

MINUTES OF REGULAR MEETING
MONTGOMERY COUNTY COMMISSION
SEPTEMBER 3, 2019

INFORMATION SESSION

Chairman Dean called the meeting to order at 9:05 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Singleton. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims introduced the new Director of Risk Management, Holly Leverette, and stated that it was good to have her with us.

Administrator Mims briefed the Commission on scheduled attendees and items on the agenda.

DISCUSSIONS BY THE COMMISSION

Chairman Dean, Vice Chairman Walker, Commissioner Harris, and Commissioner Singleton asked to add additional items to the miscellaneous appropriations for education and designated revenue accounts that were on the agenda. The Commission agreed.

PRESENTATION BY FINANCE DIRECTOR SHERRILL THOMAS

Finance Director Sherrill Thomas presented a Resolution regarding the GASB 54 Fund Balance Commitments. After discussion, the Commission agreed to place this item on the next agenda.

Ms. Thomas briefed the Commission regarding the proposed 2019-2020 Operating Budget, Construction Programs Fund Budget and Emergency Management Communications District Board Budget. She reminded the Commissioners that these budgets will be presented during the Formal Session. After discussion, the Commission agreed to place these items on the next agenda.

Commissioner Sankey asked that the Commission consider increasing the annual funding for Butler Community Center to \$20,000, which was the amount he believed it received before the recession.

Commissioner Sankey discussed renovations to the Flatwood Community Center and said that he hoped to discuss funding this project with his fellow Commissioners. Administrator Mims said that General Services Director Lamar Allen would prepare a cost estimate for this project.

PRESENTATION BY JUDGE CALVIN WILLIAMS AND CHIEF PROBATION OFFICER RAY WILLIAMS

Judge Calvin Williams briefed the Commission regarding Amendment Number 2 to Contract with The Bridge, Inc., concerning a one (1) year extension, beginning October 1, 2019 and ending on September 30, 2020 for the Community-Based Adolescent Alternative Program. After discussion, the Commission agreed to place this item on the next agenda.

Chief Probation Officer Ray Williams presented an Agency Grant Agreement with the Alabama Department of Youth Services for the Davis Transitions Program for Fiscal Year 2019-2020. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY COMMISSIONER DAN HARRIS

Commissioner Dan Harris, who serves as a board member of the Montgomery County Community Punishment & Corrections Authority, requested approval to hire Community Corrections Executive Director Phil Bryant at Pay Grade A13, Step 7 (\$91,068). After discussion, the Commission agreed to waive rules and add this item to the agenda.

PRESENTATION BY EXECUTIVE DIRECTOR PHIL BRYANT WITH COMMUNITY CORRECTIONS

Executive Director Phil Bryant with Community Corrections briefed the Commission regarding the Renewal of Professional Services Contracts for the 2019-2020 E.V.E.N. Program. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Bryant discussed the 2019-2020 Annual Community Corrections Plan, which was approved by the Montgomery County Community Punishment & Corrections Authority board on August 20, 2019. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY SHERIFF DERRICK CUNNINGHAM

Sheriff Derrick Cunningham briefed the Commission regarding a one-year extension to the Inmate Health Services Agreement with QCHC, Inc., for medical services for inmates. He said that the one-year extension would give the new Director of Risk Management time to review the services needed. After discussion, the Commission agreed to place this Amendment on the next agenda.

Sheriff Cunningham briefed the Commission regarding the 2019-2020 ADECA Community Traffic Safety Program (CTSP) grant participation. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham presented Amendment Number 1 to Patriot Services Group, Inc., regarding a one (1) year extension, beginning October 1, 2019 and ending September 30, 2020 and a 5% price increase for inmate security. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham presented a Bid Award to SCF Building for a utility garage. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY PARKS & RECREATION DIRECTOR JAMES WILLIAMS AND MONTGOMERY COUNTY EXTENSION SERVICE COORDINATOR JIMMY SMITHERMAN

Parks & Recreation Director James Williams briefed the Commission regarding a Bid Award to Conway's Outdoor Services for Montgomery County Parks grounds maintenance. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Williams and Montgomery County Extension Service Coordinator Jimmy Smitherman briefed the Commission regarding a partnership between Montgomery County Parks and Recreation for the use and improvement of the Montgomery Public Schools' Arboretum. Mr. Williams stated that in exchange for use of the facility, MPS has asked the Commission to provide in-kind services and other expenses. Mr. Smitherman stated that the Extension Service would utilize the facility as well. Commissioner Harris requested a list of items that the Commission would provide and a cost estimate of the other expenses before the next meeting.

PRESENTATION BY PRESIDENT MIKE HICKS WITH ALLIANCE INSURANCE

President Mike Hicks with Alliance Insurance Group briefed the Commission regarding the excess health insurance renewal with Optum Insurance, secured through Alliance Insurance Group. He recommended Option 2. After discussion, the Commission agreed to select Option 2 and place this item on the next agenda.

PRESENTATION BY SENIOR VICE PRESIDENT JUNIE J. PIERCE, III, WITH ASSURED PARTNERS

Senior Vice President Junie J. Pierce, III, with Assured Partners briefed the Commission regarding the property insurance renewal with Affiliated FM Insurance Company, secured through Assured Partners. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Pierce briefed the Commission regarding the excess liability insurance renewal with States Self-Insurers Risk Retention Group, secured through Assured Partners. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Pierce briefed the Commission regarding cyber insurance. Commissioner Sankey asked Administrator Mims to talk to Executive Director Sonny Brasfield with the Association of

County Commissions of Alabama regarding the buying power of all 67 counties for cyber insurance.

PRESENTATION BY CHIEF INFORMATION AND TECHNOLOGY OFFICER LOU IALACCI

Chief Information and Technology Officer Lou Ialacci stated that he had looked at the Cyber quote presented by Mr. Pierce and said that the rates look reasonable.

Mr. Ialacci requested that the Commission approve the purchase of Socrata Software and Maintenance from Tyler Technologies for Smart County Financials, which was on the agenda.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

County Engineer George Speake advised the Commission that all of FY 2019's road resurfacing work has been completed except striping and shoulder work.

PRESENTATION BY MANAGER OF PUBLIC AFFAIRS HANNAH HAWK

Manager of Public Affairs Hannah Hawk reviewed the calendar of upcoming events with the Commissioners.

COMMENTS FROM ADMINISTRATOR MIMS AND DEPUTY ADMINISTRATOR CAUTHEN

Administrator Mims asked the Commissioners when they would like to appropriate the \$100,000 to Alabama State University for the Labor Day Classic, as discussed at a previous meeting. The Commission agreed to place this item on the next agenda, with payment to be made after January 1, 2020.

Administrator Mims briefed the Commission regarding a Resolution honoring the memory of Assistant Tag and License Supervisor Shamika K. Butts. He stated that the Resolution would be presented to the family during the Formal Session. After discussion, the Commission agreed to waive rules and add this item to the agenda.

PRESENTATION BY EXECUTIVE DIRECTOR ASHLEY DUBOSE LEDBETTER WITH THE MONTGOMERY AREA BUSINESS COMMITTEE FOR THE ARTS, INC.

Executive Director Ashley Dubose Ledbetter with the Montgomery Area Business Committee for the Arts, Inc., requested that the Commission renew its membership with dues in the amount of \$2,000. After discussion, the Commission agreed to place this item on the next agenda.

Ms. Ledbetter informed the Commission that the Montgomery Public Art Commission has commissioned a life-size bronze sculpture of Mrs. Rosa Parks to be installed near Montgomery Plaza. She stated that the State and City have partnered on this project and requested \$20,000 from the County. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY REVENUE MANAGER TERRI HENDERSON AND ATTORNEY CONNIE WALKER

Revenue Manager Terri Henderson and Attorney Connie Walker briefed the Commission regarding a proposed amended resolution concerning the Taxpayers' Bill of Rights. After discussion, the Commission agreed to place this item on the next agenda.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission regarding Blue Cross Blue Shield Health Plan Administrative Fees, COBRA, Dental, and Workers Compensation. After discussion, the Commission agreed to place these items on the next agenda.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Meeting.

The meeting was opened with prayer led by the Reverend Al Dixon, Jr.

The Pledge of Allegiance was led by Vice Chairman Walker.

Administrator Mims called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean and Vice Chairman Walker; Members Harris, Sankey, and Singleton. Also present were County Attorney Tyrone C. Means and County Engineer George C. Speake.

COMMENTS BY ATTENDEES

Regina Walker, Montgomery County Sheriff's Office Grant Manager, said good morning and invited everyone to the Montgomery County Sheriff's Office 2019 Senior Citizen's Fishing Rodeo on Tuesday, September 10, 2019 from 6:00 a.m. until 12:00 noon at Montgomery County Ponds, Highway 231 South. Commissioner Sankey asked if the Sheriff's Office provides transportation. Ms. Walker responded that transportation is not provided.

Russell Collier and Stanley Cooper, Assistant Fire Chiefs with Montgomery Fire and Rescue Department, thanked the Commission for supporting them in the World Firefighter Combat Challenge.

APPROVAL OF MINUTES

Commissioner Harris made a motion to approve the Minutes of the Regular Meeting of August 19, 2019. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission.

CONSENT AGENDA

Administrator Mims presented the Accounts Payable Checks and Payroll Checks Authorization for approval. Commissioner Harris made a motion to approve the Accounts Payable and Payroll Checks, as presented by Administrator Mims. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 5, are attached to these Minutes.)

WAIVE RULES

Chairman Dean requested to waive rules and add the following item to the agenda, and his fellow Commissioners concurred:

COUNTY COMMISSION – ADOPTED RESOLUTION HONORING THE MEMORY OF ASSISTANT TAG AND LICENSE SUPERVISOR SHAMIKA K. BUTTS

Commissioner Harris made a motion to adopt the Resolution Honoring the Memory of Assistant Tag and License Supervisor Shamika K. Butts. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Resolution, Agenda Page 22-1, is attached to these Minutes.)

PRESENTATION OF RESOLUTION BY PROBATE JUDGE STEVEN REED

Judge Reed presented a Resolution to Mrs. Lovetta Butts honoring the memory of her daughter, Assistant Tag and License Supervisor Shamika K. Butts, who passed away in January of 2019. Ms. Butts was employed with Montgomery County Probate Office for over ten years. The Resolution was presented to her family in honor and memory of Ms. Butts' great service to the Probate Office and to the citizens of Montgomery County.

PRESENTATION BY RIVER REGION UNITED WAY CAMPAIGN CHAIR MIKE HART

United Way Campaign Chair Mike Hart said good morning to everyone and thanked the Commission for its support of the 2018 campaign. Mr. Hart reminded everyone that the United Way helps families across the entire River Region. In response to a question from Commissioner Harris, Mr. Hart stated that the 2019 goal is \$5.5 million. A short campaign video was shown.

NEW BUSINESS

PRESENTED PROPOSED 2019-2020 OPERATING BUDGET, CONSTRUCTION PROGRAMS FUND BUDGET AND THE EMERGENCY MANAGEMENT COMMUNICATIONS DISTRICT BOARD BUDGET FOR REVIEW AND COMMENTS

Finance Director Sherrill Thomas said good morning and presented the Proposed 2019-2020 Operating Budget, Construction Programs Fund Budget and the Emergency Management Communications District Board Budget for Review and Comments. She reviewed the different budgets and noted that a merit increase for employees is included in the Operating Budget. She stated the purposed budgets will be presented for approval at the September 16, 2019 meeting. Commissioner Sankey requested that it be noted that he asked the Commission to consider re-instating the Butler Community Center funding to its pre-recession level of \$20,000. (Copies of Proposed 2019-2020 Budgets, Agenda Pages 1-1 through 1-19, are attached to these Minutes.)

INFORMATION SYSTEMS – APPROVED PURCHASE OF SOCRATA SOFTWARE AND MAINTENANCE FROM TYLER TECHNOLOGIES FOR SMART COUNTY FINANCIALS

Commissioner Singleton made a motion to approve the Purchase of Socrata Software and Maintenance from Tyler Technologies for Smart County Financials. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Memorandum, Quote, and Documents, Agenda Pages 2-1 through 2-4, are attached to these Minutes.)

APPRAISAL DEPARTMENT – APPROVED RENEWAL OF SOFTWARE MAINTENANCE AGREEMENT WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC., (ESRI) FOR GIS & CADASTRAL MAPPING

Commissioner Singleton made a motion to approve the Renewal of Software Maintenance Agreement with Environmental Systems Research Institute, Inc., (ESRI) for GIS & Cadastral Mapping. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Memorandum and Renewal Quotation, Agenda Pages 3-1 through 3-6, are attached to these Minutes.)

APPRAISAL DEPARTMENT – APPROVED RENEWAL OF PICTOMETRY CONNECT CUSTOM ACCESS LICENSE AGREEMENT WITH PICTOMETRY INTERNATIONAL CORP., FOR GIS & CADASTRAL MAPPING

Vice Chairman Walker made a motion to approve the Renewal of Pictometry Connect Custom Access License Agreement with Pictometry International Corp., for GIS & Cadastral Mapping. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Memorandum and Agreement, Agenda Pages 4-1 through 4-10, are attached to these Minutes.)

APPRAISAL DEPARTMENT – APPROVED AMENDMENT TO AGREEMENT DATED FEBRUARY 6, 2015 WITH PICTOMETRY INTERNATIONAL CORP., REGARDING AERIAL PHOTOGRAPHY

Commissioner Singleton made a motion to approve the Amendment to the Agreement dated February 6, 2015 with Pictometry International Corp., regarding Aerial Photography. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Amendment, Agenda Pages 5-1 through 5-3, are attached to these Minutes.)

YOUTH FACILITY – APPROVED MEMORANDUM OF AGREEMENT WITH THE ADMINISTRATIVE OFFICE OF COURTS FOR REIMBURSEMENT OF SALARY PAID TO A COURT REFEREE FOR THE 15TH JUDICIAL CIRCUIT FOR THE PERIOD BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020

Commissioner Harris made a motion to approve the Memorandum of Agreement with the Administrative Office of Courts for Reimbursement of Salary paid to a Court Referee for the 15th Judicial Circuit for the period beginning October 1, 2019 and ending September 30, 2020. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum and Memorandum of Understanding, Agenda Pages 6-1 and 6-2, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED LEASE AGREEMENT WITH CANON USA, INC., REGARDING COPY MACHINE RENTAL PURSUANT TO STATE OF ALABAMA CONTRACT T190

Commissioner Singleton made a motion to approve the Lease Agreement with Canon USA, Inc., regarding Copy Machine Rental pursuant to State of Alabama Contract T190. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memoranda, Agreement, Attachments and Attorney Gallion's Opinion, Agenda Pages 7-1 through 7-6, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED TO CARRY OVER MISCELLANEOUS APPROPRIATIONS TO AGENCIES

Administrator Mims requested approval of the miscellaneous appropriations to agencies included in the Agenda.

Vice Chairman Walker made a motion to carry over the Miscellaneous Appropriations to Agencies Reprogramming Requests. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 8-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS TO EDUCATION

Administrator Mims requested approval of the miscellaneous appropriations to education included in the Agenda. During the County Commission Meeting this date, Chairman Dean requested the addition of miscellaneous appropriation to education reprogramming requests, and his fellow commissioners concurred.

Commissioner Singleton made a motion to approve the Miscellaneous Appropriations to Education Reprogramming Requests. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 9-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE

Administrator Mims requested approval of the miscellaneous appropriations from designated revenue included in the Agenda. During the County Commission Meeting this date, Chairman Dean requested the addition of miscellaneous appropriations from designated revenue reprogramming requests, and his fellow commissioners concurred.

Commissioner Singleton made a motion to approve the Miscellaneous Appropriations from Designated Revenue reprogramming requests. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 10-1, is attached to these Minutes.)

SUPPORT SERVICES – APPROVED BID AWARD TO BATTERY SOURCE FOR A GOLF CART, BID NUMBER 51901-19B-022

Commissioner Singleton made a motion to approve the Bid Award to Battery Source for a Golf Cart, Bid Number 51901-19B-022. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Bid, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

OMNIBUS VOTE

Chairman Dean requested that the Commission omnibus the following five items, and the Commission concurred. Vice Chairman Walker made a motion to approve the five agenda items. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission.

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 17 IN THE AMOUNT OF \$30,000 FOR THE SCOTT FIRE FIGHTER WORLD COMBAT CHALLENGE

As approved in the Omnibus Vote, Vice Chairman Walker made a motion to approve Budget Change Request Number 17 in the Amount of \$30,000 for the Scott Fire Fighter World Combat

Challenge, County Commission Appropriations. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Budget Change Request and Email, Agenda Pages 12-1 and 12-2, are attached to these Minutes.)

