

MINUTES OF SPECIAL CALL MEETING

MONTGOMERY COUNTY COMMISSION

MARCH 11, 2019

INFORMATION SESSION

Chairman Dean called the meeting to order at 8:50 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Sankey. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees and items on the agenda.

Administrator Mims reminded the Commission that filing of the 2018 Statement of Economic Interests forms is due April 30, 2019.

DISCUSSION BY THE COMMISSION

Chairman Dean, Vice Chairman Walker, Commissioner Harris, Commissioner Sankey and Commissioner Singleton requested to add additional items to the miscellaneous appropriations accounts that were on the agenda. The Commission agreed.

PRESENTATION BY PRODUCER STAN ERDREICH WITH RIVER BEND PICTURES

Producer Stan Erdreich with River Bend Pictures briefed the Commission regarding the filming of the motion picture "Son of the South". Mr. Erdreich said that the State of Alabama has committed \$200,000 to this project. He requested \$200,000 from the County. Commissioner Singleton suggested a 60/40 split of \$100,000 between the City and County. Mr. Erdreich stated that this project would provide a \$3.2 million economic impact locally and that he would provide a daily spending projection and budget for the movie.

PRESENTATION BY PROGRAM DIRECTOR CYNTHIA HANDY AND OFFICE MANAGER SHELECIA ROBINSON WITH ALABAMA STATE UNIVERSITY ASPIRE PROGRAM

Program Director Cynthia Handy with Alabama State University ASPIRE Program requested \$8,000 for the ASPIRE Head Start Summer Camp. Office Manager Shelecia Robinson

distributed information regarding the program. After discussion, the Commission agreed to appropriate \$8,000 from the joint designated revenue account for this program.

PRESENTATION BY CHAIRMAN JONATHAN YARBORO AND EXECUTIVE DIRECTOR NATHAN COOK WITH LIGHTHOUSE COUNSELING CENTER, INC.

Chairman Jonathan Yarboro and Executive Director Nathan Cook with Lighthouse Counseling Center, Inc., briefed the Commission regarding the administrative budget on clinical expenses and requested partial support in the amount of \$300,000. No action was taken by the Commission.

Chairman Dean explained that last week the program was unable to meet its payroll and requested a \$17,000 appropriation from the joint designated revenue account. After discussion, the Commission agreed to add this item to the agenda.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with prayer led by Vice Chairman Walker

The Pledge of Allegiance was led by Commissioner Sankey

Administrator Mims called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean and Vice Chairman Walker; Members Harris, Sankey, and Singleton. Also, present were County Attorney Thomas T. Gallion III, and County Engineer George C. Speake.

COMMENTS BY ATTENDEES

Ms. Charisse Stokes, Executive Director of Tech MGM, said good morning and shared the history of Tech MGM, a collaboration of local industry, educational entities working together to connect and leverage Montgomery's unique technology related assets. She told them about an upcoming high school robotic competition which will bring thousands of future engineers to the Montgomery. She said that Alabama State University will host the competition on October 18 - 19, 2019, with participation from Auburn University Montgomery, Troy University and Faulkner.

Ms. Nikisha Lee, teacher and chorus coach at Jeff Davis High School, said good morning and shared some background information about herself. Ms. Lee said she has been teaching at Jeff Davis High School for approximately one year and, during that time, she has become very impressed with the Think Big Program. Ms. Lee stated that since Jeff Davis High School

implemented the Think Big Program in October, there has been a noticeable increase in students' motivation. Ms. Lee requested that as teachers strive to improve test scores, academic and truancy rate at the school, they would appreciate the Commission's support. She stated that she also has a motivational program for girls. Ms. Lee invited the Commissioners to visit the school and show support for the students at Jeff Davis High School.

Mr. Crews Reaves, Director of Midtown Neighborhood Alliance, addressed Chairman Dean. He said Chairman Dean has often stated that he would like to see more citizens at the Montgomery County Commission Meetings. Mr. Reaves said he agrees with the Chairman. He said but before that could happen, the meeting times would have to be changed. Mr. Reaves stated most citizens are at work at 8:00 a.m. and cannot attend morning meetings. He recommended the Commissioners consider changing the time of the meetings.

Mr. Fred Williams, Commander and Director of American Legions/PEERS Veteran Home, said good morning and told the Commission that he and his committee would be putting together a presentation for the City and County of Montgomery requesting assistance for the PEERS program. Mr. Williams said their current housing facility is in need of repairs and a new air conditioning unit. He also said Commissioners Harris, Sankey and Singleton visited the housing facility and have seen for themselves some of the repairs that need to be done. Mr. Robert Turner, Service Officer and Property Manager of PEERS, echoed what Mr. Williams said regarding a new air conditioning unit. He said they received an estimate from United Heating & Air for approximately \$6,500 to install a new unit. Commissioner Harris asked how many clients PEERS has currently. Mr. Turner said they currently have six clients, but they average between six and ten. Commissioner Harris also asked what was the capacity for housing. Mr. Turner stated the capacity for the facility is 16. Commissioner Harris said that he was very impressed with the housing facility when he visited.

Mr. William Levi Gaillard, Director of American Association for Children, said good morning to everyone and stated that the Think Big Program does not impact only one segment of the City, but it impacts the entire City. He then introduced Bishop Robert Crawford, Director of Connecting the Body of Christ Fellowship, Inc. Mr. Crawford made comments in support of the Think Big Program. He said the Think Big Program has been providing assistance to students for many years and has served some of the current students' parents. Mr. Crawford stated the program has data that supports the success of the program and that he thinks it is a very valuable program.

Mr. Deri Grissett, Band Director of Brewbaker Middle School, greeted the Commission and presented a card in appreciation all their support. Mr. Grissett also informed the Commission that he has been selected to serve as the artistic director for Y-Pack International Performing Arts, an outreach program for developing productive art students.

APPROVAL OF MINUTES

Commissioner Singleton made a motion to approve the Minutes of the Regular Meeting of February 19, 2019. The motion was seconded by Commissioner Harris and unanimously approved by the Commission.

CONSENT AGENDA

Administrator Mims presented the Accounts Payable Checks and Payroll Checks Authorization for approval. Commissioner Singleton made a motion to approve the Accounts Payable and Payroll Checks, as presented by Administrator Mims. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 7, are attached to these Minutes.)

NEW BUSINESS:

COUNTY COMMISSION – ADOPTED RESOLUTION EXPRESSING SUPPORT FOR AN INCREASE IN ALABAMA’S GASOLINE AND DIESEL FUEL TAXES TO FUND CRITICAL COUNTY ROAD AND BRIDGE REPAIRS AND RENOVATION

Commissioner Harris made a motion to adopt the Resolution Expressing Support for an Increase in Alabama’s Gasoline and Diesel Fuel Taxes to Fund Critical County Road and Bridge Repairs and Renovation. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum and Resolution, Agenda Pages 1-1 and 1-2, are attached to these Minutes.)

MONTGOMERY COUNTY PARKS AND RECREATION BOARD – APPROVED BOARD MEMBER APPOINTMENT

Commissioner Singleton made a motion to approve Board Member Appointment of Jennifer Mackin Roth as a member of the Montgomery County Parks and Recreation Board, with a term expiring December 4, 2023. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum, Board Members’ Appointment Page and Ms. Roth’s Resume, Agenda Pages 2-1 through 2-3, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED LOCATION AGREEMENT WITH SOTS PRODUCTIONS, LLC FOR THE PURPOSE OF PHOTOGRAPHING AND RECORDING CERTAIN SCENES IN AND IN CONNECTION WITH THE MOTION PICTURE CURRENTLY ENTITLED “SON OF THE SOUTH”

Commissioner Harris made a motion to approve the Location Agreement with SOTS Productions, LLC for the Purpose of Photographing and Recording Certain Scenes in and in Connection with the Motion Picture Currently Entitled “Son of the South”. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum and Agreement, Agenda Pages 3-1 through 3-4, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED AMENDMENT NUMBER 3 TO THE MARCH 12, 2012, MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF MONTGOMERY AND MONTGOMERY COUNTY COMMISSION REGARDING A JOINT MANAGEMENT AGREEMENT FOR INFORMATION TECHNOLOGY, TELECOMMUNICATIONS AND RADIO FUNCTIONS

Commissioner Singleton made a motion to approve Amendment Number 3 to the March 12, 2012, Memorandum of Understanding (MOU) between the City of Montgomery and Montgomery County Commission regarding a Joint Management Agreement for Information Technology, Telecommunications and Radio Functions. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum, Amendments, and Memorandum of Understanding, Agenda Pages 4-1 through 4-6, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED DEDUCTIVE CHANGE ORDER NUMBER 1 TO CONTRACT WITH NORRIS BUILDING CO., INC., REGARDING RENOVATION OF SHOWERS IN THE MONTGOMERY COUNTY DETENTION FACILITY (JAIL 2)

Commissioner Harris made a motion to approve Deductive Change Order Number 1 to Contract with Norris Building Co., Inc., regarding Renovation of Showers in the Montgomery County Detention Facility (Jail 2). The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum, Change Order and Attachments, Agenda Pages 5-1 through 5-4, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED COUNTY LEVIES FOR ALCOHOL LICENSING FOR 2019-2020

Vice Chairman Walker made a motion to approve County Levies for Alcohol Licensing for 2019-2020. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memoranda and Alcohol License Code Sheet, Agenda Pages 6-1 through 6-3, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS TO AGENCIES

Administrator Mims requested approval of the miscellaneous appropriations included in the Agenda. During the County Commission Meeting this date, Chairman Dean requested the addition of miscellaneous appropriation reprogramming requests, and his fellow commissioners concurred.

Commissioner Harris made a motion to approve the Miscellaneous Appropriations Reprogramming Requests. The motion was seconded by Vice Chairman Waller and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 7-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS TO EDUCATION

Administrator Mims requested approval of the miscellaneous appropriations included in the Agenda. During the County Commission Meeting this date, Chairman Dean requested the addition of miscellaneous appropriation reprogramming requests, and his fellow commissioners concurred.

Vice Chairman Walker made a motion to approve the Miscellaneous Appropriations Reprogramming Requests. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 8-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE

Administrator Mims requested approval of the miscellaneous appropriations included in the Agenda. During the County Commission Meeting this date, Chairman Dean requested the addition of miscellaneous appropriation reprogramming requests, and his fellow commissioners concurred.

Commissioner Singleton made a motion to approve to the Miscellaneous Appropriations from Designated Revenue. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 9-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED BID AWARD TO CLEARY CONSTRUCTION, INC., REGARDING OLD SELMA ROAD PARK CLEARING AND GRUBBING PACKAGE, GMC PROJECT NUMBER CMGM-170023

Commissioner Singleton made a motion to approve the Bid Award to Cleary Construction, Inc., regarding Old Selma Road Park Clearing and Grubbing Package, GMC Project Number CMGM-170023. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Letter, Notice of Award and Bid, Agenda Pages 10-1 through 10-3, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED BID AWARD REGARDING RENOVATION OF SCOTT STREET PARKING DECK

Commissioner Harris made a motion to approve the Bid Award regarding Renovation of Scott Street Parking Deck. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum, Letter and Bids, Agenda Pages 11-1 through 11-5, are attached to these Minutes.)

INFORMATION SYSTEMS – APPROVED AWARD OF REQUEST FOR PROPOSAL TO CENTURYLINK FOR TELECOMMUNICATION SERVICES

Commissioner Harris made a motion to approve the Award Request for Proposal to CenturyLink for Telecommunication Services. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memoranda and Evaluation Sheets, Agenda Pages 12-1 through 12-6, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 11 IN THE AMOUNT OF \$53,523 REGARDING FUNDING FOR 45% OF THE FY2019 SALARY AND BENEFITS FOR THE ONE PLACE FAMILY JUSTICE CENTER EXECUTIVE DIRECTOR

Commissioner Harris made a motion to approve Budget Change Request Number 11 in the Amount of \$53,523 regarding Funding for 45% of the FY2019 Salary and Benefits for the One Place Family Justice Center Executive Director. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Budget Change Request and Letter, Agenda Pages 13-1 and 13-2, are attached to these Minutes.)

PROBATE JUDGE’S OFFICE – APPROVED THREE-STEP IRREGULAR PAY INCREASE FOR COURT CLERK FROM PAY GRADE A05, STEP 5 (\$36,880) TO PAY GRADE A05, STEP 8 (\$40,303)

Commissioner Singleton made a motion to approve the Three-Step Irregular Pay Increase for Court Clerk from Pay Grade A05, Step 5 (\$36,880) to Pay Grade A05, Step 8 (\$40,303). The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Memorandum, Agenda Page 14-1, is attached to these Minutes.)

DETENTION FACILITY – APPROVED POSITION FILL REQUESTS (7)

1. Corrections Officer Trainee, Position Number 500419088
2. Corrections Officer Trainee, Position Number 500419173
3. Corrections Officer Trainee, Position Number 500419175
4. Corrections Officer Trainee, Position Number 500419183
5. Corrections Officer Trainee, Position Number 500419225
6. Administrative Support Associate, Position Number 500013232
7. Administrative Support Associate, Position Number 500013234

Commissioner Singleton made a motion to approve the Position Fill Requests. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 15-1 through 15-7, are attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED POSITION FILL REQUEST (1)

1. County Road Equipment Operator I, Position Number 610551018

Commissioner Singleton made a motion to approve the Position Fill Request. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 16-1, is attached to these Minutes.)

PROBATE JUDGE’S OFFICE – APPROVED POSITION FILL REQUEST (1)

1. Assistant Tag and License Supervisor, Position Number 750053044

Commissioner Singleton made a motion to approve the Position Fill Request. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 17-1, is attached to these Minutes.)

REVENUE COMMISSIONER’S OFFICE – APPROVED POSITION FILL REQUEST (1)

1. Customer Service Clerk, Position Number 800016002

Commissioner Harris made a motion to approve the Position Fill Request. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 18-1, is attached to these Minutes.)

SHERIFF’S OFFICE –APPROVED POSITION FILL REQUESTS (2)

1. Deputy Sheriff Trainee, Position Number 550430068
2. Deputy Sheriff Trainee, Position Number 550430192

Commissioner Harris made a motion to approve the Position Fill Requests. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 19-1 and 19-2, are attached to these Minutes.)

YOUTH FACILITY – APPROVED POSITION FILL REQUESTS (3)

1. Juvenile Detention Officer, Position Number 900300063
2. Juvenile Detention Officer, Position Number 900300067
3. Relief Juvenile Detention Officer, Position Number 910300002

Vice Chairman Walker made a motion to approve the Position Fill Requests. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 20-1 through 20-3, are attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (19)

DEPARTMENTS

TRAVEL/TRAINING REQUESTS

1. County Commission	Request Number 15
2. Finance Department	Request Number 3
3. District Attorney's Office	Request Number 3
4. Probate Judge's Office	Request Number 4
5. Sheriff's Office	Request Numbers 21 and 22
6. Detention Facility	Request Numbers 2, 3 and 4
7. Youth Facility	Request Numbers 7, 8 and 9
8. Engineering Department	Request Numbers 9, 10, 11 and 12
9. Personnel Department	Request Number 9, 10 and 11

Commissioner Singleton made a motion to approve the Travel/Training Requests. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of the Travel/Training Requests, Agenda Pages 21-1 through 21-19, are attached to these Minutes.)

