	250,547			
SEPTEMBER	231,473			
Year to Date	\$237,680	\$255,159	\$17,479	7.35%

Total YTD 2019	\$2,879,284	\$237,680
Total YTD 2018	\$2,796,021	\$231,009
Total YTD 2017	\$2,634,537	\$213,184

NOTES:

October 2019 Collections Above Include \$16,781.61 For Lodging Audits Including Penalties & Interest.

21-4

**MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

Statistical Report for October 2019

US Marshal Inmates Received	16
FBOP Inmates Received	24
US Marshal Inmate Carryovers from Previous Month	60
FBOP Inmate Carryovers from Previous Month	9
Total US Marshal Inmate Days	1597
Total FBOP Inmate Days	417
Total Federal Inmate Days	2014

State Inmates Received	377
State Inmate Carryovers from Previous Month	530
Total State Inmates in Facility this Month	907
Total State Carryovers to Next Month	560
Total State Inmate Days	16,626

Total Inmates (State and Federal Combined)	1016
Total Inmate Days (State and Federal Combined)	18,640
* Average Daily Population	601

Total Spent for Food this Month	\$96,379.48
Average Cost for Food per Inmate Day	\$5.80

**MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

October 2019 Monthly Jail Report -- State Inmates

Number of Inmates Brought Over from Previous Month:

O/M	6	1.02%
W/M	73	16.33%
B/M	391	68.37%
W/F	16	6.12%
B/F	43	8.16%
O/F	1	0.00%
Total	530	100.00%

Number of Inmates Received During the Month:

O/M	6	1.59%
W/M	61	16.18%
B/M	233	61.80%
W/F	15	3.98%
B/F	62	16.45%
O/F	0	0.00%
Total	377	100.00%

Total Number of Inmates in Jail During the Month:

O/M	12	1.32%
W/M	134	14.77%
B/M	624	68.80%
W/F	31	3.42%
B/F	105	11.58%
O/F	1	0.11%
Total	907	100.00%

Number of Inmates Released or Removed During the Month:

O/M	6	1.73%
W/M	64	18.44%
B/M	199	57.35%
W/F	16	4.61%
B/F	61	17.58%
O/F	1	0.29%
Total	347	100.00%

Number of Inmates Carried Over at the Close of the Month:

O/M	6	1.07%
W/M	70	12.50%
B/M	425	75.89%
W/F	15	2.68%
B/F	44	7.86%
O/F	0	0.00%
Total	560	100.00%

22-2

MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104

October 2019 Monthly Jail Report -- U.S. Marshal Inmates

Number of Inmates Brought Over from Previous Month:

O/M	9
W/M	14
B/M	35
W/F	0
B/F	2
O/F	0
Total	<u>60</u>

Number of Inmates Received During the Month:

O/M	0
W/M	5
B/M	9
W/F	2
B/F	0
O/F	0
Total	<u>16</u>

Number of Inmates in Jail During the Month:

O/M	9
W/M	19
B/M	44
W/F	2
B/F	2
O/F	0
Total	<u>76</u>

Number of Inmates Released or Removed During the Month:

O/M	3
W/M	8
B/M	16
W/F	0
B/F	0
O/F	0
Total	<u>27</u>

Number of Inmates Carried Over at the Close of the Month:

O/M	6
W/M	11
B/M	28
W/F	2
B/F	2
O/F	0
Total	<u>49</u>

22-3

MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104

October 2019 Monthly Jail Report -- Federal Bureau of Prison Inmates

Number of Inmates Brought Over from Previous Month:

O/M	0
W/M	3
B/M	6
W/F	0
B/F	0
O/F	0
Total	<u>9</u>

Number of Inmates Received During the Month:

O/M	2
W/M	6
B/M	7
W/F	0
B/F	0
O/F	0
Total	<u>15</u>

Number of Inmates in Jail During the Month:

O/M	2
W/M	9
B/M	13
W/F	0
B/F	0
O/F	0
Total	<u>24</u>

Number of Inmates Released or Removed During the Month:

O/M	0
W/M	2
B/M	2
W/F	0
B/F	0
O/F	0
Total	<u>4</u>

Number of Inmates Carried Over at the Close of the Month:

