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PHYSICAL LOCATION

Montgomery County
Administrative Building, Annex III
101 S. Lawrence Street
Montgomery, AL 36104

PURCHASING DEPARTMENT

P.O. BOX 1667
MONTGOMERY, ALABAMA 36102-1667

INVITATION TO BID
Inmate Uniforms

Bid Date: November 6, 2019	Bid Number: 52200-20B-006	Return Quotation By: November 25, 2019 10:00 a.m. CST
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Please submit a sealed price quotation on the items listed herein. **(Faxed bids will not be accepted.)** The submissions will be received at the Purchasing Department Office, 101 S. Lawrence Street until the date and time shown above, and publicly opened as soon thereafter as practicable. If unable to quote, write "NO BID" and return.

Complete specifications on items not fully described can be obtained on request. Brand names and catalog numbers are used to indicate levels of quality. If you are unable to furnish an item as specified and desire to furnish a substitute, give full description of the item. Final determination as to equal quality of substitution will be made by the Purchasing Agent.

The Montgomery County Commission reserves the right to award this bid on an all or none basis, to refuse all bids, and to waive technicalities.

Questions regarding this bid should be directed to Tammy Turner, Buyer, Purchasing Department, Montgomery County Administrative Building Annex III, 101 South Lawrence Street, Montgomery, Alabama, phone number (334) 832-1603.

Donald L. Mims
County Administrator and Purchasing Agent

GENERAL CONDITIONS AND INSTRUCTIONS

1. The bid number must appear on the outside of the bid envelope.
2. No oral, telephonic, facsimile, modifications or alternate bids will be considered. Bids from firms, individuals, or the same owners of separate companies submitting more than one bid will not be considered.
3. Three (3) no responses to invitation to bid will be reason for deletion of bidder's name from the bid list. Once deleted from bid list, bidder's name may be returned to bid list with a written request from the bidder.
4. Bidders must submit an original and one (1) copy of its bid. The attached bid form must be completed in its entirety, signed by an authorized agent of the company, and submitted with the bid response. **Bid forms that are not signed will be disqualified.**
5. All pricing shall be F.O.B., Montgomery, Alabama. Deliveries shall be to the site and designated location of the ordering department listed on the purchase order. The bid price shall include all freight/delivery, fuel, surcharge, handling, packaging, services charges, paid by the vendor.
6. Bidders must attach to bid a copy of a current City of Montgomery business license and Montgomery County business license, if required by law, and shall be current on payment of all city and county sales taxes. **If vendor is not required to have a City of Montgomery Business license or a Montgomery County business license, vendor must specify why license is not required.**
7. Vendors having a place of business within the legal boundaries of Montgomery County shall be given a 5% preference over vendors located outside of the legal boundaries of Montgomery County.
8. The contract period will be for one (1) year, beginning from the date of award and ending one (1) year thereafter with an option to renew for additional two (2) years, in one year periods. At the end of the (1) year contract period, a price increase may be allowed, but shall not be more than five percent (5%) per year.
9. The successful bidder awarded the contract/ purchase order must provide documentation of its enrollment in the e-verify program. Successful bidder will maintain such insurance as will protect him and Montgomery County from claim under Workmen's Compensation Acts, and from claims for damage and/or personal injury, including death which may arise from operations under the contract.
10. If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall

endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution, any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama, governed by the laws of the state of Alabama.

11. If a bidder desires to protest a bid, a formal written protest shall be submitted to the Administrator/Purchasing Agent within five (5) working days before the bid opening or proposal due date or within five (5) working days after award. The formal written protest may be hand delivered to the Administrator or Administrator's Office of the Montgomery County Commission and/or mailed to the Administrator/Purchasing Agent by registered certified mail. The bidder and/or his authorized agent or legal representative must sign the formal written protest, or it will not be accepted.

Failure to file the notice of protest within the time limit prescribed herein shall constitute a waiver of any protest to the bid and/or request for proposal process.

The formal written protest shall state with particularity the facts and law upon which the protest is based. Within 30 calendar days of receipt of the timely filed, formal written protest, the Administrator/Purchasing Agent shall issue a written decision with respect to the protest. Should the decision by the Administrator/Purchasing Agent be adverse to the bidder, the bidder may seek relief in accordance with the *Code of Alabama 41-16-31*.