COMMENTS BY COMMISSIONERS

Commissioner Singleton reminded everyone to continue to keep the tornado victims of Lee County in our thoughts and prayers.

Commissioner Sankey said good morning to everyone and said there are exciting times in Montgomery County with the economic development increasing, but some neighborhoods, especially in his district, are not reaping very much of the benefit of the economic increase. He said he will continue to work with various state and local government agencies to provide assistance to the elderly and low-income citizens. Commissioner Sankey also said he had the opportunity to sit in at the House of Representative Chambers during discussion of the gas tax bill and learned very much from the debate.

Vice Chairman Walker gave highlights of her recent trips to Washington, DC and Huntsville, Alabama. She said the meetings she attended reinforced the need for workforce development, something she has been adamant for years. She stated that she believes Alabama does not have a job problem, but has a labor problem. Vice Chairman Walker explained that certain job openings are going unfilled because we do not have a trained work force. She said that Trenholm State College is doing a great job with its job training programs. Vice Chairman said that her nephew, who is a high school student, is completing an apprenticeship program and when he graduates, he will have a job with Alabama Power Company. She stated that the principals and guidance counselors need to make sure high school students are aware of these types opportunities.

Chairman Dean said he wanted to emphasize Commissioner Singleton's request that everyone continue to pray for the citizens of Lee County. He said that Montgomery County has been blessed that it has not been affected by a tornado. Chairman Dean also recognized Montgomery

County Sheriff Derrick Cunningham for being voted Sheriff of the Year by his peers in the Alabama Sheriff's Association.

Montgomery County Sheriff Derrick Cunningham thanked everyone for the recognition.

Chairman Dean made a few more complimentary remarks and said he applauds all department heads and county employees for the great work that they do.

Commissioner Harris said he agrees with Vice Chairman Walker. He said the workforce issue has a lot to do with education and the lack of confidence in public education. He said some of the best schools in the state are public schools. Commissioner Harris encouraged everyone to stay abreast and pay attention to what is going on with the Board of Education.

RECESS TO INFORMATION SESSION

Chairman Dean recessed the Formal Session to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

PRESENTATION BY PRESIDING CIRCUIT JUDGE JOHNNY HARDWICK AND ACTING JUVENILE COURT ADMINISTRATOR BEVERLY WISE

Presiding Circuit Judge Johnny Hardwick presented a Montgomery County Juvenile Justice System Assessment report conducted by the Center for Children's Law and Policy. Judge Hardwick stated that the assessment made a recommendation to reestablish a Chief Juvenile Probation Officer position and abolish the Juvenile Court Administrator, craft a Chief Juvenile Probation Officer job description and remove the responsibility for detention center operations from supervision of the Chief Juvenile Probation Officer. Judge Hardwick requested that the Commission approve these recommended changes. After discussion, no action was taken by the Commission.

Judge Hardwick explained that Juvenile Probation Supervisor Beverly Wise was appointed Acting Juvenile Court Administrator when the position was vacated in 2016. He stated that Ms. Wise has not been compensated for performing the additional duties as Acting Juvenile Court Administrator since 2016. Judge Hardwick requested a promotional pay increase for Ms. Wise to Pay Grade A14 Step 10. After discussion, the Commission agreed to place this item on the next agenda.

Acting Juvenile Court Administrator Beverly Wise informed the Commission that the Department of Youth Services (DYS) reduced the grant payment for the Davis Program by 25%. She noted that this reduction is based on the lack of referrals to meet the DHS requirement of 50 youth to be enrolled in the Davis Program. She stated that the Court has failed to make enough referrals needed to justify the original grant award.

Ms. Wise briefed the Commission regarding a proposed Agreement with QCHC, Inc., for the Provision of Health Services for the Montgomery County Youth Facility. After discussion, the Commission agreed to place this item on the next agenda, subject to review by the County Attorney.

PRESENTATION BY CHIEF INFORMATION AND TECHNOLOGY OFFICER LOU IALACCI

Chief Information and Technology Officer Lou Ialacci briefed the Commission regarding a Utility Easement Agreement between Verizon Wireless of the East LP d/b/a Verizon Wireless and the Montgomery County Public Building Authority. He stated that there was no action required by the Commission.

Mr. Ialacci briefed the Commission regarding an Addendum to Master Agreement with ThinkGard regarding Backup and Disaster Recovery System Growth Requirement. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Ialacci stated that he has been working with PH&J Architect, Inc., regarding the improvements of the Information Systems Department in Annex I.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

County Engineer George Speake presented a request to fill a currently vacant County Traffic Control Technician I with a currently employed County Road Equipment Operator I employee to remain at his current pay grade of S04-04, (\$28,861 per year). The Commission's approval was needed for this action because these two positions were the same pay grade but different job responsibilities. Also, the vacant position would be filled at S04-04 instead of S04-01. There would be no additional salary costs associated with this request. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY DIRECTOR OF RETENTION JESSICA HORSLEY WITH THE MONTGOMERY AREA CHAMBER OF COMMERCE AND CORPORATE DISTRIBUTION MANAGER DAVID HINSON AND GROUP VP OF OPERATIONS BILL YEOMANS WITH C. HAGER AND SONS HINGE MANUFACTURING CO.

Director of Retention Jessica Horsley with the Montgomery Area Chamber of Commerce briefed the Commission regarding a Project Agreement by and among the City of Montgomery, Montgomery County Commission and C. Hager and Sons Hinge Manufacturing Co. Also, in attendance were Corporate Distribution Manager David Hinson and Group VP of Operations Bill Yeomans with C. Hager and Sons Hinge Manufacturing Co. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY ARCHITECT PATRICK ADDISON WITH PH&J ARCHITECTS, INC.

Architect Patrick Addison with PH&J Architects, Inc., updated the Commission regarding the Montgomery County Detention Facility and Annex I construction projects.

PRESENTATION BY ARCHITECT CHRIS MURPHY WITH GOODWYN, MILLS AND CAWOOD, INC.

Architect Chris Murphy with Goodwyn, Mills and Cawood, Inc., updated the Commission regarding the Scott Street Parking Deck renovation project.

Mr. Murphy stated that the Perry Street Parking Deck demolition bid has been put out for bid with alternates.

COMMENTS FROM ADMINISTRATOR MIMS AND DEPUTY ADMINISTRATOR CAUTHEN

Administrator Mims presented an Easement with Alabama Power Company for right-of-way access at the County Training Facility on Janet Warner Road. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims briefed the Commission regarding Budget Change Request Number 1 for the Board of Registrars. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a Resolution to change the time and location of the April 8, 2019, County Commission Meeting to Mt. Zion AME Zion Church, which is located at 455 W. Jeff Davis Avenue, Montgomery, Alabama. The information session will begin at 4:00 p.m. with the formal session at 5:30 p.m. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a Resolution to change the time and location of the June 3, 2019, County Commission Meeting to Aldersgate United Methodist Church, which is located at 6610 Vaughn Road, Montgomery, Alabama. The information session will begin at 5:00 p.m. with the formal session at 6:30 p.m. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a Resolution to change the time and location of the August 5, 2019, County Commission Meeting to Southlawn Baptist Church, which is located at 5340 Mobile Highway, Montgomery, Alabama. The information session will begin at 4:00 p.m. with the formal session at 5:30 p.m. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a Resolution to change the time and location of the October 7, 2019, County Commission Meeting to the Montgomery County Activity Center, which is located at 147 Old School House Road, Grady, Alabama 36036. The information session will begin at 4:00 p.m. with the formal session at 5:30 p.m. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented Amendment Number 1 to Contract with Gulf States Distributors, Inc., regarding a one (1) year extension, beginning April 16, 2019 and ending on

April 15, 2020 and a 5% price increase for law enforcement leather & accessories, Contract Number 52110-18B-008. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented the 2019 Dues to Coosa-Alabama River Improvement Association, Inc., in the amount of \$4,000. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented his Performance Evaluation for 2017-2018 (Consolidated Report). After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented an updated job description for Director of Risk Management. He noted that this position has the same Pay Grade as the City position, Pay Grade A13 \$75,153 - \$112,286, and same Minimum Qualifications. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented an email from Chief of Staff David Brewer with the Secretary of State regarding a Supplemental Proclamation to the February 23, 2019 State of Emergency Proclamation issued by Governor Ivey.

Administrator Mims presented an email from Public Affair Specialist Edward Gregory Dawson with the U.S. Small Business Administration regarding Disaster Assistance.

Administrator Mims presented an email from Director Jaunita Owes with the City-County Public Library regarding the Alabama Library Association President's Reception and Awards to be held Thursday, April 4, 2019 from 6:30 p.m. – 8:30 p.m., at The Grand Hotel Resort in Point Clear, Alabama.

Commissioner Singleton briefed the Commission regarding a request from President William Grant with Snowdon Water System, Inc., concerning funding for upgrading fire hydrant pipes in the Grant Road/Grant Spur Community. No action was taken by the Commission.

Administrator Mims presented a letter from Board Chair Jenny Ives with Bridge Builders Alabama requesting \$25,000 for the Program. No action was taken by the Commission.

DISCUSSION BY THE COMMISSION

Chairman Dean expressed his support for Project Black Bear. After discussion, the Commission agreed to place this item on the next agenda.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented additional information regarding Y.E.S. Foundation.

Administrator Mims presented a letter from the Alabama Historical Commission regarding the Addition of the Black Bricklayers Hall, 530 South Union Street to the Alabama Register of Landmarks and Heritage.

Administrator Mims presented a Schedule of Upcoming Bids/Contract Renewals for 2019.

Administrator Mims presented the Service of Process Fee (Sheriff Process Fee) Collection Report for March 2019.

Administrator Mims presented the Population Report for February 2019 for the Mac Sim Butler Detention Facility.

Administrator Mims reminded the Commission that on October 15, 2018, Bishop Robert L. Brown with Shepherd's Ministries, Inc., requested \$25,000 for the Effective Black Parenting Program. No action was taken by the Commission

Administrator Mims reminded the Commission of the Memorandum of Understanding (MOU) with the City of Montgomery regarding Board Appointments to the Montgomery Airport Authority, which was tabled at the February 4, 2019 meeting. No action was taken by the Commission.

Administrator Mims reminded the Commission of Legislation regarding the Montgomery Airport Authority, which was discussed at the February 4, 2019 meeting. No action was taken by the Commission.

PRESENTATION BY MANAGER OF PUBLIC AFFAIRS HANNAH HAWK

Manager of Public Affairs Hannah Hawk presented a schedule of upcoming events for the Commissioners.

Mrs. Hawk briefed the Commission regarding the 2019 Student Apprenticeship Program.

Mrs. Hawk presented a proposed design and estimated cost of the Montgomery County Equal Justice Initiative (EJI) Monument. She stated that the estimated cost for the county is approximately \$45,000. The Commission agreed to discuss this item at their next meeting.

ADJOURNMENT

Commissioner Harris made a motion to adjourn the meeting of the Montgomery County Commission on March 11, 2019, at 11:35 a.m. The motion was seconded by Commissioner Sankey and approved by Chairman Dean, Commissioner Harris and Commissioner Sankey.

3-11-19 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 2-15-19

Check Number	To	Check Number
284653		284699
Total Checks Paid		\$728,509.09

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

3-11-19 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 2-15-19

Check Number	To	Check Number
284700		284769
Total Checks Paid		\$385,546.98

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

3-11-19 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 2-22-19

Check Number	To	Check Number
284770		284796
Total Checks Paid		\$205,255.68

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

3-11-19 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 2-22-19

Check Number	To	Check Number
284797		284871
Total Checks Paid		\$451,737.47

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

3-11-19 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 3-1-19

Check Number	To	Check Number
284872		284926
Total Checks Paid		\$288,050.63

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

3-11-19 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 3-1-19

Check Number	To	Check Number
284927		284987
Total Checks Paid		\$624,533.24

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

EFT's included in amount

MAR 11 2019

3/11/19 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
3/1/19

Payroll Check Number	131771	To	Payroll Check Number	131832	\$	46,785.65
Direct Deposits					\$	884,390.81
Payroll Check Number	131833	To	Payroll Check Number	131852	\$	259,415.23
Direct Deposits					\$	404,433.44
Federal Deposits					\$	300,543.00
Total Payroll Paid					\$	1,895,568.13

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

ELTON N DEAN, SR.
Chairman
Ronda M. Walker
Vice Chairman

Daniel Harris, Jr.
Isaiah Sankey

Doug Singleton



GEORGE C. SPEAKE, PE, PLS
COUNTY ENGINEER
KEVIN A. BOONE, PE
ASSISTANT COUNTY ENGINEER
334.832.1310
FAX: 334.832.7190
WWW.MC-ALA.ORG

ENGINEERING DEPARTMENT

February 20, 2019

AGENDA

MAR 11 2019

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: George C. Speake
County Engineer

George C. Speake
2/20/2019

SUBJECT: Resolution Supporting Gas Tax Increase

As previously discussed at the February 19, 2019, Information Session, please place on the agenda for the nearest possible Montgomery County Commission meeting approval of the attached resolution provided to us by the Association of County Commissions of Alabama (ACCA) expressing support for an increase in the statewide gas tax. ACCA has made this request to all 67 County Commissions.

After approval by the Commission, ACCA has requested that copies of the resolution be sent to the Governor and relevant legislative leaders. For questions or assistance please contact Abby Fitzpatrick, ACCA's Director of Communications and Engagement.

