

Elton N. Dean, Sr.
CHAIRMAN

Ronda M. Walker
VICE CHAIRMAN

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



Donald L. Mims, CPA, MPA
ADMINISTRATOR

Florence M. Cauthen
DEPUTY ADMINISTRATOR

May 16, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Information pertaining to the May 20, 2019
Montgomery County Commission Regular Meeting

The Commission meeting will be held on Monday, May 20, 2019, at 8:00 a.m. The Formal Session will begin at 9:30 a.m.

The Montgomery County Commission meeting on June 3, 2019 will be held at Aldersgate United Methodist Church, 6610 Vaughn Road, Montgomery, Alabama. The information session will begin at 5:00 p.m., followed by the formal session at 6:30 p.m.

Enclosed in your packet is a copy of the Unappropriated Balances for the Commissioners' Miscellaneous Appropriations.

Appropriations to be Discussed

- March of Dimes
1. County Commission Information Session Schedule for May 20, 2019

Waived Rules Item for Monday, May 20, 2019

2. Consider Adoption of Resolution recognizing the Lee High School Speech and Debate Team and Congratulating Asiah Thompson on Winning First Place in Dramatic Interpretation and Delano Muhammad on Winning the Lois A. Askew Coach of the Year Award, County Commission (**Commissioner Sankey desires to present the Resolution to Asiah Thompson and Delano Muhammad during the Formal Session**)

A COUNTY OLDER THAN THE STATE

3. Consider Authorization of Amendment Number 1 to Contract with Haynes Ambulance regarding a One (1) Year Extension, Beginning May 31, 2019 and Ending May 30, 2020, for Emergency Medical Treatment and Transportation, Contract Number 52110-18B-002, Sheriff's Office (**Haynes Ambulance did not agree to the Contract Extension until last week**)

Items to Consider for the Monday, June 3, 2019 Montgomery County Commission Regular Meeting Agenda

4. Consider Authorization of Contract for Professional Services with Dominion Resources, LLC, regarding the 2018 Tax Year Tax Sale, Revenue Commissioner's Office
5. Consider Authorization of Emergency Equipment Installation Pricing Schedule, Effective Immediately, and Utilization of the Contract for Services with Governmental Agencies at the Montgomery County Fleet Maintenance Shop, which was approved by the Montgomery County Commission on November 19, 2018, Sheriff's Office
6. Consider Authorization of Agreement with the Alabama Department of Transportation regarding Resurfacing Snowdown Chambers Road from Hobbie Road to Woodley Road, Project# STPMN-5118(253); MCP 51-02-18; CPMS Ref. # 100067621 and Related Resolution, Engineering Department
7. Consider Authorization of Agreement for Professional Services with Volkert, Inc., regarding Preliminary Engineering for Vaughn Road/ Ryan Road Intersection Improvements, Project No. STPMN-PE, Engineering Department
8. Consider Authorization of Renewal of Lease Agreement with Williamson Properties, Ltd., for Purchase of Clay Gravel, Engineering Department
9. Consider Authorization of Bid Award to Wiregrass Construction Co., Inc., for Resurfacing Various County Roads, Bid Number 53600-19B-012, Engineering Department
10. Consider Authorization of Refund to the Department of Youth Services concerning Operation of the Davis Transitions Grant Program Below Expected Capacity, Youth Facility
11. Consider Authorization of Amendment Number 3 to Contract with Sharp Cut Lawn Service regarding a Sixty (60) Day Extension, beginning August 1, 2019 and ending on September 30, 2019 for Montgomery County Parks Grounds Maintenance, Contract Number 51901-16B-024, Parks and Recreation Department
12. Consider Authorization of Board Member Appointment, Montgomery County Community Punishment & Corrections Authority

13. Consider Authorization of Nomination of Persons for Consideration as Board Members of the County Board of Equalization, County Commission **(Deadline for Nominations is August 15, 2019)**

Personnel Action Item

14. Consider Authorization to Hire an Administrative Services Manager at Pay Grade 10, Step 5 (\$64,122), Sheriff's Office
15. Consider Authorization to Change the Tailor Position from Part-Time to Full-Time and Related Position Fill Request, Sheriff's Office
16. Consider Authorization of Allocation of an Engineering Aide II and Related Position Fill Request and Remove Allocation of an Engineering Aide I, Engineering Department
17. Consider Authorization of Allocation of a Buyer II and Related Position Fill Request and Remove Allocation of a Buyer I, Purchasing Department

General Information

18. Copy of Memo from Montgomery Probate Elections Center regarding Budget Explanation and Breakdown/Security of Election Center
19. Copy of Memorandum from District Attorney Daryl Bailey regarding a Proposal to Create a Cold Case Unit in the Montgomery County District Attorney's Office
20. Copy of Proposed Letter of Support drafted by Chief Probation Officer Beverly Wise to Executive Director Stephen P. Lafreniere with the Alabama Department of Youth Services Supporting the Montgomery County Commission to Serve as the Fiscal Agent for the Diversion Grant Fund for the next grant cycle
21. Copy of Letter from Community Liaison and Staff Therapist Christy Holding with The Samaritan Counseling Center **requesting Support for Program Services (On 4/17/17, the Commission approved a \$20,000 Budget Change Request from Donation Revenue and on 5/21/18, the Commission appropriated \$20,000 from Joint Designated Revenue. Both appropriations were for Youth and Family Initiatives)**
22. Copy of Proposal from Common Ground Montgomery **requesting \$10,000 for the 2019 Summer Camp (On 6/19/17, the Commission approved a \$7,000 Budget Change Request from Donation Revenue, on 6/18/18, Commissioner Sankey appropriated \$500 from his miscellaneous appropriations to agencies account and on 10/15/18, Commissioner Sankey appropriated \$1,000 from his miscellaneous appropriations to agencies account. All appropriations were for Mercy House. In 2014, the Commission appropriated \$20,000 to Common Ground Montgomery for Programs)**

Montgomery County Commission

Page 4

May 16, 2019

23. Copy of Letter from Senior Vice President of Corporate Development Ellen G. McNair with the Montgomery Area Chamber of Commerce regarding an Executive Session concerning a Commerce or Trade Matter
24. Copy of FY2020 Budget Calendar
25. Copy of Schedule of Upcoming Bids/Contract Renewals for 2019
26. Copies of Revenue Reports for April 2019 from Tax and Audit Department
27. Copy of Population Report for April 2019 for the Mac Sim Butler Detention Facility

If you have any questions, please contact me.

DLM/tn

Attachments

COUNTY COMMISSION
INFORMATION SESSION SCHEDULE
FOR
MAY 20, 2019

- 8:00 a.m. Prayer and Administrator's Briefing regarding the Agenda and Scheduled Attendees
- 8:10 a.m. Director of Elections Darryl Parker – Presentation regarding Budget Change Request Number 3 (**Agenda Item 21**) and Budget Explanation and Breakdown/Security of Election Center (**General Information Item 18**)
- 8:15 a.m. District Attorney Daryl Bailey – Update regarding I-LEAD Field Trip and Proposal to Create a Cold Case Unit in the Montgomery County District Attorney's Office (**General Information Item 19**)
- 8:20 a.m. Chief Revenue Clerk Allyson Holland – Presentation regarding Contract for Professional Services with Dominion Resources, LLC, regarding the 2018 Tax Year Tax Sale (**Future Agenda Item 4**)
- 8:25 a.m. Sheriff Derrick Cunningham – Presentation regarding Emergency Equipment Installation Pricing Schedule and Utilization of the Contract for Services with Governmental Agencies at the Montgomery County Fleet Maintenance Shop (**Future Agenda Item 5**), Hiring an Administrative Services Manager at Pay Grade 10, Step 5 (\$64,122) (**Personnel Item 14**), and Change the Tailor Position from Part-Time to Full-Time and Related Position Fill Request (**Personnel Item 15**)
- 8:30 a.m. Chief Information and Technology Officer Lou Ialacci – Update regarding Information Systems
- 8:35 a.m. County Engineer George Speake – Presentation regarding Agreement with the Alabama Department of Transportation regarding Resurfacing Snowdown Chambers Road from Hobbie Road to Woodley Road and Related Resolution (**Future Agenda Item 6**), Agreement for Professional Services with Volkert, Inc., regarding Preliminary Engineering for Vaughn Road/ Ryan Road Intersection Improvements, Project No. STPMN-PE (**Future Agenda Item 7**), Renewal of Lease Agreement with Williamson Properties, Ltd., for Purchase of Clay Gravel (**Future Agenda Item 8**), Bid Award to Wiregrass Construction Co., Inc., for Resurfacing Various County Roads, Bid Number 53600-19B-012 (**Future Agenda Item 9**), and Allocation of Engineering Aide II and Related Position Fill Request and Remove Allocation of Engineering Aide I (**Personnel Action Item 16**)
- 8:40 a.m. Manager of Public Affairs Hannah Hawk – Update regarding Public Affairs

Information Session Schedule for
May 20, 2019 (Continued)

- 8:45 a.m. Chief Probation Officer Beverly Wise – Presentation regarding a Refund to the Department of Youth Services concerning Operation of the Davis Transitions Grant Program Below Expected Capacity (**Future Agenda Item 10**) and a Proposed Letter of Support drafted by Chief Probation Officer Beverly Wise to Executive Director Stephen P. Lafreniere with the Alabama Department of Youth Services Supporting the Montgomery County Commission to Serve as the Fiscal Agent for the Diversion Grant Fund for the next grant cycle (**General Information Item 20**)
- 8:55 a.m. Executive Director Cary Kuhlmann and Community Liaison and Staff Therapist Christy Holding with The Samaritan Counseling Center – Presentation **requesting Support for Program Services (On 4/17/17, the Commission approved a \$20,000 Budget Change Request from Donation Revenue and on 5/21/18, the Commission appropriated \$20,000 from Joint Designated Revenue. Both appropriations were for Youth and Family Initiatives) (General Information Item 21)**
- 9:00 a.m. Executive Director Bryan Kelly with Common Ground Montgomery – Presentation **requesting \$10,000 for the 2019 Summer Camp (On 6/19/17, the Commission approved a \$7,000 Budget Change Request from Donation Revenue, on 6/18/18, Commissioner Sankey appropriated \$500 from his miscellaneous appropriations to agencies account and on 10/15/18, Commissioner Sankey appropriated \$1,000 from his miscellaneous appropriations to agencies account. All appropriations were for Mercy House. In 2014, the Commission appropriated \$20,000 to Common Ground Montgomery for Programs) (General Information Item 22)**
- 9:15 a.m. Senior Vice President of Corporate Development Ellen G. McNair with the Montgomery Area Chamber of Commerce – Executive Session regarding a Commerce and Trade Matter (**General Information Item 23**)
- 9:30 a.m. Formal Session
- 10:00 a.m. Adjourn
- 10:05 a.m. **Exit Conference with Examiners of Public Accounts - Audit of the Emergency Management Communications District Board**

Resolution

WHEREAS, the Lee High School Speech and Debate Team was created in 2012; and

WHEREAS, since 2012, the team has competed in six state championships; and

WHEREAS, from April 11 – 13, 2019, The Lee High School Speech and Debate Team competed in the Alabama State Speech and Debate Championship against LAMP, Montgomery Academy, Hoover High School, Prattville High School and Vestavia Hills High School; and

WHEREAS, on Saturday, April 12, 2019, Team Captain and Senior Asiah Thompson was awarded first place in the 2019 State Championship in Dramatic Interpretation; and

WHEREAS, during the competition, Team Coach and Social Studies Teacher Delano Muhammad won the Lois A. Askew Coach of the Year award; and

WHEREAS, the Commission commends the Lee High School Speech and Debate Team for its remarkable achievements and honors Coach Muhammad along with each member for gracefully representing their school and community.

