

Elton N. Dean, Sr.
CHAIRMAN

Ronda M. Walker
VICE CHAIRMAN

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



Donald L. Mims, CPA, MPA
ADMINISTRATOR

Florence M. Cauthen
DEPUTY ADMINISTRATOR

July 18, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Information pertaining to the July 22, 2019
Montgomery County Commission Regular Meeting

The Commission meeting will be held on Monday, July 22, 2019, at 8:00 a.m. The Formal Session will begin at 9:30 a.m.

The Montgomery County Commission meeting on August 5, 2019 will be held at Southlawn Baptist Church, 5340 Mobile Highway, Montgomery, Alabama. The information session will begin at 4:00 p.m., followed by the formal session at 5:30 p.m.

Enclosed in your packet is a copy of the Unappropriated Balances for the Commissioners' Miscellaneous Appropriations.

Appropriations to be Discussed

- March of Dimes - \$15,000 (The Commission has not funded this organization in the past)
1. County Commission Information Session Schedule for July 22, 2019

Waived Rules Item for Monday, July 22, 2019

2. Consider Adoption of Resolution Proclaiming July 21 – July 27, 2019 as Zoo Keeper Appreciation Week, County Commission

A COUNTY OLDER THAN THE STATE

Items to Consider for the Monday, August 5, 2019 Montgomery County Commission Regular Meeting Agenda

3. Consider Authorization of Professional Services Agreement with the City of Auburn for Law Enforcement Services at Major Sporting Events and/or Special Events, Sheriff's Office
4. Consider Authorization of Bid Award to Walter Craig, LLC, for Law Enforcement Duty Weapons Exchange, Bid Number 52110-19B-018, Sheriff's Office
5. Consider Authorization of Bid Award to Faulk & Sons Flooring for Options 1, 2 and 3 for Installation of Floor Covering at the Sheriff's Office Training Facility, Bid Number 52110-19B-020, Sheriff's Office
6. Consider Authorization of **Nomination of Three Persons** for Consideration as Board Members of the County Board of Equalization, County Commission (**Deadline for Nominations is August 15, 2019**)
7. Consider Authorization of Board Member Appointments, Joint Public Charity Hospital Board
8. Consider Authorization of the Equal Employment Opportunity Plan, County Commission
9. Consider Authorization of Amendment Number 2 to Contract with Climate Service, Inc., for Preventive Maintenance on HVAC for Various County Buildings, Contract Number 51901-17B-027, Support Services
10. Consider Authorization of Contract with Borden Morris and Garner for Upgrades and Repairs at the Youth Facility, County Commission

Personnel Action Item

11. Consider Authorization of Establishment and Allocation of Chief Appraiser Classification, Pay Grade A12 and Related Position Fill Request, Appraisal Department
12. Consider Authorization of a Two-Step Irregular Pay Increase for Chief Probate Clerk Octavius M. Jackson from A14, Step 1 (\$82,224) to A14, Step 3 (\$88,028), Probate Judge's Office

General Information

13. Copy of Email from Juvenile Detention Director Brandi Alexander regarding the Youth Facility's Three-Year Audit Results
14. Copy of Volunteer Fire Department Spending Reports provided by President Tim Bowden of the Montgomery County Association of Volunteer Fire Departments

July 18, 2019

15. Copy of Email from Mr. Stephen Woerner requesting \$10,000 for the Stand Up Paddle-Board Event, which is hosted by the Montgomery Dragon Boat Race and Festival (**On 7/30/18, the Commission appropriated \$7,500 from their joint designated revenue account for the Dragon Boat Race and Festival and on 8/21/17, the Commission approved a Budget Change Request in the amount of \$7,500 for the Dragon Boat Race and Festival**)
16. Copy of Email from County Extension Coordinator Jimmy Smitherman regarding the Annual Report to the Commission to be held Monday, August 19, 2019, at 11:30 a.m., at their office located at 5340 Atlanta Highway
17. Copy of Email from County Extension Coordinator Jimmy Smitherman **requesting \$2,500 for the Successful Aging Initiative (On 10/23/17, Commissioner Sankey appropriated \$500 from his agencies account and on 7/23/18, the Commission appropriated \$2,000 from the joint designated revenue account for this event)**
18. Copy of Letter from Attorney William R. Sutton with the Beasley Allen Law Firm regarding Montgomery County (AL) v. Cardinal Health (Opioid)
19. Copy of Letter from the Alabama Historical Commission regarding the Addition of **Trinity Lutheran Church**, 1104 Rosa L. Parks Avenue, to the Alabama Register of Landmarks and Heritage
20. Copy of Letter from the Alabama Historical Commission regarding the Addition of the **Fourth Aviation Squadron Historic District**, Willow Street, to the Alabama Register of Landmarks and Heritage
21. Copy of Minutes of the Regular County Commission Meeting of March 7, 2016, in which the Commission Adopted a Minority and Women-Owned Business Initiative Policy
22. Copy of Letter from Senior Vice President of Corporate Development Ellen G. McNair with the Montgomery Area Chamber of Commerce regarding an Executive Session concerning a Commerce or Trade Matter
23. Copy of FY2020 Budget Calendar
24. Copy of Schedule of Upcoming Bids/Contract Renewals for 2019
25. Copy of Service of Process Fee (Sheriff Process Fee) Collection Report for July 2019
26. Copies of Revenue Reports for June 2019 from Tax and Audit Department
27. Copy of Population Report for June 2019 for the Mac Sim Butler Detention Facility

If you have any questions, please contact me.

COUNTY COMMISSION
INFORMATION SESSION SCHEDULE
FOR
JULY 22, 2019

- 8:00 a.m. Prayer and Administrator's Briefing regarding the Agenda and Scheduled Attendees
- 8:10 a.m. Sheriff Derrick Cunningham – Presentation regarding Professional Services Agreement with the City of Auburn for Law Enforcement Services at Major Sporting Events and/or Special Events (**Future Agenda Item 3**), Bid Award to Walter Craig, LLC, for Law Enforcement Duty Weapons Exchange (**Future Agenda Item 4**) and Bid Award to Faulk & Sons Flooring for Options 1, 2 and 3 for Installation of Floor Covering at the Sheriff's Office Training Facility (**Future Agenda Item 5**)
- 8:15 a.m. Chief Appraiser Clay Henley – Presentation regarding Establishment and Allocation of Chief Appraiser Classification, Pay Grade A12 and Related Position Fill Request (**Personnel Action Item 11**)
- 8:20 a.m. Chief Information and Technology Officer Lou Ialacci – Update regarding Information Systems Operations
- 8:25 a.m. County Engineer George Speake – Update regarding Engineering Operations
- 8:30 a.m. Manager of Public Affairs Hannah Hawk – Update regarding Public Affairs
- 8:35 a.m. Probate Judge Steven L. Reed – Presentation regarding Two-Step Irregular Pay Increase for Chief Probate Clerk Octavius M. Jackson from A14, Step 1 (\$82,224) to A14, Step 3 (\$88,028) (**Personnel Action Item 12**)
- 8:40 a.m. Juvenile Detention Director Brandi Alexander – Presentation regarding the Youth Facility's Three-Year Audit Results (**General Information Item 13**)
- 8:45 a.m. President Tim Bowden of the Montgomery County Association of Volunteer Fire Departments – Presentation regarding Volunteer Fire Department Spending Reports (**General Information Item 14**)
- 9:00 a.m. Senior Vice President of Corporate Development Ellen G. McNair with the Montgomery Area Chamber of Commerce and Attorney Riley W. Roby with Balch & Bingham, LLP – Executive Session regarding a Commerce and Trade Matter (**General Information Item 22**)
- 9:30 a.m. Formal Session
- 10:00 a.m. Adjourn

Resolution

WHEREAS, in 2007, the United State House of Representatives designated the third week of July as National Zoo Keeper Appreciation Week; and

WHEREAS, throughout the world, animal populations are declining at an alarming rate with many facing extinction; and

WHEREAS, zoological facilities have become the final hope for many endangered species through recovery programs, conservation research, release programs, and by providing an opportunity for the general public to safely view and appreciate wildlife from around the globe; and

WHEREAS, Zoo Keepers work closely with zoo managers on conservation research projects, which provide zoos with important information to help preserve rare and endangered species and learn more about species which may become threatened in the future; and

WHEREAS, Zoo Keepers have become strong advocates for vanishing wildlife, carrying the conservation message of habitat loss, endangered species and preservation of nature's threatened wildlands to the public; and

WHEREAS, Zoo Keepers have committed their lives to ongoing professional development and training in becoming animal specialists, educators, animal behaviorists through enrichment and operant conditioning, and reproductive specialists through improved observations and husbandry; and

WHEREAS, the Montgomery County Commission commends Zoo Keepers for their work to preserve animals and their habitats as well as their roles in animal conservation and education.

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby proclaim July 21 – July 27, 2019 as

Zoo Keeper Appreciation Week

to recognize the valuable contributions the Zoo Keepers at the Montgomery Zoo and Mann Wildlife Learning Museum make in the care and conservation of captive exotic animals, research, education, and animal enrichment. Furthermore, the Commission encourages residents to support the Montgomery Zoo and its programs to ensure efforts continue to have a global impact in species conservation.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 22nd day of July, 2019.

CHAIRMAN ELTON N. DEAN, SR.

VICE CHAIRMAN RONDA M. WALKER

COMMISSIONER DANIEL HARRIS, JR.

COMMISSIONER ISAAH SANKEY

COMMISSIONER DOUG SINGLETON

2-1



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

Kevin J. Murphy
CHIEF DEPUTY

July 16, 2019

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham 
Montgomery County Sheriff's Office

SUBJECT : Auburn Police
Assistance with Football Games

I am requesting that the County Commission approve the attached matter at the next County Commission meeting allowing the Montgomery County Sheriff's Office to assist Auburn Police Department during their football games. If this matter is approved, please have Mr. Dean sign the second page of the Professional Services Contract

If you have any questions, please do not hesitate to contact me or my assistant, Christie (ext 7106).

DC/crv

encls.

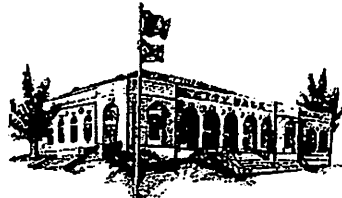
cc: Ms. Florence Cauthen
Deputy County Administrator

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

www.MontgomerySheriff.com

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990

3-1



City of Auburn
Home of Auburn University

July 2, 2019

Dear Chief/Sheriff:

We would like to extend our thanks to you and your agency for assistance provided to us during the 2018 football season. Feedback received concerning law enforcement performance was overwhelmingly positive. We appreciate your continued support.

Enclosed please find a City of Auburn Professional Services Contract for your review and signature. Please ensure your city/county **Federal Tax Identification Number** is correctly listed on the contract. A completed W-9 will not be required from your agency since we currently have an existing one on file. The contract must be returned to Auburn Public Safety for processing. Please mail your completed documents to Auburn Public Safety- Police Division, 161 North Ross Street, Auburn, AL 36830. Upon final approval by our City Manager, a copy will be provided to you if requested.

To ensure assistance provided by your agency falls under a Mutual Aid Agreement, a current written agreement must be submitted along with the completed and signed forms. A sample copy is provided in this packet. Furthermore, the Mutual Aid Agreement ensures your agency's officers are covered under the associated workers compensation policy.

Please provide your agency's point of contact information: name, phone number, and email address. Your agency contact should be prepared to handle scheduling of work assignments and/or time reporting for this detail. Please include the number of officers you are able to guarantee to work each home game. A copy of the Auburn University home football schedule is included.

We appreciate your prompt reply. If you have any questions regarding these documents please contact 334-501-3110. We look forward to another great season working together.

Sincerely,

Paul Register
Chief of Police

rrd

**Auburn Game Day Law Enforcement Corporation
Professional Services Contract**

This Professional Services Contract (the "Agreement") made and entered into on this the ____ day of _____, 2019, by and between The Auburn Game Day Law Enforcement Corporation, an Alabama corporation (the "Company"), the City of Auburn, Alabama, a municipal corporation (the "City") and Montgomery County Commission and Sheriff's Office (Assisting Agency).