GCS/gcs

Attachment

cc; File

RESOLUTION

EXPRESSING SUPPORT FOR AN INCREASE IN ALABAMA'S GASOLINE AND DIESEL FUEL TAXES TO FUND CRITICAL COUNTY ROAD AND BRIDGE REPAIRS AND RENOVATION

WHEREAS, the condition of Alabama's roads and bridges is, by any measure, inadequate for the safety of drivers, inhibits economic growth, and creates delays and unnecessary automobile repairs for Alabama's citizens; and

WHEREAS, a Task Force established by President Pro Tempore Del Marsh evaluated the specific needs to reduce traffic delays, plan for future growth, and enhance economic opportunities in every community in Alabama by investing in new resources to make improvements in our transportation system; and

WHEREAS, In 2017, Governor Kay Ivey highlighted the need for investment in Alabama's infrastructure during her first month in office and identified such improvements as a priority during her inaugural address on January 14, 2019, stating: "Improving our infrastructure is more than an investment in our roads and bridges; it's an investment in economic development, public safety and local communities. It has been nearly three decades since we last made any changes to our current funding, and the challenge has grown with the passing of time. Now is the time to increase our investment in infrastructure – now is the time to solve this problem;" and

WHEREAS, the Association of County Commissions of Alabama and its affiliate organization, the Association of County Engineers of Alabama, recently completed a statewide study on the inadequacy of funding to maintain roads and bridges in a manner that will provide safe and efficient transportation for Alabama motorists; and

WHEREAS, this study shows that current funding is so inadequate that Alabama's county roads are being resurfaced on a 114-year cycle, when the useful life of a resurfaced road does not exceed 15 years, and that more than 45 percent of the county-maintained bridges statewide are at least 50 years old; and

WHEREAS, the Alabama Legislature will begin its 2019 Regular Session on March 5, 2019, and legislation to provide additional revenue for road and bridge projects has been identified as the top priority by Governor Kay Ivey, House Speaker Mac McCutcheon and Senate President Pro Tempore Del Marsh; and

WHEREAS, the primary function of the Montgomery County Commission is to provide for the safety, economic growth, and highest possible quality of life for the citizens of this county, and the members of the Montgomery County Commission believe this proposal would have a monumental impact for the residents of the county, and;

NOW, THEREFORE, BE IT RESOLVED BY THE MONTGOMERY COUNTY COMMISSION that it does hereby voice its public support for legislation to increase the rate of Alabama's gasoline and diesel fuel taxes in order to provide substantial new revenue to be utilized on road and bridge repairs and renovation at the county level during the 2019 Regular Legislative Session.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Governor, the Lieutenant Governor, the Speaker of the House of Representatives, the chairs of the Senate and House Rules Committees, and the members of the Montgomery County Legislative Delegation.

IN WITNESS WHEREOF, the Montgomery County Commission has caused this Resolution to be executed in its name on this the ____ day of _____, 2019.

Elton N. Dean, Sr., Chairman

Donald L. Mims, Administrator

Elton N. Dean, Sr.
CHAIRMAN

Ronda M. Walker
VICE CHAIRMAN

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



Donald L. Mims, CPA, MPA
ADMINISTRATOR

Florence M. Cauthen
DEPUTY ADMINISTRATOR
AGENDA

MAR 11 2019

March 7, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Board Member Appointment to the Parks and Recreation Board

During the February 19, 2019 Commission Meeting, Vice Chairman Walker recommended the appointment of Jennifer Mackin Roth as a member of the Montgomery County Parks and Recreation Board, for a term expiring December 4, 2023. The Commission agreed to place this item on the agenda.

I am requesting approval of this item.

DLM/tn

Attachment

A COUNTY OLDER THAN THE STATE

Montgomery County Commission • 101 S. Lawrence Street • P.O. Box 1667 • Montgomery, AL 36102 • www.mc-ala.org
Phone 334.832.1210 • Fax 334.832.2533 • TDD 334.265.3568

Montgomery County Parks and Recreation Board

Members:

Term Expires:

Andre' Howard
143 Wilkinson Street
Montgomery, AL 36104
Cell: (334) 462-2696
Work: (334) 265-1504
howardsphd@att.net

12/4/2021

Mark Salter
3909 Oak Street
Montgomery, AL 36104
Home: 262-4173
Work: 262-7727
Cell: 601-291-9131

12/4/2019



James B. Phillips
2139 Yarbrough Street
Montgomery, AL 36110
Home: 263-9438
Cell: 850-4667

12/4/2018

Charles Powe
19 Stone Park Trail
Pike Road, AL 36064
Cell: 334220-6579
Home: 260-9232
Email: cbigjr8590@charter.net

12/4/2020

Kevin Bradley
1305 Mulberry Street
Montgomery, AL 36106
Cell: 334/201-1116
Office: 334/265-5337

12/4/2022

Term: 5 years

JENNIFER MACKIN ROTH

2510 Fernway Drive • Montgomery, AL 36111 • (334) 782-2081 • jennymroth@yahoo.com

EDUCATION

CUMBERLAND SCHOOL OF LAW, SAMFORD UNIVERSITY, Birmingham, AL

Juris Doctor May 1999
G.P.A.: 3.22/4.0
Honors: •Dean's List (all semesters)
Activities: •Cumberland Law Review
•Donworth Moot Court Competition, Semi-finalist
•Phi Delta Phi

AUBURN UNIVERSITY, Auburn, AL

Bachelor of Science in Human Resource Management, June 1996
G.P.A.: 3.25/4.0

BAR ADMISSIONS

Alabama, September 1999

United States District Courts for the Northern, Middle and Southern Districts of Alabama, 2000

WORK EXPERIENCE

WORKING IN THE HOME, Montgomery, AL August 2004-present

GARDEN CITY GROUP, Melville, NY

Project Manager, July 2003-August 2004

- Administrator for several class action lawsuit settlements

STARNES & ATCHISON LLP, Birmingham, AL

Associate, July 2002-June 2003; September 1999-June 2001

- Assisted in the trial preparation of national class actions and cases involving various species of fraud, legal malpractice, medical malpractice, bankruptcy, and unlawful debt collection practices venued in Alabama, California and Illinois
- Responsible for all phases of litigation, including trial preparation, appeals, depositions, drafting and arguing motions, drafting briefs, pleadings and settlement agreements.

BLOOM MURR & ACCOMAZZO, P.C., Denver, CO

Associate, July 2001-June 2002

- Assisted in the trial preparation of mortgage lending, real estate, and bankruptcy cases

VOLUNTEER EXPERIENCE

TRINITY PRESBYTERIAN SCHOOL, Montgomery, AL

- Chaired and co-chaired k4/kindergarten open house (2013 and 2014)
- Room Mother (2012-present)
- Run the Race Committee- Trinity's annual 5k and fun run (2012-2014)
- Spring Gala Committee (2015)

CHRISTCHURCH, Montgomery, AL

- Co-chaired Vacation Bible School (2014)
- Organized GPS Tween Ministry (2014)
- Harvest Fest Committee (2012-present)
- Chaired New Baby Ministry (2006-2009)

MONTGOMERY AREA COUNCIL ON AGING, Montgomery, AL

- Volunteer (2009-2011)

March 6, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen 
Deputy Administrator

SUBJECT: *Son of the South* Location Agreement

The attached agreement allows SOTS Productions, LLC to use and photograph the exterior of the Carnegie Building for production of the movie, *Son of the South*. As discussed at the Commission meeting on February 19, 2019, I request that the Agreement be placed on the next agenda.

LOCATION AGREEMENT

"Son of the South" ("Project")

Date: March 11, 2019

The undersigned, Elton N. Dean, Sr. ("Representative of Owner"), hereby grants to SOTS Productions, LLC ("Producer") the right to use and photograph the real and personal property described below, upon the terms and conditions set forth below (the "Agreement").

Name: Elton N. Dean, Sr., Chairman

(Please Print)

Signature

Address: 101 S. Lawrence Street

City/State/Zip: Montgomery, AL 36104

Phone # 334-832-1210

FEIN/SSN: 63-6001653

Description of Property

("Property"): Property Appraisal Office (131 S. Perry Street, Montgomery, AL 36104)

1. Producer and its employees, agents, contractors, licensees and assigns are granted the exclusive right and license to enter, remain upon and leave the Property, in any manner whatsoever, by Producer's personnel and equipment, including access to and egress from the Property, for the purpose of using the Property as a location for filming the Project. Owner further grants to Producer the right to make use of any and all photographs (motion picture scenes, stills, videotape or otherwise) and audio recordings (collectively, "**Photographs**") of, on, in and about the Property, together with all scenery, equipment, buildings, or other property thereon, and if necessary, to make and remove preparations for photography including erecting and maintaining temporary motion picture sets, structures and scenery as Producer may desire (the "**Term**").

2. Without limiting the preceding paragraph, the rights granted in this Agreement include the right to photograph all structures and signs located on the Property (including, but not limited to, the exterior and interior of such structures and the names, logos, verbiage, trademark and tradenames owned or controlled by Owner), the right to refer to the Property by its correct name or any fictitious name, the right to attribute fictitious events as occurring on the Property, and the right to replicate the Property.

3. Producer may take possession of the Property on or about 3/26/19 (which date is subject to change on account of weather conditions or changes in the production schedule).

4. In consideration of the rights granted to Producer under this Agreement, and provided that Producer actually uses the Property for photography of the Project, Producer agrees to pay Owner the sum ("**Location Fee**") of \$500 plus payment of security guard while Producer is in possession of Property (which sum is based upon a rate of \$500 for one day of shooting plus prep/wrap), payable when Producer is finished with, on, in and about the Property, and shall constitute payment in full for the license and other rights granted to Producer herein. For the purposes of this Agreement, a "day" shall be determined according to Producer's call time, so that if Producer requires the Property for night photography, the passing of a calendar day at midnight will not constitute a second day. Notwithstanding anything to the contrary in this Agreement, in the event that Producer's use of the Property is prevented or hampered by weather or occurrences beyond Producer's control (including, but not limited to, weather-related delays) (each, a "**Force Majeure Event**"), Producer shall have the right to use the Property without any additional charge for an amount of additional time equal to the time that was not used due to the Force Majeure event, commencing at a mutually agreeable time following the end of the Force Majeure Event.

5. Producer agrees to use reasonable care to prevent damage to the Property during photography, and, unless Owner advises otherwise, will leave the Property in substantially the same condition as when entered by Producer, except for reasonable wear and tear from uses contemplated under this Agreement. Producer has the right to remove all of its sets, structures and other material and equipment from the Property.

6. Owner represents and warrants that Owner is the owner of the Property (or agent for the Owner) and has the full right and authority to enter into this Agreement and to grant to Producer the license and other rights granted herein; that the consent of no other person or company is required for Producer's use of the Property as contemplated hereunder; and that the Property and every part thereof is in good physical condition and repair, and Producer shall not be liable for any defect(s) with respect to the physical condition of the Property existing prior to Producer's use of the Property; and that the Photographs and any use thereof in connection with the Project, or advertising and publicity relating to the Project, will not infringe or violate any right whatsoever of any person or company. Owner releases Producer and all parent, sister and related entities of Producer, all licensees, successors, and assigns of Producer, all distributors, exhibitors, stations, sponsors and advertising agencies of the Project or other program incorporating any Photographs taken on or of the Property (collectively "Affiliates"), and all of the officers, directors, agents, employees and shareholders of each of the foregoing from any and all claims, demands and costs arising from or related to any use of the Photographs made on the Property as contemplated herein. This release shall be binding on all of Owner's successors-in-interest and heirs.

7. All rights of every kind and nature, now known or hereafter devised (including without limitation all copyrights therein and all renewals, extensions and restorations of said copyrights), in and to any of the Photographs (including, without limitation, the irrevocable and perpetual right to exhibit in any and all media, throughout the universe, any and all Photographs made at and of the Property) are and shall remain vested in Producer and its successors, assigns and licensees. Neither Owner nor any tenant or other person or company now or hereafter having an interest in the Property shall have any right of action, including without limitation any right to injunctive relief, against Producer or any other person or company arising out of any use of the Photographs whether or not such use is, or may be claimed to be, defamatory, untrue, or censurable in nature, and Owner and such other persons and companies hereby waive any and all rights of privacy, publicity, or any other rights of a similar nature in connection with the exploitation of any Photograph. In the event of any action or claim arising out of or related to this Agreement, the use of the Property or the use or exploitation of the Photographs made on or of the Property, Owner shall be limited to an action for money damages and Owner specifically acknowledges that Owner shall not be entitled to equitable or injunctive relief, all of which Owner knowingly waives. In no event shall Owner be permitted to prevent or inhibit the production, exhibition, distribution, broadcast, advertising, promotion or other use or exploitation of the Project or any Photographs made on or of the Property. Producer may transfer and assign this Agreement or all or any of its rights or privileges hereunder to any entity or individual without restriction. Producer has no obligation to produce the Project or any other motion picture, or to make any use of any Photograph in the Project or otherwise.

8. If, following the Term, Producer requires use of the Property for additional use in connection with the Project, Owner shall permit Producer to re-enter upon and again utilize the Property for such purpose. The dates for such additional use are subject to Owner's approval, which approval Owner, or any subsequent owner, tenant or other person or company now or hereafter having an interest in the Property, shall not unreasonably withhold. If Producer returns to the Property for such additional use, Producer shall pay Owner the pro-rata portion of the Location Fee, based on the length of time Producer remains on the Property, payable when Producer is again finished with, on, in and about the Property. For clarity, all of the terms and conditions of this Agreement apply to any subsequent occupation of the Property for such additional use, including Producer's rights under Paragraphs 2 and 7.

9. Prior to Owner exercising any remedy available pursuant to this Agreement or otherwise, Owner shall give Producer notice of a material default hereunder (if such default is curable) and Producer shall be accorded thirty (30) days to cure such default.

10. Producer and Owner each indemnify and hold harmless the other from any loss, damage, cost and expense (including reasonable attorneys' fees) resulting from the breach by the indemnifying party of any of the terms of this Agreement to the extent such loss, damage, cost and expense is covered by insurance.

11. Upon Producer's vacation of the Property (the "Exit Date"), Owner shall inspect the Property and if Owner does not provide Producer with written notice of any objection to the condition of the Property within two (2) days of the Exit Date, Owner is deemed to have approved the condition of the Property.

12. Any and all notices to Producer and Owner shall be sent by U.S. Mail, certified for registered (return receipt requested), by personal delivery (provided that a signed copy is obtained indicating such delivery was made) or by email or facsimile. Any and all notices to Owner shall be sent to the address provided above. Any and all notices to Producer shall be sent to: SOTS Productions, LLC c/o Foreht Associates, LLP, Attn: Stephen R. Foreht, Esq., 228 East 45th Street, 17th floor, New York, NY 10017 (212) 371-6785 (f), sforeht@law-org.com.

13. The terms and conditions of this Agreement shall be interpreted and governed by Alabama law applicable to contracts entered into and to be wholly performed in Alabama without reference to choice of law rules. Production Company and Owner consent to the jurisdiction of the State of Alabama, and the City and County of Montgomery, Alabama. Any dispute arising hereunder shall be resolved solely through binding arbitration conducted in Montgomery, Alabama under and pursuant to the commercial arbitration rules of JAMS ("JAMS Rules"). The prevailing party in such arbitration shall be entitled to recover its attorneys' fees and costs incurred in connection with such arbitration. The parties hereby expressly waive any and all rights to appeal, or to petition to vacate or modify, any arbitration award issued in a dispute arising out of this Agreement. Each party hereby irrevocably submits to the jurisdiction of the state and federal courts for the City and County of Montgomery, Alabama, in connection with any petition to confirm an arbitration award obtained pursuant to this Paragraph. Any award shall be final, binding, and non-appealable. The parties agree to accept service of process in accordance with JAMS Rules.