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission recognizes the Lee High School Speech and Debate Team for the sacrifices made that are required to perform at this high level. Furthermore, the Commission congratulates Asiah Thompson on winning first place in Dramatic Interpretation and Delano Muhammad on winning the Lois A. Askew Coach of the Year award.

We hereby certify that the above Resolution was presented by the Montgomery County Commission on this, the 20th day of May, 2019.

CHAIRMAN ELTON N. DEAN, SR.

VICE CHAIRMAN RONDA M. WALKER

COMMISSIONER DANIEL HARRIS, JR.

COMMISSIONER ISAIAH SANKEY

COMMISSIONER DOUG SINGLETON

MEMORANDUM

TO: Donald L. Mims, County Administrator
FROM: Myrtle Singleton, Purchasing Manager *mls*
DATE: May 16, 2019
RE: Contract No. 52110-18B-002
Emergency Medical Treatment and Transportation

Request that rules be waived and approval of attached Amendment No. 1 to Haynes Ambulance of Alabama, Inc. contract for emergency medical treatment and transportation be placed on the agenda May 20, 2019.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning May 31, 2019 and ending on May 30, 2020.

All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Donald Mims, County Administrator.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52110-18B-002

Amendment No. 1

Contract with Haynes Ambulance of Alabama, Inc. for security services, is hereby extended for one (1) year beginning May 31, 2019 and ending May 30, 2020.

All other provisions of the contract will remain the same.

WITNESS: HAYNES AMBULANCE OF ALABAMA, INC.

BY: _____

TITLE: _____

WITNESS: MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

JANET BUSKEY
REVENUE COMMISSIONER

ALLYSON HOLLAND
CHIEF CLERK

CLAY HENLEY
CHIEF APPRAISER
APPRAISAL DEPARTMENT

MONTGOMERY COUNTY

REVENUE COMMISSIONER'S OFFICE

P.O. Box 1667
Montgomery, AL 36102-1667
Phone: (334) 832-1250 Fax: (334) 832-1644 website: www.mc-ala.org



May 7, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Janet Y. Buskey, Revenue Commissioner

CC: Donnie Mims, County Administrator

SUBJECT: Contract Approval – 2018 Tax Sale

I have enclosed for your review the proposed contract for professional services for Gary Boyd of Dominion Resources LLC to provide the following services (1) Conducting the tax sale, (2) Making available related consulting services, (3) Any other necessary or reasonable assistance to the Montgomery County Revenue Commissioner regarding the tax sale. The payment for these services is included in our approved 2019 FY budget.

The contract is at \$3,700 or \$3.70 per parcel in the tax sale. However, travel reimbursement will not be affected by the cap, but will be subject to the limitations contained in the contract. As a vendor, Mr. Boyd is certified as an E-Verify member.

The contract has only one change from the previous year's contract. There is an increase in the mileage rate to \$0.58 per mile from \$.545. This is the current IRS standard.

I respectfully request that this contract be placed on the agenda at the next County Commission meeting for approval. Thank you for your consideration.

JYB/ah

Enclosures

Main Office
Downtown (Annex III)
101 S. Lawrence St
Montgomery, AL 36104

East Office
5447 Atlanta Hwy
Montgomery, AL 36109
(334) 272-9692

West Office
3075 Mobile Hwy
Montgomery, AL 36108
(334) 262-4546

Appraisal and Mapping
131 S Perry St
Montgomery, AL 36104
(334) 832-1303

4-1

Contract for Professional Services

This agreement is between the **Montgomery County Commission, Montgomery, Alabama** and **Dominion Resources LLC**, for professional services to be rendered by Dominion Resources LLC for the event of the 2018 tax sale, administered by the Montgomery County Revenue Commissioner. This tax sale is scheduled to begin on Wednesday, June 5, 2019.

Services to be provided are as follows but are not limited to: (1) Conducting the actual tax sale (2) Making available related consulting services (3) Any other necessary or reasonable assistance to the Montgomery County Revenue Commissioner regarding the tax sale.

Compensation to Dominion Resources LLC for these services will consist of fees, travel and food/lodging as described below:

FEES: \$3.70 per parcel for each parcel offered at the tax sale. Fees will not be less than \$2,590.00 (equivalent to 700 parcels) or greater than \$3,700.00 (equivalent to 1,000 parcels).

NOTE: If the number of parcels offered at tax sale exceeds 1,000, fees will be capped at \$3,700.00. Travel and Food/Lodging will not be affected by the fee cap. Invoice will be for actual parcels offered subject to the minimum and maximum fee limits.

TRAVEL: Mileage rate of .58 per mile (current IRS standard) not to exceed 400 miles. Invoice will be for actual miles subject to the travel cap.

FOOD/LODGING: \$250.00 per day not to exceed 3 days. Invoice will be for actual expenses subject to the food/lodging cap.

MEDIATION: If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the circuit court of Montgomery County, Alabama and governed by the laws of the state of Alabama between the Montgomery County Commission and Dominion Resources LLC.

(Page 2 is signature page)

These above terms agreed by the authorized representatives signed below:

Elton Dean, Sr.
Chairman
Montgomery County Commission

Date

Gary W. Boyd, Sole Member
Dominion Resources LLC

Date



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

May 10, 2019

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham 
Montgomery County Sheriff's Office

SUBJECT : Emergency Equipment Installation

I have been conversing with the County Commissioners regarding the installation of emergency equipment at our Fleet Maintenance Shop. Our emergency equipment installer and Captain Richerson have come up with flat rate pricing and I am hereby requesting the County Commission implement same. The price will be charged to the other entities as we have received numerous calls from other agencies requesting our assistance with emergency equipment. Since we are providing the pricing, I am requesting that you all allow us to utilize the same maintenance contract as our Fleet Maintenance Shop currently operates on when dealing with other agencies. Furthermore, we will bill the various agencies for the said services and payment will be made directly to our Finance Department. I feel this is a "win win" for the County Commission as a whole.

I look forward to hearing from you on this matter. If you have any questions, please do not hesitate to contact me.

DC/crv

Encls.

cc: Ms. Florence Cauthen, Deputy County Administrator
Mr. Elton Dean, County Commission Chairman
Ms. Ronda Walker, County Commissioner
Mr. Doug Singleton, County Commissioner
Mr. Dan Harris, Jr., County Commissioner
Mr. Isaiah Sankey, County Commissioner

5-1

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219

OFFICE 334.832.4980
FAX 334.832.7113

WWW.MONTGOMERYSHERIFF.COM

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104

OFFICE 334.832.1386
FAX 334.265.0990

Montgomery County Sheriff's Office
Emergency Equipment Installation Flat Rate Pricing

*All flat rate prices are based on current contract pricing for the Ford PPV Utility and Sedan.
Other makes will be quoted on a case by case basis.*

Visor Lights \$1,038

Code 3 Supervisor Flex Install
Screw Terminal Block
20 Spade Terminal 16-22 g
4 Spade Terminal 12-10 g
2' Colored 16 G Wire
2' Red and Black 8 G Wire

Light Bar \$1,947

Install
Light Bar with Mount Code 3 21TR47
Light Controller Code 3 6 Button PA
Fuse Block BWD FB 72
Screw Terminal
20 Spade Terminal 16-22 g
4 Spade Terminal 12-10 g
2' Colored 16 G Wire
2' Red and Black 8 G Wire

Front, Rear and Side Lighting \$2,205

Install
Grill Lighting
Corner Lighting
Side Rear Lighting
Rear Tail Lighting
Rear Interior
Light Controller
2 Screw Terminal
24 Spade Terminal 16 - 22G
4 Spade Terminal 12-10 G
1-1/4 Ring Terminal 14-16 G
21' of Green 16G Wire

Siren Speaker and Mount \$660

Install
Siren Speaker
Siren Controller
5' of 16g Wire

Westin Push Bumper \$1,080

Install

Push Bumper 36-2055

Pit Bar 36-2055PB

Wing Wraps 36-2055W

Jotto Desk Transport Cage Ford Explorer \$1,590

Install

Prisoner Transport Cage

Cargo Barrier

Partition Wings

Window Arm Bars

Jotto Console \$415

Install

Jotto Police Console 425-6473

Vehicle Strip and Equipment Removal \$2,400**Vehicle Graphics Removal \$600****Flat Rate for Individual Items**

Screw Terminal Block	\$23
20 Spade Terminal Block 16-22 g	\$108
4 Spade Terminal 12-10 g	\$8
Colored 16 G Wire per ft.	\$1
Red and Black 8 G Wire per ft.	\$3
Light Controller	\$430
Fuse Block	\$44
Grill Lighting	\$430
Corner Lighting	\$420
Side Rear Lighting	\$420
Rear Tail Lighting	\$430
Rear Interior Light	\$515
Light Controller	\$510
Siren Speaker	\$240
Siren Controller	\$505
Push Bumper 36-2055	\$530
Pit Bar 36-2055PB	\$490
Wing Wraps 36-2055W	\$240
Prisoner Transport Cage	\$950
Cargo Barrier	\$630
Partition Wings	\$190
Window Arm Bars	\$400
Jotto Police Console 425-6473	\$415

Tammy Nix

From: Christie Vazquez
Sent: Friday, May 10, 2019 9:16 AM
To: Donald Mims
Cc: Tammy Nix; Florence Cauthen; Elton N. Dean, Sr.; Ronda Walker; Doug Singleton; Dan Harris; Isaiah Sankey
Subject: Emergency Equipment Installation
Attachments: emer equip.pdf
Importance: High

Per Sheriff Cunningham, please review the attached.