COMMUNITY CORRECTIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 4

As approved in the Omnibus Vote, Vice Chairman Walker made a motion to approve Budget Change Request Number 4, Community Corrections. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 13-1, is attached to these Minutes.)

DETENTION FACILITY – APPROVED BUDGET CHANGE REQUEST NUMBER 3

As approved in the Omnibus Vote, Vice Chairman Walker made a motion to approve Budget Change Request Number 3, Detention Facility. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 14-1, is attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED BUDGET CHANGE REQUEST NUMBER 14

As approved in the Omnibus Vote, Vice Chairman Walker made a motion to approve Budget Change Request 14, Engineering Department. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 15-1, is attached to these Minutes.)

REVENUE COMMISSIONER’S OFFICE – APPROVED BUDGET CHANGE REQUEST NUMBER 3

As approved in the Omnibus Vote, Vice Chairman Walker made a motion to approve Budget Change Request Number 3, Revenue Commissioner’s Office. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 16-1, is attached to these Minutes.)

End of Omnibus

DETENTION FACILITY – APPROVED POSITION FILL REQUESTS (2)

1. Administrative Support Associate, Position Number 500013238
2. Corrections Officer Corporal, Position Number 500425136

Commissioner Singleton made a motion to approve the Position Fill Requests. The motion was seconded by Commissioner Walker and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 17-1 and 17-2, are attached to these Minutes.)

DISTRICT ATTORNEY’S OFFICE – APPROVED POSITION FILL REQUEST (1)

1. Legal Support Assistant, Position Number 408020015

Commissioner Walker made a motion to approve the Position Fill Request. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 18-1, is attached to these Minutes.)

SHERIFF’S OFFICE – APPROVED POSITION FILL REQUESTS (2)

1. Deputy Sheriff Trainee, Position Number 550430050
2. Deputy Sheriff Captain, Position Number 550436069

Commissioner Singleton made a motion to approve the Position Fill Requests. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 19-1 and 19-2, are attached to these Minutes.)

APPROVED POSITION FILL REQUEST TAX & AUDIT (1)

1. Customer Service Clerk, Position Number 810016009

Commissioner Singleton made a motion to approve the Position Fill Request. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 20-1, is attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (5)

DEPARTMENTS

TRAVEL/TRAINING REQUESTS

- | | |
|-------------------------|---------------------------|
| 1. County Commission | Request Numbers 25 and 26 |
| 2. Detention Facility | Request Numbers 8 and 9 |
| 3. Appraisal Department | Request Number 16 |

Commissioner Harris made a motion to approve the Travel/Training Requests. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of the Travel/Training Requests, Agenda Pages 21-1 through 21-5, are attached to these Minutes.)

WAIVE RULES

Chairman Dean requested to waive rules and add the following items to the agenda, and his fellow Commissioners concurred:

COMMUNITY CORRECTIONS – APPROVED TO HIRE AN EXECUTIVE DIRECTOR AT PAY GRADE A13, STEP 7 (\$91,068)

Commissioner Harris made a motion to approve to Hire an Executive Director at Pay Grade A13, Step 7 (\$91,068). The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Memorandum, Agenda Page 23-1, is attached to these Minutes.)

COMMENTS BY COMMISSIONERS

Commissioner Singleton said that he plans to attend the Sheriff's Office Annual Senior Citizens Fishing Rodeo.

Commissioner Sankey said good morning and thanked the Fire Department for all that they do. Commissioner Sankey stated that he had several issues concerning voter participation in the recent election. He said that the more we try and improve voting participation the more problems occur. Commissioner Sankey stated a huge number of voters was turned away from Beulah Baptist Church because they were at the wrong location. He said he wants to make sure that everyone that wants to vote has access to vote with little or no complications. Commissioner Sankey also inquired about the precinct change from Wares Ferry Road Elementary School to the Passion Church located on Wares Ferry Road for the 2020 Primary Election. He requested that Probate Judge distribute something in writing to inform the public of this change in a timely manner.

Vice Chairman Walker had no comment.

Chairman Dean greeted everyone and said that this was the first meeting in September which indicates the end of a budget year. He thanked all department heads for their management of the budget. He congratulated Probate Judge Steven Reed for securing a spot in the Mayoral Election Runoff.

Commissioner Harris had no comment.

RECESS TO INFORMATION SESSION

Chairman Dean recessed the Formal Session to the Information Session.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission regarding Board Member appointments to the Joint Public Charity Hospital Board. Chairman Dean asked Administrator Mims to call Mr. Tommie Ellis to see if he wants to be reappointed. The Commission requested that Dr. A. Z. Holloway make a presentation at the next meeting regarding this organization.

Administrator Mims briefed the Commission on a memorandum regarding Board Member Appointment to the Personnel Board. Chairman Dean informed the Commission that he is

speaking with someone regarding this appointment. The Commission agreed to discuss this item at the next meeting.

Administrator Mims briefed the Commission on a letter from President Katie R. Bell with the Montgomery City-County Public Library Board requesting the Commission's assistance regarding two Board Members who are not in Compliance with the Attendance Policy. Commissioner Singleton said that he spoke to Betsy Atkins about attending the meetings and she stated that she wanted to remain on the board. Commissioner Harris stated that he spoke to Joseph Tremble and he wanted to remain on the board also. The Commission agreed to give these members another year to improve their attendance.

Administrator Mims presented a letter from County Attorney Tyrone C. Means regarding guidance for the distribution of tickets to sporting events.

Administrator Mims presented two letters from the Alabama Historical Commission regarding the addition of Flatwood Cemetery (Union Benevolent Cemetery), 430-452 William Drive and Flatwood Cemetery (Golden Link Cemetery) to the Alabama Register of Landmarks and Heritage.

Administrator Mims presented a Schedule of Upcoming Bids/Contract Renewals for 2019.

Administrator Mims presented items to consider for the September 16, 2019 Emergency Management Communications District Board Meeting Agenda as follows: Public Comment regarding Proposed 2019-2020 Emergency Management Communications District Board Budget, Proposed 2019-2020 Emergency Management Communications District Board Budget and Annual Certification to the Alabama 9-1-1 Board for Fiscal Year Ending September 30, 2020. He noted that this meeting will be held after the Formal Session of the September 16, 2019 Commission meeting.

Administrator Mims presented three proposed Commission Meeting Schedules for 2020. After discussion, the Commission agreed to place on the next agenda a meeting schedule for only the months of January, February and March with meetings on the second and fourth Tuesday of each month. The Information Sessions would begin at 3:30 p.m. and the Formal Sessions would begin at 5:00 p.m. The schedule could be reevaluated at the end of March to determine the schedule for the remaining meetings months. The Commission agreed to place this schedule on the next agenda.

ADJOURNMENT

Vice Chairman Walker made a motion to adjourn the meeting of the Montgomery County Commission on September 3, 2019, at 11:40 a.m. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission.

9-3-19 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 8-16-19

Check Number	To	Check Number
288176		288234
Total Checks Paid		\$763,797.24

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

9-3-19 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 8-16-19

Check Number	To	Check Number
288235		288325
Total Checks Paid		\$640,226.33

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 8-23-19

Check Number	To	Check Number
288326		288382
Total Checks Paid		\$1,236,289.08

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

9-3-19 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 8-23-19

Check Number	To	Check Number
288383		288445
Total Checks Paid		\$291,213.52

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

MONTGOMERY COUNTY COMMISSION

SEP - 3 2019

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
8/30/19

Payroll Check Number	132807	To	Payroll Check Number	132866	\$	50,750.82
Direct Deposits					\$	933,196.17
Payroll Check Number	132867	To	Payroll Check Number	132875	\$	6,869.36
Direct Deposits					\$	264,320.50
Federal Deposits					\$	311,946.00
Total Payroll Paid					\$	1,567,082.85

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

Resolution

WHEREAS, Ms. Shamika Keomi Butts was born on April 30, 1985, in Phenix City, Alabama; and

WHEREAS, she graduated with honors from Russell County High School in Seale, Alabama in 2003. She continued her education at Alabama State University, graduating Cum Laude with a bachelor's degree in computer science in 2007; and

WHEREAS, Ms. Butts was a doting pet parent to her Yorkshire Terrier named Lolly, a devoted daughter to her parents Lovetta Butts and Garry Elias, a beloved sister to Jalisa Butts, Cortney Butts, Quinton Elias and Darrius Elias, a dedicated aunt to Myleah, and a loving granddaughter to Robert Butts and Johnnie Elias; and

WHEREAS, she was a lifelong member of the Missionary Baptist Church, serving and attending Franchise Missionary Baptist Church in Phenix City, Alabama and Shiloh Missionary Baptist Church in Montgomery, Alabama; and

WHEREAS, Ms. Butts was an interior designer at heart. She was an avid HGTV watcher who loved discovering new ways to decorate her home; and

WHEREAS, she had a servant's heart, making time to love and care for the elderly; and

WHEREAS, Ms. Butts joined the Montgomery County Probate Office staff in 2008. She was promoted to Assistant Tag and License Supervisor in 2014 and served the department until her death; and

WHEREAS, she was a well-known employee who was loved by staff and customers alike; and

WHEREAS, Ms. Butts transitioned from her earthly home into eternal joy and peace on January 23, 2019, at the age of 33.

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby honor the memory of Assistant Tag and License Supervisor Shamika K. Butts, acknowledge her many contributions to Montgomery County and its citizens, and express our condolences to her family.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 3rd day of September, 2019.

CHAIRMAN ELTON N. DEAN, SR.

VICE CHAIRMAN RONDA M. WALKER

COMMISSIONER DANIEL HARRIS, JR.

COMMISSIONER ISAIAH SANKEY

COMMISSIONER DOUG SINGLETON

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AGENDA

SEP - 3 2019

**Proposed Annual Budget
Montgomery County Commission
Montgomery, Alabama
Fiscal Year
October 1, 2019 to September 30, 2020**

Presented September 3, 2019

Elton N. Dean, Sr., Chairman
Ronda M. Walker, Vice Chairman
Daniel Harris, Jr., Member
Isaiah Sankey, Member
Doug Singleton, Member

Compiled by
Donald L. Mims, CPA, MPA, Administrator
Sherrill R. Thomas, CPA, Finance Director

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ANNUAL BUDGET 2019-2020

Pursuant to the provision of the code of Alabama 1975, Code Section 11-8-3, the Montgomery County Commission shall, no later than October 1, prepare and adopt a budget for the fiscal year beginning on October 1 of the current calendar year which shall include all of the following: (1) An estimate of the anticipated revenue of the county for all public funds under its supervision and control including all unexpended balances as provided in Section 11-8-6. (2) An estimate of expenditures for county operations and, (3) Appropriations for the respective amounts that are to be used for each of such purposes.

**Donald L. Mims, CPA, MPA
Administrator
Montgomery County Commission
Montgomery, Alabama**

**MONTGOMERY COUNTY COMMISSION
2019 - 2020 BUDGET**

	ESTIMATED	
	REVENUES	APPROPRIATIONS
General Fund	\$ 78,181,161	\$ 78,181,161
Emergency Fund	187,000	-
Workers' Compensation Fund	361,800	361,800
Health Trust Fund	13,370,000	13,370,000
R.E. Life Ins. Fund	120,000	120,000
Liability Fund	464,000	464,000
Gasoline Tax Fund	10,203,937	10,203,937
Public Buildings/Roads/Bridges Fund	7,030,000	7,849,937
Public Highways & Traffic Fund	467,000	450,000
Capital Improvement	850,000	1,100,000
RRR Gasoline Tax Fund	2,069,000	3,695,000
Severed Material Tax Fund	170,000	170,000
Appraisal Fund	3,080,648	3,080,648
Merit System Fund	1,183,590	1,270,544
Community Corrections	857,046	857,046
Grant Fund	575,640	575,640
G.O. Warrants - 2015/2017 Fund	3,824,575	3,824,575
G.O. Warrants - 2010 Fund	1,315,500	1,315,500
Less: Fund transfer elimination	<u>(13,975,373)</u>	<u>(13,975,373)</u>
TOTAL	\$ 110,335,524	\$ 112,914,415
ADD: BUDGETARY FUND BALANCE		
Emergency Fund	(187,000)	
Capital Improvement	250,000	
Public Buildings/Roads/Bridges Fund	819,937	
Public Highway and Traffic Fund	(17,000)	
RRR Gasoline Tax Fund	1,626,000	
Merit System Fund	<u>86,954</u>	
TOTAL BUDGETARY FUND BALANCE	2,578,891	
TOTAL PROPOSED BUDGET	\$ 112,914,415	\$ 112,914,415

Funds included in budget:
 General Fund
 Special Revenue Funds
 Debt Service Funds

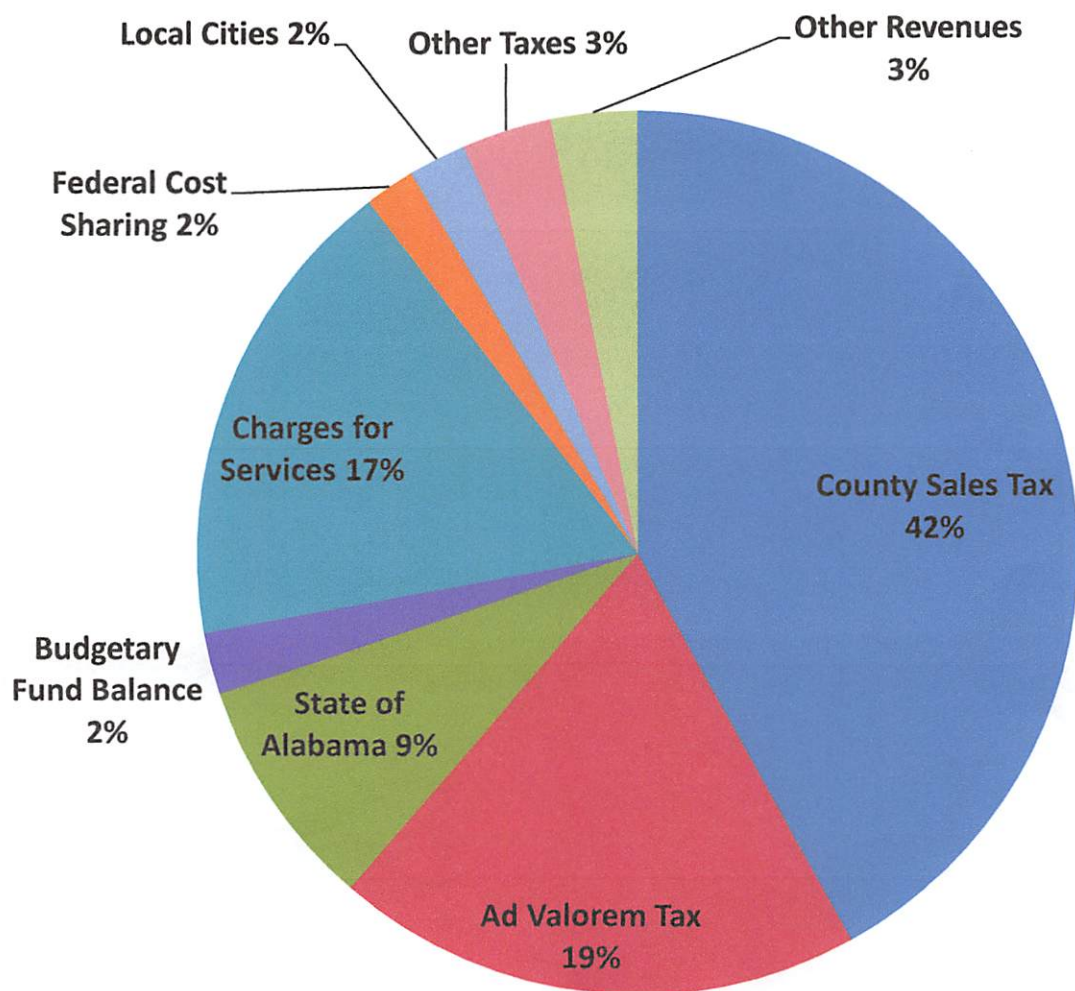
**MONTGOMERY COUNTY COMMISSION
2019 - 2020 BUDGET**

FUNDS NOT INCLUDED IN OPERATING BUDGET

Construction Program Fund
Fiduciary Fund
Law Library Fund
Sheriff's Fund
Revenue Commissioner Special Fund
Solicitor's Fund
Worthless Check Fund
Child Support Fund
Recreation Board Fund
Judge of Probate Special Fund
Manufactured Home Trust Fund
Motor Vehicle Special Training
Emergency Management Communication District Board
MV Registration and Titling Technology Fund