14. Any and all information disclosed to or obtained by Owner and/or representatives, employees, and/or agents of the Property (each a "Party" and collectively the "Parties") concerning or relating to the Project, including but not limited to the premise and concept of the Project, the nature of certain events in the Project, the Owner's and/or Parties' participation in the Project as well as the activities occurring on and around the Property occurring in connection with the Project, and the outcome of the Project (in the event the outcome occurs on the Property) (collectively, the "Confidential Information"), shall be strictly confidential, and Owner hereby agrees not to disclose, and to cause each of the Parties not to disclose, any such Confidential Information to any individual or entity. Owner acknowledges and agrees that any disclosure of such Confidential Information by Owner or any Party in violation of this Agreement shall constitute a material breach of this Agreement and shall cause Producer and/or its Affiliates irreparable injury. Owner further agrees that in the event of any disclosure by Owner or any Party in violation of this Agreement, Owner shall be liable to Producer and/or its Affiliates and Owner agrees that Producer and/or its Affiliates shall have the right to utilize all available remedies under the law, including both financial and injunctive relief, to seek retribution for any breach of this confidentiality provision by Owner or any Party. Owner expressly agrees that Producer and/or its Affiliates shall be entitled to any and all relief available to Producer and/or its Affiliates as reasonable compensation for the significant harm which will be incurred by Producer and/or its Affiliates as a result of any such disclosure and/or breach of this Agreement by Owner and/or any Party. In addition, if requested by Producer, Owner will assist Producer in securing a confidentiality waiver from each Party.

15. All aspects of the publicity and promotion for the Project shall be at Producer's and its designee's sole discretion. During and after the filming of the Project on the Property, neither Owner, nor any of Owner's employees or agents shall directly, or through any publicity representative or otherwise, circulate, publish or otherwise disseminate any news story, article, book or other publicity relating to Producer's participation in the Project and the subject matter of this Agreement, Producer, and/or the Project. The foregoing shall not be deemed to prohibit Owner from issuing publicity that includes incidental references to the Project and Owner's involvement therein, provided the same occurs after the initial press release for the Project has been issued by Producer and does not mention the Project, Producer or any other person or entity involved therewith in an unfavorable or derogatory manner. Without limiting the foregoing in any manner, Owner acknowledges and agrees that is shall not at any time use any of Producer's names, logos, trade names or trademarks or any of its Affiliates' names, logos, trade names or trademarks (including, but not limited to, the title of the Project), or those of any related companies, in connection with any kind of advertising and promotion, publicity, merchandise, tie-in, product or service.

16. This Agreement contains the full and complete understanding between the parties and supersedes all prior agreements and understandings pertaining hereto and cannot be modified except by a writing signed by each party. This Agreement may be executed in one or more counterparts and may be executed and delivered by facsimile or other electronic transmission and/or by PDF signature.

17. ANY MODIFICATION(S) OR CHANGE(S) TO THIS LOCATION AGREEMENT, WHETHER IN THE FORM OF INTERLINEATION(S) OR AN ADDENDUM, ATTACHMENT, EXHIBIT OR THE LIKE, IS INVALID, NOT BINDING AND OF NO FORCE OR EFFECT UNLESS AND UNTIL (I) SUCH MODIFICATION(S) OR CHANGE(S) IS INITIALED BY, AND (II) THIS AGREEMENT IS SIGNED BY, AN AUTHORIZED PRODUCTION EXECUTIVE.

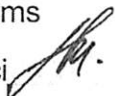
Owner acknowledges that Owner has read and is aware of the contents hereof and intending to be legally bound, has executed this Agreement as of the date written herein.

[THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY. END OF AGREEMENT.]

MAR 11 2019

Memo

To: Donnie Mims

From: Lou Ialacci 

CC: Mayor Strange, Chairman Dean, Tammy Nix,

Date: February 12, 2019

Re: Joint Management Agreement – County and City

The current amendment # 2 to the Memorandum of Understanding (MOU) between the City of Montgomery and Montgomery County Commission regarding the joint management agreement for Information Technology, Telecommunications, and Radio Functions will expire on March 12 of this year.

I am requesting a third amendment to the MOU be placed on the Work Session briefing memo for discussion by the Commissioners at their February 19, 2019 work session. The original MOU was for one year. The first amendment was for three years, the second amendment was for three years and the third will be for an additional three years beginning March 12, 2019.

I have attached fully executed copies of the original MOU, the first amendment, and the second amendment to make all the previous documents available. I have also attached Amendment # 3 which has already been signed by the Mayor to show his support of this arrangement.

Thank you. I appreciate the Commission's and the City's support. 

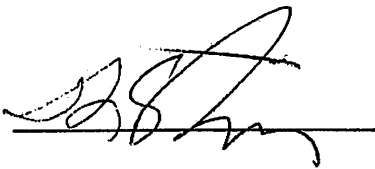
**Addendum to March 12, 2012 Memorandum of Understanding (MOU) between the City of
Montgomery, Alabama and Montgomery County Commission, Alabama**

Joint Management Agreement for Information Technology, Telecommunications and Radio Functions

The MOU referenced above and attached hereto had an initial term that expired March 12, 2013. The MOU requires an affirmative approval by both parties to extend the initial term to an additional three years. Amendment #1 was approved to extend this MOU through March 12, 2016 (copy attached). Amendment #2 was approved to extend this MOU through March 12, 2019 (copy attached).

- 1) This addendum (#3) hereby extends the term of the agreement for an additional three years terminating on March 12, 2022.
- 2) The CITO is supervised by the Montgomery County Commission and the Mayor of Montgomery. The position will report his/her activities at the regularly scheduled County Commission work sessions or as otherwise requested.

The addendum expressed above is hereby approved through witnessed signatures provided below.

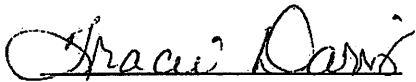


Todd Strange, Mayor

City of Montgomery

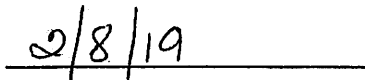
Elton N. Dean, Sr., Chairman

Montgomery County Commission



Witness

Witness



Date

Date

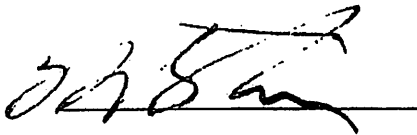
**Addendum to March 12, 2012 Memorandum of Understanding (MOU) between the City of
Montgomery, Alabama and Montgomery County Commission, Alabama**

Joint Management Agreement for Information Technology, Telecommunications and Radio Functions

The MOU referenced above and attached hereto had an initial term that expired March 12, 2013. The MOU requires an affirmative approval by both parties to extend the initial term to an additional three years. Amendment #1 was approved to extend this MOU through March 12, 2016 (copy attached)

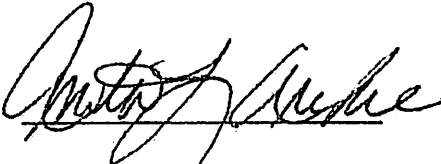
- 1) This addendum (#2) hereby extends the term of the agreement for an additional three years terminating on March 12, 2019.
- 2) The CITO is supervised by the Montgomery County Commission and the Mayor of Montgomery. The position will report his/her activities at the regularly scheduled County Commission work sessions or as otherwise requested.

The addendum expressed above is hereby approved through witnessed signatures provided below.

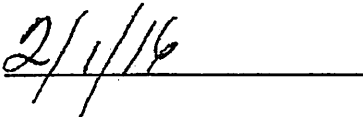


Todd Strange, Mayor

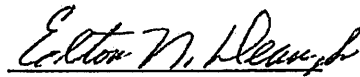
City of Montgomery



Witness

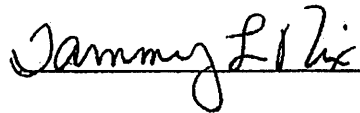


Date

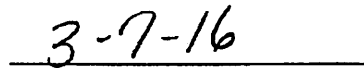


Elton N. Dean, Sr., Chairman

Montgomery County Commission



Witness



Date

**Addendum to March 12, 2012 Memorandum of Understanding (MOU) between the City of
Montgomery, Alabama and Montgomery County Commission, Alabama**

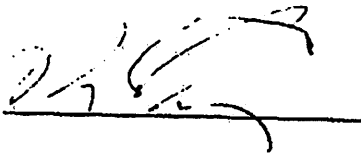
Joint Management Agreement for Information Technology, Telecommunications and Radio Functions

The MOU referenced above and attached hereto has an initial term that expires March 12, 2013. The MOU requires an affirmative approval by both parties to extend the initial term to an additional three years.

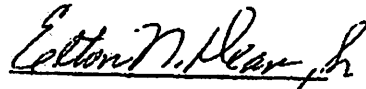
The following paragraphs are amendments to the original MOU:

- (1) The CITO shall give an update to the Commission at every Commission meeting.
- (2) Every six months, there will be a joint meeting with the Mayor, County Commission, Deputy Mayor, County Administrator and Deputy Administrator to review the prioritization of the City and County goals/projects.
- (3) The term of the agreement shall be extended for an additional three years terminating on March 12, 2016.

The addendum expressed above is hereby approved through witnessed signatures provided below.



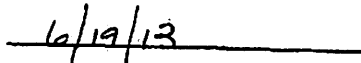
Todd Strange, Mayor
City of Montgomery



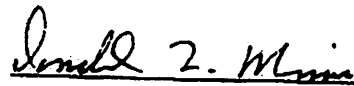
Elton N. Dean, Sr., Chairman
Montgomery County Commission



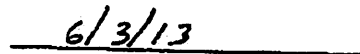
Witness



Date



Witness



Date

Memorandum of Understanding (MOU)

Between

City of Montgomery, Alabama

And

Montgomery County Commission, Alabama

Purpose: In an effort to achieve greater operational and capital efficiencies and effectiveness, the City of Montgomery (City) and Montgomery County Commission (County) shall enter into this agreement to establish a joint management structure for the City of Montgomery and Montgomery County's information technology, telecommunications, and radio functions.

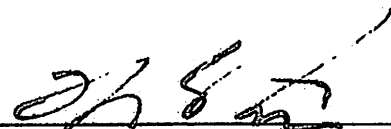
Term: The term of this MOU shall be one year beginning at the date of MOU execution by authorized representatives from both entities. Prior to the one year expiration of the MOU, the Commission and the City shall consider extending the contract for three (3) additional years with the provision that the contract can be terminated by either party with a six (6) month cancellation provision. Further authorization of this MOU beyond those terms shall require affirmative action by both entities in the form of an addendum to this agreement. The Commission and the City will start the evaluation process of the joint management structure nine (9) months after execution of the MOU.

Joint Management Services: The Montgomery County Commission shall create a position titled Chief Information and Technology Officer (CITO) in collaboration and with the approval of the City/County Personnel Department. The job description of the position shall be presented for approval by the City/County Personnel Board no later than 15 days after execution of this MOU. The County shall recruit and select in concurrence with the City said position no later than sixty (60) days after the job description has been approved by the City/County Personnel Board. Upon employment of the Chief Information and Technology Officer by the County, the City of Montgomery shall utilize said employee to manage its IT, Telecommunications, and Radio functions throughout the term of this agreement. The City of Montgomery shall pay to the County 70% of the salary and benefits of the Chief Information and Technology Officer (CITO) prorated to a daily rate based on 365 days divided into the annual salary and benefits of the CITO for use of these management services through the term of this agreement. The City shall pay the County once every three (3) months within thirty (30) days after receipt of an invoice from the County. The payment to the County shall increase as the salary and benefits increase for the CITO. The CITO shall be supervised by the Montgomery County Commission. The CITO shall be responsible to manage and supervise both City and County staff that operate within the aforementioned functions. The CITO shall also coordinate his/her activities through the Chief of Staff/Deputy Mayor with the City of Montgomery.

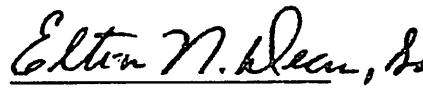
Joint Capital Purchases: The CITO shall endeavor to identify opportunities to share capital resources in the operation of the City and County's information and technology functions. As these

opportunities are defined and implemented, the CITO shall seek mutual agreement of the City and County to share these resources and the cost thereof. The City and County jointly shall determine the best vehicle to implement the mutually agreed capital joint ventures. This may include use of the Montgomery Metro Communication Cooperative District.

The above agreement and terms are hereby approved through the witnessed signatures below.



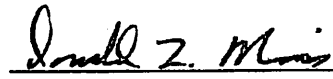
Todd Strange, Mayor
City of Montgomery, Alabama



Elton N. Dean, Sr., Chairman
Montgomery County Commission



Witness



Witness

3/12/12

Date

3/12/12

Date

February 14, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence Cauthen
Deputy Administrator



SUBJECT: Deductive Change Order for Jail 2 Shower Renovations

As discussed at a previous meeting, Goodwyn Mills & Cawood undertook value engineering with low bidder Norris Building Co., Inc., to reduce the contract amount by \$164,694.

I request that the Change Order Number 1 reducing the amount of the contract for renovation of showers in Jail 2 with Norris Building Co., Inc., by \$164,694 be placed on the next agenda.

AIA Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Montgomery County Jail Shower Renovations AMGM160069	CONTRACT INFORMATION: Contract For: General Construction Date: December 7, 2018	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: January 18, 2019
OWNER: <i>(Name and address)</i> Montgomery County Commission 101 South Lawrence Street Montgomery, AL 36104	ARCHITECT: <i>(Name and address)</i> Goodwyn Mills & Cawood, Inc. 2660 Eastchase Lane, Suite 200 Montgomery, AL 36117	CONTRACTOR: <i>(Name and address)</i> Norris Building Co., Inc. PO Box 20667 Montgomery, AL 36120

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Value Engineering deduct per the attached list.

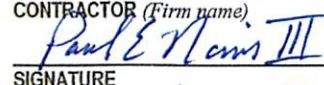
The original Contract Sum was	\$ 1,805,660.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 1,805,660.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 164,694.00
The new Contract Sum including this Change Order will be	\$ 1,640,966.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Goodwyn Mills and Cawood, Inc. ARCHITECT <i>(Firm name)</i>  SIGNATURE Freddie Lynn Jr. Sr. V.P. PRINTED NAME AND TITLE 1-21-19 DATE	Norris Building Co., Inc. CONTRACTOR <i>(Firm name)</i>  SIGNATURE PAUL E. NORRIS III, V.P. PRINTED NAME AND TITLE 1/18/19 DATE	Montgomery County Commission OWNER <i>(Firm name)</i> SIGNATURE PRINTED NAME AND TITLE DATE
---	---	--

Hartford Accident and Indemnity Company


 Billie Jo Sanders
 Attorney in Fact

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 User Notes: (3B9ADA4C)

POWER OF ATTORNEY

Direct Inquiries/Claims to:

THE HARTFORD

BOND, T-12

One Hartford Plaza

Hartford, Connecticut 06155

Bond.Claims@thehartford.com

call: 888-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Code: 21-250271

- ☒ Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- ☒ Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana
- ☒ Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut
- ☐ Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- ☐ Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana
- ☐ Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois
- ☐ Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana
- ☐ Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, **up to the amount of Unlimited :**

Thomas J. Gentile, Paul B. Scott Jr., Renee Ellis, Billie Jo Sanders, David J. Durden of MONTGOMERY, Alabama

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by ☒, and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 6, 2015 the Companies have caused these presents to be signed by its Senior Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



John Gray

John Gray, Assistant Secretary

M. Ross Fisher

M. Ross Fisher, Senior Vice President

STATE OF CONNECTICUT

ss. Hartford

COUNTY OF HARTFORD

On this 11th day of January, 2016, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is the Senior Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



CERTIFICATE

Nora M. Stranko

Nora M. Stranko
Notary Public

My Commission Expires March 31, 2018

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of **December 7, 2018**
Signed and sealed at the City of Hartford.