Thank you,

Christie Vazquez

Christie Vázquez
Administrative Assistant to Sheriff Derrick Cunningham
Montgomery County Sheriff's Office
115 S Perry Street
Montgomery, Alabama 36104
334.832.7106
Fax 334.832.7113
Cell: 334.301.9806
www.MontgomerySheriff.com

MINUTES OF REGULAR MEETING

MONTGOMERY COUNTY COMMISSION

NOVEMBER 19, 2018

INFORMATION SESSION

Chairman Dean called the meeting to order at 8:08 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Sankey. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees and items on the agenda.

The Commission discussed a Contract and related charges for services with Governmental agencies for vehicle maintenance services at the Montgomery County Fleet Maintenance Shop, which was on the agenda. After discussion, the Commission added a provision that Administrator Mims will sign the contracts for such time that the charges for services remain the same.

DISCUSSION BY THE COMMISSION

Vice Chairman Walker discussed a request for funding from Have a Heart 4 Children. After discussion, each Commissioner requested a \$500 miscellaneous appropriation from their designated revenue accounts for the program.

Vice Chairman Walker discussed a request for funding from the Liberty Learning Foundation in the amount of \$25,000. After discussion, the Commission agreed to appropriate \$12,500 in January 2019 from the joint designated revenue account.

Vice Chairman Walker requested a \$3,000 miscellaneous appropriation from her designated revenue account to the Montgomery Museum of Fine Arts Association for the Junior Executive Board.

The Commission agreed to add these additional items to the miscellaneous appropriations accounts that were on the agenda.

Administrator Mims presented a Bid Award to Complete Demolition Services, LLC, for partial demolition of the former South Montgomery County Academy Campus, PH&J Number 1715GVC, which was on the agenda. Commissioner Sankey asked if the architect for this project

Chairman Dean stated that the Commission supports the Turkey Day Classic, as well as the ASU Labor Day Classic, the Guardian FSC Kick-Off, the Camellia Bowl and other sporting events in Montgomery. He said that ASU is responsible for promoting its events.

APPROVAL OF MINUTES

Vice Chairman Walker made a motion to approve the Minutes of the Regular Meeting of November 5, 2018. The motion was seconded by Commissioner Harris and unanimously approved by the Commission.

CONSENT AGENDA

Administrator Donald Mims presented the Accounts Payable Checks and Payroll Checks Authorization for approval. Commissioner Singleton made a motion to approve the Accounts Payable and Payroll Checks, as presented by Administrator Mims. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 5, are attached to these Minutes.)

NEW BUSINESS

SOUTHEAST ALABAMA EMERGENCY MEDICAL SERVICES COUNCIL, INC. - APPROVED BOARD MEMBER APPOINTMENTS

Commissioner Singleton made a motion to approve Board Member Appointments for another full term to the Southeast Alabama Emergency Medical Services Council, Inc. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Board Members' Appointment Page, Agenda Pages 1-1 through 1-3, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED 2019 COMMISSION MEETING SCHEDULE

Commissioner Harris made a motion to approve the 2019 Commission Meeting Schedule. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum and Calendar, Agenda Pages 2-1 and 2-2, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED CONTRACT AND RELATED CHARGES FOR SERVICES WITH GOVERNMENTAL AGENCIES FOR VEHICLE MAINTENANCE SERVICES AT THE MONTGOMERY COUNTY FLEET MAINTENANCE SHOP

Commissioner Singleton made a motion to approve the Contract and Related Charges for Services with Governmental Agencies for Vehicle Maintenance Services at the Montgomery County Fleet Maintenance Shop with a provision that Administrator Mims will sign the contracts for such time that the charges for services remain the same. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memoranda,

Contract and Fleet Maintenance Shop Rate Sheet, Agenda Pages 3-1 through 3-5, are attached to these Minutes.)

YOUTH FACILITY – APPROVED AGENCY GRANT AGREEMENT WITH THE ALABAMA DEPARTMENT OF YOUTH SERVICES FOR THE DAVIS TRANSITIONS PROGRAM FOR FISCAL YEAR 2018-2019

Commissioner Harris made a motion to approve the Agency Grant Agreement with the Alabama Department of Youth Services for the Davis Transitions Program for Fiscal Year 2018-2019. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum and Agreement, Agenda Pages 4-1 through 4-5, are attached to these Minutes.)

YOUTH FACILITY – APPROVED CONTRACTS FOR HOUSING JUVENILES AT THE MONTGOMERY COUNTY YOUTH FACILITY FOR AUTAUGA, BUTLER, CHILTON, ELMORE AND MONROE COUNTIES AND THE CITY OF PRATTVILLE

Vice Chairman Walker made a motion to approve the Contracts for Housing Juveniles at the Montgomery County Youth Facility for Autauga, Butler, Chilton, Elmore and Monroe Counties and the City of Prattville. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Agreements, Agenda Pages 5-1 through 5-19, are attached to these Minutes.)

DISTRICT ATTORNEY’S OFFICE – APPROVED U.S. DEPARTMENT OF JUSTICE EQUITABLE SHARING AGREEMENT AND CERTIFICATION

Commissioner Harris made a motion to approve the U.S. Department of Justice Equitable Sharing Agreement and Certification. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum, Agreement and Certification, Agenda Pages 6-1 through 6-5, are attached to these Minutes.)

INFORMATION SYSTEMS – APPROVED SECURITY CAMERA SYSTEM FROM MILESTONE SYSTEMS

Commissioner Singleton made a motion to approve the Security Camera System from Milestone Systems. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memoranda, Purchase Agreement, Attorney Gallion’s Opinion and Attachments, Agenda Pages 7-1 through 7-12, are attached to these Minutes.)

INFORMATION SYSTEMS – APPROVED MICROSOFT ENTERPRISE AGREEMENT RENEWAL

Vice Chairman Walker made a motion to approve the Microsoft Enterprise Agreement Renewal. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum, Signature Forms and Attachments, Agenda Pages 8-1 through 8-19, are attached to these Minutes.)

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

November 15, 2018

NOV 19 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Contract with Governmental Agencies for Vehicle Maintenance Services

The Montgomery County Commission, at its meeting on November 5, 2018, agreed to place on the next agenda a Contract and related charges for services with governmental agencies for vehicle maintenance services at the Montgomery County fleet maintenance shop.

Since the County Commission is approving this standard contract, would you like for me to present contracts to the Commission for every governmental agency for approval or would you like to authorize me to sign these contracts until the charges for services is updated?

We will be discussing this item during Monday's meeting.

DLM/tn

Attachment

- A COUNTY OLDER THAN THE STATE -

P.O. Box 1667 MONTGOMERY, ALABAMA 36102-1667 PHONE: 334.832.1210



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

October 25, 2018

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham 
Montgomery County Sheriff's Office

SUBJECT : Montgomery County Fleet Maintenance Shop

I would like to thank you for allowing my agency to open the Montgomery County Fleet Maintenance Shop. We are now ready to allow other surrounding agencies to visit the shop. I have put together a list of charges for services that will be rendered as needed. We'll be more than happy to go over each charge with the Commission.

I am now requesting that the County Commission work with the attorneys to come up with a contract so that our Finance Department will be able to receive funding from submitted invoices upon completion of services rendered.

Again, we look forward to branching out to other surrounding agencies to offer various vehicle maintenance services. As you can see, these rates have been prepared by my agency. The said rates are comparable to other businesses; however, with our shop, you will receive an overall inspection, i.e., proper operation of lights, wiper blades, etc. We will be reviewing prices annually as it relates to parts and salaries, not to mention this will be a revenue resource for the County Commission as well.

Please place this matter on the next agenda as I look forward to proceeding with this matter at the Commission's earliest convenience.

DC/crv

cc: Ms. Florence Cauthen, Deputy County Administrator
Ms. Sherrill Thomas, Finance Director

encl.

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

WWW.MONTGOMERYSHERIFF.COM

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104

OFFICE 334.832.1386
FAX 334.265.0990

5-9

STATE OF ALABAMA)
COUNTY OF MONTGOMERY)

CONTRACT AGREEMENT

WITNESS THIS AGREEMENT by and between the Montgomery County Commission ("MCC"), a body corporate and political, hereinafter referred to as the County, and _____, for and in consideration of the mutual covenants herein contained, the receipt and sufficiency whereof being hereby acknowledged as follows:

_____ agrees to pay MCC, an amount for each vehicle according to the cost attached hereto as Exhibit "A".

It shall be the sole responsibility of _____ to deliver the vehicles to The Montgomery County Fleet Maintenance Shop, 1872 Terminal Road, Montgomery, Alabama 36108.

Upon completion of the maintenance services _____ will be notified that the vehicle is ready to be picked up.

The MCC will not be responsible for any matters that occur in the delivery and the removal of the vehicle and _____ shall hold harmless MCC from any liability relating the delivery and removal of said vehicle.

MCC will bill _____ on a monthly basis and payment shall be made to the Montgomery County Commission" Attention Finance Department within thirty (30) days from the date of receipt of the invoice.

IN WITNESS WHEREOF, the parties hereto have hereunto caused this instrument to be duly executed on this the _____ day of _____, _____.