The parties hereby state and agree as follows:

1. The City has entered into a Professional Services Contract with Auburn University (the "University") whereby the City agrees to provide Law Enforcement Officers; Fire; Communications and Judicial personnel with the City as well as assisting agencies to provide security and traffic direction for University athletic and other special events.
2. MCC/ Montgomery County SO (Assisting Agency), acting in support of City of Auburn (Auburn) Public Safety/Police Division shall provide law enforcement services.
4. The Assisting Agency, acting in support of the City's Public Safety Department/Police Division, shall provide support services to include, but not limited to crowd control, traffic direction, and security at Auburn University campus locations during major sporting events and/or special events.
5. The Assisting Agency shall render the above services under the direction and supervision of the City of Auburn Police Chief or his/her designee.
6. The Assisting Agency shall provide the above services during the time period from August 1, 2019 to July 31, 2020.
7. The Assisting Agency will be compensated by the City on behalf of the Company for the above services at the following rates: Assignment: Stadium- \$30.00; Traffic- \$35.00; Supervisor- \$38.00. The Assisting Agency's liability for services provided under this Agreement shall be limited to the intentional and/or negligent acts or omissions of its employees.
8. The Assisting Agency will receive compensation for services provided within ten working days of the receipt of an approved invoice.
9. The Assisting Agency **will not** be compensated for travel expenses.
10. The Company shall secure and provide to Assisting Agency's employees Workers Compensation Insurance.
11. The Assisting Agency agrees to comply with all applicable Federal and State laws and regulations in the performance of this Contract. Assisting Agency represents that it is an Equal Opportunity Employer and does not discriminate on the grounds of disability, age, race, color, religion, sex, national origin, veteran status, genetic information or any other classification protected by Federal and/or Alabama state constitutional and/or statutory law.

This contract has been reviewed and accepted by the undersigned on this the ____ day of _____, 2019.

ASSISTING AGENCY

_____ Signature	_____ Elton N. Dean, Sr., Chairman Name
_____ Montgomery County Commission Agency Name	_____ 101 S. Lawrence Street Address
_____ 63-6001653 Tax I.D. Number	_____ Montgomery, AL 36104 City, State, Zip Code

AUBURN GAME DAY LAW ENFORCEMENT CORPORATION

President

ADOPTED AND APPROVED by the City Council of the City of Auburn, Alabama, this ____ day of _____, 2019.

ATTEST:

Mayor

City Manager

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II

DATE: July 15, 2019 *TT*

RE: Invitation to Bid No. 52110-19B-018
Law Enforcement Duty Weapons Exchange

Request that approval of award on the above referenced Invitation to Bid to the lowest bidder Walter Craig, LLC., in the amount of \$13,907.20, be placed on a future agenda. (Copy of spreadsheet is attached.)

Coordination of award made with Derrick Cunningham, Sheriff.

Attachment

4-2

Notes:

Any Trade Gun Boxes with Live Ammo in the Box, will Receive A Trade Credit of \$0.00

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II 

DATE: July 18, 2019

RE: Invitation to Bid No. 52110-19B-020
Installation of Floor Covering
Sheriff's Office Training Facility

Request that approval of award on the above referenced Invitation to Bid to the low bid of Faulk & Sons Flooring in the amount of \$44,751.50 for options 1, 2 and 3 be placed on a future agenda. (Copy of spread sheet attached.)

Coordination of award made with Derrick Cunningham, Sheriff.

Attachment

**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS: 61 BIDS MAILED				BID # 1		BID # 2		BID # 3		BID # 4	
INVITATION TO BID: 52110-19B-020				Faulk & Sons Flooring Attn: Joe Faulk 334-365-0501 P.O. Box 520 Autaugaville, AL 36003 Minority Business Owned Yes X No		Weiss Commercial Flooring Attn: David Mills 334-277-9927 P.O. Box 211225 Montgomery, AL 36121 Minority Business Owned Yes X No					
DATE ISSUED: July 1, 2019											
DATE OPENED: July 17, 2019											
REQUESTING DEPARTMENT: Sheriff's Office											
TERMS OF PAYMENT / DISCOUNT:											
DELIVERY DATE:											
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
	Option 1 - Main Training Facility										
	36" x 36" Tandus/Centiva Contour Series Vinyl Tile										
	6" x 36" Accent Strip, Sheriff's Logo, Rubber Base										
	Price per S.Y. for Tiles	Ea	1	\$6.75		\$69.41					
	Price per Carton of Tile	Ctn	1	\$607.50		\$694.08					
	Cost for Rubber Base	Ea	1	\$1,260.00		\$917.60					
	Cost for Sheriff's Logo	Ea	1	\$1,918.60		\$3,400.62					
	Cost for Moving Furniture	Ea	1	\$790.00		\$800.00					
	Total Cost of Tile	Ea	1	\$21,262.50		\$23,598.78					
	Total Cost of Option 1	Ea	1	\$25,230.50		\$29,268.23					
	Option 2 - Range Building										
	36" x 36" Tandus/Centiva Contour Series Vinyl Tile										
	Price per S.Y. for Tiles	Ea	1	\$6.75		\$63.78					
	Price per Carton of Tile	Ctn	1	\$607.50		\$637.81					
	Price for Rubber Base	Ea	1	\$252.00		\$687.04					
	Total Cost of Tile	Ea	1	\$6,075.00		\$7,015.96					
	Total Cost of Option 2	Ea	1	\$6,327.00		\$7,850.84					

Notes:

5-2

Purchasing Department
Montgomery County Commission

[illegible]

Note Faulk & Sons - Option 1 LVT to be installed over existing VCT. Carpet to be removed.

5
w

Elton N. Dean, Sr.
CHAIRMAN

Ronda M. Walker
VICE CHAIRMAN

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



Donald L. Mims, CPA, MPA
ADMINISTRATOR

Florence M. Cauthen
DEPUTY ADMINISTRATOR

July 18, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Board Member Appointments to the Board of Equalization

The Montgomery County Commission, at its meeting on July 1, 2019, discussed appointments to the Board of Equalization. Commissioner Sankey recommended **Mr. Dennis Barnes**, Broker with Keys Realty and Commissioner Harris recommended **Bishop Dr. Hubert Dixon** to be considered as appointees to the board.

State law limits who may serve on the Board of Equalization. Section 40-3-2 of the *Code of Alabama, 1975*, states: "Each nominee is a resident of this county, is an owner of taxable property located within this state, is a qualified voter within this county, and is otherwise well fitted for the duties of the office for which he is nominated. It is understood further that no member of the Board of Equalization can hold employment or office of profit with the United States, the State of Alabama, any county or other political subdivision of said State, or with any county school board or with any municipality." The statutory limitations are provided in the attached correspondence from the Alabama Department of Revenue.

The Commission will be discussing these appointments at Monday's meeting.

DLM/tn

Attachment

A COUNTY OLDER THAN THE STATE

6-1



VERNON BARNETT
Commissioner

State of Alabama Department of Revenue

(www.revenue.alabama.gov)
50 North Ripley Street
Montgomery, Alabama 36132

JOE W. GARRETT, JR.
Deputy Commissioner
CURTIS E. STEWART
Deputy Commissioner
MICHAEL D. GAMBLE
Deputy Commissioner
DONALD J. GRAHAM
Deputy Commissioner

March 1, 2019

MTG CO. COMMISSIONER
MAR 8 '19 AM 8:38

TO ALL COUNTY GOVERNING BODIES

As you know, Section 40-3-2, Code of Alabama 1975, requires that each county governing body, shall nominate three persons for consideration in the selection of a County Board of Equalization. One member of the Board of Equalization is to be chosen from the list submitted by your body.

The task of creating a board to pass upon all property assessments is a matter of the highest importance; and the state is interested just as much as the county. You are urged to suggest the best possible type of citizenship for this responsibility.

You are requested to submit your nominations on the official form which is enclosed, so that the intent of the law will be fully carried out. Your attention is called to the fact that a person should be nominated by only one nominating body. It will be appreciated if you will confer with the County Board of Education and the municipalities, so that duplicate nominations will be avoided.

You will note that these nominations are for the new four-year term beginning October 1, 2019.

It will be greatly appreciated if you will return these nominations by August 15, 2019 in order that lists of all boards may be announced in ample time.

Sincerely yours,

Vernon Barnett
Commissioner

VB:dj

Enclosure

COUNTY

OFFICIAL REPORT
Nominations for the
County Board of Equalization
Term beginning October 1, 2019

STATE OF ALABAMA)
)
_____ County)

To the State Commissioner of Revenue
Montgomery, Alabama

We, the undersigned members of the County Commission, or other governing body of this county, do hereby nominate the persons as shown below for consideration as members of the County Board of Equalization and certify that in our opinion they are competent to serve under the provisions of the law.

As provided in Section 40-3-2, Code of Alabama 1975, each nominee is a resident of this county, is an owner of taxable property located within this state, is a qualified voter within this county, and is otherwise well fitted for the duties of the office for which he is nominated. It is understood further that no member of the Board of Equalization can hold employment or office of profit with the United States, the State of Alabama, any county or other political subdivision of said State, or with any county school board or with any municipality.

Under all the conditions stated above, we nominate the following persons:

- | | |
|----------|---------------------------|
| 1. _____ | Name (As usually signed) |
| _____ | Exact Post Office Address |
| 2. _____ | Name (As usually signed) |
| _____ | Exact Post Office Address |
| 3. _____ | Name (As usually signed) |
| _____ | Exact Post Office Address |

Signatures of all members of
County Commission
or other governing body.

DATE: _____, _____

Board of Equalization

Members:

Recommended by:

Term Expires:

Leu Hammonds
5336 Loisa Lane
Montgomery, AL 36108
Home: 334/281-6429

Board of Education

9/30/2019

C. Arthur Steineker
2401 E. Cloverdale Park
Montgomery, AL 36106
Phone: 334/300-3503

County

9/30/2019

Mitchell Dubina
9054 Huron Court
Pike Road, AL 36064

City

9/30/2019

Attorney: Mark Anderson, III

Term: 4 years

Elton N. Dean, Sr.
CHAIRMAN

Ronda M. Walker
VICE CHAIRMAN

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



Donald L. Mims, CPA, MPA
ADMINISTRATOR

Florence M. Cauthen
DEPUTY ADMINISTRATOR

July 18, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Joint Public Charity Hospital Board Reappointments

On October 5, 2019, the terms of Mr. Tommie Ellis and Mr. Henry A. Frazer will expire as board members of the Joint Public Charity Hospital Board.

We will be discussing these reappointments at Monday's meeting.

DLM/tn

Attachment

A COUNTY OLDER THAN THE STATE

Joint Public Charity Hospital Board

Members:

Term Expires:

* Tommie Ellis
643 Sullivans Trace
Montgomery, AL. 36105
Phone: 322-0292

10/5/2019

* Henry A. Frazer
500 Cherry Hill Place
Montgomery, AL 36117
Cell: 296-1441
Work: 265-2700
Home: 271-1678

10/5/2019

Dr. Albert Holloway, Chairman
687 Timberlane Road
Pike Road, AL 36
Phone: 288-0009

10/5/2020

Robert H. Steindorff
2717 Marler Road
Pike Road, Alabama 36064
Cell: 334-799-8118

10/5/2020

Mary B. Weidler
1722 Hill Hedge Drive
Montgomery, AL 36106

10/5/2021

Dr. James Armstrong
2107 Allendale Road
Montgomery AL 36111
334-224-0468

10/5/2021

Richard Burleson (293-6400)
Administrator
Montgomery County Health Department
3060 Mobile Hwy
Montgomery, AL 36108

Permanent

Term: 3 years

July 17, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen 
Deputy Administrator

SUBJECT: Equal Employment Opportunity Plan

Attached is an Equal Employment Opportunity Plan developed by City-County Personnel, which is required in order to receive certain federal funding. Receipt of grant money in excess of the minimum threshold may trigger other reporting and auditing requirements for the Finance Department and City-County Personnel. It is important that all grant sub-recipients (i.e., District Attorney's Office, FJC, etc.) thoroughly understand the compliance requirements and disclose those to the Commission when they submit an application for a grant.

I request that the EEOP be placed on a future agenda.

**EQUAL EMPLOYMENT OPPORTUNITY PLAN
MONTGOMERY COUNTY COMMISSION**

June 2019

Policy Statement:

Montgomery County is an equal opportunity employer and complies with all applicable state and federal laws, rules, and guidelines governing discrimination in employment. Montgomery County recruits, selects, trains, and promotes all employees without regard to race, color, sex, religion, national origin, age, marital status, political belief, disability or history of disability, except where specific age, sex or physical requirements constitutes a bona fide occupational qualification that is necessary to proper and efficient administration.

The Montgomery County Commission hereby establishes and reaffirms its commitment to a clearly defined Equal Employment Opportunity Program (EEO) as set forth by the following guidelines:

(a) Equal opportunity for all of our citizens is a historic American ideal, and it is the policy of the Montgomery County to maintain equal employment opportunity in the public service position of county government by considering job applicants and employees for hiring and advancement on the basis of job-pertinent individual differences and not on the basis of the extraneous factors such as race, religious creed, color, national origin, ancestry, national origin, sex, marital status, sexual orientation, medical condition, age or disability. The objective of this program is to continue to ensure nondiscrimination in all employment related decisions.

(b) It is in the best interest of all our people that government be a leader in the demonstration of equal employment opportunity by doing more than mere passive prohibition of discriminatory practices and by establishment of an Equal Employment Opportunity Program to effectuate the principle of equal opportunity. In order to achieve its purpose, each member of this organization must continue to assume and to understand the importance of the program and to contribute toward its maximum fulfillment.

MERIT SYSTEM STANDARDS

All employment shall be effected in accordance with true merit system standards. It is not, and it shall not be, a policy of Montgomery County to hire or promote on the basis of any quota system. No person shall be hired for, or promoted to any position except on the basis of bona fide occupational qualifications.