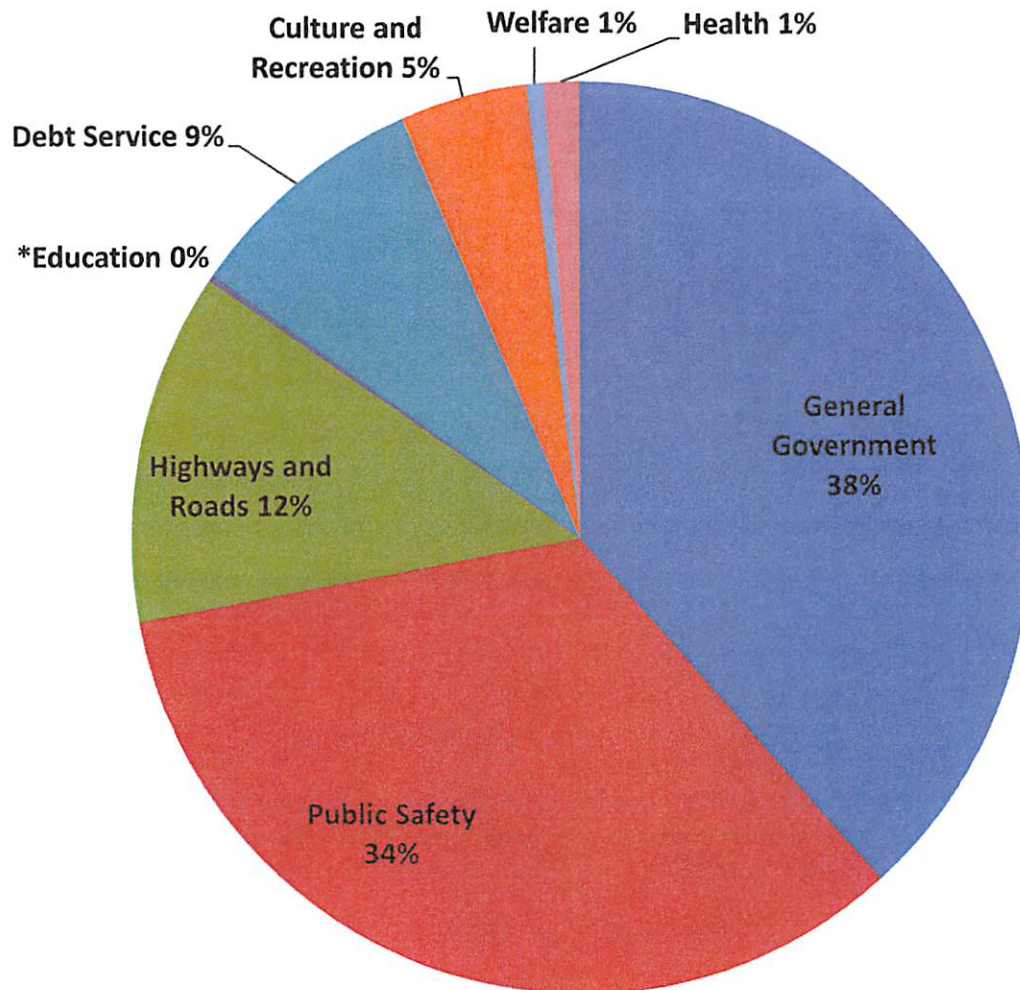
**Montgomery County Commission
Estimated Revenues and Budgetary Fund Balance
2019-2020**

Type	Percentage	Total
County Sales Tax	42%	\$ 47,380,000
Ad Valorem Tax	19%	21,849,037
State of Alabama	9%	9,671,800
Budgetary Fund Balance	2%	2,578,891
Charges for Services	17%	19,686,200
Federal Cost Sharing	2%	2,088,672
Local Cities	2%	2,384,207
Other Taxes	3%	3,726,000
Other Revenues	3%	3,549,608
Miscellaneous		1,304,420
Interest		1,001,800
Licenses and Permits		563,300
Board of Education		645,088
Fines and Forfeitures		35,000
	100%	\$ 112,914,415



**Montgomery County Commission
Appropriations
2019-2020**

Type	Percentage	Total
General Government	38%	\$ 43,343,378
Public Safety	34%	38,047,682
Highways and Roads	12%	14,068,937
Education	0%	268,510
Debt Service	9%	9,875,104
Culture and Recreation	5%	5,168,900
Welfare	1%	692,768
Health	1%	1,449,136
	<u>100%</u>	<u>\$ 112,914,415</u>



***Additional \$27 million provided for Education by the 1% County Sales tax for Public Education**

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**MONTGOMERY COUNTY COMMISSION
2019 - 2020 BUDGET**

**Summaries of
DEPARTMENTAL
and
FUND BUDGETS**

**MONTGOMERY COUNTY COMMISSION
2019 - 2020 BUDGET
GENERAL FUND**

ESTIMATED REVENUES

TAXES

Ad Valorem Tax	\$ 14,000,000
County Sales Tax	47,380,000
Salaries for Revenue Commissioner	218,000
County Beer and Wine Tax	126,000
Lodging Tax	2,890,000
Other Tax	710,000
TOTAL TAXES	<u>65,324,000</u>

LICENSE & PERMITS

483,300

INTERGOVERNMENTAL

State Shared Revenue	1,819,890
State Cost Sharing Revenue	1,451,800
Federal Cost Sharing	1,777,672
Local Government Cost Sharing	244,879
TOTAL INTERGOVERNMENTAL	<u>5,294,241</u>

CHARGES FOR SERVICES

Court Fees	912,300
Fees & Commissions - Public Officials	4,309,800
Other Fees & Charges	117,100
TOTAL CHARGES FOR SERVICES	<u>5,339,200</u>

FINES AND FORFEITURES

35,000

MISCELLANEOUS

Interest	503,000
Sales & Rentals	578,120
Other	624,300
TOTAL MISCELLANEOUS	<u>1,705,420</u>

TOTAL ESTIMATED REVENUES

\$ 78,181,161

MONTGOMERY COUNTY COMMISSION
2019 - 2020 BUDGET
GENERAL FUND

APPROPRIATIONS

GENERAL GOVERNMENT

County Commission	\$ 950,436
Risk Management	206,405
Public Affairs	94,647
Finance Department	528,220
Judges	442,693
District/Circuit/Domestic Relations Court	3,940
Circuit Clerk	32,560
District Attorney	3,328,136
Pre-Trial/District Attorney	712,699
Court Reporters	166,337
Probate Judge's Office	4,113,183
Revenue Commissioner	1,525,244
Tax and Audit Division	904,714
Support Services	3,149,111
Purchasing	285,925
Building Permits	39,114
Election Operating	294,220
Election Administration	480,310
Board of Registrars	298,132
Tax Equalization Board	5,824
Veterans Service Office	1,000
Forestry Commission	12,150
Industrial Park Utilities/Maintenance	43,000
Industrial Development	121,070
Information Systems	2,312,149
Fleet Maintenance	284,586
Contingent	25,000
Unemployment Compensation	10,000
TOTAL GENERAL GOVERNMENT	\$ <u>20,370,805</u>

PUBLIC SAFETY

Sheriff's Office	\$ 15,318,574
Montgomery County Detention Facility	17,043,655
Montgomery City-County Emergency Management Agency	123,539
Coroner's Office	117,280
Youth Facility Net of City Funding	3,332,989
Youth Facility - DYS Subsidy	289,879
Youth Facility - DYS Boot Camp	341,000
Crimestoppers	5,000
Fire Hydrant Fees	27,720
Montgomery County Association of Volunteer Fire Departments	270,000
TOTAL PUBLIC SAFETY	\$ <u>36,869,636</u>

SANITATION- Transfer Station & Storm Water Permit	\$ <u>135,375</u>
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**MONTGOMERY COUNTY COMMISSION
2019 - 2020 BUDGET**

GENERAL FUND

HEALTH

Health Department	\$ 449,546
Montgomery Area Mental Health Authority	189,200
Family Sunshine Center	31,700
VOCAL	5,000
Animal Shelter	500,000
Chemical Addictions Program, Inc.	37,500
Council on Substance Abuse - NCADD	11,700
Mosquito Control	58,365
Sickle Cell Foundation	15,750
Red Cross	15,000
TOTAL HEALTH	\$ 1,313,761

WELFARE

Transfer of Insane	\$ 7,101
Restor	5,000
Child Protect	3,750
Brantwood Children's Home	12,500
Montgomery Community Action Agency	32,500
Central Alabama Aging Consortium	15,000
Montgomery Area Council on Aging	32,500
Montgomery Area Food Bank	3,750
Pauper Burial	5,000
Joint Public Charity Hospital Board	94,000
Indigent Hospitalization Program	52,500
Student Worker Programs	146,777
Central Alabama Community Foundation (BONDS)	7,750
Department of Human Resources	20,000
TOTAL WELFARE	\$ 438,128

CULTURE & RECREATION

City - County Library	\$ 2,337,794
Pike Road Library net of Town of Pike Road funding	170,605
Montgomery Museum of Fine Arts	1,844,711
Montgomery County Recreation Board	563,603
Boys & Girls Clubs	12,500
The United Community Improvement	4,687
Unified YMCA	30,000
ECHO	5,000
Alabama Shakespeare Festival	200,000
TOTAL CULTURE & RECREATION	\$ 5,168,900

**MONTGOMERY COUNTY COMMISSION
2019 - 2020 BUDGET**

GENERAL FUND

APPROPRIATIONS

EDUCATION

Montgomery Education Foundation	\$ 45,000
Auburn Extension Service	117,970
Montgomery Internal Medicine Residency Program (UAB)	22,500
Thelma Morris After School Program	25,000
Latchkey	28,040
YMCA Childcare Program	30,000
TOTAL EDUCATION	\$ 268,510

CLASSIFIED BY CHARACTER ONLY

In-House Appropriations- General Government Category	\$ 1,701,546
In-House Appropriations-Retiree Health & Life Insurance	2,633,280
Reclassification Reserve	(700,000)
Montgomery Co Building Authority 2012-2018 Capital Lease Obligation	5,135,100
Montgomery Co Public Education Cooperative District Series 2015 Bonds	1,058,300
Education Debt Service Funding	(1,058,300)
Montgomery Energy Conservation Project 2012 G.O. Warrants	398,587
Montgomery Energy Conservation Project 2014 G.O. Warrants	393,042
Agency Appropriations-General Government Category	670,755
TOTAL CLASSIFIED BY CHARACTER ONLY	10,232,310

TOTAL APPROPRIATIONS	\$ 74,797,425
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TRANSFERS

To Community Corrections Fund	366,046
To Merit Fund	169,315
To General Obligation Warrant Debt Service Funds	5,140,075
Education Debt Service Funding	(2,291,700)
TOTAL TRANSFERS	\$ 3,383,736

TOTAL APPROPRIATIONS & TRANSFERS	\$ 78,181,161
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EMERGENCY FUND

ESTIMATED REVENUES

MISCELLANEOUS

Interest	\$ 187,000
TOTAL ESTIMATED REVENUES	\$ 187,000

APPROPRIATIONS

GENERAL GOVERNMENT-Miscellaneous Expenditures	\$ -
BUDGETARY FUND BALANCE	\$ 187,000

**MONTGOMERY COUNTY COMMISSION
2019 - 2020 BUDGET**

WORKERS' COMPENSATION FUND

ESTIMATED REVENUES

Workers Compensation Contributions	\$ 340,000
Other reimbursements	5,000
Interest	16,800
TOTAL ESTIMATED REVENUES	\$ <u>361,800</u>

APPROPRIATIONS

Workers' Compensation Expenditures	\$ 361,800
TOTAL APPROPRIATIONS	\$ <u>361,800</u>

HEALTH INSURANCE FUND

ESTIMATED REVENUES

Premiums	\$ 13,329,000
Interest	41,000
TOTAL ESTIMATED REVENUES	\$ <u>13,370,000</u>

APPROPRIATIONS

Health Care Costs	\$ 13,370,000
TOTAL APPROPRIATIONS	\$ <u>13,370,000</u>

RETIRED EMPLOYEE LIFE INSURANCE FUND

ESTIMATED REVENUES

Premiums	\$ 120,000
TOTAL ESTIMATED REVENUES	\$ <u>120,000</u>

APPROPRIATIONS

Death Benefit Payments	\$ 120,000
TOTAL APPROPRIATIONS	\$ <u>120,000</u>

LIABILITY FUND

ESTIMATED REVENUES

Premiums	\$ 400,000
Interest	64,000
TOTAL ESTIMATED REVENUES	\$ <u>464,000</u>

APPROPRIATIONS

Liability Ins. Costs	\$ 464,000
TOTAL APPROPRIATIONS	\$ <u>464,000</u>

**MONTGOMERY COUNTY COMMISSION
2019 - 2020 BUDGET**

GASOLINE TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUE

State Gasoline Tax	\$ 1,670,000
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STATE COST SHARING REVENUE

Engineer's & Assistant Engineer's Salary reimbursement	132,000
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MISCELLANEOUS

Other	<u>102,000</u>
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TOTAL ESTIMATED REVENUES

\$ <u>1,904,000</u>

TRANSFERS

From Public Highway & Traffic Fund	450,000
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From Public Building/Roads/Bridges	<u>7,849,937</u>
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TOTAL TRANSFERS

<u>8,299,937</u>

TOTAL ESTIMATED REVENUES AND TRANSFERS

\$ <u><u>10,203,937</u></u>

APPROPRIATIONS

HIGHWAYS & ROADS

Construction	\$ 1,843,195
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District I	1,750,563
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District II	1,821,712
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District III	2,127,393
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County Engineer's Office	1,435,866
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County Shop	751,980
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Bridge Maintenance	468,228
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Environmental Cleanup	<u>5,000</u>
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TOTAL APPROPRIATIONS

\$ <u>10,203,937</u>

TOTAL APPROPRIATIONS & TRANSFERS

\$ <u><u>10,203,937</u></u>

**MONTGOMERY COUNTY COMMISSION
2019 - 2020 BUDGET**

PUBLIC BUILDING/ROADS/BRIDGES FUND

ESTIMATED REVENUES

TAXES

Ad Valorem Tax	\$	6,900,000
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MISCELLANEOUS

Interest		130,000
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TOTAL ESTIMATED REVENUES	\$	<u>7,030,000</u>
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Budgetary Fund Balance		<u>819,937</u>
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TOTAL ESTIMATED REVENUES AND BUDGETARY FUND BALANCE	\$	<u><u>7,849,937</u></u>
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APPROPRIATIONS

TRANSFERS

To Gasoline Tax Fund	\$	7,849,937
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TOTAL TRANSFERS		<u>7,849,937</u>
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TOTAL APPROPRIATIONS & TRANSFERS	\$	<u><u>7,849,937</u></u>
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PUBLIC HIGHWAY & TRAFFIC FUND

ESTIMATED REVENUES

License & Permits	\$	80,000
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State Shared Revenue		325,000
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Charges for Services		62,000
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TOTAL ESTIMATED REVENUES	\$	<u>467,000</u>
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TOTAL ESTIMATED REVENUES	\$	<u><u>467,000</u></u>
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TRANSFERS

Transfer to Gasoline Tax Fund	\$	450,000
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Budgetary Fund Balance		<u>17,000</u>
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TOTAL TRANSFERS AND BUDGETARY FUND BALANCE	\$	<u><u>467,000</u></u>
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CAPITAL IMPROVEMENT FUND

ESTIMATED REVENUES

State Shared Revenue	\$	850,000
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Budgetary Fund Balance		<u>250,000</u>
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TOTAL ESTIMATED REVENUES AND BUDGETARY FUND BALANCE	\$	<u><u>1,100,000</u></u>
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APPROPRIATIONS

Debt Service	\$	<u>1,100,000</u>
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TOTAL APPROPRIATIONS	\$	<u><u>1,100,000</u></u>
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**MONTGOMERY COUNTY COMMISSION
2019 - 2020 BUDGET**

RRR GASOLINE TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUES

Motor Vehicle License - Act 84-186	\$ 450,000
Petroleum Inspection Fee - Act 84-185	120,000
4 cent Gasoline Tax	950,000
5 cent Gasoline Tax	465,000
Additional excise tax	34,000
TOTAL STATE SHARED REVENUES	\$ 2,019,000

MISCELLANEOUS

Interest	\$ 50,000
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TOTAL ESTIMATED REVENUES

	\$ 2,069,000
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Budgetary Fund Balance	1,626,000
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TOTAL ESTIMATED REVENUES & BUDGETARY FUND BALANCE	\$ 3,695,000
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APPROPRIATIONS

Restriping & Resigning	115,000
Resurfacing	3,580,000
TOTAL APPROPRIATIONS	\$ 3,695,000

SEVERED MATERIAL TAX FUND

ESTIMATED REVENUES

STATE SHARED REVENUE	\$ 160,000
Interest Income	10,000
TOTAL ESTIMATED REVENUES	\$ 170,000