[COMPANY]

By: _____

Its: _____
[address]

Montgomery County Commission

By: _____

Its: _____
P.O. Box 1667
Montgomery, AL 36102-1667

Montgomery County Fleet Maintenance Shop Flat Rate

All service includes synthetic blend factory spec motor oil, multi-point inspection, air pressure adjustment, and fluid top off

Vehicle	Oil Change w/ Filter	Oil Change w/Tire Rotation	Brakes All 4	Wipers Blades Each
Chevy Impala	\$33.00	\$41.00	\$248.00	\$11.00
Chevy Suburban	\$39.00	\$47.00	\$259.00	\$13.00
Chevy Tahoe	\$39.00	\$47.00	\$259.00	\$13.00
Dodge 1500	\$33.00	\$41.00	\$259.00	\$11.00
Dodge Charger	\$33.00	\$41.00	\$248.00	\$11.00
Ford Crown Victoria	\$33.00	\$41.00	\$248.00	\$11.00
Ford Econoline Diesel	\$56.00	\$64.00	\$259.00	\$13.00
Ford Econoline Gas	\$33.00	\$41.00	\$259.00	\$13.00
Ford Expedition	\$33.00	\$41.00	\$259.00	\$11.00
Ford Explorer	\$33.00	\$41.00	\$248.00	\$11.00
Ford F150	\$33.00	\$41.00	\$248.00	\$13.00
Ford F-250 Diesel	\$56.00	\$64.00	\$274.00	\$13.00
Ford F-250 Gas	\$41.00	\$49.00	\$274.00	\$13.00
Ford Fusion	\$33.00	\$41.00	\$248.00	\$11.00
Ford Taurus	\$33.00	\$41.00	\$248.00	\$11.00
Ford Transit Diesel	\$56.00	\$64.00	\$259.00	\$13.00
Ford Transit Gas	\$41.00	\$49.00	\$259.00	\$13.00

ELTON N DEAN, SR.
Chairman
Ronda M. Walker
Vice Chairman

Daniel Harris, Jr.
Isaiah Sankey

Doug Singleton



GEORGE C. SPEAKE, PE, PLS
COUNTY ENGINEER
KEVIN A. BOONE, PE
ASSISTANT COUNTY ENGINEER
334.832.1310
FAX: 334.832.7190

WWW.MC-ALA.ORG

ENGINEERING DEPARTMENT

May 7, 2019

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: George C. Speake
County Engineer *George C. Speake*
5/7/2019

SUBJECT: Approval of Agreement for Resurfacing
Snowdoun Chambers Road from Hobbie Road to Woodley Road
Project# STPMN-5118(253), MCP 51-02-18, CPMS Ref. # 100067621

Please place on the agenda for the nearest possible Montgomery County Commission meeting approval of attached agreement between the Alabama Department of Transportation (ALDOT) and Montgomery County concerning funding for resurfacing Snowdoun Chambers Road from Hobbie Road to Woodley Road (5.347 miles).

If approved, please have attached agreement executed and return to this office for further processing.

GCS/gcs

Attachment

cc; File

6-1

**CONSTRUCTION
AGREEMENT
FOR A
FEDERAL AID
PROJECT**

**BETWEEN THE STATE OF ALABAMA
AND
MONTGOMERY COUNTY COMMISSION
Montgomery County**

**Project No. STPMN-5118(253)
County Project No. MCP 51-03-18
CPMS Ref# 100067621**

PART ONE (1): INTRODUCTION

This Agreement is made and entered into by and between the State of Alabama (acting by and through the Alabama Department of Transportation), hereinafter referred to as the STATE; and the Montgomery County Commission, Alabama, (FEIN 63-6001653) hereinafter referred to as the COUNTY.

WHEREAS, the STATE and the COUNTY desire to cooperate in the resurfacing and traffic striping on CR-18 (Snowdown Chambers Road) from CR-61 (Hobbie Road) to CR-39 (Woodley Road); Length – 5.347 miles; Project# STPMN-5118(253); MCP 51-03-18; CPMS Ref# 100067621.

NOW, THEREFORE, it is mutually agreed between the STATE and the COUNTY as follows:

PART TWO (2): FUNDING PROVISIONS

- A. **Project Funding:** The STATE will not be liable for Federal Aid Funds in any amount. The project will be limited to \$782,490.66 Federal funds unless the Montgomery Area Metropolitan Planning Organization agrees, subject to the approval of the STATE, to reprogram the allocated Federal funds for the Montgomery Area sufficient to pay 80% of the project cost. In the event of an underrun in project costs, the amount of Federal Aid funds will be the amount stated below, or 80% of eligible project costs, whichever is less.
- B. The estimated cost and participation by the various parties is as follows:

FUNDING SOURCE	ESTIMATED COSTS
FA STP Funds (Montgomery Area Dedicated)	\$ 782,490.66
County Funds	\$ 195,622.67

TOTAL (Incl CE&I)	\$ 978,113.33

It is further understood that this is a cost reimbursement program and no federal funds will be provided to the COUNTY prior to accomplishment of the work for which it is requested. Furthermore, no federal funds will be reimbursed for work performed prior to project authorization.

Any cost incurred by the COUNTY relating to this project which is determined to be ineligible for reimbursement by the Federal Highway Administration (FHWA), or in excess of the limiting amounts previously stated, will not be an eligible cost to the project and will be borne and paid by the COUNTY.

- C. **Time Limit:** This project will commence upon written authorization to proceed from the STATE directed to the COUNTY.

The approved allocation of funds for projects containing Industrial Access funds shall lapse if a contract has not been awarded for construction of the project within (12) months of the date of the funding approval by the Industrial Access Road and Bridge Corporation Board, and the approved allocation shall be returned to the IARB for re-allocation. A time extension may be approved by the IARB upon formal request by the applicant.

The approved allocation of funds for projects containing Federal Transportation Alternatives Set-Aside funds may lapse if a project has not been authorized by FHWA within (24) months of the date of the funding approval by the Governor, and the approved allocation shall be returned to the STATE for re-allocation. A time extension may be approved by the STATE upon formal request by the applicant. Failure to meet other project milestones, as set forth in the TAP Guidelines, may result in an approved allocation being returned to the STATE.

PART THREE (3): PROJECT SERVICES

- A. The COUNTY will furnish all Right-of-Way for the project. Associated Right-of-Way acquisition costs will not be an eligible cost as part of this Agreement. The Right-of-Way acquisition phase is hereby defined as the appraisal fees, appraisal review fees and the cost of acquisition incurred.

All work accomplished under the provisions of this Agreement will be accomplished on property owned by or which will be acquired by the COUNTY in accordance with applicable Federal and state laws, regulations, and procedures. Any exceptions to this requirement must be approved by the STATE in writing prior to incurring costs for which reimbursement is requested by the COUNTY. In cases where property is leased, or easements obtained, the terms of the lease or easement will not be less than the expected life of the improvements.

Acquisition of real property by the COUNTY as a part of this project will conform to and be in accordance with the provisions of the Federal Uniform Relocation Assistance & Real Property Acquisition Policies Act (49 CFR 24, Subpart B), all federal environmental laws, and all other applicable state and federal laws.

Any property or property interests acquired shall be in the name of the COUNTY with any condemnation or other legal proceedings being performed by the COUNTY.

The COUNTY shall follow all Federal regulations related to the Management, Leasing, and Disposal of Right-of-Way, uneconomic remnants and excess Right-of-Way as found in CFR 23 § 710 Subpart D. Proceeds for Leases and Disposals shall be credited to the Project or to the Title 23 Collector Account.

No change in use or ownership of real property acquired or improved with funds provided under the terms of this Agreement will be permitted without prior written approval from the STATE or FHWA. The STATE or FHWA will be credited on a prorata share, as provided in Part Two, Section B, any revenues received by the COUNTY from the sale or lease of property.

B. The COUNTY will adjust and/or relocate all Utilities in conflict with the project improvements. Associated Utility costs will be an eligible cost as part of this Agreement. The COUNTY will relocate any utilities in conflict with the project improvements in accordance with applicable Federal and State laws, regulations, and procedures.

C. The COUNTY will make the Survey, perform the Design, complete the Plans and furnish all Preliminary Engineering for the project with COUNTY forces or with a consultant approved by the STATE. Associated Survey, Design, Plan Preparation, and Preliminary Engineering costs will not be an eligible cost as part of this Agreement.

If any Associated Survey, Design, Plan Preparation, and Preliminary Engineering costs are an eligible cost to the project, the COUNTY will develop and submit to the STATE a project budget for approval. This budget will be in such form and detail as may be required by the STATE. At a minimum, all major work activities will be described, and an estimated cost and source of funds will be indicated for each activity. A signature line will be provided for approval by the Region Engineer and date of such approval. All costs for which the COUNTY seeks reimbursement must be included in a budget approved by the STATE in order to be considered for reimbursement. Budget adjustments may be necessary and may be allowed, subject to the approval of the STATE in writing, in order to successfully carry out the project. However, under no circumstances will the COUNTY be reimbursed for expenditures over and beyond the amount approved by the STATE.

The COUNTY will undertake the project in accordance with this Agreement, plans approved by the STATE and the requirements, and provisions, including the documents relating thereto, developed by the COUNTY and approved by the STATE. The plans, including the documents relating thereto, are of record in the Alabama Department of Transportation and are hereby incorporated in and made a part of this Agreement by reference. It is understood by the COUNTY that failure of the COUNTY to carry out the project in accordance with this Agreement and approved plans, including documents related thereto, may result in the loss of federal funding and the refund of any federal funds previously received on the project.

Projects containing Industrial Access funds or State funds, with no Federal funds involved, shall have completed original plans furnished to the STATE in accordance with the Guidelines for Operations for *Procedures for Processing State and Industrial Access Funded County and City Projects*, and attached hereto as a part of this Agreement prior to the COUNTY letting the contract.

D. The COUNTY will furnish all construction engineering for the project with COUNTY forces or with a consultant approved by the STATE as part of the cost of the project. Construction Engineering & Inspection cost are not to exceed 5%, without prior approval by the State. Associated Construction Engineering & Inspection costs will be an eligible cost as part of this Agreement.

E. The STATE will furnish the necessary inspection and testing of materials when needed as part of the cost of the project. The COUNTY may request the use of an approved third-party materials inspection and testing provider, as approved by the STATE.

PART FOUR (4): CONTRACT PROVISIONS

A. The COUNTY shall not proceed with any project work covered under the provisions of this Agreement until the STATE issues written authorization to the COUNTY to proceed.

B. Associated Construction cost will be an eligible cost as part of this Agreement.

For projects let to contract by the STATE, the STATE will be responsible for advertisement and receipt of bids and the award of the Contract. Following the receipt of bids and prior to the award of the Contract, the STATE will invoice the COUNTY for its pro rata share of the estimated cost as reflected by the bid of the successful bidder plus Engineering & Inspection and Indirect Costs (if applicable). The COUNTY shall pay this

amount to the STATE no later than 30 days after the date bids are opened. Failure to do so may lead to the rejection of the bid.

For projects let to contract by the COUNTY, the COUNTY shall comply with all Federal and State laws, rules, regulations and procedures applicable to the advertisement, receipt of bids, and the award of the contract. The COUNTY will, when authorized by the STATE, solicit bids and make awards for construction and/or services pursuant to this Agreement. The COUNTY shall not solicit bids until the entire bid package (plans, specifications, estimates, etc.) has been reviewed and approved by the STATE. Following receipt of bids, the COUNTY will provide all bids to the STATE with a recommendation for award. The COUNTY shall not award the contract until it has received written approval from the STATE.