DATA COLLECTION/ANALYSIS

All data and information for analysis and for evaluation of progress in equal employment opportunity will be maintained in the Personnel Department and will be available so that employees and the public will have knowledge of the Montgomery County Commission's commitment to Equal Employment Opportunity.

NARRATIVE UTILIZATION ANALYSIS

There are a number of areas in which the county appears to under or over utilize certain subgroups of employees as compared to the Alabama Labor Force (ALF) which is the instrument used to compare its currently employed workforce. For informational purposes, listed below are the categories which fall above or below a ten percent utilization rate as compared to the Alabama Labor Force (according to 2010 and 2000 Census EEOP figures, the latest available at the time of preparation of this document.)*

It should be noted that Montgomery County's population is categorized as follows:

33.3% White, 59% Black, 3.2% Asian, 3.5% Hispanic, 1% Asian/Pacific Islander, and American Indian/Alaskan Native

White females were significantly under-represented in the following job categories: Professionals (-25.8%), Technicians (-33.9) and Service/Maintenance (-22%).

White females were significantly over-represented in the following job category: Administrative Support (22.1%).

White males were significantly under-represented in the following job categories: Officials/Administrators (-15.7%), Protective Services (-33.6%), Administrative Support (-23.3%) Skilled Craft (-17%) and Service/Maintenance (-13.4%).

Black/African Americans females were significantly over-represented in the following job categories:

Officials/Administrators (15.6%), Professionals (25.3%), Technicians (16.6%), Protective Services, (23.1%) Para-professionals (16.1%) and Administrative Support (49.2%).

Black/African Americans males were significantly over-represented in the following job categories: Professionals (13.6%), Technicians (15.8%) Protective Services (20.6%), Skilled Craft (31.2%) and Service/Maintenance (48.6%).

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II *TT*

DATE: July 3, 2019

RE: Contract No. 51901-17B-027
Preventive Maintenance HVAC Various County Buildings

I request that the attached Amendment No. 2 to Climate Service, Inc. contract for preventive maintenance on heating/ac for various county buildings be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for one (1) year, beginning October 1, 2019 and ending on September 30, 2020.

Climate Service, Inc. would like to increase prices by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Lamar Allen, General Services Director.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 51901-17B-027

Amendment No. 2

Contract with Climate Services, Inc. for preventive maintenance for heating/ac is hereby extended for one (1) year, beginning October 1, 2019 and ending September 30, 2020.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

CLIMATE SERVICE, INC.

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

June 13, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen 
Deputy Administrator

SUBJECT: Montgomery Youth Facility-Upgrades and Repairs

Borden Morris Garner, Consulting Engineers, completed its assessment of electrical and plumbing issues at the Youth Facility and presented its findings and estimated costs. Their recommendations include replacement of the access control card reader system, upgrade of the video surveillance system, new UPS units, and upgrade to LED lights with controls. In addition, they presented options for plumbing fixture upgrades in the detention wings and pipe replacement in the kitchen.

After review by IT, the Detention Director, and Support Services, we are requesting that the Commission contract with Borden Morris Garner to define the scope of work, produce bid documents, administer the bid process, and oversee the upgrades and repairs. The estimated cost is \$400,000 and is in the budget.

I request that a contract with Borden Morris and Garner for Youth Facility upgrades and repairs be placed on a future agenda.

JANET BUSKEY
REVENUE COMMISSIONER

ALLYSON HOLLAND
CHIEF CLERK

CLAY HENLEY
CHIEF APPRAISER
APPRAISAL DEPARTMENT

MONTGOMERY COUNTY

REVENUE COMMISSIONER'S OFFICE

P.O. Box 1667
Montgomery, AL 36102-1667
Phone: (334) 832-1250 Fax: (334) 832-1644 website: www.mc-ala.org



July 17, 2019

MEMORANDUM

TO: Commissioner Elton Dean, Sr., Chairman
Montgomery County Commissioners

Cc: Janet Y. Buskey, Revenue Commissioner *JYB*

FROM: Clay Henley, Chief Appraiser *CH*

SUBJECT: Establishment of New Position

I respectfully request your consideration and approval for the establishment of the new position of Assistant Chief Appraiser for the Montgomery County Appraisal Department. The Montgomery City/County Personnel Department has completed a job analysis and has made a recommendation for the creation of this position. Attached you will find a complete job description and recommendation of pay grade. If approved, this proposal will go before the Personnel Board for consideration at their next meeting.

CH

Attachments

Main Office
Downtown (Annex III)
101 S. Lawrence St
Montgomery, AL 36104

East Office
5447 Atlanta Hwy
Montgomery, AL 36109
(334) 272-9692

West Office
3075 Mobile Hwy
Montgomery, AL 36108
(334) 262-4546

Appraisal and Mapping
131 S Perry St
Montgomery, AL 36104
(334) 832-1303

11-1

PERSONNEL BOARD
JOHN L. BAKER, CHAIRMAN
BENITA FROEMMING
JAMES WILLIAMS



CARMEN DOUGLAS
PERSONNEL DIRECTOR
TELEPHONE: 334-625-2675
FAX: 334-625-2219

27 Madison Avenue
Montgomery, Alabama 36104

MEMORANDUM

TO: Clay Henley, Chief Appraiser *CH*
THRU: Carmen Douglas, Personnel Director *CD*
FROM: Kaila Matney, Personnel Analyst *KM*
DATE: May 17, 2019
SUBJECT: Recommendation Concerning Establishment of Assistant Chief Appraiser classification

In response to your request, the Personnel Department has researched the establishment of a new classification with the proposed title of Assistant Chief Appraiser.

According to your input, this classification would be responsible for overseeing the day-to-day operations of the Appraisal Division of the Montgomery County Revenue Commissioner's Office. After reviewing the information provided by you and current Appraisal Division job descriptions, we have developed a job description for an Assistant Chief Appraiser classification and completed a pay evaluation. However, if the new classification is to be established, the current Chief Appraiser classification must also be revised in order to ensure both of the classifications are appropriately described to include primary responsibilities, required knowledge and abilities, and the minimum qualifications.

Based on our study, if the Assistant Chief Appraiser classification is established, we would recommend that the job be assigned a pay grade of A12 (\$69,237 - \$103,445)

If you agree with this recommendation, please sign and return this memo as well as the two enclosed job descriptions (Chief Appraiser and Assistant Chief Appraiser) so that you may present it to the County Commission. Upon the recommendation of the County Commission, the job descriptions will be presented to the Personnel Board for approvals. If you have any questions, please contact me. Thank you for allowing us to assist you with your personnel needs.

CC: Janet Buskey, Revenue Commissioner

ASSISTANT CHIEF APPRAISER

Pay Grade: A12
FLSA: Exempt

0221
5/8/2019

NATURE OF WORK: The fundamental reason the classification exists is to oversee the day-to-day operations of the Appraisal Division of the Montgomery County Revenue Commissioner's Office and provide assistance to the Chief Appraiser. The primary work responsibilities include: overseeing the day-to-day operation of the Appraisal Division; assisting the Chief Appraiser in the preparation and administration of the divisional budget; contributing to the divisional objective through the performance of additional duties; and acting in the absence of the Chief Appraiser. The Assistant Chief Appraiser reports directly to the Chief Appraiser.

WORK RESPONSIBILITIES: The following list was developed through a job analysis; however, it is not exhaustive and other duties may be required and assigned.

Oversees the day-to-day office operations of the Appraisal Division of the Montgomery County Revenue Commissioner's Office to include supervising the work of division staff, reviewing leave requests, approving payroll, interpreting and explaining departmental policies and procedures, addressing performance problems, assisting in the selection, training, and evaluation of personnel, and overseeing the completion and maintenance of the division's personnel action forms, FMLA packages, and additional personnel paperwork.

Assists the Chief Appraiser in technical appraisal duties to include reviewing the appraisal work of subordinates, providing technical advice on complex and/or unusual situations, and running queries and additional reports for quality control, and meeting with individuals concerning appraisal matters.

Assists the Chief Appraiser by interacting with individuals such as supervisors, department heads, elected officials, staff, legal counsels, state appraisers, citizens, and the general public regarding appraisal information, especially in regards to difficult or complex situations, in order to gather information, address complaints, and provide explanations, advice, and professional opinion.

Contributes to the divisional objectives by performing additional duties, such as but not limited to, reviewing divisional purchasing activities, preparing requests for proposal (RFPs) for bids, assisting in the preparation of the division's budget, and overseeing the division's vehicle fleet usage and preventative maintenance program.

Acts in the absence of the Chief Appraiser to ensure efficient and accurate operations of the Appraisal Division.

KNOWLEDGE, SKILLS, AND ABILITIES: Knowledge of local, state, and federal laws, rules and regulations, pertaining to employment to include procedures for reporting a work-

related injury or illness, rules for overtime, laws pertaining to discrimination and harassment, and the American with Disabilities Act as needed to supervise subordinates.

Knowledge of the County of Montgomery Personnel Rules, Regulations, and Procedures to include procedures for hiring, promotion, discipline, termination, and procedures for requesting and reporting annual, sick, and compensatory leave as needed to supervise and advise subordinates on current policies and procedures.

Knowledge of appraisal methods and techniques used in the appraisal of real and business personal property for tax purposes.

Knowledge of the Uniform Standards of Professional Appraisal Practices as needed to conduct appraisals on commercial, industrial, and complex residential properties.

Knowledge of state statutes, laws, rules and regulations and other regulations pertaining to the appraisal of real and business personal property for tax purposes.

Ability to utilize consulting data and information such as legal briefs, economic analysis, and organizational analysis.

Ability to modify existing policies, strategies and/or methods to meet usual conditions within the context of existing management principles.

Ability to analyze and categorize data and information in order to define consequences and to consider and select alternatives.

Ability to supervise, both directly and through subordinate supervisors, the work of professional, technical, and clerical employees, in a manner conducive to full performance and high morale.

Ability to establish and maintain effective working relationships with subordinates, superiors, and other public and private officials.

Ability to exercise tact and diplomacy in dealing with taxpayers and their representatives concerning tax appraisal issues and problems.

Ability to teach others in the various areas of appraisal and valuation.

Ability to compute market values using income, market sales, and cost appraisal methods.

Ability to communicate ideas in writing to include organizing thoughts in a logical manner, clarity, conciseness, using proper spelling, punctuation, and grammar as needed to prepare or review written documentation, develop policies and procedures, and prepare reports or correspondence.

Ability to decide the time, place, and sequence of operations within a system of organizational framework, as well as the ability to oversee their execution.

Ability to advise and interpret how to apply policies, procedures, and standards to specific situations.

Ability to interpret statistical reports and perform extended statistical analysis.

Ability to exercise judgment, decisiveness, and creativity in critical or unexpected situations involving the daily operation of the organization.

Ability to operate office equipment and personal computer (laptop and desktop) to be able to perform any task required for the completion of any related work.

Ability to perform math functions such as addition, subtraction, multiplication, and division as needed to verify and compute accounting records, entries, statement balances, and reports.

Ability to conduct annual market analysis and/or appraisals on all real and business personal property.

Ability to delegate the authority to subordinates necessary to complete responsibilities in varied departmental activities.

Ability to exercise judgment and discretion in devising, installing, and interpreting departmental and county policies, rules and regulations.

Ability to supervise the work of subordinates to include evaluating work performance, providing guidance and monitoring subordinates performance standards, in a fair and impartial manner, as needed to provide assistance, discipline, motivate, or counsel and to ensure work is being performed correctly and in a timely manner.

MINIMUM QUALIFICATIONS: Bachelor's Degree in Business Administration, Accounting, Finance, Public Administration, or a closely related field and eight (8) years of experience in the appraisal and valuation of real and/or personal property for ad valorem tax purposes with a minimum of two (2) years of lead worker/supervisory experience. Must have and maintain the designation of an Alabama Certified Appraiser.

APPROVALS:

Department Head

Date

Appointing Authority

Date

Z:\STAFF FOLDERS\Kaila\County\Active\0221 Assistant Chief Appraiser 11-2018\0221 Assistant Chief Appraiser 3-2019.doc



STEVEN L. REED
PROBATE JUDGE
MONTGOMERY COUNTY

MEMORANDUM

TO: Montgomery County Commission
CC: Donnie Mims – County Administrator
From: Steven L. Reed, Probate Judge
DATE: July 18, 2019
RE: Future Commission Agenda Item
Request for Irregular Step Increase for Octavius M. Jackson (Chief Clerk)

The Montgomery County Probate Judge is requesting the opportunity to brief the Commission on a proposed agenda item concerning his recommendation for an irregular three-step pay increase for Chief Clerk Octavius Jackson. I am requesting the irregular step increase from A14, Step 1 to A14, Step 3. This proposed increase would fall within the current personnel budget for Probate Court and would not necessitate a budget increase.