APPROPRIATIONS

Road Bldg Materials and Supplies	\$ 170,000
TOTAL APPROPRIATIONS	\$ 170,000

APPRAISAL FUND

ESTIMATED REVENUES

COST SHARING

State of Alabama	\$ 579,470
Montgomery County	731,037
Board of Education	645,088
Local Cities	1,125,053
TOTAL ESTIMATED REVENUES	\$ 3,080,648

APPROPRIATIONS

General Government	\$ 3,080,648
TOTAL APPROPRIATIONS	\$ 3,080,648

**MONTGOMERY COUNTY COMMISSION
2019 - 2020 BUDGET**

MERIT SYSTEM FUND

ESTIMATED REVENUES	
City of Montgomery	\$ 1,014,275
TRANSFERS	
Transfer from General Fund	169,315
Budgetary Fund Balance	<u>86,954</u>
TOTAL ESTIMATED REVENUES & BUDGETARY FUND BALANCE	<u><u>\$ 1,270,544</u></u>

APPROPRIATIONS	
General Government	\$ <u>1,270,544</u>
TOTAL APPROPRIATIONS	<u><u>\$ 1,270,544</u></u>

COMMUNITY CORRECTIONS FUND

ESTIMATED REVENUES	
Alabama Department of Corrections	\$ 400,000
Client Fees	91,000
TOTAL ESTIMATED REVENUES	<u>\$ 491,000</u>
TRANSFERS	
Transfer From General Fund	366,046
TOTAL ESTIMATED REVENUES	<u><u>\$ 857,046</u></u>
APPROPRIATIONS	
Public Safety	\$ <u>857,046</u>
TOTAL APPROPRIATIONS	<u><u>\$ 857,046</u></u>

GRANT FUND

ESTIMATED REVENUES	
Federal and State Grants	\$ <u>575,640</u>
TOTAL ESTIMATED REVENUES	<u><u>\$ 575,640</u></u>
APPROPRIATIONS	
Grant Appropriations	\$ 575,640
TOTAL APPROPRIATIONS	<u><u>\$ 575,640</u></u>

**MONTGOMERY COUNTY COMMISSION
2019 - 2020 BUDGET**

GENERAL OBLIGATION WARRANTS 2015/2017 DEBT SERVICE FUND

TRANSFERS

Transfer from General Fund	\$ <u>3,824,575</u>
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TOTAL TRANSFERS

\$ <u><u>3,824,575</u></u>

APPROPRIATIONS

Principal	\$ 2,795,000
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Interest	<u>1,029,575</u>
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TOTAL APPROPRIATIONS

\$ <u><u>3,824,575</u></u>

GENERAL OBLIGATION WARRANTS 2010-A DEBT SERVICE FUND

REVENUE AND TRANSFERS

Transfer from General Fund	\$ <u>1,315,500</u>
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TOTAL REVENUE AND TRANSFERS

\$ <u><u>1,315,500</u></u>

APPROPRIATIONS

Principal	\$ 1,000,000
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Interest	<u>315,500</u>
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TOTAL APPROPRIATIONS

\$ <u><u>1,315,500</u></u>

Montgomery County Commission

Construction Programs Fund

Account Number	Account Description	2020 Proposed Budget
REVENUE		
	Budgetary Fund Balance	\$ <u>2,030,000</u>
	TOTAL REVENUE AND BUDGETARY FUND BALANCE	\$ <u><u>2,030,000</u></u>
EXPENSES		
Department:	51102 - Annex II Projects	
231	Repair & Maintenance Bldgs/Impr	\$ 15,000
Department:	51107 - Other Construction Projects	
231	Repair & Maintenance Bldgs/Impr	40,000
Department:	52200 - Detention Facility	
231	Repair & Maintenance Bldgs/Impr	200,000
Department:	57301 - South Montgomery Property-MCAC	
231	Repair & Maintenance Bldgs/Impr	75,000
Department:	57402 - Old Selma Road Park	
532	Park Improvements	<u>1,700,000</u>
	TOTAL APPROPRIATIONS	\$ <u><u>2,030,000</u></u>

Emergency Management Communication District Board

**2020 Proposed
Budget**

Account Number Account Description

REVENUES

Department: 40000 - Non Dept

MS - Miscellaneous

47908	911 Fees	700,000
47103	Interest	5,000

TOTAL REVENUES \$705,000

EXPENSES

Department: 51986 - Emergency Management Dist Bd

101	Reimbursements to General Fund for Dispatch expense	230,000
127	Retiree Allowances and Benefits	9,240
171	Dues and Membership Fees	3,000
180	Geographic Information Sys(GIS)	1,200
211	Office Supplies/Minor Equipment	13,000
219	Other Miscellaneous Supplies	25,000
240	Repair & Main - Software License	125,000
255	Cellular Service	40,000
265	Travel - Registration & Training	2,000
400	Equipment purchases-under capital asset threshold	3,000
499	Administration Expense	119,789
605	Long Term Lease-MCC project-City of Mtgy	133,771

TOTAL EXPENSES 705,000

Interoffice Memo

To: Donnie Mims

From: Lou Ialacci 

Cc: Florence Cauthen, Tammy Nix

Date: August 14, 2019

RE: Socrata Software for Smart County Financials

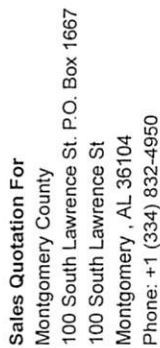
The County Commission has continued to grow as one of the leaders in being a smart region. The County has provided online services like, automobile tag and boat license renewals, property tax payments, recording documents and other services for several years. In the past week the County released a new website. This is the next step toward the County becoming more transparent and smarter.

The Commission has already approved adding Tyler's Socrata Open Finance module to the IT budget to allow us to acquire the application. This is the same system the City purchased three years ago. We were able to negotiate the same rate resulting in a 23% savings. A copy of the final quote is attached with this memo.

The module can be purchased using the County's existing Master Service Agreement with Tyler Technologies that covers our financial, payroll, and purchasing systems. The new application will interface very well with our existing systems from Tyler.

I have the money in my budget to cover the cost of the installation and service for the first year.

Please approve this to go on the formal agenda for September 3, 2019. Thank you.



Tyler Software and Related Services - Annual

	One Time Fees	Recurring Fees
Summary		
Total Tyler Annual	\$0	\$15,000
Total Tyler Services	\$5,100	\$0
Total Third Party Hardware, Software and Services	\$0	\$0
Summary Total	\$5,100	\$15,000
Contract Total	\$20,100	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the contract, whichever is later.

Client Approval: _____ Date: _____

Print Name: _____ PO #: _____

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
- Implementation and other professional services fees shall be invoiced as delivered.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Expenses associated with onsite services are invoiced as incurred.
- The costs provided in this proposal are based on all of the proposed products and services being obtained from Tyler Technologies. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust its prices accordingly.
- Tyler supports SQL Server Reporting Services (SSRS) for server-based report generation and ad hoc reporting. SSRS utilizes a web services interface to support the development of custom reporting applications. SSRS is included in the Express, Workgroup, Standard, and Enterprise editions of Microsoft SQL Server. Customers may elect to use other third-party report generation tools including Crystal Reports however Tyler does not provide support for these tools and cannot guarantee compatibility.
- Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.
- Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting.

Comments

- In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.
- With our 2018.1 Release Tyler requires the use of Tyler Identity and at least a 2048 bit RSA SSL Security Certificate for all New World ERP applications if hosted by the Client. This certificate is required to encrypt sensitive information as it travels across the network. There are various vendors who sell SSL Certificates, with all ranges of prices.
- Tyler's cost is based on all of the proposed products and services being obtained from Tyler. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust prices accordingly.
- Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

August 19, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Todd Grant
GIS & Cadastral Mapping Manager

SUBJECT: ESRI Software Maintenance Renewal

Attached hereto, please find the Environmental Systems Research Institute, Inc. (ESRI) software maintenance renewal agreement for the Office of the Revenue Commissioner's GIS & Cadastral Mapping Department in the amount of \$23,900.00

I request that approval of the ESRI software maintenance renewal agreement be placed on the next agenda.

RTG

Attachment



Esri Inc
380 New York Street
Redlands CA 92373

Subject: Renewal Quotation

Date: 07/02/2019
To: Todd Grant
Organization: Montgomery County Alabama
Re GIS & Cadastral Mapping Dept
Fax #: 334-832-2535 **Phone #:** 334-832-1607

From: Manny Ballesteros
Fax #: 909-793-4801 **Phone #:** 888-377-4575 Ext. 2240
Email: mballesteros@esri.com

Number of pages transmitted
(including this cover sheet): 5

Quotation #25909276
Document Date: 07/02/2019

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level
<http://www.esri.com/apps/products/maintenance/qualifying.cfm>

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit
<http://www.esri.com/legal/licensing/software-license.html>

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.

**esri**[®]

380 New York Street
Redlands, CA 92373
Phone: 888-377-45752240
Fax #: 909-793-4801

Quotation

Date: 07/02/2019**Quotation Number:** 25909276

Montgomery County Alabama
Re GIS & Cadastral Mapping Dept
101 S Lawrence St
Montgomery AL 36104-4268
Attn: Todd Grant

Send Purchase Orders To:

Environmental Systems Research Institute, Inc.
380 New York Street
Redlands, CA 92373-8100
Attn: Manny Ballesteros

Please include the following remittance address on your Purchase Order:

Environmental Systems Research Institute, Inc.
P.O. Box 741076
Los Angeles, CA 90074-1076

Customer Number: 159286

For questions regarding this document, please contact Customer Service at 888-377-4575.

Item	Qty	Material#	Unit Price	Extended Price
10	1	52384 ArcGIS Desktop Advanced Concurrent Use Primary Maintenance Start Date: 10/01/2019 End Date: 09/30/2020	3,000.00	3,000.00
1010	4	52385 ArcGIS Desktop Advanced Concurrent Use Secondary Maintenance Start Date: 10/01/2019 End Date: 09/30/2020	1,200.00	4,800.00
2010	1	87198 ArcGIS 3D Analyst for Desktop Concurrent Use Primary Maintenance Start Date: 10/01/2019 End Date: 09/30/2020	500.00	500.00
3010	14	87192 ArcGIS Desktop Basic Single Use Primary Maintenance Start Date: 10/01/2019 End Date: 09/30/2020	400.00	5,600.00
4010	1	161326	10,000.00	10,000.00

Quotation is valid for 90 days from document date.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

Issued By: Manny Ballesteros**Ext:** 2240

[CSBATCHDOM]

To expedite your order, please reference your customer number and this quotation number on your purchase order.



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380 New York Street
Redlands, CA 92373
Phone: 888-377-45752240
Fax #: 909-793-4801

Quotation

Page 2

Date: 07/02/2019

Quotation Number: 25909276

Item	Qty	Material#	Unit Price	Extended Price
ArcGIS Enterprise Advanced Up to Four Cores Maintenance				
Start Date: 10/01/2019				
End Date: 09/30/2020				

Item Subtotal	23,900.00
Estimated Tax	0.00
Total	USD 23,900.00

DUNS/CEC: 06-313-4175 CAGE: 0AMS3

[CSBATCHDOM]



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Fax #: 909-793-4801

Quotation

Page 3

Date: 07/02/2019

Quotation Number: 25909276

Item	Qty	Material#	Unit Price	Extended Price
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IF YOU WOULD LIKE TO RECEIVE AN INVOICE FOR THIS MAINTENANCE QUOTE YOU MAY DO ONE OF THE FOLLOWING:

- RESPOND TO THIS EMAIL WITH YOUR AUTHORIZATION TO INVOICE
- SIGN BELOW AND FAX TO 909-307-3083
- FAX OR EMAIL YOUR PURCHASE ORDER TO 909-307-3083/Service@esri.com

REQUESTS VIA EMAIL OR SIGNED QUOTE INDICATE THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION AND THAT YOUR ORGANIZATION DOES NOT REQUIRE A PURCHASE ORDER.

If there are any changes required to your quotation please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <http://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <http://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full.pdf> apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <http://www.esri.com/en-us/legal/terms/state-supplemental> apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

[CSBATCHDOM]



esri[®]

380 New York Street
Redlands, CA 92373
Phone: 888-377-45752240
Fax #: 909-793-4801

Quotation

Page 4

Date: 07/02/2019 Quotation No: 25909276 Customer No: 159286

Item	Qty	Material#	Unit Price	Extended Price
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In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD _____ plus sales tax, if applicable.

Please check one of the following:

☐ I agree to pay any applicable sales tax.

☐ I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

Signature of Authorized Representative

Date

Name (Please Print)

Title

[CSBATCHDOM]

August 19, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Todd Grant
GIS & Cadastral Mapping Manager

SUBJECT: Pictometry International Corp.

Attached hereto, please find the Pictometry Connect Custom Access license renewal agreement for the Office of the Revenue Commissioner's GIS & Cadastral Mapping Department in the amount of \$2,200.00

I request that approval of the Pictometry Connect Custom Access software license renewal agreement be placed on the next agenda.

RTG

Attachment

**AGREEMENT BETWEEN
PICTOMETRY INTERNATIONAL CORP. ("PICTOMETRY") AND
MONTGOMERY COUNTY COMMISSION ("CUSTOMER")**

1. This order form ("Order Form"), in combination with the contract components listed below:

Section A: Product Descriptions, Prices and Payment Terms

Section B: License Terms:

- Online Services General Terms and Conditions
- Software License Agreement

Section C: Non-Standard Terms and Conditions

(all of which, collectively, constitute this "Agreement") set forth the entire understanding between Pictometry and Customer with respect to the subject matter hereof and supersedes all prior representations, agreements and arrangements, whether oral or written, relating to the subject matter hereof. Any modifications to this Agreement must be made in writing and be signed by duly authorized officers of each party. Any purchase order or similar document issued by Customer in connection with this Agreement is issued solely for Customer's internal administrative purposes and the terms and conditions set forth on any such purchase order shall be of no force or effect as between the parties.

2. In the event of any conflict among any contract components comprising this Agreement, order of precedence for resolving such conflict shall be, from highest (i.e., supersedes all others) to lowest (i.e., subordinate to all others): Non-Standard Terms and Conditions; Product Descriptions, Prices and Payment Terms; License Terms in order as listed above under the heading 'Section B: License Terms'; and Order Form.
3. All notices under this Agreement shall be in writing and shall be sent to the following respective addresses:

CUSTOMER NOTICE ADDRESS	PICTOMETRY NOTICE ADDRESS
101 South Lawrence Street	25 Methodist Hill Drive
Montgomery, AL 36043	Rochester, NY 14623
Attn: Todd Grant, GIS Manager	Attn: General Counsel
Phone: (334) 832-1607 Fax: (334)241-4431	Phone: (585) 486-0093 Fax: (585) 486-0098

Either party may change their respective notice address by giving written notice of such change to the other party at the other party's then-current notice address. Notices shall be given by any of the following methods: personal delivery; reputable express courier providing written receipt; or postage-paid certified or registered United States mail, return receipt requested. Notice shall be deemed given when actually received or when delivery is refused.

4. This Agreement, including all licenses granted pursuant to it, shall be binding upon and inure to the benefit of the parties hereto, their successors and permitted assigns, but shall not be assignable by either party except that (i) Pictometry shall have the right to assign its right to receive Fees under this Agreement, provided no such assignment shall affect Pictometry's obligations hereunder, and (ii) Pictometry shall have the right to assign all its rights under this Agreement to any person or entity, provided the assignee has assumed all of Pictometry's obligations under this Agreement.
5. IN NO EVENT SHALL EITHER PARTY BE LIABLE, UNDER ANY CAUSE OF ACTION OF ANY KIND ARISING OUT OF OR RELATED TO THIS AGREEMENT (INCLUDING UNDER THEORIES INVOLVING TORT, CONTRACT, NEGLIGENCE, STRICT LIABILITY, OR BREACH OF WARRANTY), FOR ANY LOST PROFITS OR FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, PUNITIVE, OR OTHER SPECIAL DAMAGES SUFFERED BY THE OTHER PARTY OR OTHERS, EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
6. With respect to any claims that Customer may have or assert against Pictometry on any matter relating to this Agreement, the total liability of Pictometry shall, in the aggregate, be limited to the aggregate amount received by Pictometry pursuant to this Agreement.
7. The waiver by either party of any default by the other shall not waive subsequent defaults of the same or different kind.
8. In the event that any of the provisions of this Agreement shall be held by a court or other tribunal of competent jurisdiction to be unenforceable, such provision will be enforced to the maximum extent permissible and the remaining portions of this Agreement shall remain in full force and effect.
9. Pictometry shall not be responsible for any failure on its part to perform due to unforeseen circumstances or to causes beyond

Pictometry's reasonable control, including but not limited to acts of God, war, riot, embargoes, acts of civil or military authorities, fire, weather, floods, accidents, strikes, failure to obtain export licenses or shortages or delays of transportation, facilities, fuel, energy, supplies, labor or materials. In the event of any such delay, Pictometry may defer performance for a period of time reasonably related to the time and nature of the cause of the delay.