The purchase of project equipment and/or services financed in whole or in part pursuant to this Agreement will be in accordance with applicable Federal and State laws, rules, regulations, and procedures, including state competitive bidding requirements applicable to counties and municipalities in the State of Alabama when the purchase is made by any such entity.

- C. If necessary, the COUNTY will file an Alabama Department of Environmental Management (ADEM) National Pollutant Discharge Elimination System (NPDES) Notice of Registration (NOR) (Code Chapter 335-6-12) for this project without cost to the State or this project. The COUNTY will be the permittee of record with ADEM for the permit. The COUNTY and the contractor will be responsible for compliance with the permit and the State will have no obligation regarding the permit. The COUNTY will furnish the State (Region) a copy of the permit prior to any work being performed by the contractor.

The COUNTY will secure all permits and licenses of every nature and description applicable to the project in any manner; conform to and comply with the requirements of any such permit or license; and comply with each and every requirement of any and all agencies, and of any and all lawful authorities having jurisdiction or requirements applicable to the project or to the project activities.

- D. The COUNTY will comply with the Alabama Department of Transportation Standard Specifications for Highway Construction, Latest Edition, on this project and will ensure that work associated on this project meets the standards of the Alabama Department of Transportation, and the project will be built in accordance with the approved plans.
- E. The COUNTY shall be responsible at all times for all of the work performed under this Agreement and, as provided in Ala. Code § 11-93-2 (1975), the COUNTY shall indemnify and hold harmless the State of Alabama, The Alabama Department of Transportation, its officers, officials, agents, servants, and employees.

For all claims not subject to Ala. Code § 11-93-2 (1975), the COUNTY shall indemnify and hold harmless the State of Alabama, the Alabama Department of Transportation, its officers, officials, agents, servants, and employees from and against any and all damages, claims, loss, liabilities, attorney's fees or expense whatsoever or any amount paid in compromise thereof arising out of, connected with, or related to the (1) work performed under this Agreement, (2) the provision of any services or expenditure of funds required, authorized, or undertaken by the COUNTY pursuant to the terms of this Agreement, or (3) misuse, misappropriation, misapplication, or misexpenditure of any source of funding, compensation or reimbursement by the COUNTY, its officers, officials, agents, servants, and employees.

- F. The COUNTY will be obligated for the payment of damages occasioned to private property, public utilities or the general public caused by the legal liability (in accordance with Alabama and/or Federal law) of the COUNTY, its agents, servants, employees or facilities.
- G. Upon completion and acceptance of this project by the State, the COUNTY will assume full ownership and responsibility for the portion of the project work on COUNTY right-

of-way and maintain the project in accordance with applicable State law and comply with the Department's Local Road Maintenance Certification Policy.

PART FIVE (5): ACCOUNTING PROVISIONS

- A. The COUNTY will, when appropriate, submit reimbursement invoices to the STATE for work performed in carrying out the terms of this Agreement. Requests for reimbursement will be made on forms provided by the STATE and will be submitted through the Region Engineer for payment. The COUNTY may invoice the STATE not more often than once per month for the funds due for work performed under this Agreement. Invoices for payment will be submitted in accordance with state law and will indicate that the payment is due, true, correct, and unpaid, and the invoice will be notarized. Invoices for any work performed under the terms of this Agreement will be submitted within twelve (12) months after the completion and acceptance by the STATE of the work. Any invoices submitted after this twelve-month period will not be eligible for payment.
- B. The COUNTY will not assign any portion of the work to be performed under this Agreement or execute any contract, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this Agreement, without the prior written approval of the STATE.
- C. The COUNTY will establish and maintain a cost accounting system that must be adequate and acceptable to the STATE as determined by the auditor of the STATE.
- All charges to the Project will be supported by properly executed invoices, contracts, or vouchers, as applicable, evidencing in proper detail the nature and propriety of the charges in accordance with the requirements of the STATE. All checks, invoices, contracts, vouchers, orders or other accounting documents pertaining in whole or in part to the project will be clearly identified, readily accessible and to the maximum extent feasible, kept separate and apart from all other such documents.
- The COUNTY will report to the STATE the progress of the project in such manner as the STATE may require. The COUNTY will also provide the STATE any information requested by the STATE regarding the project. The COUNTY will submit to the STATE financial statements, data, records, contracts and other documents and items of any respect related to the project as may be requested by the STATE.
- The COUNTY will permit the STATE, the Comptroller General of the United States, and the Secretary of the USDOT, or either of them or their respective authorized representatives, to inspect, at any time, vehicles and equipment utilized or used in performance of the project and any and all data and records which in any way relate to the project or to the accomplishment of the project. The COUNTY will also permit the above noted persons to audit the books, records and accounts pertaining to the project at any and all times, and the COUNTY will give its full cooperation to those persons or their authorized representatives, as applicable.
- The COUNTY will comply with all audit requirements set forth in the 2 CFR Part 200 requirements, or the most current version of those requirements under federal law.
- D. The COUNTY will retain all books, records, and other documents relative to this Agreement for a minimum of three (3) years after project termination, expiration of Federal interest, or close out, and the STATE, the Comptroller General of the United States, and the Secretary of the USDOT, or either of them or their respective authorized representatives, will have full access to and the right to examine any of said materials at all reasonable times during said period.
- E. Any user fee or charge to the public for access to any property or services provided through the funds made available under this Agreement, if not prohibited by a Federal, State or local law, must be applied for the maintenance and long-term upkeep of the project authorized by this agreement.

- F. An audit report must be filed with the Department of Examiners of Public Accounts, upon receipt by the COUNTY, for any audit performed on this project in accordance with Act No. 94-414.

PART SIX (6): MISCELLANEOUS PROVISIONS

- A. By entering into this Agreement, the COUNTY is not an agent of the STATE, its officers, employees, agents or assigns. The COUNTY is an independent entity from the STATE, and nothing in this Agreement creates an agency relationship between the parties.
- B. It is agreed that the terms and commitments contained in this Agreement shall not constitute a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended by Amendment 26. It is further agreed that, if any provision of this Agreement shall contravene any statute or Constitutional provision or amendment, either now in effect or which may be enacted during the term of this Agreement, then the conflicting provision in this agreement shall be deemed null and void.
- C. By signing this Agreement, the contracting parties affirm, for the duration of the Agreement, that they will not violate Federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the Agreement and shall be responsible for all damages resulting therefrom.
- D. No member, officer, or employee of the COUNTY, during their tenure of employment and for one year thereafter, shall have any interest, direct or indirect, in this Agreement or the proceeds, profits, or benefits therefrom.
- E. The terms of this Agreement may be modified by revision of this Agreement duly executed by the parties hereto.
- F. This Agreement may be terminated by either party upon the delivery of a thirty (30) day notice of termination.
- G. Nothing shall be construed under the terms of this Agreement that shall cause any conflict with Section 23-1-63, Code of Alabama, 1975.
- H. **Exhibits A, E, H, M, and N** are hereby attached to and made a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by those officers, officials and persons duly authorized to execute same, and the Agreement is deemed to be dated and to be effective on the date hereinafter stated as the date of its approval by the Governor of Alabama.

ATTEST:

Montgomery County, Alabama

By: _____
Clerk (Signature)

By: _____
As Chairman (Signature)

Type Name of Clerk
(AFFIX SEAL)

Type Name of Chairman

This agreement has been legally reviewed and approved as to form and content.

By: _____
William F. Patty,
Chief Counsel

RECOMMENDED FOR APPROVAL:

D.E. (Ed) Phillips, P.E.
State Local Transportation Engineer

Don T. Arkle, P. E.
Chief Engineer

STATE OF ALABAMA, ACTING BY AND THROUGH
THE ALABAMA DEPARTMENT OF TRANSPORTATION

John R. Cooper, Transportation Director

THE WITHIN AND FOREGOING AGREEMENT IS HEREBY EXECUTED AND
SIGNED BY THE GOVERNOR ON THIS _____ DAY OF _____, 20 _____.

KAY IVEY
GOVERNOR, STATE OF ALABAMA

RESOLUTION NUMBER _____

BE IT RESOLVED, by the Montgomery County Commission as follows:

That the County enter into an agreement with the State of Alabama, acting by and through the Alabama Department of Transportation relating to a project for:

Resurfacing and traffic striping on CR-18 (Snowdown Chambers Road) from CR-61 (Hobbie Road) to CR-39 (Woodley Road); Length – 5.347 miles; Project# STPMN-5118(253); MCP 51-03-18; CPMS Ref# 100067621.

Which agreement is before this Commission, and that the agreement be executed in the name of the County, by the Chairman for and on its behalf and that it be attested by the County Clerk and the official seal of the County be affixed thereto.

BE IT FURTHER RESOLVED, that upon the completion of the execution of the agreement by all parties, that a copy of such agreement be kept on file by the County.

I, the undersigned qualified and acting Clerk of Montgomery County, Alabama, do hereby certify that the above and foregoing is a true copy of a resolution lawfully passed and adopted by the County named therein, at a regular meeting of such Commission held on the _____ day of _____, 20____, and that such resolution is on file in the County Clerk's Office.

ATTESTED:

County Clerk

Chairman

_____ day of _____, 20____, and that such resolution is of record in the Minute Book of the County.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the County on this _____ day of _____, 20____.

County Clerk

(AFFIX SEAL)

EXHIBIT A

PARTICIPATION BY DISADVANTAGED BUSINESS ENTERPRISES IN FEDERAL-AID PROGRAM

Policy. It is the policy of the U.S. Department of Transportation that Disadvantaged Business Enterprises (DBE) as defined in 49 CFR Part 26 shall have the opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this AGREEMENT. Consequently, the DBE requirements of 49 CFR Part 26 apply to this AGREEMENT.

DBE Obligation. The recipient of funds under the terms of this AGREEMENT agrees to ensure that Disadvantaged Business Enterprises as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. The recipient shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to see that Disadvantaged Business Enterprises have the opportunity to compete for and perform contracts and shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of U.S. Department of Transportation assisted contracts.

Failure of the recipient of funds under the terms of this AGREEMENT, or failure of its subcontractor (if a subcontractor is authorized) to carry out the DBE requirements of this AGREEMENT shall constitute a breach of contract, and may result in termination of the contract by the STATE, or such other remedy may be undertaken by the STATE as it deems appropriate.