O/M	2
W/M	7
B/M	11
W/F	0
B/F	0
O/F	0
Total	<u>20</u>

THE STATE OF ALABAMA,

VC000138113

Payable to Montgomery

(County)

For feeding prisoners in the jail of said county during the month of

October, 2019

Month, Year

Date	Total # In Jail	Insane	Juvenile	Municipal	Federal	Other	# In Jail State	Per	Capita
1	531						531	\$	1,194.75
2	535						535	\$	1,203.75
3	538						538	\$	1,210.50
4	528						528	\$	1,188.00
5	523						523	\$	1,176.75
6	526						526	\$	1,183.50
7	520						520	\$	1,170.00
8	533						533	\$	1,199.25
9	541						541	\$	1,217.25
10	530						530	\$	1,192.50
11	539						539	\$	1,212.75
12	542						542	\$	1,219.50
13	541						541	\$	1,217.25
14	532						532	\$	1,197.00
15	538						538	\$	1,210.50
16	543						543	\$	1,221.75
17	539						539	\$	1,212.75
18	532						532	\$	1,197.00
19	535						535	\$	1,203.75
20	537						537	\$	1,208.25
21	539						539	\$	1,212.75
22	544						544	\$	1,224.00
23	541						541	\$	1,217.25
24	530						530	\$	1,192.50
25	530						530	\$	1,192.50
26	535						535	\$	1,203.75
27	533						533	\$	1,199.25
28	541						541	\$	1,217.25
29	541						541	\$	1,217.25
30	549						549	\$	1,235.25
31	560						560	\$	1,260.00
Total	16626						16626	\$	37,408.50

Average Monthly Prisoner %

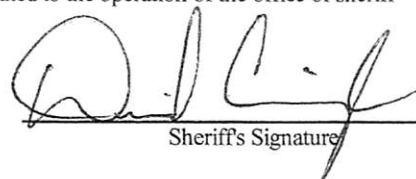
100.00%

100.00%

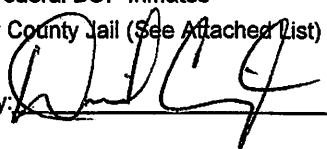
Total Amount Chargeable to the State

(0900-14) \$ 37,408.50

Under penalty of perjury, I Derrick Cunningham, Sheriff of said County, swear or affirm that the payment request for \$ 37,408.50 Dollars is correct, that no part thereof has previously been requested, and that any funds requested on the above accounting and received by the sheriff's office, will, after the date hereof, be used only for their appropriated purpose: "food for prisoners in the county jail" from funds paid under authority of Ala. Code §14-6-42, and for "jail operation or for law enforcement purposes related to the operation of the office of sheriff" under authority of Ala. Code §14-6-47 (a).


 Sheriff's Signature

22-5

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice #10-2019	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION Federal Bureau of Prisons-Community Corrections Maxwell AFB-Building 1209 820 Willow Street Montgomery, AL 36112				DATE VOUCHER PREPARED 11/01/2019		SCHEDULE NO. PAID BY FBOP Montgomery
				CONTRACT NUMBER AND DATE		
				REQUISITION NUMBER AND DATE		
PAYEE'S NAME AND ADDRESS [Montgomery County Jail 225 South McDonough Street Montgomery, AL 36104 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org] TAX ID# 63-6001653 H02 DUNS # 099839086				DATE INVOICE RECEIVED		
				DISCOUNT TERMS		
				PAYEE'S ACCOUNT NUMBER		
				SHIPPED FROM		
GOVERNMENT B/L NUMBER						
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUAN- TITY	UNIT PRICE COST PER		AMOUNT (1)
OCT Jail Bill 10/01/2019 to 10/31/2019	10/31/2019	Housing of Federal BOP Inmates Montgomery County Jail (See Attached List) Submitted by:  COR: _____	417	48	Day	20,016.00
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below)						TOTAL 20,016.00
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE		APPROVED FOR BY 2 TITLE	EXCHANGE RATE =\$1.00	DIFFERENCES _____ Amount verified; correct for payment (Signature or initials)		
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.						
(Date)		(Authorized Certifying Officer) 2			(Title)	
ACCOUNTING CLASSIFICATION						
P A I D B Y	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER	ON (Name of bank)	
	CASH	DATE		PAYEE 3		
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.					PER TITLE	