10. In consideration of, and subject to, payment by Customer of the Fees specified in Section A of this Agreement, Pictometry agrees to provide Customer with access to and use of the products specified in Section A of this Agreement, subject to the terms and conditions set forth in this Agreement. Customer hereby agrees to pay the Fees specified in Section A of this Agreement in accordance with the stated payment terms and accepts and agrees to abide by the terms of this Agreement.

This Agreement shall become effective upon execution by duly authorized officers of Customer and Pictometry and receipt by Pictometry of such fully executed document, such date of receipt by Pictometry being the "Effective Date."

PARTIES:

CUSTOMER	PICTOMETRY
MONTGOMERY COUNTY COMMISSION	PICTOMETRY INTERNATIONAL CORP.
(entity type)	a Delaware corporation
SIGNATURE:	SIGNATURE:
NAME:	NAME:
TITLE:	TITLE:
DATE:	EXECUTION DATE:
	DATE OF RECEIPT (EFFECTIVE DATE):

SECTION A

PRODUCT DESCRIPTIONS, PRICES AND PAYMENT TERMS

Pictometry International Corp.
25 Methodist Hill Drive
Rochester, NY 14623

ORDER #

C14398144

BILL TO

Montgomery County, AL
Todd Grant, GIS Manager
101 South Lawrence Street
Montgomery, AL 36043
(334) 832-1607
toddgrant@mc-ala.org

SHIP TO

Montgomery County, AL
Todd Grant, GIS Manager
101 South Lawrence Street
Montgomery, AL 36043
(334) 832-1607
toddgrant@mc-ala.org

CUSTOMER ID

A116960

SALES REP

KLamo

QTY	PRODUCT NAME	PRODUCT DESCRIPTION	LIST PRICE	DISCOUNT PRICE (%)	AMOUNT
1	Pictometry Connect - CA - 50	Pictometry Connect - CA - 50 (Custom Access) provides up to 50 concurrent authorized users the ability to login and access the Pictometry-hosted custom imagery libraries specified elsewhere in this Agreement via a web-based, server-based or desktop integration. The default deployment is through web-based Pictometry Connect. Term commences on date of activation. The quantity represents the number of years in the Connect term. Applicable Terms and Conditions: Online Services General Terms and Conditions; Software License Agreement	\$2,200.00		\$2,200.00

Thank you for choosing Pictometry as your service provider.

TOTAL

\$2,200.00

¹Amount per product = ((1 - Discount %) * Qty * List Price)**FEES; PAYMENT TERMS**

All amounts due to Pictometry pursuant to this Agreement ("Fees") are expressed in United States dollars and do not include any duties, taxes (including, without limitation, any sales, use, ad valorem or withholding, value added or other taxes) or handling fees, all of which are in addition to the amounts shown above and, to the extent applicable to purchases by Customer, shall be paid by Customer to Pictometry without reducing any amount owed to Pictometry unless documents satisfactory to Pictometry evidencing exemption from such taxes is provided to Pictometry prior to billing. To the extent any amounts properly invoiced pursuant to this Agreement are not paid within thirty (30) days following the invoice due date, such unpaid amounts shall accrue, and Customer shall pay, interest at the rate of 1.5% per month (or at the maximum rate allowed by law, if less). In addition, Customer shall pay Pictometry all costs Pictometry incurs in collecting past due amounts due under this Agreement including, but not limited to, attorneys' fees and court costs.

Due at Activation of Online Services

\$2,200.00

Total Payments**\$2,200.00****PRODUCT PARAMETERS****CONNECT****Product:**

Pictometry Connect - CA - 50

Admin User Name:

Todd Grant

Admin User Email:

toddgrant@mc-ala.org

Geofence:

AL Montgomery

AL Montgomery Metro

4.4

SECTION B

LICENSE TERMS

PICTOMETRY ONLINE SERVICES GENERAL TERMS AND CONDITIONS

These Pictometry Online Services General Terms and Conditions (the "General Terms and Conditions"), in combination with the corresponding Pictometry order form, if any, collectively constitute the license agreement (the "License Agreement") that governs your use of the Pictometry online services (the "Online Services"), the images available in the Online Services, and all associated metadata and data layers included in, provided with, or derived from those images (the "Licensed Content") provided by Pictometry International Corp. and its affiliated companies (collectively, "Pictometry"). The terms "you" and "your" in uppercase or lowercase shall mean the individual, entity (e.g., corporation, limited liability company, partnership, sole proprietor, etc.) or government agency entering into the License Agreement.

1. GRANT OF RIGHTS; RESTRICTIONS ON USE; OWNERSHIP

- 1.1 You are granted a nonexclusive, nontransferable, limited right to access and use the Online Services and the Licensed Content obtained or derived from the Online Services solely for your internal business purposes and not for resale or redistribution. The rights granted to you include, subject to the restrictions set forth below and on the Order Form, the right to copy limited portions of the Licensed Content onto your computer to facilitate preparation of hardcopies and work product records, and the right to make hardcopies of the Licensed Content, provided that the Licensed Content and the permitted copies thereof may not be sold, leased, loaned, distributed, or copied for use by anyone other than you.
- 1.2 You may not make the Online Services available to any other party.
- 1.3 You may not copy the Licensed Content or portions thereof onto any computer or storage device or media for the purpose of creating or maintaining one or more databases of that content for use in substitution for subsequent access to the content through the Online Services.
- 1.4 You may not distribute or otherwise make available any Licensed Content to Google or its affiliates, either directly or indirectly.
- 1.5 You may not exploit the goodwill of Pictometry, including its trademarks, service marks, or logos, without the express written consent of Pictometry.
- 1.6 You may not remove, alter or obscure copyright notices or other notices contained in the Licensed Content.
- 1.7 You may not offer any part of the Online Services or the Licensed Content for commercial resale or commercial redistribution in any medium.
- 1.8 You may not use the Online Services or the Licensed Content to compete with any businesses of Pictometry.
- 1.9 You may not use information included in the Online Services or the Licensed Content to determine an individual consumer's eligibility for (a) credit or insurance for personal, family, or household purposes; (b) employment; or (c) a government license or benefit. The term "consumer" is defined in the United States Fair Credit Reporting Act at 15 USC §1681.
- 1.10 You may not access the Online Services via mechanical, programmatic, robotic, scripted or any other automated means. Unless otherwise agreed by Pictometry in writing, use of the Online Services is permitted only via manually conducted, discrete, human-initiated individual search and retrieval activities.
- 1.11 All right, title, and interest (including all copyrights, trademarks and other intellectual property rights) in the Online Services and the Licensed Content in all media belong to Pictometry or its third party suppliers. Neither you nor any users of the Online Services or the Licensed Content acquire any proprietary interest in the Online Services, the Licensed Content, or any copies thereof, except the limited use rights granted herein.

2. ACCESS TO SERVICES

- 2.1 Only you, your employees, and temporary or contract employees dedicated to performing work exclusively for you (each, an "Eligible User" and collectively, the "Eligible Users") are eligible to access and use the Online Services and the Licensed Content pursuant to the License Agreement. Each Eligible User to be provided access to the Online Service shall be assigned a unique login/password ("Pictometry Credential") for purposes of accessing the Online Services. You agree that each Pictometry Credential shall only be used by the Eligible User to whom it was originally assigned and that Pictometry Credentials may not be shared with, or used by, any other person, including other Eligible Users. You will promptly deactivate an Eligible User's Pictometry Credential in the event the Eligible User no longer meets the eligibility requirements or you otherwise wish to terminate the Eligible User's access to the Online Services. You are responsible for all use of the Online Services accessed with Pictometry Credentials issued to your Eligible Users, including associated charges, whether by Eligible Users or others. You will use reasonable commercial efforts to prevent unauthorized use of Pictometry Credentials assigned to your Eligible Users and will promptly deactivate any Pictometry Credentials you suspect are lost, stolen, compromised, or misused.
- 2.2 The Online Services, the Licensed Content, and features and functionality within the Online Services may be enhanced, added to, withdrawn, or otherwise changed by Pictometry without notice.
- 2.3 You are aware and understand that any user data collected or stored by the Online Services may be accessed by US law enforcement agencies under the US PATRIOT Act. You hereby release, and agree to hold Pictometry harmless from, all claims against Pictometry with respect to such access.

3. DISCLAIMERS

- 3.1 The Online Services and the Licensed Content are provided for visualization purposes only, are not authoritative or definitive, and do not constitute professional engineering or surveying services.
- 3.2 The Online Services and the Licensed Content are not to be relied upon to precisely locate or determine property boundaries and should not be used in lieu of a professional survey where the accuracy of measurements, distance, height, angle, area and volume, may have significant consequences.
- 3.3 All measurements and reports generated by the Online Services or from the Licensed Content are based upon second order visualization and measurement data that do not provide authoritative or definitive measurement results suitable for professional engineering or surveying purposes.
- 3.4 Contour information obtained from the Online Services or contained in the Licensed Content is generated from undersampled elevation data, is provided for informational purposes only, and is not suitable for use as the basis for hydrographic computations, estimations or analyses.
- 3.5 While the Online Services and the Licensed Content may be considered useful supplements for life critical applications, they are not designed or maintained to support such applications and Pictometry and its third party suppliers of the Online Services and the Licensed Content hereby disclaim all liability for damages claims and expenses arising from such use.
- 3.6 Your reliance on the Online Services and the Licensed Content should only be undertaken after an independent review of their accuracy, completeness, efficacy, timeliness and adequacy for your intended purpose.
- 3.7 Pictometry and each third party supplier of any portion of the Online Services or the Licensed Content assume no responsibility for any consequences resulting from the use of the Online Services or the Licensed Content.
- 3.8 Pictometry and each third party supplier of any portion of the Online Services or the Licensed Content hereby disclaim all liability for damages, claims and expenses arising from or in any way related to the accuracy or availability of the Online Services and the Licensed Content.
- 3.9 By accepting these General Terms and Conditions or by using the Online Services or the Licensed Content, you waive any and all rights you may have against Pictometry, each third party supplier of any portion of the Online Services or the Licensed Content, and each of their directors, officers, members and employees, arising out of use of or reliance upon the Online Services or the Licensed Content.

4. LIMITED WARRANTY

4.5

- 4.1 Pictometry represents and warrants that it has the right and authority to make the Online Services and the Licensed Content available to you and your Eligible Users as authorized expressly by this License Agreement.
- 4.2 EXCEPT AS OTHERWISE PROVIDED IN SECTION 4.1, THE ONLINE SERVICES AND LICENSED CONTENT ARE PROVIDED ON AN "AS IS", "AS AVAILABLE" BASIS AND PICTOMETRY AND EACH THIRD PARTY SUPPLIER OF LICENSED CONTENT EXPRESSLY DISCLAIM ALL OTHER WARRANTIES, INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

5. LIMITATION OF LIABILITY

- 5.1 No Covered Party (as defined below) shall be liable for any loss, injury, claim, liability, or damage of any kind resulting in any way from (a) any errors in or omissions from the Online Services or the Licensed Content, (b) the unavailability or interruption of the Online Services or any features thereof or the Licensed Content, (c) your or an Eligible User's use of the Online Services or the Licensed Content, (d) the loss or corruption of any data or equipment in connection with the Online Services or the Licensed Content, (e) the content, accuracy, or completeness of the Licensed Content, all regardless of whether you received assistance in the use of the Online Service from a Covered Party, (f) any delay or failure in performance beyond the reasonable control of a Covered Party, or (g) any content retrieved from the Internet even if retrieved or linked to from within the Online Services.
- 5.2 "Covered Party" means (a) Pictometry and any officer, director, employee, subcontractor, agent, successor, or assign of Pictometry; and (b) each third party supplier of any Licensed Content, third party alliance entity, their affiliates, and any officer, director, employee, subcontractor, agent, successor, or assign of any third party supplier of any Licensed Content or third party alliance entity and their affiliates.
- 5.3 TO THE FULLEST EXTENT PERMISSIBLE BY APPLICABLE LAW, UNDER NO CIRCUMSTANCES WILL THE AGGREGATE LIABILITY OF THE COVERED PARTIES IN CONNECTION WITH ANY CLAIM ARISING OUT OF OR RELATING TO THE ONLINE SERVICES OR THE LICENSED CONTENT OR THIS LICENSE AGREEMENT EXCEED THE LESSER OF YOUR ACTUAL DIRECT DAMAGES OR THE AMOUNT YOU PAID FOR THE ONLINE SERVICES IN THE TWELVE MONTH PERIOD IMMEDIATELY PRECEDING THE DATE THE CLAIM AROSE. YOUR RIGHT TO MONETARY DAMAGES IN THAT AMOUNT SHALL BE IN LIEU OF ALL OTHER REMEDIES WHICH YOU MAY HAVE AGAINST ANY COVERED PARTY.
- 5.4 TO THE FULLEST EXTENT PERMISSIBLE BY APPLICABLE LAW, NEITHER YOU NOR THE COVERED PARTIES WILL BE LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY KIND WHATSOEVER (INCLUDING, WITHOUT LIMITATION, ATTORNEYS' FEES) IN ANY WAY DUE TO, RESULTING FROM, OR ARISING IN CONNECTION WITH THE ONLINE SERVICES, THE LICENSED CONTENT, OR THE FAILURE OF ANY COVERED PARTY TO PERFORM ITS OBLIGATIONS. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO A PARTY'S INDEMNITY OBLIGATIONS OR YOUR (AND YOUR ELIGIBLE USERS') INFRINGEMENT OF INTELLECTUAL PROPERTY OR MISAPPROPRIATION OF PROPRIETARY DATA BELONGING TO PICTOMETRY OR ITS THIRD PARTY SUPPLIERS.
- 5.5 Notwithstanding anything to the contrary in this Section 5:
- (a) If there is a breach of the warranty in Section 4.1 above, then Pictometry, at its option and expense, shall either defend or settle any action and hold you harmless against proceedings or damages of any kind or description based on a third party's claim of patent, trademark, service mark, copyright or trade secret infringement related to use of the Online Services or the Licensed Content, asserted against you by such third party provided: (i) all use of the Online Services and the Licensed Content was in accordance with this License Agreement; (ii) the claim, cause of action or infringement was not caused by you modifying or combining the Online Services or the Licensed Content with or into other products, applications, images or data not approved by Pictometry; (iii) you give Pictometry prompt notice of such claim; and (iv) you give Pictometry the right to control and direct the investigation, defense and settlement of such claim. You, at Pictometry's expense, shall reasonably cooperate with Pictometry in connection with the foregoing.
- (b) In addition to Section 5.5(a), if the Online Services, the operation thereof or the Licensed Content become, or in the opinion of Pictometry are likely to become, the subject of a claim of infringement, Pictometry may, at its option and expense, either: (i) procure for you the right to continue using the Online Services or the Licensed Content, (ii) replace or modify the Online Services or the Licensed Content so that they become non-infringing; or (iii) terminate the License Agreement on notice to you and grant you a pro-rata refund or credit (whichever is applicable) for any pre-paid fees or fixed charges.
- (c) The provisions of Sections 5.5(a) and (b) shall constitute your sole and exclusive remedy for the respective matters specified therein.