Mr. Jackson was hired on July 15, 2019 and will be a tremendous asset to the Probate Court. Mr. Jackson is a graduate of Auburn University Montgomery, where he received his Bachelors of Science in Business Administration specializing in Marketing. During Mr. Jackson's career he has demonstrated and applied skills and abilities far above expectations in every position he has held within Fortune 500 companies. He has a significant amount of management experience, which he aptly applied with professionalism and tact while driving compliance of company policies and procedures. Mr. Jackson has recruited, hired, mentored, coached and evaluated direct reports developing technical and time management skills, resulting in several being promoted under his leadership. Mr. Jackson's extensive team building, and conflict resolution skills make him one of the best suited candidates for the position of Chief Clerk.

The Montgomery County Probate Court respectfully requests that the Montgomery County Commission approve this irregular step increase based on Mr. Jackson's significant experience, education, and dedication to the mission of the Probate Court.

Tammy Nix

From: Brandi Alexander
Sent: Wednesday, July 17, 2019 2:35 PM
To: Donald Mims; Florence Cauthen
Cc: Tammy Nix
Subject: Juvenile Detention's 3 Year Audit Results
Attachments: Scan_0048.pdf

Yesterday in the mail we received the renewal for our license to operate the counties 52 bed juvenile facility. As expected in our full 3 year audit of all our files we received a 100% on our mandatory files and 99% on our non-mandatory files. Thousands of hours of hard work on behalf of the counties staff go into making sure these records are excellent. Our Assistant Director, Mrs. Boyd trained our Compliance Officer, Mr. Weathersby for his first complete audit. In preparation for this audit Mrs. Wilson, Food Service Supervisor, also received a 100% from the Health Department. It is important that I report to you the fantastic service these officers have provided to the children of Montgomery County and have represented the County well.

Please note of 398 standards, only 3 were missed. The 3 that were missed were due to court orders from the judges.

It would be nice to have these officers recognized before the commission.

Thanks--BKA

STATE OF ALABAMA
DEPARTMENT OF YOUTH SERVICES

LICENSE

THIS CERTIFIES THAT

Montgomery County Commission

HAS SUCCESSFULLY MET ALL MINIMUM STANDARDS TO OPERATE

Montgomery County Youth Facility(Capacity 52)
1111 Airbase Boulevard
Montgomery, Alabama 36108

AND IS HEREBY LICENSED TO OPERATE SAID FACILITY FOR 6/29/19- 6/28 /20

IN WITNESS WHEREOF WE HEREBY SUBSCRIBE OUR SIGNATURES

THIS 9th DAY OF JULY, 2019



[Signature]
Youth Services Director

[Signature]
Director, Licensing and Standards

13-2

State of Alabama



KAY IVEY
GOVERNOR

STEVEN P. LAFRENIERE
EXECUTIVE DIRECTOR

Post Office Box 66
Mt. Meigs, Alabama 36057

June 24, 2019

Ms. Brandi Alexander
Montgomery County Youth Facility
1111 Airbase Boulevard
Montgomery, AL 36108

Dear Brandi:

Enclosed, please find the Department of Youth Services License authorizing the Montgomery County Commission to operate the Montgomery County Youth Facility (capacity: 52) during the period from June 29, 2019, through June 28, 2020. This license is being issued based upon the full audit conducted at the facility on June 12-13-14, 2019. Results of the inspection findings are provided in the attached reports.

The audit team determined that 100% of mandatory standards and 99% of nonmandatory standards were in compliance. A routine six-month visit will be conducted during which time the primary program operations will be reviewed along with a review of progress toward any recommendations in the audit report.

Please extend my appreciation to Patricia Boyd, Timothy Weathersby and all staff who, graciously provided excellent assistance. My thanks extend also to Vida Wilson and staff for their thoughtful hospitality. Let us know if we may be of further assistance at any time.

Sincerely,

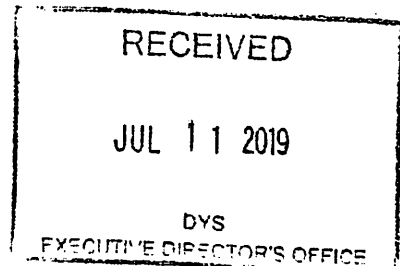
A handwritten signature in black ink, appearing to read 'C. Beane', is written over a faint circular stamp.

Chandler Beane
Licensing Representative

Cc: Robert Matthews

Encl.: *DYS License*
Audit Compliance Tally
Audit Team Worksheet
Audit Report

Date: 7-9-19



Mr. Steve Lafreniere
Executive Director
Department of Youth Services
P. O. Box 66
Mt. Meigs, AL 36057

Dear Mr. Lafreniere

Please find enclosed information on the license for:

Montgomery County Commission
Montgomery County Youth Facility

I have reviewed the information and they meet the required standards for a license. The license is now ready for your review and signature.

Respectfully,

A handwritten signature in cursive script that reads "Robert Matthews".

Robert Matthews,
Licensing and Standards
Enclosures

DEPARTMENT OF YOUTH SERVICES

AUDIT COMPLIANCE TALLY

STANDARDS: ACA Standards for Juvenile Detention Facilities
FACILITY/PROGRAM: Montgomery County Youth Facility
ADDRESS: 1111 Air Base Boulevard, Montgomery 36108
AUDIT DATE(S): June 12 – 14, 2019
AUDITORS: Chandler Beane

	<u>MANDATORY</u>	<u>NON-MANDATORY</u>
# of Standards in Manual	30	392
# Not Applicable	0	21
# Applicable	30	371
# Non-Compliance	0	3
# in Compliance	30	368
% of Compliance	100%	99%

(# Standards minus # Not Applicable equals # Applicable)
(# Applicable minus # Non-Compliance equals # Compliance)
(# Compliance divided by # Applicable equals % of Compliance)

I hereby certify that the information contained herein is accurate to the best of my knowledge.



Licensing Representative

13-5

COMPLIANCE TALLY
for
Montgomery County Youth Facility
(full audit)

Mandatory – N/A

TOTAL: 0

Mandatory – Noncompliance

TOTAL: 0

Nonmandatory – N/A

1A-07 Adult Services
 1B-18 Canteen
 1B-21 Transactions
 1D-11 Clerical / Support
 2B-02-1 Existing Facility
 3A-26 Chemical Agents
 4C-40 Detoxification
 5A-01 Intake
 5A-03 Intake (not a function of detention)
 5A-04 Intake
 5A-05 Intake
 5A-07 Intake
 5A-08 Intake
 5A-09 Intake
 5A-12 Intake
 5A-13 Intake
 5C-08 Work Program
 5H-01 Releasing Authority
 5H-03 Releasing Authority
 5H-06 Releasing Authority
 5H-07 Releasing Authority

TOTAL: 21

Nonmandatory – Noncompliance

1A-04-1 Post-trial detainment
 1A-08 Status Offenders
 1A-09 Essential Placement

TOTAL: 3

DYS Audit Report

Name of Facility: Montgomery County Youth Facility
Audit Dates: June 12 – 14, 2019
Audit Team: Chandler Beane

Introduction

A *full* audit of the Montgomery County Youth Facility was conducted on June 12 - 14, 2019 by Chandler Beane.

Facility Description

The Montgomery County Youth Facility is currently licensed by DYS for 52 detainees. The building is located at 1111 Airbase Boulevard, Montgomery, Alabama, in the same location as the Montgomery County Family Court that includes office space for juvenile probation officers. The detention section includes three sleeping wings, three dayrooms, school classrooms, library, chapel, nurse's station, isolation rooms, intake area, sally port, kitchen/cafeteria, and gymnasium. A large fenced outdoor recreational yard is connected to the gym. The facility serves delinquent youth from Montgomery County along with referrals from surrounding counties.

The Audit Process

The DYS team member Chandler Beane arrived for the inspection at 8:00 a.m. on Tuesday, June 12th. Assistant Detention Director Patricia Boyd and Detention Compliance Officer Timothy Weathersby were waiting at the detention entrance and accompanied the auditor to the area where the compliance audit would take place.

The standards compliance files were prepared and ready for inspection in the staff training room located on the main hallway in the detention area. Materials such as the Operations manual, medical protocol manual, PREA manual and others were available in this room for review. The facility is PREA certified.

Facility Tour

The facility tour was conducted by Chandler Beane with assistance from Ms. Boyd and Mr. Weathersby. All areas were found to be very clean and neatly organized. The surrounding grounds were observed to be free of debris and appropriately maintained. The staffs have done an excellent job of maintaining the facility

Conditions of Confinement / Quality of Life (See attached report)

Security – Montgomery County Sheriff's Department security officers are stationed at the front entrance to the facility where a walk-through metal detector is located. A sally port is located to the rear side of the detention area for access by law enforcement when transporting youth to and from the center. Lockers for weapons storage are available in the area. All persons arriving for weekly visitation enter through the main facility lobby door and are processed and escorted to the designated visitation area by the Sheriff's Department security officers. Visitor lockers are located in the lobby area.

Movement of detainees within the facility is strictly monitored. Security equipment and key control is described as operating satisfactorily. There have been no escapes during the audit period.

Environmental Conditions – Areas related to lighting, air quality, temperature, and noise levels were observed to be appropriate. Main hallways were appropriately decorated with attractive and colorful murals or motivational themes.

The facility's rated capacity is fifty-two and on the first day of the audit the population was twenty, with sixteen boys and four girls.

Sanitation- All areas of the facility and grounds were observed to be very clean, well-organized, and appropriately maintained. The most recent Montgomery County Health Department *Detention Facility Inspection Report*, dated February 25, 2019 was clear of deficiencies. This was the same condition that the facility was in for the licensing audit.

Fire Safety – The Montgomery Fire Department inspection report dated April 15, 2019 indicated zero violations. The juveniles reported participation in fire drills and were aware of emergency procedures.

Food Service – The dining hall and kitchen was observed to be clean and neatly organized. The Montgomery County Health Department's *Food Establishment Inspection Report*, dated February 25, 2019 indicated a score of 100%. During the audit, air conditioning was being installed in one of the dry food storage areas.

Interviews conducted with detainees indicated that they feel that the quality of the food was very good. Ms. Vida Wilson and her staffs do an excellent job.

Medical Care – The facility continued to contract with Dr. Adeoyin Ogunbi as Designated Health Authority until very recently. Insurance issues related to the contract caused the contract not to be renewed. Detainees are currently being transported to the Board of Health for services while RFP's have been let. Daily sick call is provided. Health Trained Staff administer medications. Quarterly meetings with the health authority were documented throughout the audit period until the contract was cancelled. The nursing area was observed to be very clean and well stocked.

Recreation – Recreational activity is appropriately scheduled and equipment includes the following for weekly schedules including P.E. during the school day:

Basketball	Volleyball	Flag football
Ping Pong	Badminton	Tseg Ball
Pickleball	Cone markers	Foam Frisbees
Kickballs	Step benches	Softball
WII Gaming System		

The juveniles reported receiving daily recreation each day. Extra recreation is being provided during the summer break.

Academics – The education program at MCYF is certified by the Montgomery County Board of Education and the State of Alabama Department of Education. The program has a written, standardized, competency-based curriculum which is based upon guidelines established by the State BOE. Teachers use a variety of specialized equipment to include:

- 21st Century technology such as SmartBoards, LCD projectors, and netbooks.
- Kid's College Software for practice or remediation in math, reading/language arts and science skills.
- Academic Skills Builders Software (online educational video games) that provides practice and remediation in basic math, language arts, vocabulary, and thinking skills.
- Activities in physical education in the gym and outdoors on the field.

A vocational program that is consistent with the needs of the juveniles is provided and includes

- Occupational surveys.

- EXPLORE/ACT Report (aptitude and interest inventory which reflects educational plans and career area performance).
- KeyTrain Career Skills (on-line resources) which provide training in various career-related skills.
- O*Net Resource Center Career Exploration (website) provides students with opportunities to identify their work-related interests and explore those occupations.

Although there was no educational component taking place during the audit because of the summer break, the classrooms were observed to be very clean.

Social Services – Warren Brantley and Linda Engle serve as Court Therapists responsible for coordinating the provision of social services. Dr. Brantley provides behavioral consultations, suicide prevention/intervention services, program referrals, psychiatric referrals, and detainee evaluations. The Family Court provides for an on-site drug surveillance program with test analysis provided at the nearby Chemical Additions Program.

Mrs. Engle administers the MAYSI-2 for new admissions and conducts psycho-social evaluations as well as to make treatment recommendations for detainees. She meets with individual youth as needed to address various concerns.

The facility therapy dog was observed visiting different areas of the facility. The dog detects anxiety in the juveniles. When this occurs, the dog will go to that juvenile and lie down or put its head in their lap. This has a calming effect on the juvenile and has reportedly been a huge success.

Laundry – The facility has adequate laundry capabilities provided by a commercial washer and dryer. The washer uses a metered washing detergent system. Detainees were observed to be appropriately dressed in clean, orange jumpsuits, tennis shoes, and socks. A new arrival to the facility was having his street clothes laundered immediately upon dressing out in his jumpsuit.