Kevin Heckman

Kevin Heckman, Assistant Vice President

Montgomery County Jail Shower Renovation

Base Bid	\$1,805,660.00
VALUE ENGINEERING ITEMS (V.E.) - Change Order No. 1	
Ardex to Latricrete	\$11,018.00
S.S. Exhaust Duct to Alum.	\$16,381.00
13 Shower Units from SH-1 to SH-2	\$41,250.00
Delete Interior Welding of (13) SH-1	\$15,000.00
Delete Welding on 27 Knock Down Shower Units	\$31,200.00
Delete Plumbing Mixing Valves	\$6,300.00
Delete Floor Drains (excluding Trench Drains)	\$43,545.00
Subtotal of V.E	\$164,694.00
Revised Contract Amount After Change Order No. 1	\$1,640,966.00

Elton N. Dean, Sr.
CHAIRMAN
Ronda M. Walker
VICE CHAIRMAN
Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



Donald L. Mims, CPA, MPA
ADMINISTRATOR
Florence M. Cauthen
DEPUTY ADMINISTRATOR
AGENDA
MAR 11 2019

March 7, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: County Levies for Alcohol Licensing for 2019-2020

The Montgomery County Commission, at its meeting on February 19, 2019, agreed to place on the next agenda authorization of the County Levies for Alcohol Licensing for 2019-2020, with the provision of "no change" from the prior year license renewal.

I am requesting approval of these items.

DLM/tn

Attachment

A COUNTY OLDER THAN THE STATE

Montgomery County Commission • 101 S. Lawrence Street • P.O. Box 1667 • Montgomery, AL 36102 • www.mc-ala.org
Phone 334.832.1210 • Fax 334.832.2533 • TDD 334.265.3568

6-1



**Alabama Alcoholic Beverage Control Board
Licensing and Compliance Division**

2715 Gunter Park Drive West
Montgomery, AL 36109
Phone: 334-213-6300
Fax: 334-213-6322

February 1, 2019

MEMORANDUM

To: All Wet County Commissions

From: Summer Childers
Licensing and Compliance Division Director

Subject: County Levies for Alcohol Licensing

Sec. 28-3A-4, Code of Alabama, requires the Alcoholic Beverage Control Board to collect all county license fees for all new license applications and renewed licenses. In order for this program to be set up for fiscal year 2019-2020, the **attached form must be completed** listing all amounts set by your county in column three (3). **If your county does not wish to make changes to the fees for a particular license type, please indicate that by writing "no change".**

Limitations of the maximum amount of county fees for the following ten (10) types of licenses have been set.

<u>Type</u>	<u>Maximum County Fee</u>
Retail Beer (On or Off Premises)	\$75.00
Retail Beer (Off Premises Only)	\$75.00
Retail Table Wine (On or Off Premises)	\$75.00
Retail Table Wine (Off Premises Only)	\$75.00
Wholesale Beer Only	\$275.00
Wholesale Table Wine Only	\$275.00
Wholesale Table Wine and Beer	\$375.00
Additional Warehouse Wine or Beer or Both	\$100.00
Importer	\$250.00
Brewpub	\$500.00

Please supply us with this information no later than **April 19, 2019**. This form must be signed by an authorized county official. Please return your completed document to Courtney.Craig@abc.alabama.gov or mail to the address above. **If there are any changes in your contact information, it is your responsibility to notify the ABC Board as soon as possible.**

Received by: _____

County: _____

6-2

COUNTY (51) MONTGOMERY 2019-2020

	*FILING FEE	STATE LICENSE FEE	COUNTY LICENSE FEE	RENEWAL TOTAL	NEW LICENSE TOTAL
TYPE LICENSE & CODE					
010 - LOUNGE RETAIL LIQUOR - CLASS I	\$ 50.00	\$300.00	\$300.00	\$600.00	\$650.00
011 - LOUNGE RETAIL LIQUOR - CLASS II - (PACKAGE)	\$ 50.00	\$300.00	\$300.00	\$600.00	\$650.00
020 - RESTAURANT RETAIL LIQUOR	\$ 50.00	\$300.00	\$300.00	\$600.00	\$650.00
031 - CLUB LIQUOR - CLASS I	\$ 50.00	\$300.00	\$500.00	\$800.00	\$850.00
032 - CLUB LIQUOR - CLASS II	\$ 50.00	\$750.00	\$750.00	\$1,500.00	\$1,550.00
**					
040 - RETAIL BEER - (ON OR OFF PREMISES)	\$ 50.00	\$150.00	\$75.00	\$225.00	\$275.00
**					
050 - RETAIL BEER (OFF PREMISES ONLY)	\$ 50.00	\$150.00	\$75.00	\$225.00	\$275.00
**					
060 - RETAIL TABLE WINE (ON OR OFF PREMISES)	\$ 50.00	\$150.00	\$75.00	\$225.00	\$275.00
**					
070 - RETAIL TABLE WINE (OFF PREMISES ONLY)	\$ 50.00	\$150.00	\$75.00	\$225.00	\$275.00
080 - LIQUOR WHOLESALE	\$ 50.00	\$500.00	\$500.00	\$1,000.00	\$1,050.00
**					
090 - WHOLESALE BEER ONLY	\$ 50.00	\$550.00	\$275.00	\$825.00	\$875.00
**					
100 - WHOLESALE TABLE WINE ONLY - 16.5% OR LESS	\$ 50.00	\$550.00	\$275.00	\$825.00	\$875.00
**					
110 - WHOLESALE TABLE WINE & BEER COMBINED	\$ 50.00	\$750.00	\$375.00	\$1,125.00	\$1,175.00
120 - WAREHOUSE LICENSE	\$ 50.00	\$200.00	\$200.00	\$400.00	\$450.00
**					
130 - ADDITIONAL WAREHOUSE-WINE, BEER OR BOTH	\$ 50.00	\$200.00	\$100.00	\$300.00	\$350.00
140 - SPECIAL EVENTS RETAIL	\$ 50.00	\$150.00	\$150.00	N/A	\$350.00
150 - SPECIAL RETAIL LICENSE - 30 DAYS OR LESS	\$ 50.00	\$100.00	\$100.00	N/A	\$250.00
160 - SPECIAL RETAIL - MORE THAN 30 DAYS	\$ 50.00	\$250.00	\$250.00	\$500.00	\$550.00
170 - RETAIL COMMON CARRIER	\$ 50.00	\$150.00	\$150.00	\$300.00	\$350.00
200 - MANUFACTURER	\$ 50.00	\$500.00	\$500.00	\$1,000.00	\$1,050.00
**					
210 - IMPORTER	\$ 50.00	\$500.00	\$250.00	\$750.00	\$800.00
**					
220 - BREWPUB	\$ 50.00	\$1,000.00	\$500.00	\$1,500.00	\$1,550.00
230 - INTERNATIONAL MOTOR SPEEDWAY	\$ 50.00	\$300.00	\$300.00	\$600.00	\$650.00
240 - NON-PROFIT - TAX EXEMPT		\$0.00	N/A	N/A	N/A

* A \$50.00 non-refundable filing fee is charged to all new licenses.

** May not charge more than one-half of the state fee for this type of license.

SIGNED: _____
 Authorized County Official Title Date

MAR 11 2019

MISCELLANEOUS APPROPRIATIONS TO AGENCIES - Meeting Date: 3/11/19 - CODE: 001-59320.498								
Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			28,100	30,367	23,400	3,150	25,000	110,017
C-C-2019-56	Optimist International, for Central Montgomery Optimist Club	Community Services Programs	1,000					1,000
C-C-2019-57	Montgomery Area Chamber of Commerce	Small and Minority Business Development		1,000				1,000
C-C-2019-58	Tukabatchee Area Council, Boy Scouts of America	Troop 224's Summer Camp	500					500
C-C-2019-59	Corps Member Education Foundation	Teach for America - Marching On: Montgomery to DC			1,000			1,000
NC-2019-53	Pike Road Volunteer Fire Protection Authority	Operational Expenses					1,000	1,000
NC-2019-54	City of Montgomery, BONDS	Woodley Park Neighborhood Association for Entrance Sign	2,500					2,500
	Total Appropriations 3/11/19		4,000	1,000	1,000	0	1,000	7,000
	APPROPRIATED BUDGET BALANCE		24,100	29,367	22,400	3,150	24,000	103,017
	<i>Doreen Z. McInnis</i>	<i>3/11/19</i>						
	Administrator	Date						

MAR 11 2019

MISCELLANEOUS APPROPRIATIONS TO EDUCATION - Meeting Date: 3/11/19 - CODE: 001-59320.494								
Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			40,100	64,500	72,000	49,500	53,960	280,060
BOE-2019-36	Dunbar-Ramer Elementary School	Athletic's Program					1,000	1,000
BOE-2019-37	MacMillan International Academy for Humanities, Communications & Tech Elementary	New Playground and Playground Equipment	5,000	15,000		5,000		25,000
BOE-2019-38	Lanier High School	Choir Program				4,000		4,000
BOE-2019-39	Lanier High School	Student Trip; Attn: Mrs. Broadnax		3,000				3,000
BOE-2019-40	Robert E. Lee High School	Principal's Discretionary Fund				2,000		2,000
BOE-2019-41	Dalraida Elementary School	100 Mile Club			2,500			2,500
BOE-2019-42	Capitol Heights Middle School	Leadership Montgomery Project			3,000			3,000
	Total Appropriations 3/11/19		5,000	18,000	5,500	11,000	1,000	40,500
	APPROPRIATED BUDGET BALANCE		35,100	46,500	66,500	38,500	52,960	239,560
	<i>Donald Z. Morris</i>	<i>3/11/19</i>						
	Administrator	Date						

--

AGENDA
MAR 11 2019



MAR 11 2019

Goodwyn Mills Cawood

PO Box 242128
Montgomery, AL 36124

T (334) 271-3200
F (334) 272-1566

www.gmcnetwork.com

February 6, 2019

Mr. Elton N. Dean, Sr.
Chairman
Montgomery County Commission
101 S. Lawrence Street
Montgomery, AL 36104

RE: OLD SELMA ROAD PARK CLEARING AND GRUBBING PACKAGE
FOR THE MONTGOMERY COUNTY COMMISSION
GMC PROJECT NO. CMGM-170023

Dear Mr. Dean:

Goodwyn, Mills & Cawood, Inc. has reviewed the bid submitted on Tuesday, February 5, 2019 for the referenced project.

The lowest responsive bidder was Cleary Construction, Inc. from Tompkinsville, KY. This contractor is licensed and in good standing with the Alabama Licensing Board for General Contractors. Goodwyn, Mills and Cawood, Inc. recommends award of the contract to Cleary Construction, Inc. in the amount of \$152,730.00. We have enclosed a bid tabulation for your files.

If the award is made, please sign the three (3) copies of the Notice of Award and return all copies to our office for further processing as soon as possible.

Should you have any questions, please call.

Sincerely,



Max Vaughn, P.E.

MEV:pd

Enclosures

xc: Mr. Donnie Mims; Montgomery County Commission
Mrs. Florence Cauthen, Deputy Admin.; Montgomery County Commission
File CMGM170023 BD

NOTICE OF AWARD

Date of Issuance:

Owner: Montgomery County Commission

Engineer: Goodwyn, Mills & Cawood, Inc.

Bidder: Cleary Construction, Inc.

Bidder's Address: 2006 Edmonton Road
Tompkinsville, KY 42167

Owner's Contract No.:

Engineer's Project No.: CMGM-170023

Contract Name: Old Selma Road Park

Clearing and Grubbing Package

TO BIDDER:

You are notified that Owner has accepted your Bid dated February 5, 2019 for the above Contract, and that you are the Successful Bidder and are awarded the Contract.

The Contract Price of the awarded Contract is: \$152,730.00

[3] unexecuted counterparts of the Agreement accompany this Notice of Award.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Engineer [3] counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [*e.g., performance and payment bonds*] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: MONTGOMERY COUNTY COMMISSION

By: _____
Elton N. Dean, Sr.

Title: Chairman

Contractor: CLEARY CONSTRUCTION, INC.

By: _____
Darren Cleary

Title: President

10-2

GMC PROJECT NO. CMGM-170023

BID OPENING: TUESDAY, FEBRUARY 5, 2019 @ 2:00 PM

BID OPENING: TUESDAY, FEBRUARY 5, 2019 @ 2:00 PM

To the best of our knowledge, these bids are accurately tabulated and were accepted in accordance with applicable regulations.

Max E. Vaughn, PE, Alabama License No. 28783

MAR 11 2019

March 6, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen 
Deputy Administrator

SUBJECT: Bid Award for Scott Street Parking Deck Renovations

Per the recommendation of Goodwyn Mills Cawood, I request that a Construction Contract for renovation of the Scott Street Parking Deck in the amount of \$941,494 be awarded to Southern Preservation Systems.



Goodwyn Mills Cawood

PO Box 242128
Montgomery, AL 36124

T (334) 271-3200
F (334) 272-1566

www.gmcnetwork.com

February 28, 2019

Mr. Donald Mims
MONTGOMERY COUNTY COMMISSION
Courthouse Annex Building
101 South Lawrence
Montgomery, Alabama 36104

REFERENCE: LETTER OF RECOMMENDATION

PROJECT: SCOTT STREET PARKING DECK RENOVATIONS
MONTGOMERY, ALABAMA
GMC PROJECT NO. AMGM160024

Dear Mr. Mims:

Bids were received for the above referenced project on Thursday, February 14, 2019 at 2:00 p.m. in Montgomery, Alabama.

The apparent low bid was submitted by Southern Preservation Systems from Snellville, GA in the total amount of \$941,494.

After reviewing the bid with the County and a representative from Southern Preservation Systems at the Pre Award Meeting on February 21, 2019, it was determined that the Scope of Work for this project corresponded with the bid received from Southern Preservation Systems.