6. MISCELLANEOUS

- 6.1 The terms and conditions of this License Agreement may be changed from time to time immediately upon notice to you. If any changes are made to this License Agreement, such changes will: (a) only be applied prospectively; and (b) not be specifically directed against you or your Eligible Users but will apply to all similarly situated Pictometry customers using the Online Services. You may terminate this License Agreement upon written notice to Pictometry if any change to the terms and conditions of this License Agreement is unacceptable to you. For termination to be effective under this Section 6.1, written notice of termination must be provided to Pictometry within 90 days of the effective date of the change. Continued use of the Online Services following the effective date of any change constitutes acceptance of the change, but does not affect the foregoing termination right. Except as provided above, this License Agreement may not be supplemented, modified or otherwise revised unless signed by duly authorized representatives of both parties. Furthermore, this License Agreement may not be supplemented, modified or otherwise revised by email exchange, even if the email contains a printed name or signature line bearing signature-like font. The foregoing does not prohibit the execution of electronic contracts bearing electronic signatures of authorized representatives of both parties, provided such signatures include digital certifications or are otherwise authenticated.
- 6.2 In the event of a breach of this License Agreement by you, any Eligible User or someone using the Pictometry Credential of an Eligible User, Pictometry may temporarily suspend or discontinue providing access to the Online Services to any or all Eligible Users without notice and Pictometry may pursue any other legal remedies available to it.
- 6.3 All notices and other communications hereunder shall be in writing or displayed electronically in the Online Services by Pictometry. Notices shall be deemed to have been properly given on the date deposited in the mail, if mailed; on the date first made available, if displayed in the Online Services; or on the date received, if delivered in any other manner. Legal notices to Pictometry should be sent to Pictometry, Attn: General Counsel, 25 Methodist Hill Drive, Rochester, New York 14623.
- 6.4 The failure of you, Pictometry, or any third party supplier of the Online Services or any Licensed Content to enforce any provision hereof shall not constitute or be construed as a waiver of such provision or of the right to enforce it at a later time.
- 6.5 Neither you nor any Eligible User may assign or otherwise transfer your rights or delegate your duties under this License Agreement without the prior written consent of Pictometry. Any attempt by you or any Eligible User to assign, transfer or delegate your rights or obligations under this License Agreement without Pictometry's consent shall be void, and shall also void the limited license granted to you by this License Agreement. This License Agreement and any amendment thereto shall be binding on, and will inure to the benefit of the parties and their respective successors and permitted assigns.
- 6.6 This License Agreement shall be governed by and interpreted in accordance with the laws of the State of New York, excluding its conflicts of law principles. Unless you are a government entity, in the event that any legal proceedings are commenced with respect to any matter arising under this License Agreement, the parties specifically consent and agree that the courts of the State of New York or, in the alternative, the Federal Courts located in the State of New York

- shall have exclusive jurisdiction over each of the parties and over the subject matter of any such proceedings, and that the venue of any such action shall be in Monroe County, New York or the U.S. District Court for the Western District of New York, as applicable.
- 6.7 This License Agreement will be enforced to the fullest extent permitted by applicable law. If any provision of this License Agreement is held to be invalid or unenforceable to any extent, then (a) such provision will be interpreted, construed and reformed to the extent reasonably required to render it valid, enforceable and consistent with its original intent and (b) such invalidity or unenforceability will not affect any other provision of this License Agreement.
- 6.8 Where applicable, each affiliated company of Pictometry and each third party supplier of the Online Services or any Licensed Content has the right to assert and enforce the provisions of this License Agreement directly on its own behalf as a third party beneficiary.
- 6.9 In the event of a breach of your obligations under this License Agreement or your payment obligations with respect to access to the Online Services or the Licensed Content, you agree to pay all of Pictometry's costs of enforcement and collection, including court costs and reasonable attorneys' fees.
- 6.10 This License Agreement constitutes the entire agreement of the parties with respect to its subject matter and replaces and supersedes any prior written or verbal communications, representations, proposals or quotations relating to that subject matter.

[END OF ONLINE SERVICES GENERAL TERMS AND CONDITIONS]

SECTION B

LICENSE TERMS

PICTOMETRY SOFTWARE LICENSE AGREEMENT

PLEASE READ THIS SOFTWARE LICENSE AGREEMENT ("LICENSE") CAREFULLY BEFORE DOWNLOADING, INSTALLING OR USING THE SOFTWARE. BY USING THE SOFTWARE, YOU AGREE TO THE TERMS OF THIS LICENSE. IF YOU DO NOT AGREE TO THE TERMS OF THIS LICENSE, DO NOT DOWNLOAD, INSTALL OR USE THE SOFTWARE.

1. **GENERAL.** The software ("Pictometry Software") and any written materials that accompany the software ("Documentation") in any media or form are licensed, not sold, to you by Pictometry International Corp. ("Pictometry") for use only under the terms of this License. Pictometry reserves all rights not expressly granted to you in this License.
2. **LICENSE.** Subject to the terms and conditions of this License, you are granted a limited, non-transferable, terminable, non-sublicenseable, non-exclusive license to install and use the Pictometry Software and the Documentation (collectively, the "Proprietary Materials") solely for internal use. Use of the functionality provided by the Pictometry Software other than for your internal use is prohibited, except with the prior written approval of Pictometry. You may make one copy of the Pictometry Software in machine-readable form for backup purposes only; provided that the backup copy must include all copyright and other proprietary notices contained in the original. You will not and will not enable others to decompile, reverse engineer, disassemble, attempt to derive the source code of, decrypt, modify, create derivative works of, or tamper with or disable any security or monitoring features within the Pictometry Software. Any attempt to do so is a violation of the rights of Pictometry and its licensors.
3. **TITLE.** The Proprietary Materials are confidential information of, trade secrets of, and are proprietary to Pictometry. Title to the Proprietary Materials is and will remain in Pictometry and its licensors. All applicable rights to patents, copyrights, trademarks, trade secrets, and other intellectual property rights in the Proprietary Materials are and will remain in Pictometry and its licensors. You will not assert any right, title or interest in the Proprietary Materials provided to you under this License, except for the express license granted to you hereunder. You will not remove any copyright or other proprietary notice or legend contained on or included in any Proprietary Materials and you will reproduce all such information on all copies made hereunder. You will keep the Proprietary Materials free of all claims, liens and encumbrances.
4. **DISCLAIMERS OF WARRANTY.** USE OF THE PICTOMETRY SOFTWARE IS AT YOUR SOLE RISK. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE PICTOMETRY SOFTWARE IS PROVIDED "AS IS", WITH ALL FAULTS AND WITHOUT WARRANTY OF ANY KIND, AND PICTOMETRY HEREBY DISCLAIMS ALL WARRANTIES WITH RESPECT TO THE PICTOMETRY SOFTWARE, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND OF FITNESS FOR A PARTICULAR PURPOSE. PICTOMETRY DOES NOT WARRANT THAT THE FUNCTIONS CONTAINED IN OR PROVIDED BY THE PICTOMETRY SOFTWARE WILL MEET YOUR REQUIREMENTS, THAT THE OPERATION OF THE PICTOMETRY SOFTWARE WILL BE UNINTERRUPTED OR ERROR-FREE, OR THAT DEFECTS IN THE PROPRIETARY MATERIALS WILL BE CORRECTED.
5. **LIMITATION OF LIABILITY.** IN NO EVENT WILL PICTOMETRY BE LIABLE FOR ANY INCIDENTAL, SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES WHATSOEVER, INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF PROFITS, LOSS OF DATA, BUSINESS INTERRUPTION OR ANY OTHER COMMERCIAL DAMAGES OR LOSSES ARISING OUT OF OR RELATED TO YOUR USE OR INABILITY TO USE THE PICTOMETRY SOFTWARE, HOWEVER CAUSED, REGARDLESS OF THE THEORY OF LIABILITY (CONTRACT, TORT OR OTHERWISE), EVEN IF PICTOMETRY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL PICTOMETRY'S TOTAL LIABILITY TO YOU FOR ALL DAMAGES (OTHER THAN AS MAY BE REQUIRED BY APPLICABLE LAW IN CASES INVOLVING PERSONAL INJURY) CAUSED BY, ARISING OUT OF OR IN ANY WAY RELATED TO THE PICTOMETRY SOFTWARE EXCEED THE AMOUNT OF FIFTY DOLLARS (\$50.00). THE FOREGOING LIMITATIONS WILL APPLY EVEN IF THE ABOVE STATED REMEDY FAILS OF ITS ESSENTIAL PURPOSE.
6. **TERMINATION.** This License will terminate automatically without notice from Pictometry if you fail to comply with any term of this License. Upon the termination of this License, you will cease all use of the Pictometry Software and destroy all copies, full or partial, of the Proprietary Materials.
7. **MISCELLANEOUS PROVISIONS.**
 - A. **Restricted Rights.** Pictometry Software acquired with United States Government funds or intended for use within or for any United States federal agency is provided with "Restricted Rights" as defined in DFARS 252.227-7013, Rights in Technical Data and Computer Software and FAR 52.227-14, Rights in Data-General, including Alternate III, as applicable. Pictometry must be notified in advance of any license grants to United States federal governmental entities. The Pictometry Software is developed for general use in a variety of applications and is not developed or intended for use in any inherently dangerous applications or applications that could lead to property damage, personal injury or death. If you use the Pictometry Software in such applications, then you will be responsible for taking all appropriate fail-safe, backup, redundancy, and other measures to ensure the safe use of the Pictometry Software in such applications, including but not limited to, in any nuclear, aviation, mass transit, public safety or medical applications.
 - B. **Foreign Trade Restrictions.** The parties acknowledge that certain information, software technology, accompanying documentation and technical information may be subject to United States export control laws. You will not directly or indirectly export or re-export the Pictometry Software in violation of the Export Administration Regulations of the U.S. Department of Commerce.
 - C. **Governing Law.** This License will be governed by and interpreted in accordance with the laws of the State of New York, excluding its conflict of laws principles.
 - D. **Assignment.** You may not assign this License without Pictometry's prior written consent. Any assignment in violation of this License will be null, void and of no force and effect. For all purposes under this License, any merger, consolidation, spin-off, acquisition or change-in-control will be deemed an assignment.
 - E. **Partial Invalidity; Survival.** If any provision of this License is held invalid or unenforceable by competent authority, that provision will be construed so as to be limited or reduced to be enforceable to the maximum extent compatible with the law as it will then appear. The total invalidity or unenforceability of any particular provision of this License will not affect its other provisions and this License will be construed in all respects as if the invalid or unenforceable provision were omitted. The provisions of this License that by their nature would survive its termination will survive indefinitely.

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- F. **Force Majeure.** Neither party will be liable for any costs or damages due to nonperformance under this License arising out of any cause not within the reasonable control of such party and without its fault or negligence. Neither party will be liable for any delay or failure in the performance of its obligations under this License that directly results from any failure of the other party to perform its obligations as set forth in this License.
- G. **Waiver.** No waiver of a breach of any term of this License will be effective unless in writing and duly executed by the waiving party. No such waiver will constitute a waiver of any subsequent breach of the same or any other term of this License. No failure on the part of a party to exercise, and no delay in exercising any of its rights hereunder will operate as a waiver thereof, nor will any single or partial exercise by a party of any right preclude any other or future exercise thereof or the exercise of any other right. No course of dealing between the parties will be deemed effective to modify, amend or discharge any part of this License or the rights or obligations of any party hereunder.
- H. **Entire Agreement; Construction.** This License contains the entire understanding of the parties with respect to the subject matter hereof and supersedes any prior or contemporaneous understandings regarding that subject matter. No amendment to or modification of this License will be binding unless in writing and signed by Pictometry. There are no representations, warranties, or obligations of any party not expressly contained herein. The headings in this License are for convenience only. They do not constitute a portion of this License and will not be used in any construction of it.

[END OF SOFTWARE LICENSE AGREEMENT]

4.9

SECTION C

NON-STANDARD TERMS AND CONDITIONS

1. Online Services Eligible Users: Notwithstanding anything in the Online Services General Terms and Conditions incorporated in this Agreement to the contrary, the terms 'Eligible User' and 'Eligible Users' as defined in those Online Services General Terms and Conditions shall, for the purposes of this Agreement, also include each 'Authorized User' as that term is defined in the Delivered Content Terms and Conditions of Use incorporated in this Agreement.

2. Applicable Law: Notwithstanding anything to the contrary set forth elsewhere in this Agreement, this agreement and any modifications, amendments or alterations shall be interpreted, construed and enforced in all respects in accordance with the laws of the State of Alabama, excluding its conflicts of law principles. Each party irrevocably consents to the exclusive jurisdiction of the courts of the State of Alabama in connection with any action to enforce the provisions of this Agreement, to recover damages or other relief for breach or default under this Agreement, or otherwise arising under or by reason of this Agreement.

3. Payment Terms: The following shall be deleted from the provision entitled Section A "Fees; Payments Terms"
To the extent any amounts properly invoiced pursuant to this Agreement are not paid within thirty (30) days following the invoice due date, such unpaid amounts shall accrue, and Customer shall pay, interest at the rate of 1.5% per month (or at the maximum rate allowed by law, if less).

4. Dispute Resolution: If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama the Montgomery County Commission and Pictometry International Corp.

[END OF NON-STANDARD TERMS AND CONDITIONS]

August 19, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Todd Grant
GIS & Cadastral Mapping Manager

SUBJECT: Pictometry International Corp.

Attached hereto, please find the Amendment to the Agreement Between Pictometry International Corp. and Montgomery County Commission (executed February 6, 2015).

I request that approval of the Amendment to the Agreement Between Pictometry International Corp. and Montgomery County Commission (executed February 6, 2015) be placed on the next agenda.

RTG

Attachment

**AMENDMENT TO AGREEMENT DATED FEBRUARY 6, 2015 BETWEEN
PICTOMETRY INTERNATIONAL CORP. ("PICTOMETRY") AND
MONTGOMERY COUNTY COMMISSION ("CUSTOMER")**

1. This Amendment, including all Sections and Appendices referenced herein (collectively, this "Amendment") is entered into by and between Pictometry and Customer and supplements and modifies the terms of the Agreement dated February 6, 2015 as, to the extent applicable, previously modified by addenda or amendments thereto (collectively, the "Agreement"). Any purchase order or similar document issued by Customer in connection with this Amendment is issued solely for Customer's internal administrative purposes and the terms and conditions set forth on such purchase order shall be of no force or effect as between the parties. To the extent that there is any inconsistency between the terms set forth in this Amendment and those set forth in the Agreement, the terms set forth in this Amendment shall prevail.

Section A: Product Descriptions, Prices and Payment Terms

2. MODIFICATIONS TO AGREEMENT:
- a. The Products and Product Parameters set forth in Section A of this Amendment shall be added to the Second Project of the Agreement and shall be subject to the terms and conditions of the Agreement.
 - b. All other terms and conditions shall remain in full force and effect.
3. All notices under this Agreement shall be in writing and shall be sent to the following respective addresses:

CUSTOMER NOTICE ADDRESS	PICTOMETRY NOTICE ADDRESS
101 South Lawrence Street	25 Methodist Hill Drive
Montgomery, AL 36043	Rochester, NY 14623
Attn: Todd Grant, GIS Manager	Attn: General Counsel
Phone: (334) 832-1607 Fax: (334) 241-4431	Phone: (585) 486-0093 Fax: (585) 486-0098

Either party may change their respective notice address by giving written notice of such change to the other party at the other party's then-current notice address. Notices shall be given by any of the following methods: personal delivery; reputable express courier providing written receipt; or postage-paid certified or registered United States mail, return receipt requested. Notice shall be deemed given when actually received or when delivery is refused.

This Amendment shall become effective upon execution by duly authorized officers of Customer and Pictometry and receipt by Pictometry of such fully executed document.

PARTIES:

CUSTOMER	PICTOMETRY
MONTGOMERY COUNTY COMMISSION	PICTOMETRY INTERNATIONAL CORP.
(entity type)	a Delaware corporation
SIGNATURE:	SIGNATURE:
NAME:	NAME:
TITLE:	TITLE:
DATE:	EXECUTION DATE:
	DATE OF RECEIPT (EFFECTIVE DATE):

SECTION A

PRODUCT DESCRIPTIONS, PRICES AND PAYMENT TERMS

Pictometry International Corp.
25 Methodist Hill Drive
Rochester, NY 14623

ORDER #

C13801018

BILL TO
Montgomery County Commission
Todd Grant, GIS Manager
101 South Lawrence Street
Montgomery, AL 36043
(334) 832-1607
toddgrant@mc-ala.org

SHIP TO
Montgomery County Commission
Todd Grant, GIS Manager
101 South Lawrence Street
Montgomery, AL 36043
(334) 832-1607
toddgrant@mc-ala.org

CUSTOMER ID	SALES REP
A116960	KLamo

QTY	PRODUCT NAME	PRODUCT DESCRIPTION	LIST PRICE	DISCOUNT PRICE (%)	AMOUNT
448	Mosaic - Area Wide (6in GSD; MrSID format, combined) Per Sector	Available with purchase of corresponding tile product. New processing or re-processing of MrSID area-wide mosaics of 6-inch GSD imagery. Tiles are provided "as is." Refer to Product Parameters for additional details. Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use	\$1.00	\$0.00 (100%)	\$0.00
1	Media Drive Capacity 931G - Drive Model 1T - EXTPOWER	External USB 2.0 / eSATA Externally Powered. Delivery media prices include copying a complete image library onto media. Sub-warehousing sold separately. Applicable Terms and Conditions: Order Form	\$199.00	\$0.00 (100%)	\$0.00
456	Mosaic - Area Wide (3in GSD; MrSID format, combined) Per Sector	Available with purchase of corresponding tile product. New processing or re-processing of MrSID area-wide mosaics of 3-inch GSD imagery. Tiles are provided "as is." Refer to Product Parameters for additional details. Applicable Terms and Conditions: Delivered Content Terms and Conditions of Use	\$2.00	\$0.00 (100%)	\$0.00

Thank you for choosing Pictometry as your service provider.