Religious Programming – Religious services are coordinated by the Detention Director with the interdenominational Montgomery County Youth Facility Chapel Board. Services are held each Sunday morning and every Thursday evening in the gym.

Interviews

Staff – The staffs were observed going about their daily routines of observing youth, escorting groups from one area to the other etc... They reported having regular training and being supported by the administrators. They report that the administrators are very diligent about requiring their adherence to the schedule and the completion of paperwork.

Juveniles – Three girls were interviewed as a group in the dayroom. One was in court. They reported having received orientation materials including PREA information upon entering the

facility. The females reported good care, good staff and good food. They stated that their needs are met and that they felt safe. They had no complaints.

Six males were interviewed as a group. Health care and daily medications were described as being provided by staff using a medication cart. All had received handbooks during intake and knew the rules and regulations as well as their rights and privileges. Access to communications was reported as writing letters on Sunday, making phone calls according to levels, and having visitors on Monday or Wednesday.

The juveniles were observed to be appropriately dressed in orange jumpsuits, socks, and tennis shoes. All reported having access to clean bed linens, towels, and personal hygiene articles. The boys were aware of the emergency procedures and the actions they were required to take. Due process for rules violations is provided as per interviews.

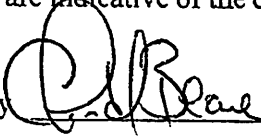
The detainees had nothing negative to report. They feel that their care is good and that the staff treats them fairly. They are aware of grievance procedures.

Examination of Records

The compliance files were found to be neatly and efficiently arranged which provided the auditor the opportunity to complete the full audit file review expeditiously. Policy and procedures had been adequately reviewed prior to the audit. Ms. Patricia Boyd has been working with Compliance Officer Timothy Weathersby to teach him how to prepare the documentation for review. These two did an excellent job of maintaining the files. This facility maintains regular communication regarding any licensing issues that occur and / or to seek clarification regarding a standards interpretation.

Summary

Mr. Beane met with Beverly Riddle-Wise following the review of the files. Brandi Alexander, Patricia Boyd and Mr. Weathersby were kept apprised of audit findings throughout the audit. The Montgomery County Youth Facility had another excellent audit. It should be noted that the detention center has no intake authority, and that the three standards deemed to be non-compliant are due to the court orders from the judges and in no way are indicative of the detention center's personnel failing to strive for a perfect score.

Date of Report 6-24-2019 Submitted by 

Date of Review _____ Reviewed by _____

Tammy Nix

From: delaris bowden <deebowden2001@yahoo.com>
Sent: Wednesday, July 17, 2019 12:28 PM
To: Tammy Nix
Subject: Appropriation spending report
Attachments: County Appropriation fire dept.docx

Ms. Nix,

This is the volunteer fire dept spending reports for the county commission appropriation funds. This is what the county commission requested at the last meeting.

Hope this is helpful and as always if you have any questions please feel free to give me a call.

I plan to attend the next meeting and will be glad to answer any questions.

Thanks,

Timothy Bowden

334-239-1379

tbowden2003aus@yahoo.com

County Appropriation

\$23,750.00 per Fire Dept.

Rolling Hills Volunteer Fire Dept.

2017 EMS supplies \$6,028.09, \$2,570.63, Radios \$4,516.10 and 2017 Dodge Rescue Truck 3 \$48,834.80

2018 EMS supplies \$1,900.00, SCBA \$1,000.34, Radios \$2,414.04, Station 1 repairs \$7,405.24, 1999 Service Truck repairs \$5,950.78, Turnout Gear \$4,890.70 Hoses \$1,974.80

2019 EMS supplies \$7,758.15, SCBA \$772.95, Radios \$9,257.17, Turnout Gear washing machine \$4,413.17, Tanker truck repairs \$1,123.62

North Montgomery Volunteer Fire Dept

2017 Used toward KME pumper payment \$39,584.53

2018 Used toward KME pumper payment \$39, 584.53

2019 Used toward KME pumper payment \$39,585.53

Pintlala Volunteer Fire Dept

2017 Used toward Rescue Truck purchase \$36,903

2018 Used toward \$33,454.50 upgrade of building/room addition and repair of parking lot

2019 Allocated for \$49,710.00 two defibrillator monitors purchase

Waugh-Mount Meigs Fire Dept

2017 Used toward \$17,000.00 department insurance and \$6,750.00 fuel

2018 Used toward \$17,259.00 department insurance and \$6,491.00 fuel

2019 Used toward \$15,911 department insurance and allocated \$7,739 for fuel

Pike Road Volunteer Fire Dept

2017 Used toward \$62,000.00 pumper truck

2018 Used toward \$62,000.00 pumper truck

2019 Used toward \$62,000.00 pumper truck

Snowdoun Volunteer Fire Dept

2017 Used toward fire calls, medical calls, MVA and maintain of trucks and buildings

2018 Used toward fire calls, medical calls, MVA and maintain of trucks and buildings

2019 Used toward fire calls, medical calls, MVA and maintain of trucks and buildings

Catoma Volunteer Fire Dept

2017 Used for general medical supplies, fire equipment, and personal protective equipment

2018 Used for radio additions, medical supplies, personal protective equipment, and general expenses

2019 Allocated for a new rescue apparatus

South Montgomery Volunteer Fire Department

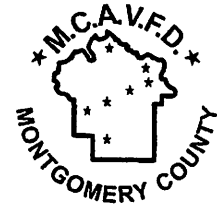
2017 Radio repeater repair \$4,968.03, fire helmets \$5,381.46, and general insurance package \$17,831.00

2018 6 SCBA bottles \$5,398.32 and general insurance package \$18603.00

2019 3 AED \$12,077. 16 and general insurance package \$19,531.00



"Dedicated to Serve and Protect"



MONTGOMERY COUNTY ASSOCIATION OF VOLUNTEER FIRE DEPARTMENTS

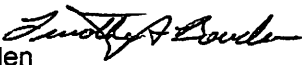
Catoma VFD
North Montgomery County VFD
Pike Road VFD
Pintlala VFD

Rolling Hills Lakes VFD
Snowdown VFD
South Montgomery County VFD
Waugh/Mt. Meigs VFD

Mr. Mins,

The Montgomery Association of Volunteer Fire Department appreciates the support of the Montgomery County Commission. The MCAVFD receives \$190,000.00 from the county commission and disburses the amount of \$23,750.00 to each of the eight volunteer fire departments in Montgomery county. The MCAVFD respectfully ask that the County Commission consider an increase to this disbursement during the budget meeting. We believe that the amount has been this \$190,000 for about 10 years. The MCAVFD appreciates the continued support of the Montgomery County Commissions. I would be available to present the current status of the eight volunteer fire departments in Montgomery county to the Montgomery County Commission.

Respectfully,


Timothy Bowden
President MCAVFD

Tammy Nix

From: Ronda Walker
Sent: Tuesday, July 16, 2019 10:51 PM
To: Donald Mims
Subject: Fwd: Stand Up Paddle Board Event
Attachments: Sponsorship Overview.pdf

Donnie please include this letter from Stephen Woerner in our info packet for this meeting. He does not need to speak to the Commission, I will present this request/information on his behalf.

Thanks

Ronda M. Walker
Commissioner
Montgomery County Commission
District 3
334-201-7608

From: Stephen Woerner <stephenkwoerner@gmail.com>
Sent: Tuesday, July 9, 2019 8:12:08 AM
To: Ronda Walker
Subject: Stand Up Paddle Board Event

Ronda,

My apologies for not getting this to you last week. I'm currently serving as the president of the board of directors for the Montgomery Dragon Boat Race and Festival. For nine years the Dragon Boat festival has been one of the signature events in downtown Montgomery, drawing participants from across the region and the state. Due to organizational challenges, we are postponing Dragon 10 until next year and are working as a board and organization to restructure and revamp this signature event.

For the last two years in conjunction with the Festival we have hosted a regional Stand Up Paddle-board event. This event has quickly become the most popular event on the Southern Stokes Paddle Board series. We are hosting that event for the third year on August 17th. The event draws paddlers from across the southeast, many of whom have never been to Montgomery before.

I would like to request that the Montgomery County Commission consider supporting this event. \$10,000 is our goal for support for the event, allowing us to host an event that sets Montgomery apart as a premiere location for regional water sports events. Last year our event drew the top male and top female paddler in America to Montgomery.

Our SUP event is a small step towards Dragon 10 and we are committed to bringing the Dragon Boats back to Montgomery in 2020. Thank you for your support and friendship for Montgomery Dragon Boats Race and Festival!

Sincerely,

Stephen Woerner
Executive Director
VOICES for Alabama's Children

SPONSORSHIP

3rd
annual



The 3rd Annual Gun Island Chute SUP Cup takes place on Downtown Montgomery's stretch of the Alabama River. An exciting lap-based course gives paddlers a unique racing experience on flat, steady-flowing water. A member of the Southern Stoke Paddle Series, the Gun Island Chute SUP Cup is the 7th stop of the 11-city race series, and one of the top-requested locations for this circuit. Hosted by the longtime local non-profit, Montgomery Dragon Boat Race and Festival, the GIC SUP Cup promises to deliver one of the South's most exciting SUP competitions at Montgomery's beautiful Riverfront Park.

Sponsorship of this event includes your logo and recognition on:

- Participant materials (medals and T-shirts)
- Registration Website
- Social Media pages
- Sponsor Banner

Also included are invitations to the post-race lunch with the athletes.

Tammy Nix

Subject: FW: Annual Report to the Montgomery County Commission

From: Lula Tyson-Bailey <tysonlk@aces.edu>
Sent: Monday, July 1, 2019 3:29 PM
To: Florence Cauthen <FLORENCECAUTHEN@mc-ala.org>; Tammy Nix <TammyNix@mc-ala.org>; Donald Mims <DonaldMims@mc-ala.org>; Hannah Hawk <HannahHawk@mc-ala.org>; Sherrill Thomas <SherrillThomas@mc-ala.org>
Cc: Jimmy Smitherman <smithji@aces.edu>; Lula Tyson-Bailey <tysonlk@aces.edu>
Subject: Annual Report to the Montgomery County Commission

To: Donald L. Mims, Administrator
Florence M. Cauthen, Deputy Administrator
Hannah Hawk, Manager of Public Affairs
Sherrill Thomas, Finance Director
Tammy Nix

From: Jimmy D. Smitherman
County Extension Coordinator

Date: July 1, 2019

Re: Annual Report to the County Commission

We are looking forward to having you come to the Extension Office on **Monday August 19, at 11:30 am for our Annual Report to the County Commission**. Mike Henry a Montgomery County farmer will be serving his outstanding steaks again this year.

This year we will be highlighting many of **Montgomery County Extension's Successes**. Also, as in the past we will highlight many of our other Extension Activities in the report.

Looking forward to seeing you on Monday, August 19th . Please reply if this date is agreeable.

Thanks.

L. K. Tyson-Bailey
Administrative Support Associative
Montgomery County Extension Office
Eastmont Shopping Plaza
5340 Atlanta Highway
Montgomery AL 36109
334.270.4133
tysonlk@aces.edu



Montgomery County Extension Office
5340 Atlanta Highway
Montgomery, Alabama 36109
Phone: 334.270.4133

June 25, 2019

Montgomery County Commission
PO Box 1667
Montgomery, AL 36102

Dear County Commission:

The Alabama Cooperative Extension System's (ACES) Urban Affairs and New Nontraditional Programs unit has joined forces with other local organizations to deliver educational outreach to address issues relevant to aging through the Successful Aging Initiative. Recognizing that approximately 10,000 Americans turn 65 every day and by the year 2030, the number of Americans 65 years of age and older will comprise 20% of the population (about 1 in 5), SAI customizes information directed to meeting the needs of seniors in preparation for and navigation throughout older adulthood.

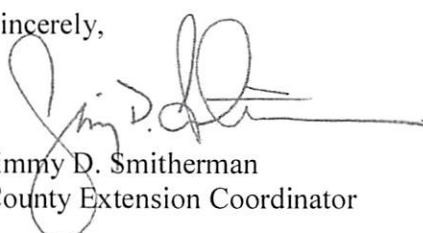
As the life span of the senior population increases, nearly every aspect of our society will be affected, including health care, leisure time, family relationships, housing arrangements, societal connections and economic considerations. Therefore, we have set out to provide education, resources, and respite at the River Region Successful Aging Initiative Expo on Friday, September 20th at Multiplex @ Cramton Bowl in Montgomery, AL for an anticipated 1000 older adults, caregivers, practitioners, family members, and volunteers.

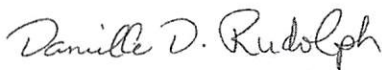
We are asking your consideration to financially support the 2019 SAI with \$2,500.00 to help provide a lunchtime meal and associated setup costs. In lieu of charging seniors a registration fee for SAI, sponsor contributions are vital in determining the degree of services and activities offered. Your support assists ACES in providing needed education and information to our senior population.

A fact sheet is enclosed for your review. Please plan to join us on Friday, September 20th for the River Region Successful Aging Initiative Expo.