EXHIBIT E

TERMINATION OR ABANDONMENT

- a. The STATE has the right to abandon the work or to amend its project at any time, and such action on its part shall in no event be deemed a breach of contract.
- b. The STATE has the right to terminate this AGREEMENT at its sole discretion without cause and make settlement with the COUNTY upon an equitable basis. The value of the work performed by the COUNTY prior to the termination of this AGREEMENT shall be determined. In determining the value of the work performed, the STATE shall consider the following:
 1. The ratio of the amount of work performed by the COUNTY prior to the termination of the AGREEMENT to the total amount of work contemplated by this AGREEMENT less any payments previously made.
 2. The amount of the expense to which the COUNTY is put in performing the work to be terminated in proportion to the amount of expense to which the COUNTY would have been put had he been allowed to complete the total work contemplated by the AGREEMENT, less any payments previously made. In determining the value of the work performed by the COUNTY prior to the termination, no consideration will be given to profit, which the COUNTY might have made on the uncompleted portion of the work. If the termination is brought about as a result of unsatisfactory performance on the part of the COUNTY, the value of the work performed by the COUNTY prior to termination shall be fixed solely on the ratio of the amount of such work to the total amount of work contemplated by this AGREEMENT.

CONTROVERSY

In any controversy concerning contract terms, or on a question of fact in connection with the work covered by this project, including compensation for such work, the decision of the Transportation Director regarding the matter in issue or dispute shall be final and conclusive of all parties.

CONTRACT BINDING ON SUCCESSORS AND ASSIGNS

- a. This contract shall be binding upon the successors and assigns of the respective parties hereto.
- b. Should the AGREEMENT be terminated due to default by COUNTY, such termination shall be in accordance with applicable Federal Acquisition Regulations.

EXHIBIT H

Page 1

EQUAL RIGHTS PROVISIONS

During the performance of this contract, the COUNTY for itself, its assignees and successors in interest agrees as follows:

a. **Compliance with Regulations**

The COUNTY will comply with the Regulations of the Department of Transportation relative to nondiscrimination in federally-assigned programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, as amended by 23 CFR 710-405(b), hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;

EXHIBIT H

Page 2

- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

b. **Nondiscrimination**

In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, Section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, Section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the COUNTY agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. The COUNTY will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices where the contract covers a program set forth in Appendix B of the Regulations.

The COUNTY will comply with all provisions of Executive Order 11246 of September 24, 1965 as amended by Executive Order 11375, and of the rules, regulations (41 CFR, Part 60) and relevant orders of the Secretary of Labor.

c. **Solicitations**

In all solicitations either by competitive bidding or negotiation made by the COUNTY for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor, supplier or lessor shall be notified by the COUNTY of the COUNTY'S obligation under this contract and the Regulations relative to nondiscrimination on the ground of race, color, religion, sex or national origin.

d. **Information and Reports**

The COUNTY will provide all information and reports required by the Regulations, or orders and instructions issued pursuant thereto, and will permit access to its books,

EXHIBIT H

Page 3

records, accounts, other sources of information and its facilities as may be determined by the STATE or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a COUNTY is in the exclusive possession of another who fails or refuses to furnish this information, the COUNTY shall so certify to the STATE, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

e. **Sanctions for Noncompliance**

In the event of the COUNTY'S noncompliance with the nondiscrimination provisions provided for herein, the STATE shall impose such contract sanctions as it may determine to be appropriate, including but not limited to,

1. withholding of payments to the COUNTY under contract until the COUNTY complies, and/or
2. cancellation, termination or suspension of the contract, in whole or in part.

f. **Incorporation of Provisions**

The COUNTY will include the foregoing provisions a. through f. in every subcontract, including procurements of materials and leases of equipment, unless excepted by the Regulations, orders or instructions issued pursuant thereto. The COUNTY will take such action with respect to any subcontract, procurement, or lease as the STATE may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a COUNTY becomes involved in, or is threatened with, litigation with subcontractors, suppliers, or lessor as a result of such direction, the COUNTY may request the STATE to enter into such litigation to protect the interest of the STATE.

g. **Equal Employment Opportunity** – The following equal employment opportunity requirements apply to the underlying contract:

1. **Race, Color, Creed, National Origin, Sex** – In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal Transit laws at 49 U.S.C. § 5332, the COUNTY agrees to comply with all applicable equal employment requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project.

EXHIBIT H
Page 4

The COUNTY agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the COUNTY agrees to comply with any implementing requirements FTA may issue.

2. Age – In accordance with Section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § 623 and Federal transit law at 49 U.S.C. § 5332, the COUNTY agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the COUNTY agrees to comply with any implementing requirements FTA may issue.
3. Disabilities – In accordance with Section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the COUNTY agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

COST PRINCIPLES

The STATE'S cost principles for use in determining the allowability of any item of cost, both direct and indirect, in this AGREEMENT, shall be the applicable provisions of Volume I, Federal Acquisition Regulations, Parts 30 and 31. The COUNTY shall maintain costs and supporting documentation in accordance with the Federal Acquisition Regulations, Parts 30 and 31 and other Regulations referenced with these Parts where applicable. The COUNTY shall gain an understanding of these documents and regulations. The applicable provisions of the above referenced regulations documents are hereby incorporated by reference herein as if fully set forth.

EXECUTORY CLAUSE AND NON-MERIT SYSTEM STATUS

- a. The COUNTY specifically agrees that this AGREEMENT shall be deemed executory only to the extent of moneys available, and no liability shall be incurred by the STATE beyond the moneys available for this purpose.

EXHIBIT H

Page 5

- b. The COUNTY, in accordance with the status of COUNTY as an independent contractor, covenants and agrees that the conduct of COUNTY will be consistent with such status, that COUNTY will neither hold COUNTY out as, or claim to be, an officer or employee of the STATE by reason hereof, and that COUNTY will not, by reason hereof, make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the STATE under the merit system or any other law of Alabama, including but not limited to workmen's compensation coverage, or retirement membership or credit or any Federal employment law. This paragraph also applies in like manner to the employees of COUNTY.

COUNTYS' CERTIFICATIONS

The COUNTY by acceptance of this contract certifies that the rates or composition of cost noted in Article IV - PAYMENTS are based on the current actual hourly rates paid to employees, estimated non- salary direct cost based on historical prices, the latest available audited indirect cost rate, and estimated cost of reimbursements to employees for travel (mileage, per diem, and meal allowance) based on the current policy of the COUNTY. The COUNTY agrees that mileage reimbursements for use of company vehicles is based on the lesser of the approved rate allowed by the General Services Administration of the United States Government or the reimbursement policies of the COUNTY at the time of execution of the AGREEMENT. The COUNTY agrees that no mileage reimbursement will be allowed for the purpose of commuting to and from work or for personal use of a vehicle. The COUNTY agrees that the per diem rate will be limited to the rate allowed by the STATE at the time of execution of the AGREEMENT. The COUNTY agrees that a meal allowance shall be limited to COUNTY employees while in travel status only and only when used in lieu of a per diem rate.

The COUNTY shall submit detailed certified labor rates as requested, and in a timely manner, to the External Audits Section of the Finance and Audits Bureau of The Alabama Department of Transportation. The COUNTY agrees that material differences between rates submitted with a proposal and rates provided as certified for the same proposal are subject to adjustment and reimbursement.

EXHIBIT M

CERTIFICATION FOR FEDERAL-AID CONTRACTS: LOBBYING

This certification is applicable to the instrument to which it is attached whether attached directly or indirectly with other attachments to such instrument.

The prospective participant/recipient, by causing the signing of and the submission of this Federal contract, grant, loan, cooperative AGREEMENT, or other instrument as might be applicable under Section 1352, Title 31, U. S. Code, and the person signing same for and on behalf of the prospective participant/recipient each respectively certify that to the best of the knowledge and belief of the prospective participant or recipient and of the person signing for and on behalf of the prospective participant/recipient, that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the prospective participant/recipient or the person signing on behalf of the prospective participant/recipient as mentioned above, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, or other instrument as might be applicable under Section 1352, Title 31, U. S. Code, the prospective participant/recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The prospective participant/recipient also agrees by submitting this Federal contract, grant, loan, cooperative agreement or other instrument as might be applicable under Section 1352, Title 31, U.S. Code, that the prospective participant/recipient shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

EXHIBIT N

FUNDS SHALL NOT BE CONSTITUTED AS A DEBT

It is agreed that the terms and commitments contained herein shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended by Amendment Number 26. It is further agreed that if any provision of this AGREEMENT shall contravene any statute or Constitutional provision of amendment, either now in effect or which may, during the course of this AGREEMENT, be enacted, then the conflicting provision in the AGREEMENT shall be deemed null and void.

When considering settlement of controversies arising from or related to the work covered by this AGREEMENT, the parties may agree to use appropriate forms of non-binding alternative dispute resolution.

TERMINATION DUE TO INSUFFICIENT FUNDS

- a. If the agreement term is to exceed more than one fiscal year, then said agreement is subject to termination in the event that funds should not be appropriated for the continued payment of the agreement in subsequent fiscal years.
- b. In the event of proration of the fund from which payment under this AGREEMENT is to be made, agreement will be subject to termination.

NO GOVERNMENT OBLIGATION TO THIRD PARTY CONTRACTORS

The STATE and COUNTY acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations of or liabilities to the STATE, COUNTY, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.

The COUNTY agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided to FHWA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

**STATE OF ALABAMA
DEPARTMENT OF TRANSPORTATION
GUIDELINES FOR OPERATION**

**SUBJECT: PROCEDURES FOR PROCESSING STATE AND INDUSTRIAL
ACCESS FUNDED COUNTY AND CITY PROJECTS**

No work can be performed and no contracts can be let prior to having a fully executed project agreement, submittal of project plans to Region and notification from the Region that advertisement for bids can be made, or, in the case of force account projects, work can begin.

A project agreement will be prepared and furnished to the County/City upon receipt of grant award letter signed by the Director or Governor. The Region will prepare and submit a F-7A Budget Allotment request upon receipt of a project funding agreement at the time it is submitted to the County/City for their execution.

The County/City will submit plans prepared and signed by a registered professional engineer showing work to be performed. Plans must match the project agreement description. It is not necessary for the Region to perform an in-depth review of plans. The County/City will submit a certification signed by a Registered Professional Engineer stating that the plans have been prepared so that all items included in the plans meet ALDOT specifications. The County/City will include a letter certifying that the County/City owns all right-of-way on which the project is to be constructed.

Upon receipt of the executed agreement, the executed F-7A, final plans from the County/City, and right-of-way certification, the Region may notify the County/City to proceed with advertising the project for letting or proceed with work in the case of a force account project.