TOTAL

\$0.00

¹Amount per product = ((1-Discount %) * Qty * List Price)

FEES; PAYMENT TERMS

Total Payments

\$0.00

PRODUCT PARAMETERS

MOSAIC TILES

Product:

Leaf:

Mosaic - Area Wide (6in GSD; MrSID format, combined) Per Sector

Leaf Off: Less than 30% leaf cover

Product:

Leaf:

Mosaic - Area Wide (3in GSD; MrSID format, combined) Per Sector

Leaf Off: Less than 30% leaf cover

SEP - 3 2019

Montgomery County Youth Facility

Memo

To: Mr. Donald Mims, Montgomery County Administrator
From: Ray Williams, Chief Probation Officer *RW*
Date: August 12, 2019
Re: MOU – Referee Vicky Toles

I am requesting that the Memorandum of Understanding for Montgomery County Family Court Referee Vicky Toles be placed on the next County Commission meeting agenda for approval. The funding for Referee Toles will be paid entirely through state funding. The Administrative Office of Courts will submit an invoice at the end of each quarter in FY 2019-2020 and be reimbursed for her salary.

Thank you for your consideration in this matter.



MEMORANDUM OF UNDERSTANDING

Between the Administrative Office of Courts and The Montgomery County Commission

I. This Memorandum of Understanding ("MOU") is hereby entered into by and between the State of Alabama (hereinafter referred to as the "State"), acting through the Administrative Office of Courts of the Unified Judicial System of Alabama (hereinafter referred to as the "AOC"), and the Montgomery County Commission (hereinafter referred to as the "Commission") for the public purpose of reimbursing the AOC for certain salary and fringe benefits (**not to exceed a gross salary amount of \$52,653.60 – COLA implemented effective 10/1/2019**) paid by the AOC to the temporary Court Referee Vicky Toles of the Fifteenth Judicial Circuit. Referee Toles will be paid an hourly rate of **\$40.50** and will work a maximum of 25 hours per week. Ms. Toles shall preside over juvenile court hearings, except for juvenile transfer hearings and termination-of-parental rights hearings, in the Montgomery County Family Court. This MOU is effective for the period beginning October 1, 2019 and ending September 30, 2020.

II. AOC and the Commission agree that this transfer of funds in no way obligates the Commission to provide permanent or additional funding for this position in future months or years beyond the period stated. Should AOC receive additional state funding for this referee position, AOC shall refund the Commission any unused portion of the funding provided by the Commission.

III. AOC will invoice the Commission at the end of each quarter in FY 2019 for all salary and fringe benefits paid. Any inquiries made to the AOC may be directed to Jennifer Moorers, AOC Accountant. Checks shall be written to the order of the Administrative Office of Courts addressed to the attention: Jennifer Moorers, Administrative Office of Courts, 300 Dexter Avenue, Montgomery, AL 36104-3741.

IV. The AOC, employee, and/or Commission may terminate this MOU without penalty by providing all parties fourteen (14) days written notice. This MOU replaces any MOU approved prior to the effective date of this document.

APPROVED:

Rich Hobson, ADC
Administrative Office of Courts

Date

Elton N. Dean, Sr., Chairperson
Montgomery County Commission

Date

REVIEWED BY:

James E. Wilson, Esq., AOC Legal Division

Date

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SEP - 3 2019

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II
TT

DATE: August 28, 2019

RE: State of Alabama Contract T190
Copy Machine Rental

I am requesting that the State of Alabama Contract T190 Rental Agreement regarding copiers with Canon USA, Inc. be placed on the September 3, 2019 agenda. The base monthly rental is \$6,216.74 for forty-eight (48) machines throughout the County. This is a three (3) year rental agreement.

Attachment

Canon U.S.A., Inc.

Order Address: 4100 N. Fairfax Dr. Suite 200 , Arlington VA, 22203

Remit to address: 4100 N. Fairfax Dr. Suite 200 Arlington VA, 22203

State of Alabama Contract T190-PA3091-AL01, Master Agreement
MA 999 180000000057, Procurement folder- 480603,
Canon USA, INC. VC000115281, Rental Agreement

Bill To:

Montgomery County Commission

Purchasing Department

101 S. Lawrence Street

Montgomery, AL. 36104

Phone: 334-832-1269

Contact: Tammy Turner

Email: tammyturner@mc-ala.org

Ship to:

Montgomery County Commission

101 S. Lawrence Street

Montgomery, AL. 36104

Phone: 334-832-1269

Contact: Tammy Turner

Email: tammyturner@mc-ala.org

Term: 3 year rental agreement under the provisions of the T190-PA3091-AL01

Monthly rental rate (including accessories): \$6,216.74. Copy /Prints Included -0-.
Excess Copy Cost Black: see schedule A. Excess Copy Cost Color see schedule A.
Note: Per the State of Alabama contract, the lease price (\$6,216.74) includes all applicable taxes.

State of Alabama Contract T190-PA3091-AL01, Master Agreement
MA 999 180000000057, Procurement folder- 480603,
Canon USA, INC. VC000115281, Rental Agreement

Lessee: Montgomery County Commission

Supplies:

Contract include all supplies (toner, developer, drums) except paper and staples.

Equipment Placement Period:

Fixed 36 month rental agreement which will commence on the date the equipment is installed. Rental included installation, training, and removal at end of rental term.

Cancellation:

Lessee shall not cancel any contract for equipment for any reason other than failure of equipment to operate as specified or due to non-appropriation of funds. Cancellation for any other reason may result in a termination fee equal to the sum of all remaining payments. Lessee shall provide 30 days written notice of cancellation.

Service:

Contract includes all parts, labor, travel and repair. Excludes damage due to negligence or misuse. If a trend of excessive malfunctions is established and documented, Canon, USA will replace the device with another of equal features at no charge to the end user.

Terms and Conditions:

All terms and conditions in accordance with the State of Alabama T190 contract #480603 apply.

If a dispute arises or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be in Montgomery, Alabama. Either party may terminate the mediation at any time after the session but the decision to terminate must be delivered in person to the other party or mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by resolution shall be decided in Circuit Court of Montgomery County, Alabama governed by the laws of Alabama and any applicable federal laws relating to the argument between Montgomery County and Canon USA, Inc.

Lessee: Montgomery County Commission

Date: _____

Signature: _____

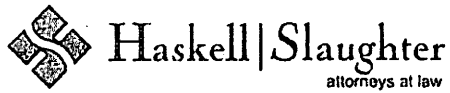
Title: _____

Line Item	Current Model and Specs	Department	Proposed Machine	Monthly Rental	Print Charge
1	MX5070UP, MX-FN30, MX-DE28, MX-PN16B, MX-FX15 (65 CPM) LARGER CAPACITY PAPER TRAYS	County Commission	Canon IR ADV C7565, 75ppm, staple finisher, 2/3 punch, fax, filter	\$275.75	\$.005 B \$.04 C
2	MXM464N, MX-DE20, MX-PN11B (46 CPM)	DA Check Unit	Canon IR ADV 4551, 51 ppm, High Cap Cassette, staple finisher, 2/3 punch, filter	\$127.41	\$.0045
3	MXM464N, MX-DE20, MX-PN11B (46 CPM)	DA Pre-Trial	Canon IR ADV 4551, 51 ppm, High Cap Cassette, staple finisher, 2/3 punch, filter	\$127.41	\$.0045
4	MXM464N Base System (46 CPM)	DA's Office	Canon IR ADV 4551, 51 ppm, staple finisher, cabinet, Fax, filter	\$111.43	\$.0045
5	MXM654N, MX-PN12B, MX-LC15 (65 CPM)	DA Street Crime	Canon IR ADV 6565, 65ppm paper deck, staple finisher, 2/3 punch, filter	\$229.54	\$.004
6	MXM654N, MX-PN12B, MX-LC15 (65 CPM)	DA Grand Jury	Canon IR ADV 6565, 65ppm paper deck, staple finisher, 2/3 punch, filter	\$229.54	\$.004
7	MXM464N, MX-DE20, MX-PN11B (46 CPM)	DA VUC	Canon IR ADV 4551, 51 ppm, High Cap Cassette, staple finisher, 2/3 punch, filter	\$127.41	\$.0045
8	MXM464N, MX-DE20, MX-PN11B (46 CPM)	DA JUVI / at Youth Facility	Canon IR ADV 4551, 51 ppm, High Cap Cassette, staple finisher, 2/3 punch, filter	\$127.41	\$.0045
9	MXM464N, MX-DE20, MX-PN11B (46 CPM)	DA HMFI	Canon IR ADV 4551, 51 ppm, High Cap Cassette, staple finisher, 2/3 punch, filter	\$127.41	\$.0045
10	MXM464N, MX-DE20, MX-PN11B (46 CPM)	DA Proposed / Admin 2	Canon IR ADV 4551, 51 ppm, High Cap Cassette, staple finisher, 2/3 punch, filter	\$127.41	\$.0045
11	MXM266N Base System (26 CPM)	DA Child Support	Canon IR ADV 4525, 25ppm, Cabinet, staple finisher, filter	\$71.00	\$.0052
12	MXM654N Base System (65 CPM)	Finance	Canon IR ADV 6565, 65ppm, staple finisher, filter	\$195.00	\$.004
13	MXM266N Base System (26 CPM)	Maintenance	Canon IR ADV 4525, 25ppm, Cabinet, staple finisher, filter	\$71.00	\$.0052
14	MXM464N, MX-DE20, MX-FX11 (46 CPM)	Revenue Tax & Audit	Canon IR ADV 4551, 51 ppm, High Cap Cassette, staple finisher, filter	\$120.42	\$.0045
15	MXM266N ADD STAPLE FEATURE	Revenue	Canon IR ADV 4525, 25ppm, Cabinet, Filler	\$71.00	\$.0052
16	MXM464N, MX-FX11	Probate Tags DT	Canon IR ADV 4551, 51 ppm, cabinet, staple finisher, filter	\$103.41	\$.0045
17	MXM266N with Inner Finisher	Probate Records Revenue	Canon IR ADV 4525, 25ppm, Cabinet, Filter, staple finisher	\$87.00	\$.0052
18	MXM364N, MX-FX11 (36 CPM)	Probate Court	Canon IR ADV 4535, 35ppm, cabinet, staple finisher, filter	\$99.00	\$.0052
19	MXM364N, MX-FX11 (36 CPM)	Probate Accounting	Canon IR ADV 4535, 35ppm, cabinet, staple finisher, filter	\$99.00	\$.0052
20	MXM364N, MX-FX11 (36 CPM)	Election Center	Canon IR ADV 4535, 35ppm, cabinet, staple finisher, filter	\$99.00	\$.0052
21	MXM364N, MX-FX11	Probate East	Canon IR ADV 4535, 35ppm, cabinet, staple finisher, filter	\$99.00	\$.0052
22	MXM364N, MX-FX11 (36 CPM)	Probate West	Canon IR ADV 4535, 35ppm, cabinet, staple finisher, filter	\$99.00	\$.0052
23	MXM364N, MX-FX11 (36 CPM)	Probate South	Canon IR ADV 4535, 35ppm, cabinet, staple finisher, filter	\$99.00	\$.0052
24	MXM266N with Inner Finisher (26 CPM)	Revenue West	Canon IR ADV 4525, 25ppm, Cabinet, Filter, staple finisher	\$87.00	\$.0052
25	MXM266N with Inner Finisher (26 CPM)	Revenue East	Canon IR ADV 4525, 25ppm, Cabinet, Filter, staple finisher	\$87.00	\$.0052
26	MXM266N with Inner Finisher (26 CPM)	Revenue South	Canon IR ADV 4525, 25ppm, Cabinet, Filter, staple finisher	\$87.00	\$.0052
27	MXM266N with Inner Finisher, MX-FX11 (26 CPM)	Information Systems	Canon IR ADV 4525, 25ppm, Cabinet, Filter, staple finisher	\$87.00	\$.0052
28	MXM464N, MX-FX11 (46 CPM)	Purchasing	Canon IR ADV 4551, 51 ppm, cabinet, staple finisher, Fax, filter	\$111.43	\$.0045
29	MXM364N, MX-FX11 (36 CPM) ADD FAX & 11" X 17"	Engineering	Canon IR ADV 4535, 35ppm, cabinet, staple finisher, fax, filter	\$110.57	\$.0052
30	MXM364N Base System (36 CPM)	Appraisal	Canon IR ADV 4535, 35ppm, cabinet, staple finisher, filter	\$99.00	\$.0052

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31	MXM464N, MX-DE20, MX-FX11 (46 CPM)	Comm. Corrections	Canon IR ADV 4551, 51 ppm, cabinet, staple finisher, Fax filter	\$111.43	\$.0045
32	MXB201D Base System (20 CPM)	Comm. Corrections	Canon IR 1435IF, 37ppm, fax,	\$26.00	\$.0153
33	MXB201D Base System (20 CPM)	Comm. Corrections	Canon IR 1435IF, 37ppm, fax	\$26.00	\$.0153
34	MXM464N, MX-DE20 (46 CPM)	Jail - Releasing	Canon IR ADV 4551, 51 ppm, cabinet, staple finisher, filter	\$103.41	\$.0045
35	MXM654N Base System (65 CPM)	Jail - Booking	Canon IR ADV 6565, 65ppm, staple finisher, filter	\$195.00	\$.004
36	MXS070UP, MX-FN30, MX-DE28, MX-PN16B (50 CPM)	Jail - Admin	Canon IR ADV C5550, 50 ppm, High Cap cassette, staple finisher, 2/3 punch, filter	\$210.61	\$.005 B \$.04 C
37	MXM266N Base System (26 CPM) SCAN & EMAIL IF AVAILABLE	Youth Facility Court Room	Canon IR ADV 4525, 25ppm, Cabinet, Filler	\$71.00	\$.0052
38	MXM654N, MX-PN12B (65 CPM)	Youth Facility Detention	Canon IR ADV 6565, 65ppm, staple finisher, 2/3 punch, filter	\$204.14	\$.004
39	MXM654N Base System (65 CPM)	Youth Facility Probation	Canon IR ADV 6565, 65ppm, staple finisher, filter	\$195.00	\$.004
40	MXM654N Base System (65 CPM)	Youth Facility / Inmate hall way	Canon IR ADV 6565, 65ppm, staple finisher, filter	\$195.00	\$.004
41	MXM266N Base System (26 CPM)	Youth Facility - Switchboard	Canon IR ADV 4525, 25ppm, Cabinet, Filler	\$71.00	\$.0052
42	MXM266N Base System (26 CPM)	Personnel	Canon IR ADV 4525, 25ppm, Cabinet, Filler	\$71.00	\$.0052
43	MXM754N, MX-LC15, MX-FX11, MX-PN12B (75 CPM)	Personnel	Canon IR ADV 6575, 75ppm, staple finisher, 2/3 punch, fax, filter, paper deck	\$255.00	\$.004
44	MXS070UP, MX-FN30, MX-DE28, MX-PN16B, MX-FX15 (50 CPM)	Admin	Canon IR ADV C5550, 50 ppm, High Cap cassette, staple finisher, 2/3 punch, fax, filter	\$220.30	\$.005 B \$.04 C
45	MXM654N Base System (65 CPM)	Legal Services	Canon IR ADV 6565, 65ppm, staple finisher, filter	\$195.00	\$.004
46	MXS060N, MX-FN27, MX-FX15 (30 CPM)	Investigations	Canon IR ADV C5540, 40ppm, staple finisher, fax, cabinet, filter	\$155.00	\$.005 B \$.04 C
47	MXS070UP, MX-DE28, MX-PN14B (50 CPM)	Patrol	Canon IR ADV C5550, 50 ppm, High Cap cassette, staple finisher, 2/3 punch, fax, filter	\$220.30	\$.005 B \$.04 C
48	New Placement	Bd of Registrars NEW PLACEMENT	Canon IR ADV 4535, 35ppm, cabinet, staple finisher, filter	\$99.00	\$.0052
Total Cost of Copiers Monthly Rental				\$6,216.74	\$0.00

7-5



Haskell Slaughter Gallion & Walker, LLC
242 Winton M. Blount Loop
Montgomery, Alabama 36117
t. 334.265.8573 | f. 334.264.7945

T T 6

MEMORANDUM

August 29, 2019

To: Donnie Mims
From: Thomas T. Gallion, III
Re: Lease Agreement for Copiers

I have reviewed your memorandum dated August 28, 2019, regarding the State of Alabama Contract T190 Rental Agreement with Canon USA, Inc., for copiers.

The Agreement appears to be in order and is acceptable and will be binding on all parties upon execution.