12. The selected vendor agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of the successful vendor, death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of contractor, its employees, agents and officers. The successful vendor agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suite at its sole expense. The successful vendor also agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.
13. The selected vendor affirms that it will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama for the duration of the agreement. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.
14. The Montgomery County Commission is committed to increase participation by Minority and Women-Owned Businesses (M/WBs) in the contracting and procurement

process in Montgomery County; to ensure equal opportunity for M/WBs to participate in the contracting and procurement process; to prohibit discrimination on the basis of race, color, religion, national origin, sex, age, disability, or veteran status in the contracting and procurement process; and to achieve a minimum of 30% participation by M/WBs in the contracting procurement process in Montgomery County.

SPECIAL PROVISIONS INMATE UNIFORMS

Montgomery County Commission is accepting bids for the purpose of providing inmate uniforms for Montgomery County Detention Facility and Montgomery County Youth Facility.

1. The Montgomery County Commission reserves the right to cancel the contract at any time the service or products prove unsatisfactory in the reasonable opinion of the Purchasing Agent, Sheriff and/or Youth Facility Director with a sixty (60) day written notice.
2. Bidders are to furnish five (5) references from Detention Facilities of similar size as Montgomery County Detention Facility to which uniforms have been sold within the past 12 months and are currently using type coveralls, trousers and shirts, as specified.
3. The quantities listed are estimated for bidding purposes only. Montgomery County Commission reserves the right to purchase more or less of the items listed on submission form.
4. Bidders shall submit samples of the items which bidders proposes to furnish to Montgomery County Commission. For easy identification, bidder's name, bid name, and number must be affixed to the sample submitted. Bidder must make arrangements for the return of the samples after the contract has been awarded. All shipping cost will be the responsibility of the bidder. If bidder does not make arrangements for return of samples within ten (10) days after award, the samples will be discarded.
5. During the contract periods, bidders shall agree to pay for fabric lab testing to certify compliance with bid specifications, if required by the Sheriff of Montgomery County and/or Youth Facility Director.
6. Delivery shall be as soon as possible, but not more than thirty (30) days after receipt of order.

SPECIFICATIONS FOR INMATE UNIFORMS

COMPLY

Yes No

Inmate V-neck Shirts

7.5 oz. Twill, 65% Polyester 35% Combed Cotton, Equal to Graniteville		
20/20 Twill Industrial Laundry Finish Fabric	☐	☐
V-neck Slip-on Raglan Sleeve	☐	☐
No Buttons	☐	☐
One (1) Pocket over Left Breast, Double Needle Lock Stitched and Bar Tacked	☐	☐
All Seams Three (3) Needle Felled, Cleanly Finished	☐	☐
Sleeve Hem Double Folded and Lock Stitched	☐	☐
Bottom Hem Double Folded and Lock Stitched	☐	☐
V-neck Piping Bias Self-Material, Single Needle Lock Stitched,		
with Two (2) Bar Tacks at Neck, Cleanly Finished	☐	☐
Woven Polyester Labels 1 ½" x 1 ¼ " Color Coded by Size	☐	☐
Thread Same Color as Fabric	☐	☐
Color Choice: Orange, Red, Navy, Dark Green, Light Blue		
and Black & White Striped	☐	☐
Stenciling: White; COUNTY JAIL, Size: 3"	☐	☐
Sample of Shirt to be Submitted with Bid	☐	☐

Inmate Mock Fly Trousers

7.5oz. Twill, 65% Polyester 35% Combed Cotton, Equal to Graniteville		
20/20 Twill Industrial Laundry Finish Fabric	☐	☐
Slip-on Elastic Waist with Mock Fly	☐	☐
No Pockets	☐	☐
Elastic Woven 11/2" Heat Resistant, 30 Gauge Rubber, Serge and		
Double Needle Lock Stitched to Trousers (chain stitching is not acceptable)	☐	☐
Elastic Guaranteed Elasticity for the Life of the Garment	☐	☐
Woven Polyester Labels 2 ½" x 1 ¼ " Color Coded by Size	☐	☐
All Seams Three (3) Needle Felled, Cleanly Finished	☐	☐
Crotch/Mock Fly to be Sew Serge, Double Needle Lock Stitched, and Bar Tacked	☐	☐
Leg Hems Double Folded and Lock Stitched	☐	☐

COMPLY**Yes No**

32" Hemmed Inseam	☐	☐
Thread Same Color as Fabric	☐	☐
Color Choice: Orange, Red, Navy, Dark Green, Light Blue and Black & White Striped	☐	☐
Sample of Trouser to be Submitted with Bid	☐	☐