In the case where a County/City is using an in-place annual bid, the County/City will furnish the Region a copy of their bid and this bid price will be used for reimbursement.

Where the County/City is letting a contract locally, the County/City will furnish to the Region the three lowest bids with their recommendation for award. The Region will review the bids, and, if in order, advise the County/City to proceed with award of the contract to the lowest responsible bidder. The County's/City's estimate for reimbursement will be based on the bid prices concurred in by the State and supported with documentation that the contractor has been paid for work performed (copy of cancelled check).

A certification will be submitted with County/City final estimate stating that the project was constructed in accordance with final plans submitted to the State and with the specifications, supplemental specifications, and special provisions which were shown on the plans or with the State's latest specifications which were applicable at the time of plan approval.

The County/City will notify the Region when the project is complete and the Region will perform a final ride-through to determine whether the project was completed in substantial compliance with original final plans. Final acceptance will be made by the Region with a copy of the letter furnished to the Bureau of Local Transportation.

All required test reports, weight tickets, material receipts and other project documentation required by the specifications, applicable supplemental specifications, and special provisions will be retained by the County/City for a period of three (3) years following receipt of final payment and made available for audit by the State upon request. If an audit is performed and proper documentation is not available to verify quantities and compliance with specifications, the County/City will refund the project cost to the State or do whatever is necessary to correct the project at their cost.

All County/City Industrial Access or State funded projects let to contract by the State will follow normal project procedures and comply with all current plan processing requirements.

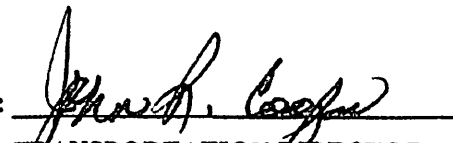
RECOMMENDED FOR APPROVAL:


BUREAU CHIEF/REGION ENGINEER

APPROVAL:


CHIEF ENGINEER

APPROVAL:


TRANSPORTATION DIRECTOR

NOVEMBER 1, 2017

DATE

ELTON N DEAN, SR.
Chairman

Ronda M. Walker
Vice Chairman

Daniel Harris, Jr.

Isaiah Sankey

Doug Singleton



GEORGE C. SPEAKE, PE, PLS
COUNTY ENGINEER
KEVIN A. BOONE, PE
ASSISTANT COUNTY ENGINEER
334.832.1310
FAX: 334.832.7190
WWW.MC-ALA.ORG

ENGINEERING DEPARTMENT

May 13, 2019

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: George C. Speake *George C. Speake*
County Engineer *5/13/2019*

SUBJECT: Approval of Preliminary Engineering (PE) Agreement for
Vaughn Road / Ryan Road Intersection Improvements
Project No. STPMN-PE ()

Please place on the agenda for the nearest possible Montgomery County Commission meeting approval of attached agreement between Volkert, Inc. and Montgomery County for above subject project. The cost of this project is 80% Federal Funds with a 20% match. The matching funds are included in the Engineering Department's current FY 2019 budget.

If approved, please have attached agreement executed and return to this office for further processing.

GCS/gcs

Attachment

cc: File

**AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN
OWNER AND CONSULTANT**

This Agreement made and entered into this _____ day of _____, 2019, by and between **Montgomery County (P.O. Box 1667, Montgomery, AL 36102)**, hereafter referred to as the OWNER, and **Volkert, Inc.**, hereinafter referred to as the CONSULTANT; WITNESSETH THAT:

WHEREAS, the OWNER desires to retain the CONSULTANT to perform certain professional planning, programming, and engineering services as outlined in the Scope of Services;

WHEREAS, the CONSULTANT desires to perform said professional services for the OWNER;

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter stipulated to be kept and performed, the parties hereto agree as follows:

**ARTICLE 1
DEFINITIONS**

1.1 PROJECT or PROJECTS. The total construction or scope of which the Work to be performed under the Contract Documents may be the whole, or a part.

1.2 BASIC SERVICES. The professional services to be performed by CONSULTANT under this Agreement, as set out in Article 3 and as described in the "Basic Services" of Attachment A.

1.3 ADDITIONAL SERVICES. Any services beyond Basic Services as described in Article 3 and the "Basic Services" of Attachment A, as mutually agreed to in writing between OWNER and CONSULTANT.

1.4 CONSTRUCTION CONTRACT. The entire and integrated written agreement, or agreements, between OWNER and Contractor concerning the Work.

1.5 CONTRACT DOCUMENTS. Those items so designated in the Construction Contract, including the Drawings, Specifications, Construction Contract, and general and supplementary conditions. Only printed or hard copies of the items listed in the Construction Contract are Contract Documents. Reviewed Shop Drawings, other Contractor submittals, and the reports and drawings of subsurface and physical conditions are not Contract Documents.

1.6 DRAWINGS. That part of the Contract Documents prepared or approved by CONSULTANT which graphically shows the scope, extent, and character of the Work to be performed by Contractor. Shop Drawings are not Drawings as so defined.

1.7 SPECIFICATIONS. That part of the Contract Documents consisting of written technical descriptions of materials, equipment, systems, standards, and workmanship as applied to the Work and certain administrative details applicable thereto.

1.8 SHOP DRAWINGS. All drawings, diagrams, illustrations, schedules, and other data or information which are specifically prepared or assembled by or for Contractor by someone other than CONSULTANT, and submitted by Contractor to illustrate some portion of the Work.

1.9 RECORD DRAWINGS. Also referred to as "As-Builts" and "As-Built Plans," Record Drawings shall mean drawings depicting the completed Project, prepared by CONSULTANT as an Additional Service and based solely on Contractor's record copy of all Drawings, Specifications, addenda, change orders, work change directives, field orders, and written interpretations and clarifications, as delivered to CONSULTANT and annotated by Contractor to show changes made during construction.

1.10 CONSTRUCTION OBSERVER. The authorized representative of CONSULTANT assigned to assist CONSULTANT at the site during construction. As used herein, the term CONSTRUCTION OBSERVER includes any assistants or field staff of CONSTRUCTION OBSERVER agreed to by OWNER. The duties and responsibilities of the CONSTRUCTION OBSERVER, if any, are as set forth in the "Basic Services" of Attachment A.

1.11 CONTRACTOR. A Contractor is any person or entity which enters into an agreement with OWNER to perform the construction of or any construction on any Project, including, without limitation, the providing of labor, materials, and equipment incorporated or to be incorporated into the Project. The term "Contractor" means the Contractor or its authorized representative, but excludes the CONSULTANT and its subconsultants.

1.12 APPLICABLE LAWS. Applicable Laws, as used herein, shall mean the law of the State of Louisiana as well as applicable regulations, codes and licenses promulgated or issued by any board, commission or agency having authority and jurisdiction over this Agreement.

ARTICLE 2 RELATIONSHIP OF THE PARTIES

CONSULTANT is providing professional engineering services pursuant to this Agreement. Nothing in this Agreement shall be construed to mean that CONSULTANT assumes any responsibility or duties of the Contractor(s), or can be held liable for its failure to perform its obligations and duties to OWNER. The Contractor(s) will be solely responsible for means, methods, techniques, sequences and procedures used in the construction of the Project and for the safety of its personnel, property and its operations, and for performing in accordance with its

contract(s) with OWNER, as well as for any damages for construction defects caused, in whole or in part, by the Contractor's work. CONSULTANT shall be able to rely upon the Contractor for the proper performance of its obligations to OWNER.

OWNER acknowledges and takes into account the fact that CONSULTANT does not have a contract with Contractor(s) and, as such, cannot direct its respective means and methods, its forces, its personnel, its subcontractors, suppliers and/or subconsultants. CONSULTANT cannot require those parties with which it has no contract to refrain from or perform any acts they are not willing to perform. Requiring action or conduct out of Contractor and/or Architect is the responsibility of the OWNER.

ARTICLE 3 SCOPE OF SERVICES

3.1 Generally. CONSULTANT shall perform the Basic Services set forth in Schedule of Services to be addressed in Attachment A, as well as any Additional Services in accordance with the terms and conditions herein.

CONSULTANT's Scope of Services as set out hereunder are finite, and CONSULTANT is not being compensated by OWNER to provide or perform services which are not specifically set out herein. Anything not expressly stated in this provision, or in Attachment A, or in any subsequent written agreements between OWNER and CONSULTANT, are not a part of CONSULTANT's Scope of Services.

3.1.1 Safety. Consistent with and pursuant to Section 3.2.4, *infra*, CONSULTANT shall not be responsible for site safety, or for the safety of Contractor or its employees or subcontractors. CONSULTANT is not being retained to, and shall not be expected or required to, research or review the safety record or history of OSHA violations of any potential bidding contractor, and shall not be expected, required, or retained to undertake vetting, pre-screening, researching, or approving any potential bidding contractor based on its safety record.

3.2 Standards of Performance.

3.2.1 Standard of Care. CONSULTANT shall at all times endeavor to perform Basic Services in conformance with the generally accepted care and skill exercised by professional engineers practicing under similar circumstances at the same time and in the same locality. CONSULTANT makes no warranties, express or implied, under this Agreement or otherwise, in connection with CONSULTANT's services, and guarantees no particular result. CONSULTANT neither guarantees the performance of any Contractor(s), nor assumes the responsibility of the Contractor(s) to furnish or perform its obligations to OWNER, whether arising from the Construction Contracts, the Contract Documents or otherwise.

3.2.2 Consultants. CONSULTANT may retain such subconsultants as CONSULTANT deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by OWNER.

3.2.3 Reliance on Others. Subject to the Standard of Care set forth in Paragraph 3.2.1, *supra*, CONSULTANT and its subconsultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, OWNER, Contractor, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

3.2.4 CONSULTANT and Contractor.

3.2.4.1 CONSULTANT shall not at any time supervise, direct, control, or have authority over any contractor work, nor shall CONSULTANT have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by the Contractor, or the safety precautions and programs incident thereto, for security or safety at any Project site, nor for any failure of the Contractor to comply with Applicable Law and Contract Documents as it pertains to the Contractor's furnishing and performing of its work.

3.2.4.2 CONSULTANT neither guarantees the performance of the Contractor nor assumes responsibility for the Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.

3.2.4.3 CONSULTANT shall not be responsible for the acts or omissions of the Contractor, or of any subcontractor, supplier, or any of their agents or employees, or of any other persons (except CONSULTANT's own agents, employees, and subconsultants) at the Project site or otherwise furnishing or performing any Work; or for any decision made regarding the Contract Documents, or any application, interpretation, or clarification, of the Contract Documents, other than those made by CONSULTANT.