Thanks for your consideration shown to this request.

Sincerely,


Jimmy D. Smitherman
County Extension Coordinator


Danielle D. Rudolph, SAI Chair
Urban Regional Extension Agent



RIVER REGION SUCCESSFUL AGING INITIATIVE EXPO FRIDAY, SEPTEMBER 20, 2019

Many studies have been conducted on what goes into successful aging. Although planning for aging is not "rocket science," researchers Rowe and Khan (1997) suggest that aging successfully can be attributed to 3 major factors:

- An engaging life,
- Avoiding disease and disability, and
- Highly cognitive and physical function.

As the life span of the elder generation increases, nearly every aspect of our society will be affected, including health care, leisure time, family relationships, housing arrangements, societal connections, and economic considerations. The top concerns among the aging suggest that respondents are most concerned with maintaining their independence. Baby boomers are more proactive, diverse, better educated, and health conscious; and they express financial concerns about not having enough money to stay in their homes. As citizens live longer, health, legal, and financial issues are often interrelated and will also increase.

Therefore, this FREE one-day event, the **Successful Aging Initiative**, is designed to address the needs and concerns of older adults. Presenters will give easy-to-understand information and resources designed to help older adults make informed decisions, to maintain independence, to play active roles in society, and to improve the quality of life for themselves and their families.

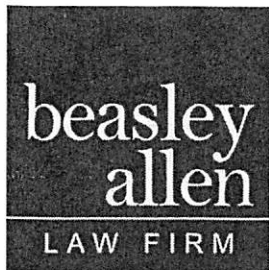
Who Should Attend: Older adults (50+), Baby Boomers, family members, caregivers, social workers, ministers, church administrators, and others who regularly handle aging issues should plan to attend.

Where: Multiplex @ Cramton Bowl • 220 Hall Street, Montgomery, AL 36104

Time: 9:00a.m.-1:00p.m.

For more information on the 2019 River Region SAI Expo for Montgomery County, please contact:
Karen Bixler, County Extension Office Administrative Secretary @ 334.270.4133 or bixlekr@aces.edu





ATLANTA | MONTGOMERY

218 Commerce Street
P.O. Box 4160
Montgomery, AL 36103-4160

(800) 898-2034

BeasleyAllen.com

William R. Sutton

Principal
william.sutton@beasleyallen.com

June 28, 2019

MTG CO. COMMISSION
JUL 1 '19 AM 8:57

Via U.S. Mail

Mr. Elton Dean
Post Office Box 1667
Montgomery, Alabama 36102

Re: Montgomery County (AL) v. Cardinal Health (Opioid)
Our Matter ID: 201700023473

Dear Mr. Dean:

I am writing to update you on some developments in the opioid litigation. If you have any questions which are not addressed in this update, please do not hesitate to contact us.

Plaintiffs' Co-lead Counsel, Plaintiffs' Liaison Counsel, and the Plaintiffs' Executive Committee of In re National Prescription Opiates Litigation, MDL No. 2804 (N.D. Ohio) have filed "Plaintiffs' Notice of Motion and Motion for Certification of Rule 23(b)(3) Cities/Counties Negotiation Class" as well as "Plaintiffs' Memorandum in Support of Certification of Rule 23(b)(3) Cities/Counties Negotiation Class" on Friday, June 14, 2019. Please understand that these filings were not submitted by our firm.

These filings seek to create a Class for the sole purpose of negotiating and potentially settling with defendants engaged in nationwide opioids manufacturing, sales or distribution. The proposed Class will attempt to unify cities and counties into a single negotiating entity to maximize their bargaining power, and to provide finality to the Opioid Litigation for settling defendants. If the motion to certify the Class is successful, Class membership would be open to all cities and counties. Our firm will be monitoring and evaluating the class certification process.

The Judge overseeing this litigation held a hearing on this motion on June 5, 2019. While he did not rule on the motion for class certification during that hearing, we expect him to decide on the motion shortly after the next hearing that is scheduled for August 6, 2019. The purpose for setting a second hearing on this matter is to allow Plaintiffs' Co-lead Counsel, Plaintiffs' Liaison Counsel, and the Plaintiffs' Executive Committee to submit a revised motion for class certification.

Please note that there are currently no settlement offers of any kind made by any defendant; according to the filings, the purpose of seeking to create a class of counties and cities is to be ready



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18-1

to negotiate in a unified manner if and when any defendant is prepared to discuss settlement of the claims of all of the counties and incorporated cities in the U.S.

Please do not hesitate to contact us for additional information. We appreciate the opportunity to represent your community.

Respectfully,

BEASLEY, ALLEN, CROW,
METHVIN, PORTIS & MILES, P.C.

A handwritten signature in black ink, appearing to read 'WRS', with a stylized flourish extending from the end.

William R. Sutton

WRS/aph

Enclosures – As Noted

cc: Mr. Tyrone C. Means



ALABAMA HISTORICAL COMMISSION

468 South Perry Street
P.O. Box 300900
Montgomery, Alabama 36130-0900
334-242-3184 / Fax: 334-240-3477

Lisa D. Jones
Executive Director
State Historic Preservation Officer

June 28, 2019

MTGY CO. COMMISSION
JUL 3 '19 AM 8:27

Montgomery County Commission
101 S. Lawrence Street
Montgomery, Alabama 36104

RE: Trinity Lutheran Church, 1104 Rosa L. Parks Avenue, Montgomery, Montgomery County, Alabama

Dear Commissioners:

The Alabama Historical Commission is pleased to inform you that the above referenced property has been favorably reviewed and is now listed on the Alabama Register of Landmarks and Heritage.

The Alabama Register is a prestigious listing of historic, architectural, and archaeological landmarks. These selected Alabama landmarks are worthy of both recognition and preservation. Listing on the state register is an honorary designation imposing no benefits or restrictions on property owners.

For additional information on the other programs offered by the Alabama Historical Commission, please contact me or visit our website at www.ahc.alabama.gov.

The Alabama Historical Commission appreciates your efforts to preserve Alabama's historic resources. I wish you much success in all endeavors and look forward to working with you on future preservation projects.

Very truly yours,

Hannah Garmon
Coordinator, Alabama Register of Landmarks & Heritage
334.230.2644
Hannah.Garmon@ahc.alabama.gov



ALABAMA HISTORICAL COMMISSION

468 South Perry Street
P.O. Box 300900
Montgomery, Alabama 36130-0900
334-242-3184 / Fax: 334-240-3477

Lisa D. Jones
Executive Director
State Historic Preservation Officer

June 28, 2019

Montgomery County Commission
101 S. Lawrence Street
Montgomery, Alabama 36104

RE: Fourth Aviation Squadron Historic District, Willow Street, Montgomery, Montgomery County, Alabama

Dear Commissioners:

The Alabama Historical Commission is pleased to inform you that the above referenced property has been favorably reviewed and is now listed on the Alabama Register of Landmarks and Heritage.

The Alabama Register is a prestigious listing of historic, architectural, and archaeological landmarks. These selected Alabama landmarks are worthy of both recognition and preservation. Listing on the state register is an honorary designation imposing no benefits or restrictions on property owners.

For additional information on the other programs offered by the Alabama Historical Commission, please contact me or visit our website at www.ahc.alabama.gov.

The Alabama Historical Commission appreciates your efforts to preserve Alabama's historic resources. I wish you much success in all endeavors and look forward to working with you on future preservation projects.

Very truly yours,

Hannah Garmon
Coordinator, Alabama Register of Landmarks & Heritage
334.230.2644
Hannah.Garmon@ahc.alabama.gov

February 11, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator

SUBJECT: Request from Revenue Commissioner's Office for Credit Cards

Revenue Commissioner Janet Buskey has requested that credit cards be issued to designated Revenue office staff. Administrator Mims has previously discussed with the Examiners of Public Accounts a request from the Sheriff's Office for credit cards, and the Examiners advised that the credit cards must be issued to specific individuals who would be personally accountable for all charges.

Use of the credit cards is limited to the purchase of airline tickets, lodging, and registration. The credit cards may not be used for the purchase of gas, meals, room service charges, movie rentals, etc. Any other charges would require pre-approval by the County Commission. In addition, if any improper charges are made, the party to whom the credit card is issued shall promptly repay the Montgomery County Commission that amount plus all costs related to collection of the same. The holder of a credit card must immediately relinquish the card if it is determined that the card has been misused or improprieties are noted. It is imperative that credit card statements be processed and paid timely because the Montgomery County Commission does not pay finance charges or late fees.

I request approval of the issuance of credit cards by Regions Bank to persons filling the positions of Revenue Commissioner and Chief Revenue Clerk be placed on the next agenda

End of Memorandum

Vice Chairman Harris made a motion to approve the request. The motion was seconded by Commissioner Williams and unanimously approved by the Commission.

COUNTY COMMISSION – ADOPTED MINORITY AND WOMEN-OWNED BUSINESS INITIATIVE POLICY AS REQUESTED BY ADMINISTRATOR MIMS

Administrator Mims presented the following memorandum from Deputy Administrator Florence M. Cauthen:

March 3, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator

SUBJECT: Minority Business Initiative

At the Commission meeting on February 16, 2016, the Commissioners agreed that the Minority Business Initiative should include a goal of 30% participation by qualified minorities in the bidding process and requested that it be placed on the next agenda.

End of Memorandum

Based upon discussion during the information session, Administrator Mims requested that the Commission amend the Minority and Women Owned Business Initiative Policy stated to insert "a minimum of" 30% participation by M/WB's in the bidding process in Montgomery County and amend the Policy Implementation to insert "and/or hire" a M/WB Liaison to assist Montgomery County's Purchasing Department in developing and executing a plan to implement the M/WB policy in compliance with Montgomery County purchasing procedures.

Vice Chairman Harris made a motion to adopt the Minority and Women-Owned Business Initiative Policy as requested by Administrator Mims. The motion was seconded by Commissioner Hall and unanimously approved by the Commission. (Copy of Initiative, Agenda Pages 7-2 and 7-3, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS
REPROGRAMMING REQUESTS

Administrator Mims requested approval of the following miscellaneous appropriations reprogramming requests:

March 7, 2016

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contracts:

C-2016-47: The Second Chance Foundation, for Counseling Services and Academic Remediation for At-Risk Children Expelled from the Montgomery Public School System - \$1,000; (Harris)

Montgomery County Commission Minority and Women-Owned Business Initiative

Policy Statement

The Montgomery County Commission (MCC) is committed to:

- increase participation by Minority and Women-Owned Businesses (M/WBs) in the procurement process in Montgomery County;
- ensure equal opportunity for M/WBs to participate in the procurement process;
- prohibit discrimination on the basis of race, color, religion, national origin, sex, age, disability, or veteran status in the procurement process; and
- achieve a minimum of 30% participation by M/WBs in the bidding process in Montgomery County.

Policy Implementation

The Montgomery County Commission will engage and/or hire a M/WB Liaison to assist Montgomery County's Purchasing Department in developing and executing a plan to implement the M/WB policy in compliance with Montgomery County purchasing procedures. The plan will include, but not be limited to, steps to accomplish the following:

- disseminate information on available business opportunities to ensure M/WBs are provided an equal opportunity to participate in the procurement process;
- maintain and update a directory of M/WBs;
- make prospective contractors and vendors aware of the MCC's M/WB policy;
- attend pre-bid /pre-proposal conference(s) to explain M/WB objectives and to respond to questions;
- review requests for bids/proposals prior to formal advertising or solicitation to make sure that proper instructions are included regarding the MCC's M/WB objectives; and
- maintain accurate and up-to-date records demonstrating M/WB efforts and accomplishments.

The plan will also establish procedures to ensure equal opportunity to compete in MCC's procurement process, such as:

- arrange solicitations, time for submission of bids/proposals, quantities, specifications, and deliveries to better facilitate the participation of M/WBs;
- implement informational programs on opportunities and procedures.
- provide information on avenues of access on items such as the inability to obtain insurance, bonding, financing, and technical assistance.
- include the MCC's M/WB policy and objectives in requests for bids and proposals.
- provide information and communication on contracting procedures, specifications and RFPs to M/WBs in a timely manner.

Recognition of M/WBs

To ensure that the MCC's M/WB policy benefits businesses which are owned and controlled in both form and substance by minority individuals or women, the MCC shall recognize M/WB certification by the Alabama Department of Economic and Community Affairs (ADECA) or Federal 8-A certification.

ADECA eligibility requirements for certification by ADECA include but are not limited to the following:

1. A business must be at least 51 percent minority/woman-owned, controlled and operated on a daily basis
2. Must have been in operation for at least one year prior to applying for minority business certification status
3. Must have a legal presence (license) to operate in Alabama
4. Majority owner(s) must be a legal resident of the United States by birth or naturalization
5. Must be **socially disadvantaged** (defined as those individuals who have been subjected to racial or ethnic prejudice, sexual or cultural bias because of their identity as a member of a group without regard to their individual qualities)
6. Must be **economically disadvantaged** (defined as those individuals whose ability to compete in the free enterprise system has been impaired due to diminished capital and credit opportunities)
7. Must be a member(s) of an officially designated **socially disadvantaged group** such as African-American, Native American or Alaskan Native, Hispanic-American, Women, Asian-Pacific American, and Asian-Indian America.