Inmate Coverall 501x

7.5 oz. Twill, 65% Polyester 35% Combed Cotton Equal to Graniteville 20/20 Twill Industrial Laundry Finish Fabric	☐	☐
Coverall Raglan Short Sleeve	☐	☐
All Seams Three (3) Needle Felled, Cleanly Finished	☐	☐
Joined at Waist with Three (3) Needle Felled Seam	☐	☐
Elastic Back 30 Gauge 1 ½" Heat Resistant Woven Elastic	☐	☐
One (1) Pocket Over Left Breast Double Needle Stitched and Bar Tacked Seven (7) Snap Front, Size 24 Ligne Solid Brass Nickel Plated Guaranteed not to Rust (stainless steel snaps and grippers is not acceptable)	☐	☐
Three (3) Needle Stitched, Two (2) Bar Tacks Crotch Lapel to Extend to Raglan Sleeve Seam and Bar Tacked where Collar, Lapel, and Raglan Seam Meet	☐	☐
Woven Polyester Labels 2 ½" x 1 ¼ " Color Coded by Size	☐	☐
Thread the Same Color as Fabric	☐	☐
Color Choice: Orange, Red, Navy, Dark Green, Light Blue and Black & White Striped	☐	☐
Stenciling: White; COUNTY JAIL, Size: 3"	☐	☐
Sample of Coverall to be Submitted with Bid	☐	☐

Bid Submittal Form

Quantity	Description	Unit Price (Made in USA)	Extended Amount (Made in USA)	Unit Price (Imported)	Extended Amount (Imported)
25 Each	Shirt: Light Blue Size: S- 2XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Shirt: Light Blue, Orange, Red, Navy Blue Size: 3XL-6XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Shirt: Light Blue, Orange, Red, Navy Blue Size: 8XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Shirt: Light Blue, Orange, Red, Navy Blue Size: 10 XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Shirt: Orange, Red, Navy, Dark Green, Light Blue and Black & White Striped Size:12XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Shirt: Orange, Red, Navy, Dark Green, Light Blue and Black & White Striped Size: 14XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Trousers: Light Blue Size: S- 2XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Trousers: Light Blue, Orange, Red, Navy Blue Size: 3XL -6XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Trousers: Light Blue, Orange, Red, Navy Blue Size: 8XL	\$ _____	\$ _____	\$ _____	\$ _____

25 Each	Trousers: Light Blue, Orange, Red, Navy Blue Size: 10XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Trousers: Orange, Red, Navy, Dark Green, Light Blue and Black & White Striped Size: 12XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Trousers: Orange, Red, Navy, Dark Green, Light Blue and Black & White Striped Size: 14XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Coveralls: Orange, Red, Navy, Dark Green, Light Blue and Black & White Striped Size: S- 2XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Coveralls: Orange, Red, Navy, Dark Green, Light Blue and Black & White Striped Size: 3XL- 6XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Coveralls: Orange, Red, Navy, Dark Green, Light Blue and Black & White Striped Size: 8XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Coveralls: Orange, Red, Navy, Dark Green, Light Blue and Black & White Striped Size: 10XL	\$ _____	\$ _____	\$ _____	\$ _____
25 Each	Optional - Stenciling on back of shirts and coveralls; Note: Stenciling Color: White Size: 3"	\$ _____	\$ _____	\$ _____	\$ _____

Total Bid #1 - Made in USA \$ _____

Total Bid #2 –Imported \$ _____

Montgomery County Commission reserves the right to make an award on "Made in USA" or "Imported", whichever is in the best interest of Montgomery County.

Please complete this form and return it with your bid proposal. Should you choose not to bid at this time, please complete this form and forward back to our office as soon as possible. It is necessary that you check all categories that apply to your company.

Vendor Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Fax Number: _____

Is the Company Minority Owned: _____ Yes _____ No

Is the Company Owned By: _____ Female _____ Male _____ Both

Is the Company Incorporated: _____ Yes _____ No

Ethnicity of Ownership:

_____ African American

_____ American Indian

_____ Asian American

_____ Disabled

_____ Hispanic

_____ Other (Please Specify) _____

Official Signature

Printed Name and Title

Date: _____

RESPONSE FORM TO BE ATTACHED TO BID

Company Name _____

Federal I.D. # _____

Mailing Address _____

Phone Number _____

Email Address _____

Quote F.O.B. _____

Terms of Payment _____

Delivery Date _____

Official Signature

Printed Name and Title