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

22-6



AUTAUGA COUNTY SHERIFF'S OFFICE

JOE SEDINGER, SHERIFF

162 WEST 4TH STREET; PRATTVILLE, AL 36067

PHONE: 334-361-2500 FAX: 334-361-2516



Bill To: Autauga County Commission

135 North Court Street

Prattville AL 36067

Re: marsha.causey@autauga.com

TOTAL AMOUNT DUE: \$930.00

DATE: November 1, 2019

INVOICE #: 1019-JUV

To assure the proper payment, please list the juvenile inmates' names and the days in your facility

Juvenile Name	Days in Facility	Amount Payable	Amount Due
Williams, Lil Roderick	31	\$30.00	\$930.00
Nguyen, Phuoc Van	14	\$30.00	\$420.00
	45	Total	\$1350.00

If you have any questions about your invoice sheet, contact:

Marsha Causey

marsha.causey@autauga.com

Please sign invoice sheet and return to the email above for payment.

Submitted by:

Make check payable to:

Montgomery County Commission
c/o Montgomery County Sheriff's Office

115 S. Perry Street
Montgomery, AL 36104

22-7

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice # 1019 NMM																																																									
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION U.S. Marshals Service One Church Street, Suite A-100 Montgomery, AL 36104 Attn: Debi Brewer (334) 223-3101				DATE VOUCHER PREPARED		SCHEDULE NO. PAID BY USMS M/AL Montgomery																																																								
				11/01/2019																																																										
				CONTRACT NUMBER AND DATE																																																										
				REQUISITION NUMBER AND DATE																																																										
PAYEE'S NAME AND ADDRESS [Montgomery County Jail (4AP) 225 South McDonough Street Montgomery, AL 36106 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org TAX ID# 63-6001653 H02 DUNS # 099839086 IGA # 02-11-0009																																																														
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SHIPPED FROM				TO		WEIGHT																																																								
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_____ (Date) _____ (Authorized Certifying Officer) ² _____ (Title)																																																														
ACCOUNTING CLASSIFICATION																																																														
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	CASH		DATE		ON (Name of bank)																																																									
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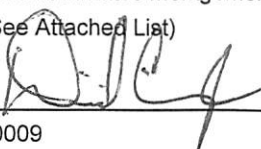
Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

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22-8

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice # 1019 HSG	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION U.S. Marshals Service One Church Street, Suite A-100 Montgomery, AL 36104 Attn: Debi Brewer (334) 223-3101				DATE VOUCHER PREPARED 11/01/2019		SCHEDULE NO. PAID BY USMS M/AL Montgomery
				CONTRACT NUMBER AND DATE		
				REQUISITION NUMBER AND DATE		
PAYEE'S NAME AND ADDRESS [Montgomery County Jail (4AP) 225 South McDonough Street Montgomery, AL 36106 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org] TAX ID# 63-6001653 H02 DUNS # 099839086 IGA # 02-11-0009				DATE INVOICE RECEIVED		
				DISCOUNT TERMS		
				PAYEE'S ACCOUNT NUMBER		
				GOVERNMENT B/L NUMBER		
SHIPPED FROM		TO		WEIGHT		
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUAN-TITY	UNIT PRICE COST PER		AMOUNT (1)
OCT Jail Bill 10/01/2019 to 10/31/2019	10/31/2019	Housing of Federal Inmates Montgomery County Jail (See Attached List) Submitted by:  IGA # 02-11-0009 COR: _____ PH-4AP-D02- -HSG-	1597	48 Day		76,656.00
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below)						TOTAL
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE						76,656.00
APPROVED FOR		EXCHANGE RATE	DIFFERENCES			
BY 2		= \$1.00				
TITLE		Amount verified; correct for payment				
		(Signature or initials)				
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.						
(Date)		(Authorized Certifying Officer) 2		(Title)		
ACCOUNTING CLASSIFICATION						
SOC:25801 1591020XD H52 D02 HDH5000D						
P A I D B Y \$	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER	ON (Name of bank)	
	CASH	DATE		PAYEE 3		
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.					PER TITLE	

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

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22-9