I am also of the opinion that the services provided for in this agreement are in the best interest of the public health, safety, education, and general welfare of the citizens of Montgomery County. I, therefore, see no reason why the agreement should not be executed if it is the desire of the Montgomery County Commission.

SEP - 3 2019

8-1

AGENDA

SEP - 3 2019

MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE - Meeting Date: 9/3/19 - CODE: 001-59320.450										
Contract Number	Organization	Description of Program	Joint	Infrastructure	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			0	214,267	90,000	9,300	68,098	62,860	16,830	461,355
DR-C-2019-129	Alabama Junior Miss, Inc., d/b/a Distinguished Young Women of Alabama	Expenses used during the Distinguished Young Women of Montgomery County Contest							500	500
DR-C-2019-130	Success Unlimited Academy Booster Club	Athletic Equipment and Repair, Student Travel Expense and Recognition Banquets For the Southeast Region-Montgomery, for Program Services							2,500	2,500
DR-C-2019-131	Arthritis Foundation, Inc.	For Blackbelt Branch for Program Services					1,000			1,000
DR-C-2019-132	Quality Deer Management Association								1,500	1,500
DR-C-2019-133	Sigma Eta Chapter of Chi Eta Phi Sorority, Inc.	Program Services						3,500		3,500
DR-NC-2019-57	Montgomery County Parks & Recreation Department	Montgomery County Public Schools 2019 Champions Kick-off Challenge			1,000	2,000	1,407		1,000	5,407
		Total Appropriations 9/3/19	0	0	1,000	2,000	2,407	3,500	5,500	14,407
		APPROPRIATED BUDGET BALANCE	0	214,267	89,000	7,300	65,691	59,360	11,330	446,948
		<i>Q2 Mmm</i> 9/3/19								
	Administrator	Date								

10-1

AGENDA

SEP - 3 2019

MEMORANDUM

TO: Donald L. Mims, County Administrator
FROM: Tammy Turner, Buyer II TT
DATE: August 6, 2019
RE: Invitation to Bid No. 51901-19B-022
Golf Cart

Request that approval of award on the above referenced Invitation to Bid to the low bid of Battery Source in the amount of \$10,899.00 be placed on a future agenda. (Copy of spread sheet attached.)

Coordination of award made with Lamar Allen, Director of General Services.

Attachment

September 3, 2019 - Minutes of Regular Meeting
Montgomery County Commission

Abstract for Bid - Golf Cart 51901-19B-022

Page 1

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MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

SEP - 3 2019

Request Number: 17

DEPARTMENT: County Commission Appropriations REQUESTED BY: Donald L. Mims 8/28/19
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 8/28/19
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☒
 Agenda ☐

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Chamber of Commerce	001-59320.483	345,625	30,000	375,625
Fund Balance	001.35900		(30,000)	(30,000)
				0
				0
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				0
				0
TOTAL		\$ 345,625	\$ 0	\$ 345,625

JUSTIFICATION: To provide funding for the 2019 World Fire fighter Combat Challenge.

Tammy Nix

From: Dawn Hathcock <dhathcock@montgomerychamber.com>
Sent: Friday, August 9, 2019 11:34 AM
To: Donald Mims; Tammy Nix
Cc: Jordan, Miford; Todd Strange; ronald.sams@montgomeryal.gov
Subject: World Fire Fighter Combat Challenge

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To: Montgomery County Commission

I am writing of behalf of Chief Miford Jordan with Montgomery Fire and Rescue regarding Montgomery's hosting the Scott Fire Fighter World Combat Challenge October 21-16, 2019. This event host over 600 fire fighters from all over the world and 120 Montgomery Fire Rescue participants. The event will be live streamed and aired on an ESPN network. We anticipate this event will generate over 4,000 room nights and represents a \$1.5 million economic impact to the city, county and state.

Not only are the Montgomery Fire Rescue Blue Team the current World Champions, but they are the only department to win the World Combat Challenge 4 times. The expenses to host this event, while it yields great economic impact, cost approximately \$150,000 and represent about 3,000 man-hours to produce. In the past, the City, County and Chamber of Commerce have contributed to these expenses.

We are respectfully requesting \$30,000 from the County, which represents 20% of the total expenses. The City and the Chamber are paying the other 80%.

As a sponsor the Montgomery County will receive signage at the events, recognition on all broadcast, an opportunity for a county representative to welcome guest and participants at the events through out the week and county commercials to air during the broadcast.

Thank you for your consideration and partnership.

Sincerely,
Dawn Hathcock



Montgomery

Dawn Hathcock, TMP
Vice President
Montgomery Area Chamber of Commerce
Destination MGM & Image Development
41 Commerce Street

12-2

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 4

AGENDA

SEP - 3 2019

DEPARTMENT: Community Corrections REQUESTED BY: Phil Bryant 8/26/19
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 8/26/19
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Office Supplies/Minor Equipment	124-52960.211	15,950	2,000	17,950
Travel/Registration & Training	124-52960.265	5,900	(2,000)	3,900
				0
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				0
TOTAL		\$ 21,850	\$ 0	\$ 21,850

JUSTIFICATION: Realign the budget to replace out dated computer monitors.

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 3

AGENDA

SEP - 3 2019

DEPARTMENT: Detention Facility REQUESTED BY: Sonja Pritchett 8/28/19
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 8/28/19
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Cleaning & Janitorial Supplies	001-52200-216	38,100	(6,000)	32,100
Other Rental	001-52200-229	20,000	(11,946)	8,054
Other Miscellaneous Supplies	001-52200-219	15,000	17,946	32,946
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TOTAL		\$ 73,100	\$ 0	\$ 73,100

JUSTIFICATION: To realign the budget to cover the cost of miscellaneous supplies.

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

SEP - 3 2019

Request Number: 14

DEPARTMENT: Engineering REQUESTED BY: George Speake 8/21/19
Elected Official/Dept. Head Date

FINANCE REVIEW:	REVIEWED BY:	Sherrill Thomas	8/26/19
		Finance Director	Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo	
Agenda	✓

COUNTY COMMISSION APPROVAL:

Administrator _____ Date _____

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Electricity	111-53400.244	6,700	1,600	8,300
Fuels & Lubricants	111-53400.212	170,702	(1,600)	169,102
Fuels & Lubricants	111-53300.212	143,796	(6,600)	137,196
Road Const & Main Supplies	111-53300.213	108,110	5,000	113,110
Electricity	111-53300.244	3,500	950	4,450
Water & Sewer	111-53300.246	1,500	650	2,150
Electricity	111-53200.244	10,400	1,000	11,400
Repair& Main Equip	111-53200.232	78,000	(1,000)	77,000
				0
				0
				0
				0
				0
				0
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TOTAL		\$ 522,708	\$ 0	\$ 522,708

JUSTIFICATION: To realign the budget to cover Electricity, Water and Sewer and Road Construction & Maintenance Supplies.

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**
Request Number: 3

AGENDA

SEP - 3 2019

DEPARTMENT: Revenue Commissioner's Office **REQUESTED BY:** Janet Buskey 8/27/19
Elected Official/Dept. Head Date

FINANCE REVIEW: **REVIEWED BY:** Sherrill Thomas 8/28/19
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Postage	001-51500.252	89,000	(600)	88,400
Advertising	001-51500.253	3,500	600	4,100
				0
				0
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				0
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				0
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				0
				0
				0
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				0
				0
				0
				0
				0
TOTAL		\$ 92,500	\$ 0	\$ 92,500

JUSTIFICATION: Realign budget to cover cost of advertising 2018 Insolvents in the Montgomery Independent, a county newspaper, as required by statute.

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Sonja Pritchett, Colonel

POSITION INFORMATION:

Position Title Administrative Support Associate
 Position Number 500013238(Replace S Powell)
 Pay Grade A03 Pay Range \$25,630-\$38,294
 Proposed Effective Date September 23, 2019
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 08/16/2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 08/16/2019

Sherrill Thomas

Finance Director

Date 8/16/2019

ADMINISTRATIVE APPROVAL:

 County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: District Attorney
 DEPARTMENT HEAD: Daryl D. Bailey
 SUPERVISOR: Lloria James

POSITION INFORMATION:

Position Title Legal Support Assistant
 Position Number 408020015
 Pay Grade A06 Pay Range \$36,284 - \$54,214
 Proposed Effective Date September 9, 2019
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Daryl D. Bailey
 Department Head

Date 08/21/2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
 Employee Benefit Manager

Date 08/21/2019

Sherrill Thomas
 Finance Director

Date 8/26/2019

ADMINISTRATIVE APPROVAL:

 County Administrator

Date _____

SEP - 3 2019

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff Trainee
 Position Number 550430050 (replacement of M. Felder)
 Pay Grade PST Pay Range \$38,236
 Proposed Effective Date September 16, 2019
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date 08/26/2019
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 08/27/2019
 Employee Benefit Manager

Sherrill Thomas Date 8/28/2019
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff Captain

Position Number 550436069

Pay Grade PS5 Pay Range \$73,335-\$85,444

Proposed Effective Date September 23, 2019

Type of Hire (☐) New (☒) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 08/26/2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 08/26/2019

Sherrill Thomas

Finance Director

Date 8/26/2019

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

SEP - 3 2019

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Tax & Audit Department
 DEPARTMENT HEAD: Terri Henderson, Revenue Manager
 SUPERVISOR: Courtney Oates, Revenue Compliance Officer

POSITION INFORMATION:

Position Title Customer Service Clerk CO0016
 Position Number 810016009 (Replace T Hooks)
 Pay Grade A04 Pay Range \$28,765-\$42,978
 Proposed Effective Date 09-09-2019
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Terri Henderson Date 08/28/2019
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 08/28/2019
 Employee Benefit Manager

Sherrill Thomas Date 8/28/2019
 Finance Director

ADMINISTRATIVE APPROVAL:

County Administrator Date

Montgomery County Commission
Travel / Training Request Approval
Request # 25

AGENDA

SEP - 3 2019

Date: August 27, 2019
To: Donald L. Mims, Administrator
From: Doug Singleton
Re: Approval for the following travel:

Destination: New York City
Departure Date: 9/17/19 Hannah 9/18/19 Doug Return Date: 9/20/2019
Conference Leave (Days / Hours): 3 & 4 Days
Purpose of Travel: Attend the EJI's 30th Anniversary Annual Dinner

Traveler (s) Name: 1. Doug Singleton 4. _____
2. Hannah Hawk 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$5,760.00 Advance Registration Required: \$3,000.00

Department Name: County Commission Fund Name: General

Additional Comments: Registration-\$3,000 Hotel-\$1,700 Flight-\$760 Food-\$300

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 9/3/19 reimbursement of actual and necessary expenses in the
approximate amount of \$5,760.00 and advance registration of \$3,000.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51988.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$7,600.00</u>
Approved Requests:	<u>\$1,801.60</u>
Budget Available:	<u>\$5,798.40</u>
Current Requests:	<u>\$5,760.00</u>
Budget Balance:	<u>\$38.40</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/28/2019

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 26

AGENDA

SEP - 3 2019

Date: August 27, 2019
To: Donald L. Mims, Administrator
From: Donald Mims
Re: Approval for the following travel:

Destination: Washington, DC
Departure Date: October 16, 2019 Return Date: October 18, 2019
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: Attend the Alabama, Florida, Georgia Regional State Leadership Day

Traveler (s) Name: 1. Dan Harris 4. _____
2. Doug Singleton 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,183.20 Advance Registration Required: _____

Department Name: County Commission Fund Name: General

Additional Comments: Flights-\$549.20 Hotel-\$1434.00 Meals-\$200.00
ALL EXPENSE WILL BE INCURRED IN FY 2020

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 9/3/19 reimbursement of actual and necessary expenses in the
approximate amount of \$2,183.20 and advance registration of _____ is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$33,900.00</u>
Approved Requests:	<u>\$33,848.47</u>
Budget Available:	<u>\$51.53</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$51.53</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 8/28/2019

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 8

AGENDA

SEP - 3 2019

Date: August 19, 2019
To: Donald L. Mims, Administrator
From: Sonja Pritchett, Director
Re: Approval for the following travel:

Destination: Pensacola, FL
Departure Date: 10/22/19 Return Date: 10/23/19
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: Taser CEW V21 Instructor Course

Traveler (s) Name: 1. Carlos Parks 4. _____
2. Brent Talley 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,290.00 Advance Registration Required: \$990.00
Department Name: Detention Facility Fund Name: General

Additional Comments: _____
ALL EXPENSE WILL BE INCURRED IN FY 2020

To: Sonja Pritchett, Director
From: Donald L. Mims, Administrator

The above request is app. 9/3/19 reimbursement of actual and necessary expenses in the
approximate amount of \$1,290.00 and advance registration of \$990.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52200.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$18,626.84</u>	
Budget Available:	<u>\$1,373.16</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$1,373.16</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 8/23/2019
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 9

AGENDA

SEP - 3 2019

Date: August 19, 2019
To: Donald L. Mims, Administrator
From: Sonja Pritchett, Director
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: 10/7/19 Return Date: 10/11/19
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: Master Use of Force Instructor Certification

Traveler (s) Name: 1. 2 Officers 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,590.00 Advance Registration Required: \$1,590.00
Department Name: Detention Facility Fund Name: General

Additional Comments: _____
ALL EXPENSE WILL BE INCURRED IN FY 2020

To: Sonja Pritchett, Director
From: Donald L. Mims, Administrator

The above request is app. 9/3/19 reimbursement of actual and necessary expenses in the
approximate amount of \$1,590.00 and advance registration of \$1,590.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52200.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$20,000.00</u>
Approved Requests:	<u>\$18,626.84</u>
Budget Available:	<u>\$1,373.16</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$1,373.16</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 8/23/2019
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 16

AGENDA

SEP - 3 2019

Date: August 21, 2019
To: Donald L. Mims, Administrator
From: Clay Henley, Chief Appraiser
Re: Approval for the following travel:

Destination: Auburn, AL
Departure Date: September 22, 2019 Return Date: September 27, 2019
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: IAAO 101: Fundamentals of Real Property Appraisal

Traveler (s) Name: 1. Kahlia Bell 4. Pam Trammer
2. Sean Broadnax 5. _____
3. Chris Kervin 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

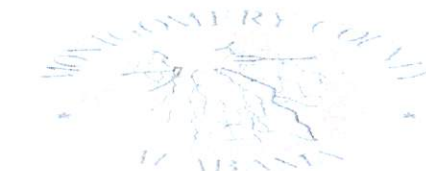
Total (est.) Cost: \$7,300.00 Advance Registration Required: \$2,820.00
Department Name: Appraisal Fund Name: Reappraisal
Additional Comments: Mileage: \$260.00 Lodging: \$2,464.00 Meals: \$1,756.00
Registration: \$2,820.00
TOTAL EST. COST: \$7,300.00

To: Clay Henley, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 9/3/19 reimbursement of actual and necessary expenses in the
approximate amount of \$7,300.00 and advance registration of \$2,820.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>120-51985.265</u> (ex: 000-00000-000)
Description:	<u>Registration and Training</u>
Current Budget:	<u>\$30,000.00</u>
Approved Requests:	<u>\$22,661.85</u>
Budget Available:	<u>\$7,338.15</u>
Current Requests:	<u>\$7,300.00</u>
Budget Balance:	<u>\$38.15</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 8/26/2019
cc: Finance Director / Buyer

AGENDA

SEP - 3 2019

August 29, 2019

Mr. Elton N. Dean, Sr., Chairman
Montgomery County Commission
101 South Lawrence Street
Montgomery, Alabama 36104

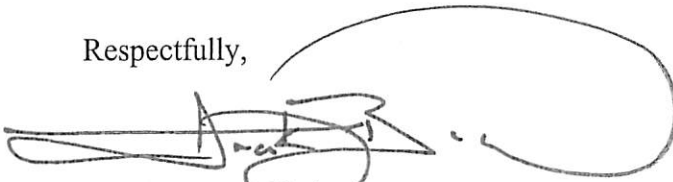
Dear Chairman Dean:

The Montgomery County Community Punishment & Corrections Authority would like to hire Mr. Phil Bryant to serve as the Executive Director for Community Corrections. The Board is requesting the approval to hire Mr. Bryant at Pay Grade 13, Step 7 (\$91,068).

Mr. Bryant retired as the Executive Director of the Alabama State Department of Pardons and Parole. He has been serving as the Interim Executive Director since April 2019. Mr. Bryant has an extensive professional background serving 27 years in this field and has been an asset for the Community Correction's program.

If you have any further comments or questions, please contact me at (334) 224-2281.

Respectfully,

A handwritten signature in black ink, appearing to read 'Frank Brown', with a large, loopy flourish extending to the right.

Frank Brown, Chairman
Montgomery County Community Punishment & Corrections Authority

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, September 16, 2019, at 8:00 in the morning.



Administrator



Chairman