Therefore, we feel confident in recommending that the Construction Contract be awarded to Southern Preservation Systems.

We look forward to working with you on this project.

Sincerely,

GOODWYN MILLS AND CAWOOD, INC.
Chris Murphy
Project Manager

CM/jn

MONTGOMERY COUNTY COMMISSION
MAR 1 '19 PM 12:00

Building Communities

11-2

SCOTT STREET PARKING DECK
RENOVATION FOR THE
MONTGOMERY COUNTY
COMMISSION
MONTGOMERY, AL
GMC PROJ. NO. AMGM160024

BID DATE: February 14, 2019

2:00 PM

Page 1 of 3

BASE BID:

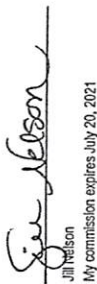
TOTAL:

Engineered Restorations	Holley-Hentley Builders, Inc.	Hutcheson Construction Co., Inc.	JJ Morley Enterprises, Inc.
225 Buford Drive Lawrenceville, GA 30046	438-A Twain Curve Montgomery, AL 36117	PO Box 11053 Montgomery, AL 36111	1325 3rd Avenue South Birmingham, AL 35233
AL LICENSE NO.: BID BOND BY: NOTATIONS: NO BID RECEIVED ITEMS RECEIVED ☐ PROPOSAL FORM ☐ BID BOND ☐ ATTACHMENT B ☐ ATTACHMENT C ☐ E-VERIFY ☐ ACKNOWLEDGED ADDENDA 1-4	AL LICENSE NO.: 8465 BID BOND BY: FCI Insurance Co. NOTATIONS: Deduct \$40,000 from Base Bid ITEMS RECEIVED ☒ PROPOSAL FORM ☒ BID BOND ☒ ATTACHMENT B ☒ ATTACHMENT C ☒ E-VERIFY ☒ ACKNOWLEDGED ADDENDA 1-4	AL LICENSE NO.: 11105 BID BOND BY: Travelers Casualty & Surety Co. NOTATIONS: Deduct \$5,000 from Base Bid ITEMS RECEIVED ☒ PROPOSAL FORM ☒ BID BOND ☒ ATTACHMENT B ☒ ATTACHMENT C ☒ E-VERIFY ☒ ACKNOWLEDGED ADDENDA 1-4	AL LICENSE NO.: 20730 BID BOND BY: International Fidelity Insurance Co. NOTATIONS: None ITEMS RECEIVED ☒ PROPOSAL FORM ☒ BID BOND ☒ ATTACHMENT B ☒ ATTACHMENT C ☒ E-VERIFY ☒ ACKNOWLEDGED ADDENDA 1-4
BIDS	BIDS	BIDS	BIDS
NOTATIONS	NOTATIONS	NOTATIONS	NOTATIONS
SUB-TOTALS	SUB-TOTALS	SUB-TOTALS	SUB-TOTALS
	\$ 1,328,575	\$ 1,130,600	\$ 1,267,695
	(\$40,000)	(\$5,000)	
	\$1,288,575	\$1,125,600	\$1,267,695
NO BID RECEIVED			

I certify that the above bids were received sealed and were publicly opened and read aloud at the line and place indicated and that this is a true and correct tabulation of all bids received for this project


Gregory P. (Chuck) Jones
Alabama Registration No. 6593

Sworn before me this 14th day of February, 2019


Jill Nelson
My commission expires July 20, 2021



11-3

SCOTT STREET PARKING DECK
RENOVATION FOR THE
MONTGOMERY COUNTY
COMMISSION
MONTGOMERY, AL
GMC PROJ. NO. AMGM160024

Page 2 of 3

BASE BID:

TOTAL:

Liberty Construction LLC	Odom Construction Co.	Restocon Corp.	Southern Preservation Systems
PO Box 211041 Montgomery, AL 36121	338 Bozle Road Deatsville, AL 36022	5050 N. Royal Atlanta Dr., Suite 7 Tucker, GA 30084	3170 Lenora Church Road, Suite 100 Snellville, GA 30039
AL LICENSE NO.: 41067 BID BOND BY: Fidelity and Deposit Co. of Maryland	AL LICENSE NO.: 21135 BID BOND BY: United Fire and Casualty Co.	AL LICENSE NO.: BID BOND BY:	AL LICENSE NO.: 14749 BID BOND BY: International Fidelity Insurance Co.
NOTATIONS: None <u>ITEMS RECEIVED</u> ☒ PROPOSAL FORM ☒ BID BOND ☒ ATTACHMENT B ☒ ATTACHMENT C ☒ E-VERIFY ☒ ACKNOWLEDGED ADDENDA 1-4	NOTATIONS: None <u>ITEMS RECEIVED</u> ☒ PROPOSAL FORM ☒ BID BOND ☒ ATTACHMENT B ☒ ATTACHMENT C ☒ E-VERIFY ☒ ACKNOWLEDGED ADDENDA 1-4	NOTATIONS: NO BID RECEIVED <u>ITEMS RECEIVED</u> ☐ PROPOSAL FORM ☐ BID BOND ☐ ATTACHMENT B ☐ ATTACHMENT C ☐ E-VERIFY ☐ ACKNOWLEDGED ADDENDA 1-4	NOTATIONS: None <u>ITEMS RECEIVED</u> ☒ PROPOSAL FORM ☒ BID BOND ☒ ATTACHMENT B ☒ ATTACHMENT C ☒ E-VERIFY ☒ ACKNOWLEDGED ADDENDA 1-4
BIDS \$ 1,020,000 SUB-TOTALS \$1,020,000	BIDS \$ 995,000 SUB-TOTALS \$995,000	BIDS NOTATIONS SUB-TOTALS	BIDS \$ 941,494 NOTATIONS SUB-TOTALS \$941,494
		NO BID RECEIVED	

11-4

SCOTT STREET PARKING DECK
 RENOVATION FOR THE
 MONTGOMERY COUNTY
 COMMISSION
 MONTGOMERY, AL
 GMC PROJ. NO. AMGM160024

BID DATE: February 14, 2019

2:00 PM

Page 3 of 3

BASE BID:

TOTAL:

Tendon Systems, LLC 7340 McGinnis Ferry Road, Suite 100 Suwanee, GA 30024	Volunteer Restoration, Inc. 210 Seaman Street Knoxville, TN 37919	
AL LICENSE NO.: BID BOND BY: NOTATIONS: NO BID RECEIVED	AL LICENSE NO.: BID BOND BY: NOTATIONS:	AL LICENSE NO.: BID BOND BY: NOTATIONS:
ITEMS RECEIVED ☐ PROPOSAL FORM ☐ BID BOND ☐ ATTACHMENT B ☐ ATTACHMENT C ☐ E-VERIFY ☐ ACKNOWLEDGED ADDENDA 1-4	ITEMS RECEIVED ☐ PROPOSAL FORM ☐ BID BOND ☐ ATTACHMENT B ☐ ATTACHMENT C ☐ E-VERIFY ☐ ACKNOWLEDGED ADDENDA 1-4	ITEMS RECEIVED ☐ PROPOSAL FORM ☐ BID BOND ☐ ATTACHMENT B ☐ ATTACHMENT C ☐ E-VERIFY ☐ ACKNOWLEDGED ADDENDA 1-4
BIDS NOTATIONS SUB-TOTALS	BIDS NOTATIONS SUB-TOTALS	BIDS NOTATIONS SUB-TOTALS
NO BID RECEIVED	NO BID RECEIVED	

11-5

MAR 11 2019

Interoffice Memo

To: Donnie Mims

From: Lou Ialacci 

Cc: Florence Cauthen, Myrtle Singleton, Jane Hataway

Date: February 13, 2019

RE: Telecommunications RFP Award

In November 2018 the City released a joint RFP (2-1119) for telecommunications services for the City and County. The IT departments have evaluated the responses and made a recommendation. The County will save approximately \$60,000 over the next three years and will have updated current technology.

I am including for the Commission's review the attached documents:

- A memo recommending CenturyLink to provide the requested services.
- RFP evaluation forms completed individually by each of us and a summary form.

There will be a separate contract issued for the County and the City. The terms and conditions of the contract from CenturyLink for Montgomery County will be sent for review by the County Attorney.

Please include this on the Work Session agenda for the February 19, 2019 meeting.

Thank you for your assistance.

Interoffice Memo

To: Jane Hataway

From: Lou Ialacci 

Cc: Florence Cauthen, Myrtle Singleton, Marcus Holt
Larry Kennedy,

Date: February 13, 2019

RE: Telecommunications RFP (2-1119) Award

We had five vendors respond to the RFP. As you pointed out three of them did not provide the required bond with their submittal and were rejected. City and County IT have reviewed the remaining responses and we are recommending that the City of Montgomery award RFP (2-1119) to CenturyLink Business. They did the best job of complying and explaining their approach to meeting the primary requirements and specifications of the RFP (evaluations attached). CenturyLink can provide the necessary services to meet both the City and County's needs at the lowest comprehensive costs. The initial contract term is for 3 years with an option to renew in one-year increments. The new contract will save approximately \$130,000 for the City over the next three years and the city will have updated current telecommunications technology.

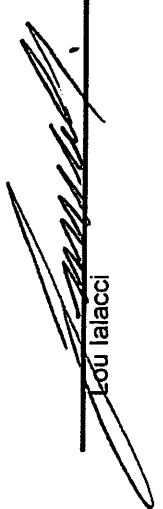
CenturyLink will be providing two separate contracts – one for the City and one for the County. We understand that the proposed Master Service Agreement will have to be reviewed by the City and County Attorneys before each entity would be in a position to sign their document.

Thank you very much for all your assistance and cooperation on this very important project.

**City of Montgomery and Montgomery County Commission
EVALUATION OF TELECOMMUNICATIONS RFP 2-1119
Average of Consolidated Individual Evaluations**

ITEM	AT&T	CenturyLink	Charter Spectrum	Verizon	WOW
Cost - 3 Years -	REJECTED	\$ -	REJECTED	REJECTED	\$ -
Cost-effectiveness of service offerings and proposed solutions including the ability to assist in migration. Upfront cost will also be considered.	Bond Not Received	1.33	Bond Not Received	Bond Not Received	1.66
Capability of vender to provide services meeting present requirements including creative solutions to insure peak utilization needs are meet.	NA	1	NA	NA	1.66
Capability of vender to meet future requirements and provide useful solutions.	NA	1	NA	NA	1.66
Demonstrated commitment to reliability of services proposed.	NA	1.33	NA	NA	1
Experience and capabilities of account management and support systems and tools to assist in billing flexibility and accuracy.	NA	1	NA	NA	2
Implementation plan to minimize disruption of business activities.	NA	1	NA	NA	2
Financial strength & longevity	NA	1	NA	NA	1.33
Overall Ranking	0.00	1.09	0.00	0.00	1.62

Rating:
Scale of 1 to 3 (1 being the best)
2/7/2019 consensus scores

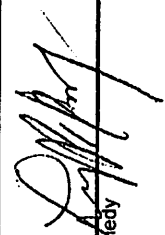

Lou Ialacci
2/12/19
2/12/2019

City of Montgomery and Montgomery County Commission
EVALUATION OF TELECOMMUNICATIONS RFP 2-1119

VENDOR

ITEM	AT&T	CenturyLink	Charter Spectrum	Verizon	WOW
Cost - 3 Years		\$ 105,329.52			\$103,563.00
Cost-effectiveness of service offerings and proposed solutions including the ability to assist in migration. Upfront cost will also be considered.	Rejected BOND not received	2	Rejected BOND not received	Rejected BOND not received	1
Capability of vendor to provide services meeting present requirements including creative solutions to insure peak utilization needs are met.		1			2
Capability of vendor to meet future requirements and provide useful solutions.		1			1
Demonstrated commitment to reliability of services proposed.		1			1
Experience and capabilities of account management and support systems and tools to assist in billing flexibility and accuracy.		1			1
Implementation plan to minimize disruption of business activities.		1			1
Financial strength & longevity		1			1
Overall Ranking	0.00	1.14	0.00	0.00	1.14

Rating:
Scale of 1 to 3 (1 being the best)
consensus scores
2/5/2019


Larry Kennedy
2/18/19
Date

**City of Montgomery and Montgomery County Commission
EVALUATION OF TELECOMMUNICATIONS RFP 2-1119**

ITEM	AT&T	CenturyLink	Charter Spectrum	Verizon	WOW
Cost - 3 Years -	REJECTED	\$ 303,722	REJECTED	REJECTED	\$ 327,150
Cost-effectiveness of service offerings and proposed solutions including the ability to assist in migration. Upfront cost will also be considered.	Bond Not Received	1	Bond Not Received	Bond Not Received	2
Capability of vender to provide services meeting present requirements including creative solutions to insure peak utilization needs are meet.	NA	1	NA	NA	1
Capability of vender to meet future requirements and provide useful solutions.	NA	1	NA	NA	2
Demonstrated commitment to reliability of services proposed.	NA	1	NA	NA	1
Experience and capabilities of account management and support systems and tools to assist in billing flexibility and accuracy.	NA	1	NA	NA	3
Implementation plan to minimize disruption of business activities.	NA	1	NA	NA	3
Financial strength & longevity	NA	1	NA	NA	2
Overall Ranking	0.00	1.00	0.00	0.00	2.00

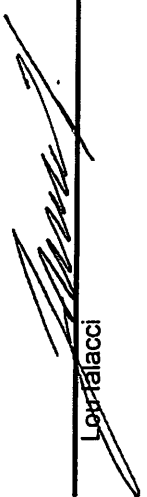
Rating:
Scale of 1 to 3 (1 being the best)
2/7/2019 consensus scores

[Signature] *Hoff* *2-7-19*
Marcus 2/7/2019

**City of Montgomery and Montgomery County Commission
EVALUATION OF TELECOMMUNICATIONS RFP 2-1119**

ITEM	AT&T REJECTED	CenturyLink \$ -	Charter Spectrum REJECTED	Verizon REJECTED	WOW \$ -
Cost - 3 Years -					
Cost-effectiveness of service offerings and proposed solutions including the ability to assist in migration. Upfront cost will also be considered.	Bond Not Received	1	Bond Not Received	Bond Not Received	2
Capability of vender to provide services meeting present requirements including creative solutions to insure peak utilization needs are meet.	NA	1	NA	NA	2
Capability of vender to meet future requirements and provide useful solutions.	NA	1	NA	NA	2
Demonstrated commitment to reliability of services proposed.	NA	2	NA	NA	1
Experience and capabilities of account management and support systems and tools to assist in billing flexibility and accuracy.	NA	1	NA	NA	2
Implementation plan to minimize disruption of business activities.	NA	1	NA	NA	2
Financial strength & longevity	NA	1	NA	NA	1
Overall Ranking	0.00	1.14	0.00	0.00	1.71

Rating:
Scale of 1 to 3 (1 being the best)
2/7/2019 consensus scores


Lori Talacci
2/7/2019

MAR 11 2019

Request Number: 11

Date

Date _____

✓

Date _____

JUSTIFICATION: To budget for funding 45% of the FY 2019 salary and benefits for the Family Justice Center Director. The City of Montgomery will provide 45%. The remaining 10% will be paid by a grant.



www.mc-ala.org/da

Daryl D. Bailey
District Attorney
Fifteenth Judicial Circuit of Alabama
 251 South Lawrence Street
 P.O. Box 1667
 Montgomery, Alabama 36102-1667



(334)832-2550

February 14, 2019

Chairman Elton Dean and County Commissioners
 Montgomery County Commission
 P.O. Box 1667
 Montgomery, AL36102

Dear Chairman Dean and Commissioners,

We are requesting you add the salary of the One Place Family Justice Center's Executive Director to the FY 19 budget.