Nothing in this policy and its implementation is to be construed to require MCC to award a bid and/or contract to any bidder other than the lowest responsible bidder or to require contractors to award subcontracts to or make purchases from M/WBs who do not submit the lowest responsible sub-bid.

MONTGOMERY
AREA CHAMBER OF COMMERCE

July 8, 2019

Members of the Montgomery County Commission
101 S. Lawrence Street
Montgomery, AL 36104

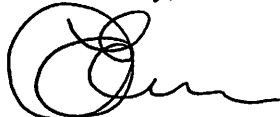
Re: Opinion on Applicability of Executive Session

Dear Montgomery County Commission Members:

We are requesting an executive session to be held before the Montgomery County Commission on Monday July 22, 2019. Riley Roby with Balch & Bingham will be present to speak. Please be advised that we have reviewed the commerce or trade matter which the Montgomery County Commission proposes to discuss in executive session. It is my opinion that an executive session is authorized for this discussion under Section 7(a)(7) of Act No. 2005-40, and an open meeting will have a detrimental effect upon the competitive position of the Montgomery County Commission.

Pursuant to Section 7(a)(7) of Act No. 2005-40, a copy of this letter should be attached to the minutes of the County Commission meeting wherein the body considers a motion to convene an executive session to discuss this matter.

Sincerely,



Ellen G. McNair, CEcD
Senior Vice President
Corporate Development



BUILDING BUSINESS. BUILDING THE River REGION.

August 2019

Montgomery County

Budget Calendar FY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Commission Meeting On the Road	6	7	8	9	10
11	12 Budget Review if needed	13	14	15	16	17
18	19 Commission Meeting Finalize 2020 Proposed Budget	20 ACCA Annual Convention	21 ACCA Annual Convention	22 ACCA Annual Convention	23	24
25	26	27	28	29	30	31

23-1

September 2019

Montgomery County

Budget Calendar FY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 LABOR DAY HOLIDAY	3 Commission Meeting Present Proposed 2020 Budget	4	5	6	7
8	9	10	11	12	13	14
15	16 Commission Meeting Adopt 2020 Budget	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

23-2

UPCOMING BIDS/CONTRACT RENEWALS

<u>Month</u>	<u>Contract No.</u>	<u>Item</u>	<u>Department</u>	<u>Vendor</u>	<u>Renewal Date</u>	<u>Expiration Date</u>
<u>JULY</u>						
	51901-16B-024	Montgomery County Parks Ground	Support Service	SharpCut Lawn Service		July 31, 2019
	52200-18B-009	Commissary & Trust	Detention Facility	Keefe Commissary		July 2, 2021
	51100-18B-020	Residential Solid Waste Collection	County Commission	Amwaste, LLC		July 30, 2021
	52110-18B-022	Polo Shirts MCSO	Sheriff Office	LogoBranders	July 22, 2019	July 22, 2021
<u>AUGUST</u>						
	51901-16B-028	Pest Control Services	County Commission	Safe Guard Pest Control Services		Aug 31, 2019
	51988-17B-010	Vending Machine Services	County Commission	Buffalo Rock Company	Aug 14, 2019	Aug 14, 2020
	51910-17B-017	Delivery of Election Equipment	Election Center	Pro Movers and Storage		Aug 6, 2020

UPCOMING BIDS/CONTRACT RENEWALS

<u>SEPT</u>						
	51901-17B-027	Preventive Maintenance	Support Service	Climate Services	Sept 30, 2019	Sept 30, 2020
	52110-16B-033	Oil Service & Tire Rotation	Sheriff's Office	Stivers Ford		Sept 30, 2019
	51100-15B-027	Cafeteria Lease	County Commission	ASE Cakes and Catering, LLC		Sept 7, 2021
	53300-16B-030	Concrete Pipe	Engineering	Forterra Pipe & Precast		Sept 30, 2019
	State of Alabama Contract T190	Copy Machine Rental	Support Services	Sharp Electronics		Sept 30, 2019
	52601-17P-024	Manage and Operate Community Based Adolescent Alternative	Youth Facility	The Bridge, Inc.	Sept 30, 2019	Sept 30, 2020
	51901-18B-024	Landscape Maintenance Services	Recreations	Harrison and Associates Service, LLC	Aug 31, 2019	Aug 31, 2021
<u>OCT</u>						
	52110-16B-038	Footwear	Sheriff's Office	Gulf States Distributors		Oct 16, 2019
	53000-16B-039	Metal Pipe	Engineering	Gulf Atlantic Culvert Co.		Oct 16, 2019
<u>NOV</u>						

UPCOMING BIDS/CONTRACT RENEWALS

	State of Alabama Contract T190	Leasing of Mail Machine	Support Services	Pitney Bowes		Nov 23, 2018
	51901-16B-035	Uniform Rental	Support Service	Cintas Corporation		Nov 30, 2019
	51988-17B-001	Employee Luncheon	County Commission	Chappy's Deli		Nov 20, 2019
	51988-17B-003	Catering of Food Trays	County Commission	Chappy's Deli		Nov 20, 2019
	51965-17B-016	Internet Services	Information System	Information Transport Solutions		Nov 1, 2020
	51100-16B-004	Security Guard Service	County Commission	MSF, Inc.		Nov 30, 2018
<u>DEC</u>						
	52200-19B-003	Inmate Uniforms	Detention Facility	Uniforms Manufacturing, Inc.	Dec 20, 2019	Dec 20, 2021
	51100-17B-004	Armored Car Services	Tax & Audit Probate	MAC Courier Services, LLC		Dec 31, 2019
	51100-18B-026	Clean Saturday Trash Pickup	County Commission	Liberty Disposal, Inc.	Dec 31, 2019	Dec 31, 2021
	51901-19B-007	Janitorial Services	Support Service	Fall Facility Services	Dec 31, 2019	Dec 31, 2021

**MONTGOMERY COUNTY COMMISSION
SHERIFF PROCESS FEE COLLECTION COMPARISON**

Month Deposited	FY 2018 Collections	FY 2019 Collections	Increase (Decrease)	
			Amount	%
OCTOBER	39,141	33,453	(5,688)	-14.53%
NOVEMBER	36,171	45,157	8,986	24.84%
DECEMBER	36,427	35,397	(1,030)	-2.83%
JANUARY	31,941	33,831	1,890	5.92%
FEBRUARY	44,550	38,016	(6,534)	-14.67%
MARCH	39,285	38,808	(477)	-1.21%
APRIL	39,456	44,199	4,743	12.02%
MAY	41,031	38,637	(2,394)	-5.83%
JUNE	52,193	47,554	(4,639)	-8.89%
JULY	38,907	45,548	6,641	17.07%
AUGUST	38,160			0.00%
SEPTEMBER	44,546			0.00%
TOTAL	399,102	400,600	1,498	0.38%

YTD Totals 2018

\$481,808

\$400,600

YTD Totals 2017

\$483,641

YTD Totals 2016

\$474,632

MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - NO AUDITS OR REFUNDS INCLUDED
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

FY 2018		FY 2019			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax	Total Collections	Amount	%
OCTOBER	3,617,078	3,567,962	85,805	3,653,768	36,689	1.01%
NOVEMBER	3,514,481	3,636,595	81,395	3,717,990	203,509	5.79%
DECEMBER	3,614,897	3,680,169	110,668	3,790,837	175,940	4.87%
JANUARY	4,352,746	4,234,389	162,401	4,396,790	44,043	1.01%
FEBRUARY	3,368,368	3,349,245	185,164	3,534,409	166,041	4.93%
MARCH	3,486,733	3,473,066	166,124	3,639,190	152,457	4.37%
APRIL	4,052,651	4,035,281	156,857	4,192,138	139,488	3.44%
MAY	3,691,004	3,851,667	179,090	4,030,758	339,754	9.20%
JUNE	3,747,031	3,849,031	181,879	4,030,910	283,879	7.58%
JULY	3,881,025					
AUGUST	3,648,050					
SEPTEMBER	3,744,702					
Year to Date	\$33,444,988	\$33,677,406	\$1,309,383	\$34,986,789	\$1,541,801	4.61%

Total YTD 2018	\$44,718,766	\$33,444,988
Total YTD 2017	\$43,672,831	\$32,814,823
Total YTD 2016	\$42,941,719	\$32,337,881

1-92

MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - ACTUAL COLLECTIONS
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

FY 2018		FY 2019			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax SSUT	Total Collections	Amount	%
OCTOBER	3,637,555	3,640,617	85,805	3,726,423	88,868	2.44%
NOVEMBER	3,589,959	3,778,868	81,395	3,860,264	270,305	7.53%
DECEMBER	3,679,876	3,804,439	110,668	3,915,107	235,231	6.39%
JANUARY	4,381,344	4,247,959	162,401	4,410,360	29,015	0.66%
FEBRUARY	3,390,222	3,462,979	185,164	3,648,143	257,920	7.61%
MARCH	3,533,778	3,620,590	166,124	3,786,714	252,935	7.16%
APRIL	4,082,814	4,135,971	156,857	4,292,828	210,014	5.14%
MAY	3,762,749	3,905,617	179,090	4,084,707	321,958	8.56%
JUNE	3,778,041	3,904,271	181,879	4,086,150	308,109	8.16%
JULY	3,996,094					
AUGUST	3,739,413					
SEPTEMBER	3,785,305					
Year to Date	\$33,836,338	\$34,501,311	\$1,309,383	\$35,810,694	\$1,974,356	5.84%

Total YTD 2018	\$45,357,151	\$33,836,338
Total YTD 2017	\$44,320,643	\$33,413,122
Total YTD 2016	\$43,552,955	\$32,638,796

26-2

MONTGOMERY COUNTY COMMISSION EDUCATION TAX COMPARISON
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

EDUCATION SALES TAX

	FY 2018	FY 2019	Increase (Decrease)	
Month Deposited	1.0% Collections	1.0% Collections	Amount	%
OCTOBER	2,384,646	2,399,152	14,506	0.61%
NOVEMBER	2,306,695	2,522,828	216,133	9.37%
DECEMBER	2,400,495	2,506,141	105,646	4.40%
JANUARY	2,838,370	2,804,945	(33,425)	-1.18%
FEBRUARY	2,158,600	2,286,383	127,782	5.92%
MARCH	2,270,301	2,380,998	110,697	4.88%
APRIL	2,637,722	2,761,600	123,878	4.70%
MAY	2,429,456	2,571,305	141,849	5.84%
JUNE	2,437,243	2,596,322	159,078	6.53%
JULY	2,588,641			
AUGUST	2,445,755			
SEPTEMBER	2,454,153			
Year to Date	\$21,863,527	\$22,829,673	\$966,145	4.42%

GASOLINE TAX

	FY 2018	FY 2019	Increase (Decrease)	
	Collections	Collections	Amount	%
	139,037	137,322	(1,715)	-1.23%
	142,218	147,778	5,560	3.91%
	139,435	154,644	15,209	10.91%
	121,148	135,921	14,773	12.19%
	123,734	123,557	(177)	-0.14%
	119,190	123,533	4,343	3.64%
	138,955	142,610	3,655	2.63%
	140,157	138,854	(1,302)	-0.93%
	142,692	144,004	1,311	0.92%
	142,740			
	140,788			
	145,352			
	\$1,206,566	\$1,248,223	\$41,658	3.45%

Total YTD 2018 \$29,352,076 \$21,863,527
Total YTD 2017 \$28,832,488 \$21,845,696
Total YTD 2016 \$28,751,678 \$21,554,992

\$1,635,445 \$1,206,566
\$1,630,613 \$1,173,491
\$1,622,822 \$1,201,844

26-3

MONTGOMERY COUNTY COMMISSION LODGING TAX COMPARISON

OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

MONTH DEPOSITED	FY 2018	FY 2019	Increase (Decrease)	
	Collections	Collections	Amount	%
OCTOBER	231,009	237,680	6,672	2.89%
NOVEMBER	217,201	246,615	29,414	13.54%
DECEMBER	206,461	220,259	13,798	6.68%
JANUARY	187,943	189,119	1,176	0.63%
FEBRUARY	194,862	231,069	36,207	18.58%
MARCH	213,377	213,949	572	0.27%
APRIL	274,212	279,744	5,532	2.02%
MAY	244,681	263,086	18,406	7.52%
JUNE	260,783	262,920	2,137	0.82%
JULY	268,768			
AUGUST	256,774			
SEPTEMBER	239,950			
Year to Date	\$2,030,528	\$2,144,441	\$113,913	5.61%