As you know, 45% of the total annual salary is contributed by the County Commission and 45% is contributed by the city of Montgomery, with 10% reimbursed by ADECA. This contribution is paid to the Montgomery County District Attorney's Office who oversees the position.

The total annual salary and benefits are as follows:

Annual Salary:	ADECA/10%	City of Montgomery/45%	Montgomery County/45%
\$88,934.40	\$8,893.44	\$40,020.48	\$40,020.48
FICA: 88,934.40 * 7.65% = \$6521.64	\$652.16/10%	\$2934.74/45%	\$2934.74/45%
Healthcare: \$930/mo. * 12/mos. = \$11,160/Yr.	\$1,116/10%	\$5022	\$5022
State Retirement: \$88,934.40 * 13.8566% = \$12,323.28	\$1232.33/10%	\$5,545.46/45%	\$5,545.46/45%
Total: \$118,939.32	\$11,894.03	\$53,522.68	\$53,522.68

As the lead staff member of One Place Family Justice Center, the Executive Director provides leadership to the team as well as being responsible for all administrative functions and day to day operations One Place FJC, under the direction of the Executive Director, provides an invaluable service to Montgomery County citizens who have been victims of crime.

Should you, or any of the Commissioners, have further questions or concerns, please feel free to call me at any time.

Sincerely,

Daryl Bailey
 Daryl Bailey

13-2



STEVEN L. REED
PROBATE JUDGE
MONTGOMERY COUNTY

AGENDA

MAR 11 2019

MEMORANDUM

To: Montgomery County Commission

Cc: Donnie Mims

From: Steven L. Reed, Probate Judge

Date: February 13, 2019

Re: Irregular Three Step Increase Request For Jacqueline Bell (Court Clerk)

The Montgomery County Probate Judge is requesting an irregular three-step pay increase for Court Clerk Jacqueline Bell. Mrs. Bell is currently at pay grade A05-Step 5. The increase will move her to pay grade A05-Step 8. Mrs. Bell is an excellent employee who continues to excel as a Probate Court Clerk. She willingly learns and grows to accomplish success in our ever-changing legal environment.

Mrs. Bell was hired as a Clerk Typist in 2006. She was assigned to the Records Department until 2009. At that time, the previous Probate Judge recognized her exceptional abilities and moved her to work in the Probate Court as a Court Clerk. The previous administration did not reclassify her position. She wasn't officially reclassified until 11/11/13. Mrs. Bell worked for 4 ½ years under the wrong classification causing her to forego merit and cost of living pay increases at the rate at which she was entitled. While having more experience than some of our Probate Clerks, she still makes substantially less.

This annual increase of \$3,423.00 is available in our budget due to the many retirements of senior employees. This increase will bring Mrs. Bell in line with the pay of other Court Clerks with similar experience.

The Montgomery County Probate Court respectfully requests that the Montgomery County Commission approve this irregular merit increase. Thank you for your favorable consideration.

P.O. BOX 223 • MONTGOMERY, AL 36101-0223 • TELEPHONE 334-832-1240 • FAX 334-832-7776

14-1

MAR 11 2019

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419088 Replace C Law
 Pay Grade PCT Pay Range \$31,299
 Proposed Effective Date March 25, 2019
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date February 28, 2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 03/01/2019

Sherrill Thomas

Finance Director

Date 3/1/2019

ADMINISTRATIVE APPROVAL:

 County Administrator

Date _____

MAR 11 2019

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419175 (Replace E. Ellis)
 Pay Grade PCT Pay Range 31,299
 Proposed Effective Date 3/25/2019
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 2/26/2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/26/2019

Sherrill Thomas

Finance Director

Date 2/26/2019

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

MAR 11 2019

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419183 (Replace D Baker)
 Pay Grade PCT Pay Range 31,299
 Proposed Effective Date March 25, 2019
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 2/26/2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/28/2019

Sherrill Thomas

Finance Director

Date 3/1/2019

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

MAR 11 2019

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419225 (Replace S Palmer)
 Pay Grade PCT Pay Range \$31,299
 Proposed Effective Date March 25, 2019
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date March 4, 2019
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 03/04/2019
 Employee Benefit Manager

Sherrill Thomas Date 3/4/2019
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

MAR 11 2019

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Administrative Support Associate
 Position Number 500013232(Replace K Square)
 Pay Grade A03 Pay Range \$25,630-\$38,294
 Proposed Effective Date March 25, 2019
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date March 1, 2019
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 03/04/2019
 Employee Benefit Manager

Sherrill Thomas Date 3/4/2019
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

MAR 11 2019

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Administrative Support Associate
 Position Number 500013234(Replace T. Vaughn)
 Pay Grade A03 Pay Range 25,630 - 38,294
 Proposed Effective Date March 25, 2019
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 2/26/2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/28/2019

Sherrill Thomas

Finance Director

Date 3/1/2019

ADMINISTRATIVE APPROVAL:

 County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Engineering D1
 DEPARTMENT HEAD: George Speake
 SUPERVISOR: Andrew McCall

POSITION INFORMATION:

Position Title County Road Equipment Operator I
 Position Number 610551018 - Replacing L Huffman
 Pay Grade S04-1 Pay Range 26,096 - 38,992
 Proposed Effective Date March 18, 2019
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

George Speake Date February 26, 2019
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/28/2019
 Employee Benefit Manager

Sherrill Thomas Date 2/28/2019
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

MAR 11 2019

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Probate

DEPARTMENT HEAD: Judge Steven L. Reed

SUPERVISOR: Jamyla Philyaw

POSITION INFORMATION:

Position Title Assistant Tag and License Supervisor

Position Number 750053044

Pay Grade A05 Pay Range \$32,318-\$48,286

Proposed Effective Date March 11, 2019

Type of Hire (☐) New (☒) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Judge Steven L. Reed

Department Head

Date 2/25/19

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/25/2019

Sherrill Thomas

Finance Director

Date 2/25/2019

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: REVENUE COMMISSIONER

DEPARTMENT HEAD: Janet Buskey, Revenue Commissioner

SUPERVISOR: Allyson Holland

POSITION INFORMATION:

Position Title Customer Service Clerk

Position Number 800016002 (Replace M Gipson)

Pay Grade A04 Pay Range \$28,765 - \$42,978

Proposed Effective Date March 25, 2019

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Janet Buskey

Department Head

Date 02/22/2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/22/2019

Sherrill Thomas

Finance Director

Date 2/25/2019

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

MAR 11 2019

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff Trainee

Position Number 550430192 (Replace K. Braswell)

Pay Grade PST Pay Range \$38,236

Proposed Effective Date March 11, 2019

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date February 25, 2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/26/2019

Sherrill Thomas

Finance Director

Date 2/26/2019

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

MAR 11 2019

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Youth Facility
 DEPARTMENT HEAD: Beverly Riddle Wise
 SUPERVISOR: Brandi K. Alexander

POSITION INFORMATION:

Position Title Juvenile Detention Officer
 Position Number 900300063 (to replace Weathersby)
 Pay Grade PC1 Pay Range \$32,597 - \$48,705
 Proposed Effective Date March 11, 2019
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Beverly Riddle Wise/lp

Department Head

Date 2/14/2019

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/14/2019

Sherrill Thomas

Finance Director

Date 2/14/2019

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Youth Facility
 DEPARTMENT HEAD: Beverly Riddle Wise
 SUPERVISOR: Brandi K. Alexander

POSITION INFORMATION:

Position Title Juvenile Detention Officer
 Position Number 900300067 - (to replace Cotton)
 Pay Grade PC1 Pay Range \$32,597 - \$48,705
 Proposed Effective Date March 11, 2019
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Beverly Riddle Wise/lp Date 2/14/2019
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/14/2019
 Employee Benefit Manager

Sherrill Thomas Date 2/14/2019
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

MAR 11 2019

DEPARTMENT: Montgomery County Youth Facility

DEPARTMENT HEAD: Beverly Riddle Wise

SUPERVISOR: Brandi K. Alexander

POSITION INFORMATION:

Position Title Relief Juvenile Detention Officer - to replace Elder

Position Number 910300002 - to replace Elder

Pay Grade PC1 - Step 1 Pay Range \$32,597 - \$48,705

Proposed Effective Date March 11, 2019

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☐) Permanent (☒) Temporary

DEPARTMENT APPROVAL:

Beverly Riddle Wise/lp Date 2/14/2019

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/14/2019

Employee Benefit Manager

Sherrill Thomas Date 2/14/2019

Finance Director

ADMINISTRATIVE APPROVAL:

_____ Date _____

County Administrator

Montgomery County Commission
Travel / Training Request Approval
Request # 15

AGENDA

MAR 11 2019

Date: March 4, 2019
To: Donald L. Mims, Administrator
From: Donald Mims
Re: Approval for the following travel:

Destination: Orange Beach, Alabama
Departure Date: May 8, 2019 Return Date: May 10, 2019
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: Attend the Association of County Administrators of Alabama (ACAA)
Conference

Traveler (s) Name: 1. Donald Mims 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,046.68 Advance Registration Required: \$210.00

Department Name: County Commission Fund Name: General

Additional Comments: Registration- \$210.00 Lodging- \$507.00 Meals- \$100.00 Mileage- \$229.68

To: Donald L. Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$1,046.68 and advance registration of \$210.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$25,000.00</u>
Approved Requests:	<u>\$18,569.91</u>
Budget Available:	<u>\$6,430.09</u>
Current Requests:	<u>\$1,046.68</u>
Budget Balance:	<u>\$5,383.41</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/4/2019

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 3

AGENDA

MAR 11 2019

Date: March 7, 2019
To: Donald L. Mims, Administrator
From: Sherrill Thomas, Finance Director
Re: Approval for the following travel:

Destination: Prattville, AL
Departure Date: April 3, 2019 Return Date: April 4, 2019
Conference Leave (Days / Hours): 1.5 Days
Purpose of Travel: Attend ACCA - CGEI Finance and Revenue Course
Qualifies for 12 CPE hours 2019 CRE requirement

Traveler (s) Name: 1. Twyla Jackson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$222.12 Advance Registration Required: \$185.00

Department Name: Finance Fund Name: General

Additional Comments: Registration \$185.00. Mileage \$37.12

To: Sherrill Thomas, Finance Director

From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$222.12 and advance registration of \$185.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>001-51110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration and Training</u>	
Current Budget:	<u>\$3,000.00</u>	
Approved Requests:	<u>\$376.51</u>	
Budget Available:	<u>\$2,623.49</u>	
Current Requests:	<u>\$222.12</u>	
Budget Balance:	<u>\$2,401.37</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/7/2019

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 3

AGENDA

MAR 11 2019

Date: February 26, 2019
To: Donald L. Mims, Administrator
From: Daryl D. Bailey, District Attorney
Re: Approval for the following travel:

Destination: Point Clear, AL
Departure Date: April 11, 2019 Return Date: April 14, 2019
Conference Leave (Days / Hours): 2 days
Purpose of Travel: Attend ADAA 2019 Spring Extended Business Session

Traveler (s) Name: 1. Daryl Bailey 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,250.00 Advance Registration Required: \$375.00
Department Name: District Attorney Fund Name: 001-51261.265
Additional Comments: DA Bailey requests the option of either vehicle.

To: Daryl D. Bailey, District Attorney
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$1,250.00 and advance registration of \$375.00 is authorized.

To be completed by the Finance Department	
Fund Code:	<u>001-51261.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$4,000.00</u>
Approved Requests:	<u>\$2,705.10</u>
Budget Available:	<u>\$1,294.90</u>
Current Requests:	<u>\$1,250.00</u>
Budget Balance:	<u>\$44.90</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 2/26/2019
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 4

AGENDA

MAR 11 2019

Date: 3/6/19
To: Donald L. Mims, Administrator
From: Judge Steven L. Reed
Re: Approval for the following travel:

Destination: Washington D.C.
Departure Date: March 24, 2019 Return Date: March 27, 2019
Conference Leave (Days / Hours): 3 days
Purpose of Travel: to attend the AIPAC 2019 policy Conference

Traveler (s) Name: 1. Steven L. Reed 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,900.00 Advance Registration Required: _____

Department Name: Probate Fund Name: 001-51300-265

Additional Comments: the registration of \$199.00 has been paid on-line. Judge will need to be reimbursed
the cost of commercial flight will be reimbursed by the AIPAC directly to Judge Reed
rental of a car may be deemed necessary depending on transportation needs and costs

To: Judge Steven L. Reed
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$2,900.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>001-51300.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$17,000.00</u>	
Approved Requests:	<u>\$6,571.20</u>	
Budget Available:	<u>\$10,428.80</u>	
Current Requests:	<u>\$2,900.00</u>	
Budget Balance:	<u>\$7,528.80</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/6/2019

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 21

AGENDA
MAR 11 2019

Date: February 19, 2019
To: Donald L. Mims, Administrator
From: Sheriff Derrick Cunningham
Re: Approval for the following travel:

Destination: Prattville, AL
Departure Date: 04.03.2019 Return Date: 04.04.2019
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: Attend ACCA Conference - (Finance and Revenue)

Traveler (s) Name: 1. Wesley Richerson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$185.00 Advance Registration Required: \$185.00

Department Name: Montgomery County Sheriff's Office Fund Name: 001-52110.265

Additional Comments: _____

To: Sheriff Derrick Cunningham
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$185.00 and advance registration of \$185.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$40,000.00</u>	
Approved Requests:	<u>\$14,355.00</u>	
Budget Available:	<u>\$25,645.00</u>	
Current Requests:	<u>\$185.00</u>	
Budget Balance:	<u>\$25,460.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/19/2019

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 22

AGENDA

MAR 11 2019

Date: February 19, 2019
To: Donald L. Mims, Administrator
From: Sheriff Derrick Cunningham
Re: Approval for the following travel:

Destination: Louisville, KY
Departure Date: 06.15.2019 Return Date: 06.19.2019
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: attend NSA Conference

Traveler (s) Name: 1. Sheriff 4. Jon Briggs
2. Silas Orum 5. _____
3. Trent Beasley 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$4,900.00 Advance Registration Required: \$1,415.00

Department Name: Montgomery County Sheriff's Office Fund Name: 001-52110.265

Additional Comments: _____

To: Sheriff Derrick Cunningham
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$4,900.00 and advance registration of \$1,415.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52110.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$40,000.00</u>
Approved Requests:	<u>\$14,355.00</u>
Budget Available:	<u>\$25,645.00</u>
Current Requests:	<u>\$5,085.00</u>
Budget Balance:	<u>\$20,560.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/19/2019

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 2

AGENDA

MAR 11 2019

Date: February 15, 2019
To: Donald L. Mims, Administrator
From: Sonja Pritchett, Assistant Director
Re: Approval for the following travel:

Destination: Florence, AL
Departure Date: April 23, 2019 Return Date: April 26, 2019
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: 2019 Alabama Jail Association Spring Conference

Traveler (s) Name: 1. Sonja Pritchett 4. Donald Williams
2. Charles Collier 5. Jeron James
3. Rhonda Blair 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$4,500.00 Advance Registration Required: \$185.00

Department Name: Detention Facility Fund Name: General

Additional Comments: _____

To: Sonja Pritchett, Assistant Director

From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$4,500.00 and advance registration of \$185.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52200.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$2,357.84</u>	
Budget Available:	<u>\$17,642.16</u>	
Current Requests:	<u>\$4,500.00</u>	
Budget Balance:	<u>\$13,142.16</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/19/2019

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 3

AGENDA

MAR 11 2019

Date: February 20, 2019
To: Donald L. Mims, Administrator
From: Sonja Pritchett, Assistant Director
Re: Approval for the following travel:

Destination: Birmingham, AL
Departure Date: April 16, 2019 Return Date: April 18, 2019
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: Supervision, Management and Leadership Skills for Jail/Correction Officers

Traveler (s) Name: 1. Ellen Porter 4. Anthony Nwamadu
2. Sheena Alexander 5. _____
3. Kendal Myrick 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,750.00 Advance Registration Required: \$1,300.00

Department Name: Detention Facility Fund Name: General

Additional Comments: _____

To: Sonja Pritchett, Assistant Director

From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$2,750.00 and advance registration of \$1,300.00 is authorized.

To be completed by the Finance Department	
Fund Code:	<u>001-52200.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$20,000.00</u>
Approved Requests:	<u>\$2,357.84</u>
Budget Available:	<u>\$17,642.16</u>
Current Requests:	<u>\$7,250.00</u>
Budget Balance:	<u>\$10,392.16</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/21/2019

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 4

AGENDA

MAR 11 2019

Date: February 26, 2019
To: Donald L. Mims, Administrator
From: Sonja Pritchett, Assistant Director
Re: Approval for the following travel:

Destination: Louisville, KY
Departure Date: May 17, 2019 Return Date: May 22, 2019
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: American Jail Association Annual Conference

Traveler(s) Name: 1. Charles Collier 4. Angel McCall
2. Brent Talley 5. Sallie Foster
3. Sonja Pritchett 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$7,000.00 Advance Registration Required: \$1,825.00

Department Name: Detention Facility Fund Name: General Fund

Additional Comments: _____

To: Sonja Pritchett, Assistant Director

From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$7,000.00 and advance registration of \$1,825.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52200.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$20,000.00</u>	
Approved Requests:	<u>\$2,357.84</u>	
Budget Available:	<u>\$17,642.16</u>	
Current Requests:	<u>\$14,250.00</u>	
Budget Balance:	<u>\$3,392.16</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/26/2019

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 7

AGENDA

MAR 11 2019

Date: 3/1/2019
To: Donald L. Mims, Administrator
From: Beverly Riddle Wise
Re: Approval for the following travel:

Destination: Gulfport Mississippi
Departure Date: April 23, 2019 Return Date: April 26, 2019
Conference Leave (Days / Hours): 4 days
Purpose of Travel: Control Force Level 1 Certification

Traveler (s) Name: 1. Kenneth Arnold 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,045.00 Advance Registration Required: \$670.00

Department Name: Youth Facility Fund Name: 001-52603-265

Additional Comments: Controlled Force
335 N. River St. Suite 200
Batavia, IL 60150

To: Beverly Riddle Wise

From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$1,045.00 and advance registration of \$670.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>001-52603.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$10,000.00</u>	
Approved Requests:	<u>\$2,337.40</u>	
Budget Available:	<u>\$7,662.60</u>	
Current Requests:	<u>\$1,045.00</u>	
Budget Balance:	<u>\$6,617.60</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/4/2019

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 8

AGENDA

MAR 11 2019

Date: March 6, 2019
To: Donald L. Mims, Administrator
From: Beverly Riddle Wise
Re: Approval for the following travel:

Destination: Montgomery, AL (Hilton Garden Inn)
Departure Date: April 12, 2019 Return Date: April 12, 2019
Conference Leave (Days / Hours): one day
Purpose of Travel: Suicide and Self Harm Workshop

Traveler (s) Name: 1. Linda Parsley Engle 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$229.99 Advance Registration Required: \$229.99

Department Name: Youth Facility Fund Name: 001-52603-265

Additional Comments: Mail Check to : PESI
PO BOX 1000
Eau Claire, WI 54702-1000

To: Beverly Riddle Wise
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$229.99 and advance registration of \$229.99 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52603.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$10,000.00</u>
Approved Requests:	<u>\$2,337.40</u>
Budget Available:	<u>\$7,662.60</u>
Current Requests:	<u>\$1,274.99</u>
Budget Balance:	<u>\$6,387.61</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/6/2019

cc: Finance Director / Buyer

21-11

Montgomery County Commission
Travel / Training Request Approval
Request # 9

AGENDA

MAR 11 2019

Date: March 6, 2019
To: Donald L. Mims, Administrator
From: Beverly Riddle Wise
Re: Approval for the following travel:

Destination: Pelham Civic Complex 500 Amphitheater Road, Pelham, AL 35124
Departure Date: May 1, 2019 Return Date: May 1, 2019
Conference Leave (Days / Hours): one day
Purpose of Travel: To attend the Alabama Adolescent and Young Adult Conference:
Emerging Issues in Substance Abuse

Traveler(s) Name: 1. Ray Williams/Kim Parham 4. Tyrone Anderson
2. Ann Sikes/Sherunda Anthony 5. Rhonda Wimbley
3. Amanda Ashurst/Garry Gregg 6. Alex Thomas/Patricia Boyd

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$500.00 Advance Registration Required: \$500.00

Department Name: Youth Facility Fund Name: 001-52603-265

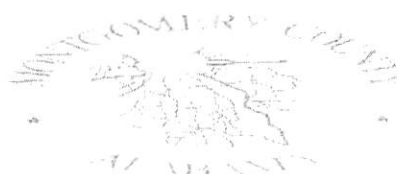
Additional Comments: Mail Check to : Bradford Health Services
Attn: Angela Camp, 2101 Magnolia Avenue South, Suite 518
Birmingham, AL 35205

To: Beverly Riddle Wise
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$500.00 and advance registration of \$500.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>001-52603.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$10,000.00</u>	
Approved Requests:	<u>\$2,337.40</u>	
Budget Available:	<u>\$7,662.60</u>	
Current Requests:	<u>\$1,774.99</u>	
Budget Balance:	<u>\$5,887.61</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/6/2019

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 9

AGENDA

MAR 11 2019

Date: 2/20/2019
To: Donald L. Mims, Administrator
From: George Speake
Re: Approval for the following travel:

Destination: ALDOT Montgomery, Alabama
Departure Date: May 15, 2019 Return Date: May 16, 2019
Conference Leave (Days / Hours): 2 days
Purpose of Travel: Attend ACI Level 1 Field Testing, Alabama Concrete Industries Association

Traveler (s) Name: 1. Josh Heath 4. _____
2. Brian Price 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,280.00 Advance Registration Required: \$1,280.00
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265
Additional Comments: _____

To: George Speake
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$1,280.00 and advance registration of \$1,280.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>111-53600.265</u> (ex: 000-00000-000)
Description:	<u>Registration and Training</u>
Current Budget:	<u>\$19,000.00</u>
Approved Requests:	<u>\$6,562.00</u>
Budget Available:	<u>\$12,438.00</u>
Current Requests:	<u>\$1,280.00</u>
Budget Balance:	<u>\$11,158.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 2/21/2019
cc: Finance Director / Buyer

21-13

Montgomery County Commission
Travel / Training Request Approval
Request # 10

AGENDA

MAR 11 2019

Date: 2/20/2019
To: Donald L. Mims, Administrator
From: George Speake
Re: Approval for the following travel:

Destination: Montgomery Materials & Testing Center, Montgomery, Alabama
Departure Date: August 6, 2019 Return Date: August 9, 2019
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: Attend Roadway Technician Training

Traveler (s) Name: 1. Josh Heath 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$550.00 Advance Registration Required: \$550.00
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265
Additional Comments: _____

To: George Speake
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$550.00 and advance registration of \$550.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>111-53600.265</u>	(ex: 000-00000-000)
Description:	<u>Registration and Training</u>	
Current Budget:	<u>\$19,000.00</u>	
Approved Requests:	<u>\$6,562.00</u>	
Budget Available:	<u>\$12,438.00</u>	
Current Requests:	<u>\$1,830.00</u>	
Budget Balance:	<u>\$10,608.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 2/21/2019
cc: Finance Director / Buyer

21-14

Montgomery County Commission
Travel / Training Request Approval
Request # 11

AGENDA

MAR 11 2019

Date: 2/20/2019
To: Donald L. Mims, Administrator
From: George Speake
Re: Approval for the following travel:

Destination: Montgomery Materials & Testing, Montgomery, Alabama
Departure Date: August 19, 2019 Return Date: August 20, 2019
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: Attend Radiation Safety Training

Traveler (s) Name: 1. Josh Heath 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$250.00 Advance Registration Required: \$250.00
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265
Additional Comments: _____

To: George Speake
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$250.00 and advance registration of \$250.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>111-53600.265</u>	(ex: 000-00000-000)
Description:	<u>Registration and Training</u>	
Current Budget:	<u>\$19,000.00</u>	
Approved Requests:	<u>\$6,562.00</u>	
Budget Available:	<u>\$12,438.00</u>	
Current Requests:	<u>\$2,080.00</u>	
Budget Balance:	<u>\$10,358.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 2/21/2019
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 12

AGENDA

MAR 11 2019

Date: 3/4/2019
To: Donald L. Mims, Administrator
From: George Speake
Re: Approval for the following travel:

Destination: Orange Beach, Alabama
Departure Date: May 6, 2019 Return Date: May 9, 2019
Conference Leave (Days / Hours): 4 days
Purpose of Travel: Attend ACEA Annual Conference

Traveler (s) Name: 1. Kevin Boone 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,100.00 Advance Registration Required: \$210.00
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265
Additional Comments: _____

To: George Speake
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$1,100.00 and advance registration of \$210.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>111-53600.265</u>	(ex: 000-00000-000)
Description:	<u>Registration and Training</u>	
Current Budget:	<u>\$19,000.00</u>	
Approved Requests:	<u>\$6,562.00</u>	
Budget Available:	<u>\$12,438.00</u>	
Current Requests:	<u>\$3,180.00</u>	
Budget Balance:	<u>\$9,258.00</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 3/4/2019
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 9

AGENDA

MAR 11 2019

Date: February 22, 2019
To: Donald L. Mims, Administrator
From: Carmen Douglas, Personnel Director
Re: Approval for the following travel:

Destination: Birmingham, AL
Departure Date: April 30, 2019 Return Date: April 30, 2019
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend the 2019 FMLA Master Class: Alabama

Traveler (s) Name: 1. Kaila Matney 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$655.72 Advance Registration Required: \$549.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: \$106.72 - Mileage; \$549.00 - Registration (includes lunch and materials)

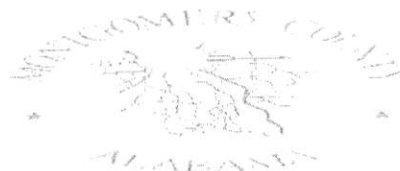
To: Carmen Douglas, Personnel Director

From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$655.72 and advance registration of \$549.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>123-51961.265</u>	(ex: 000-00000-000)
Description:	<u>Registration and Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$8,110.48</u>	
Budget Available:	<u>\$16,889.52</u>	
Current Requests:	<u>\$655.72</u>	
Budget Balance:	<u>\$16,233.80</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/25/2019

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval
Request # 10

AGENDA

MAR 11 2019

Date: February 28, 2019
To: Donald L. Mims, Administrator
From: Carmen Douglas, Personnel Director
Re: Approval for the following travel:

Destination: Oklahoma City, OK
Departure Date: April 14, 2019 Return Date: April 17, 2019
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: To attend the IPMA-HR Southern Region Conference

Traveler (s) Name: 1. Carmen Douglas 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,675.00 Advance Registration Required: \$350.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: Registration -\$350 Hotel \$500 Airfare \$450 Food \$300 Luggage \$75

To: Carmen Douglas, Personnel Director

From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$1,675.00 and advance registration of \$350.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>123-51961.265</u>	(ex: 000-00000-000)
Description:	<u>Registration and Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$8,110.48</u>	
Budget Available:	<u>\$16,889.52</u>	
Current Requests:	<u>\$2,330.72</u>	
Budget Balance:	<u>\$14,558.80</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 3/1/2019

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 11

AGENDA

MAR 11 2019

Date: March 3, 2019
To: Donald L. Mims, Administrator
From: Carmen Douglas, Personnel Director
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: 4/24/2019 Return Date: 4/24/2019
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: to attend the 2019 Administrative Professionals Conference
presented by Troy University

Traveler (s) Name: 1. Nina Eggers 4. _____
2. Laura Hughley 5. _____
3. Renee Wood 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$387.00 Advance Registration Required: \$387.00

Department Name: Personnel Fund Name: Merit System

Additional Comments: Registration- \$129.00/person

To: Carmen Douglas, Personnel Director
From: Donald L. Mims, Administrator

The above request is app. 3/11/19 reimbursement of actual and necessary expenses in the
approximate amount of \$387.00 and advance registration of \$387.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>123-51961.265</u> (ex: 000-00000-000)
Description:	<u>Registration and Training</u>
Current Budget:	<u>\$25,000.00</u>
Approved Requests:	<u>\$8,110.48</u>
Budget Available:	<u>\$16,889.52</u>
Current Requests:	<u>\$2,717.72</u>
Budget Balance:	<u>\$14,171.80</u>

Donald L. Mims, Administrator



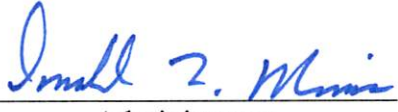
Reviewed by: S. Thomas

Date: 3/5/2019

cc: Finance Director / Buyer

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, March 25, 2019, at 8:00 in the morning.



Administrator



Chairman