Total YTD 2018 \$2,796,021 \$2,030,528

Total YTD 2017 \$2,634,537 \$1,945,520

Total YTD 2016 \$2,710,090 \$2,006,655

26-4

MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104

MTGY CO. COMMISSION
JUL 9 '19 AM 8:37

Statistical Report for June 2019

US Marshal Inmates Received	30
FBOP Inmates Received	24
US Marshal Inmate Carryovers from Previous Month	65
FBOP Inmate Carryovers from Previous Month	17
Total US Marshal Inmate Days	2125
Total FBOP Inmate Days	582
Total Federal Inmate Days	2707

State Inmates Received	351
State Inmate Carryovers from Previous Month	527
Total State Inmates in Facility this Month	878
Total State Carryovers to Next Month	527
Total State Inmate Days	15,684

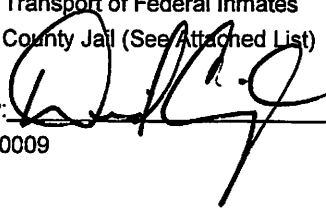
Total Inmates (State and Federal Combined)	1014
Total Inmate Days (State and Federal Combined)	18,391

* Average Daily Population 613

Total Days Billed to the State	15,684
Amount Charged to the State	\$ 27,447.00
Sheriff's Allowance	\$ 337.50
Total Charged to the State	\$ 27,784.50

Total Spent for Food this Month	\$62,387.24
Amount Over Allowance	\$62,049.74
Amount Under Allowance	--
Average Cost for Food per Inmate Day	\$3.98

27-1

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice # 0619 NMM	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION U.S. Marshals Service One Church Street, Suite A-100 Montgomery, AL 36104 Attn: Debi Brewer (334) 223-3101				DATE VOUCHER PREPARED 07/01/2019		SCHEDULE NO.
				CONTRACT NUMBER AND DATE		PAID BY USMS M/AL Montgomery
				REQUISITION NUMBER AND DATE		
PAYEE'S NAME AND ADDRESS [Montgomery County Jail (4AP) 225 South McDonough Street Montgomery, AL 36106 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org] TAX ID# 63-6001653 H02 DUNS # 099839086 IGA # 02-11-0009				DATE INVOICE RECEIVED		
				DISCOUNT TERMS		
				PAYEE'S ACCOUNT NUMBER		
				SHIPPED FROM		
						GOVERNMENT B/L NUMBER
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUAN- TITY	UNIT PRICE		AMOUNT (1)
				COST	PER	
JUNE Jail Bill 06/01/2019 to 06/30/2019	06/30/2019	Non-Medical Transport of Federal Inmates	1651	0.58	Mile	957.58
		Montgomery County Jail (See Attached List)	0	0.58		0.19
		Submitted by: 				
		IGA # 02-11-0009				
		COR: _____				
		PT-4AP-D02- -TRP-				
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below) TOTAL						957.77
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE	APPROVED FOR		EXCHANGE RATE	DIFFERENCES		
	= \$		= \$1.00			
	BY 2					
					Amount verified; correct for payment	
	TITLE				(Signature or initials)	
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.						
_____ (Date) (Authorized Certifying Officer) ² (Title)						
ACCOUNTING CLASSIFICATION						
SOC:25302/2292 1591020XD H52 D02 HDT5001D						
PAID BY \$	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER	ON (Name of bank)	
	CASH	DATE		PAYEE ³		
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.					PER	
					TITLE	

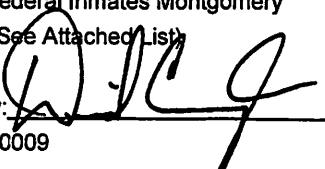
Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

27-2

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice # 0619 HSG		
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION U.S. Marshals Service One Church Street, Suite A-100 Montgomery, AL 36104 Attn: Debi Brewer (334) 223-3101				DATE VOUCHER PREPARED 07/01/2019		SCHEDULE NO.	
				CONTRACT NUMBER AND DATE		PAID BY USMS M/AL Montgomery	
				REQUISITION NUMBER AND DATE			
PAYEE'S NAME AND ADDRESS [Montgomery County Jail (4AP) 225 South McDonough Street Montgomery, AL 36106 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org] TAX ID# 63-6001653 H02 DUNS # 099839086 IGA # 02-11-0009				DATE INVOICE RECEIVED			
				DISCOUNT TERMS			
				PAYEE'S ACCOUNT NUMBER			
				SHIPPED FROM _____ TO _____ WEIGHT _____			
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUANTITY	UNIT PRICE		AMOUNT (1)	
				COST	PER		
JUNE Jail Bill 06/01/2019 to 06/30/2019	06/30/2019	Housing of Federal Inmates Montgomery County Jail (See Attached List) Submitted by:  IGA # 02-11-0009 COR: _____ PH-4AP-D02- -HSG-	2125	48	Day	102,000.00	
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below)						TOTAL	102,000.00
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE		APPROVED FOR _____ BY 2 _____ TITLE _____	EXCHANGE RATE =\$ _____ =\$1.00	DIFFERENCES _____ Amount verified; correct for payment (Signature or initials) _____			
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.							
(Date) _____		(Authorized Certifying Officer) 2 _____		(Title) _____			
ACCOUNTING CLASSIFICATION							
SOC:25801 1591020XD H52 D02 HDH5000D							
PAID BY \$	CHECK NUMBER _____		ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER _____		
	CASH _____		DATE _____		ON (Name of bank) _____		
					PAYEE 3 _____		
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.					PER _____ TITLE _____		

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

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27-3

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice #06-2019				
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION Federal Bureau of Prisons-Community Corrections Maxwell AFB-Building 1209 820 Willow Street Montgomery, AL 36112				DATE VOUCHER PREPARED 07/01/2019		SCHEDULE NO. PAID BY FBOP Montgomery			
				CONTRACT NUMBER AND DATE					
				REQUISITION NUMBER AND DATE					
PAYEE'S NAME AND ADDRESS [Montgomery County Jail 225 South McDonough Street Montgomery, AL 36104 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org] TAX ID# 63-6001653 H02 DUNS # 099839086				DATE INVOICE RECEIVED					
				DISCOUNT TERMS					
				PAYEE'S ACCOUNT NUMBER					
				SHIPPED FROM				TO	
						GOVERNMENT B/L NUMBER			
NUMBER AND DATE OF ORDER		DATE OF DELIVERY OR SERVICE		ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)		QUAN- TITY	UNIT PRICE		AMOUNT (1)
							COST	PER	
JUNE Jail Bill 06/01/2019 to 06/30/2019		06/30/2019		Housing of Federal BOP Inmates Montgomery County Jail (See Attached List) Submitted by: COR: _____		582	48	Day	27,936.00
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below) TOTAL 27,936.00									
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE		APPROVED FOR		EXCHANGE RATE		DIFFERENCES			
		= \$		= \$1.00					
		BY 2							
		TITLE				Amount verified; correct for payment			
						(Signature or initials)			
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.									
_____ (Date) _____ (Authorized Certifying Officer) ² _____ (Title)									
ACCOUNTING CLASSIFICATION									
PAID BY	CHECK NUMBER		ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER		ON (Name of bank)		
	CASH	DATE			PAYEE ³				
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.								PER TITLE	

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

27-4

THE STATE OF ALABAMA,

Vendor Nu

63600165305

Payable to

MCC & Derrick Cunningham

County Sheriff's Office.

For feeding prisoners in the jail of said county during the month of

June ,2019

Month

Year

Date	Total # In Jail	Insane	Juvenile	Federal	Other	# In Jail State	Per Capita	Sheriff's Allowance
1	520					520	\$ 910.00	\$ 11.25
2	524					524	\$ 917.00	\$ 11.25
3	522					522	\$ 913.50	\$ 11.25
4	527					527	\$ 922.25	\$ 11.25
5	533					533	\$ 932.75	\$ 11.25
6	523					523	\$ 915.25	\$ 11.25
7	519					519	\$ 908.25	\$ 11.25
8	519					519	\$ 908.25	\$ 11.25
9	520					520	\$ 910.00	\$ 11.25
10	522					522	\$ 913.50	\$ 11.25
11	517					517	\$ 904.75	\$ 11.25
12	520					520	\$ 910.00	\$ 11.25
13	517					517	\$ 904.75	\$ 11.25
14	507					507	\$ 887.25	\$ 11.25
15	513					513	\$ 897.75	\$ 11.25
16	514					514	\$ 899.50	\$ 11.25
17	514					514	\$ 899.50	\$ 11.25
18	523					523	\$ 915.25	\$ 11.25
19	520					520	\$ 910.00	\$ 11.25
20	525					525	\$ 918.75	\$ 11.25
21	534					534	\$ 934.50	\$ 11.25
22	525					525	\$ 918.75	\$ 11.25
23	532					532	\$ 931.00	\$ 11.25
24	521					521	\$ 911.75	\$ 11.25
25	522					522	\$ 913.50	\$ 11.25
26	528					528	\$ 924.00	\$ 11.25
27	535					535	\$ 936.25	\$ 11.25
28	525					525	\$ 918.75	\$ 11.25
29	517					517	\$ 904.75	\$ 11.25
30	511					511	\$ 894.25	\$ 11.25
31	0					0	\$ -	\$ -
Total	15649	0	0	0	0	15649	\$ 27,385.75	\$ 337.50

the State

(0900-14)

\$ 27,385.75

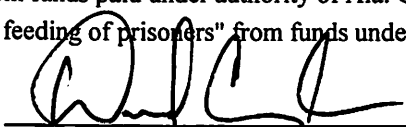
Sheriff's Allow (0900-31)

\$ 337.50

Total Amount

\$ 27,723.25

Under penalty of perjury, I Derrick Cunningham, Sheriff of said County, swear or affirm that the payment request for \$27,723.25 Dollars is correct, that no part thereof has previously been requested, and that any funds requested on the above accounting and received by the sheriff's office, will, after the date hereof, be used only for their appropriated purpose: "food for prisoners in the county jail" from funds paid under authority of Ala. Code §14-6-42, and "preparing food, serving food, and other services incident to the feeding of prisoners" from funds under authority of Ala. Code §14-6-43.


 Sheriff Signature

27-5

**MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

June 2019 Monthly Jail Report -- State Inmates

Number of Inmates Brought Over from Previous Month:

O/M	10	1.02%
W/M	84	16.33%
B/M	372	68.37%
W/F	26	6.12%
B/F	35	8.16%
O/F	0	0.00%
Total	527	100.00%

Number of Inmates Received During the Month:

O/M	3	0.85%
W/M	62	17.66%
B/M	223	63.53%
W/F	23	6.55%
B/F	40	11.40%
O/F	0	0.00%
Total	351	100.00%

Total Number of Inmates in Jail During the Month:

O/M	13	1.48%
W/M	146	16.63%
B/M	595	67.77%
W/F	49	5.58%
B/F	75	8.54%
O/F	0	0.00%
Total	878	100.00%

Number of Inmates Released or Removed During the Month:

O/M	5	1.42%
W/M	65	18.52%
B/M	213	60.68%
W/F	28	7.98%
B/F	40	11.40%
O/F	0	0.00%
Total	351	100.00%

Number of Inmates Carried Over at the Close of the Month:

O/M	8	1.52%
W/M	81	15.37%
B/M	382	72.49%
W/F	21	3.98%
B/F	35	6.64%
O/F	0	0.00%
Total	527	100.00%

27-6

**MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

June 2019 Monthly Jail Report -- U.S. Marshal Inmates

Number of Inmates Brought Over from Previous Month:

O/M	11
W/M	19
B/M	35
W/F	0
B/F	0
O/F	0
Total	<u>65</u>

Number of Inmates Received During the Month:

O/M	4
W/M	5
B/M	21
W/F	0
B/F	0
O/F	0
Total	<u>30</u>

Number of Inmates in Jail During the Month:

O/M	15
W/M	24
B/M	56
W/F	0
B/F	0
O/F	0
Total	<u>95</u>

Number of Inmates Released or Removed During the Month:

O/M	2
W/M	6
B/M	11
W/F	0
B/F	0
O/F	0
Total	<u>19</u>

Number of Inmates Carried Over at the Close of the Month:

O/M	13
W/M	18
B/M	45
W/F	0
B/F	0
O/F	0
Total	<u>76</u>

27-7

**MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

June 2019 Monthly Jail Report -- Federal Bureau of Prison Inmates

Number of Inmates Brought Over from Previous Month:

O/M	6
W/M	6
B/M	5
W/F	0
B/F	0
O/F	0
Total	<u>17</u>

Number of Inmates Received During the Month:

O/M	1
W/M	2
B/M	4
W/F	0
B/F	0
O/F	0
Total	<u>7</u>

Number of Inmates in Jail During the Month:

O/M	7
W/M	8
B/M	9
W/F	0
B/F	0
O/F	0
Total	<u>24</u>

Number of Inmates Released or Removed During the Month:

O/M	4
W/M	5
B/M	3
W/F	0
B/F	0
O/F	0
Total	<u>12</u>

Number of Inmates Carried Over at the Close of the Month:

O/M	3
W/M	3
B/M	6
W/F	0
B/F	0
O/F	0
Total	<u>12</u>