3.2.4.4 While at the Project site, CONSULTANT's employees and representatives shall comply with the specific applicable requirements of Contractor's and OWNER's safety programs of which CONSULTANT has been informed in writing.

3.3 Additional Services

It is mutually understood and agreed that the OWNER will compensate the CONSULTANT for services resulting from changes in the scope of a project or its design, including but not necessarily limited to, change in size, complexity, project schedules, character of construction, revisions to previously accepted studies, reports, design documents or contract documents and for preparation of documents for separate bids, when such revisions are due to causes beyond the CONSULTANT's control and when requested or authorized by the OWNER.

When requested by OWNER, or when circumstances otherwise reasonably require, CONSULTANT shall furnish or obtain from others Additional Services of the types listed below.

- (a) Preparation of applications and supporting documents (in addition to those furnished under Basic Services, if any) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.
- (b) Services (in addition to those furnished under Basic Services, if any) to assist OWNER in obtaining bids from contractors.
- (c) Services (in addition to those furnished under Basic Services, if any) to make measured drawings of or to investigate existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by OWNER or others.
- (d) Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by CONSULTANT or its design requirements including, but not limited to, changes in size, complexity, OWNER's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond CONSULTANT's control.
- (e) Services required as a result of OWNER's providing incomplete or incorrect Project information to CONSULTANT.
- (f) Undertaking investigations and studies including, but not limited to, detailed consideration of operations, maintenance, and overhead expenses; the preparation of financial feasibility and cash flow studies, rate schedules, and appraisals; detailed quantity surveys of materials, equipment, and labor; and audits or inventories required in connection with construction performed by OWNER.
- (g) Furnishing services of Consultants for other than Basic Services.
- (h) Services during out-of-town travel required of CONSULTANT other than for visits to the Site or OWNER's office as required in Basic Services.
- (i) Preparing additional Bidding Documents or Contract Documents for alternate bids or prices requested by OWNER for the Work or a portion thereof.

- (j) Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services.
- (k) Providing construction surveys and staking (in addition to those furnished under Basic Services, if any) to enable Contractor to perform its work and any type of property surveys or related engineering services; and providing other special field surveys.
- (l) Providing Basic Services beyond the original date for completion and readiness for final payment of Contractor.
- (m) Preparing Record Drawings (in addition to those furnished under Basic Services, if any) showing appropriate record information based on Project annotated record documents received from Contractor, and furnishing such Record Drawings to OWNER.
- (n) Supplementing Record Drawings with information regarding the completed Project, Site, and immediately adjacent areas obtained from field observations, OWNER, utility companies, and other reliable sources.
- (o) Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Contractor, OWNER, utility companies, and other sources; revise and supplement Record Drawings as needed.
- (p) Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration, or other dispute resolution process related to the Project.
- (q) Preparation of operation and maintenance manuals; assistance to OWNER in training OWNER's staff to operate and maintain Project equipment and systems; assistance to OWNER in developing procedures for (a) control of the operation and maintenance of Project equipment and systems, and (b) related record-keeping.
- (r) Overtime work requiring higher-than-regular rates.
- (s) Providing more extensive services required to enable CONSULTANT to issue notices or certifications requested by OWNER.
- (t) Extensive services required during any correction period, or with respect to monitoring Contractor's compliance with warranties and guarantees called for in the Construction Contract (except as agreed to under Basic Services).
- (u) Other services performed or furnished by CONSULTANT not otherwise provided for in this Agreement.

- (v) Services in connection with work change directives and change orders to reflect changes requested by OWNER.
- (w) Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
- (x) Additional or extended services during construction made necessary by (1) emergencies or acts of God endangering the Work (advance notice not required), (2) the presence at the Site of any items of historical or cultural significance, (3) Work damaged by fire or other cause during construction, (4) a significant amount of defective, neglected, or delayed work by Contractor, (5) acceleration of the progress schedule involving services beyond normal working hours, or (6) default by Contractor.
- (y) Evaluating an unreasonable claim or an excessive number of claims or requests for information submitted by Contractor or others in connection with the Work.

ARTICLE 4 COMPENSATION OF CONSULTANT

4.1 CONSULTANT shall be compensated by OWNER on a **lump sum** basis, in accordance with Attachment B hereto.

4.1.1 OWNER shall pay all costs associated with Additional Services authorized by the OWNER.

4.1.2 For Projects involving a supplemental agreement, the scope of services, schedule, and amount of compensation to be paid will be included therein

4.1.3 The OWNER will pay the CONSULTANT for services performed by subconsultants at the actual invoice amount times a factor of 1.10 for assisting and coordinating the subconsultant's services. Total compensation to the Subconsultant shall be the lump sum amount of **Forty-Seven Thousand Ten Dollars and Zero/100 (\$47,010.00)**.

4.1.4 Reimbursable expenses are defined as follows: Travel and subsistence cost, printing and reproduction, computer services, advertising costs, mail distribution costs, permit fees, application fees or deposits, and all other costs incidental to performing the assignment.

4.1.5 The OWNER as purchaser of the services described herein shall pay any applicable sales tax in the manner and in the amount as required by law

4.2 Invoices. CONSULTANT shall prepare invoices in accordance with its standard invoicing practices. CONSULTANT shall submit its invoices to OWNER on a monthly basis. Invoices are due and payable within 30 days of receipt.

4.3 Payments. Application to Interest and Principal: Payment will be credited first to any interest owed to CONSULTANT and then to principal.

4.3.1 Payment shall be made payable to Volkert, Inc. and submitted to the following address:

Department #2042, Volkert, Inc.
P. O. Box 11407
Birmingham, AL 35246-2042

4.3.2 Failure to Pay. If OWNER fails to make any payment due CONSULTANT for services and expenses within 30 days after receipt of CONSULTANT's invoice, then:

- (a) amounts due CONSULTANT will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and
- (b) CONSULTANT may, after giving seven days written notice to OWNER, suspend services under this Agreement until OWNER has paid in full all amounts due for services, expenses, and other related charges. OWNER waives any and all claims against CONSULTANT for any such suspension.
- (c) OWNER shall reimburse CONSULTANT for any expenses, including legal costs, incurred in collection of outstanding amounts due from OWNER.

4.4 Disputed Invoices. If OWNER contests an invoice, OWNER shall promptly advise CONSULTANT of the specific basis for doing so, may withhold only that portion so contested, and must pay the undisputed portion.

ARTICLE 5 RESPONSIBILITIES OF THE OWNER

In addition to other responsibilities of OWNER as set forth in this Agreement, OWNER shall, at its expense:

5.1 Provide CONSULTANT with all criteria and full information regarding OWNER's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations.

5.2 Give instructions to CONSULTANT regarding OWNER's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), OWNER's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of OWNER's bidding-related documents (or requests for proposals or other construction procurement documents), and Construction Contract Documents. Furnish copies (or give specific directions requesting CONSULTANT to use copies already in CONSULTANT's possession) of all design and construction standards, OWNER's standard forms, general conditions, supplementary conditions, text, and related documents and content for CONSULTANT to include in the draft bidding-related documents (or requests for proposals or other construction procurement documents), and draft construction Contract Documents, when applicable. OWNER shall have responsibility for the final content of (1) such bidding-related documents (or requests for proposals or other construction procurement documents), and (2) those portions of any Construction Contract other than the design (as set forth in the Drawings, Specifications, or otherwise), and other engineering or technical matters; and OWNER shall seek the advice of OWNER's legal counsel, risk managers, and insurance advisors with respect to the drafting and content of such documents.

5.3 Furnish to CONSULTANT any other available information pertinent to the Project, including reports and data relative to previous designs or investigation at or adjacent to the Project site(s).

5.4 Furnish or otherwise make available to CONSULTANT such Project-related information and data as are reasonably required to enable CONSULTANT to complete its Basic and Additional Services hereunder. Such information and data would generally include the following:

5.4.1 Property descriptions;

5.4.2 Zoning, deed, and other land use restrictions;

5.4.3 Utility and topographic mapping and surveys;

5.4.4 Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points;

5.4.5 Explorations and tests of subsurface conditions at or contiguous to the Project site, drawings of physical conditions relating to existing surface or subsurface structures at the Project site, or hydrographic surveys, with appropriate professional interpretation thereof.

5.4.6 Environmental assessments, audits, investigations, and impact statements, and other relevant environmental or cultural studies as to the Project, the Project site, and adjacent areas.

5.5 Arrange for safe access to, and make all provisions for, CONSULTANT to enter upon public and private property as may be required for CONSULTANT to perform Services hereunder. CONSULTANT shall take reasonable precautions to minimize damage to the property during the course of its Services. OWNER acknowledges that a certain amount of damage, wear and tear, and depreciation is likely to result from CONSULTANT's operations on the property in furtherance of CONSULTANT's Services under this Agreement. The cost for restoration or remediation of damaged property which may result from CONSULTANT's operations is not included in CONSULTANT's compensation hereunder unless explicitly stated otherwise in this Agreement. If the property is damaged during CONSULTANT's operations and if OWNER desires CONSULTANT to restore or remediate the property to its former condition, CONSULTANT will do so for additional compensation.

5.6 Examine all alternate solutions ("value engineering"), studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by CONSULTANT (including obtaining the advice of an attorney, insurance counselor, and other advisors or consultants as OWNER deems appropriate with respect to such examination) and render timely written decisions pertaining thereto.

5.7 Provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project as designed or specified by CONSULTANT, and such reviews, approvals, and consents from others as may be necessary for completion of each phase of the Project.

5.8 Provide the following services in recognition and acknowledgement that CONSULTANT's Services do not include them:

5.8.1 Accounting, bond and financial advisory, independent cost estimating, and insurance counseling services;

5.8.2 Legal services and advice with regard to issues pertaining to the Project as OWNER requires, as Contractor raises, and/or as CONSULTANT reasonably requests.

5.9 Inform CONSULTANT in writing of any specific safety or security plans or requirements to which CONSULTANT will be required to adhere while on the Project site.

5.10 Designate and identify to CONSULTANT a person to act with authority on OWNER's behalf.

5.11 Communicate to CONSULTANT in writing with regard to any issues that impact project safety or the project schedule or cost.

ARTICLE 6
INSURANCE AND INDEMNIFICATION

6.1 Insurance. CONSULTANT shall procure and maintain the types and amounts of insurance as are set forth below. CONSULTANT shall cause OWNER to be an additional insured on CONSULTANT's policy of commercial general liability and automobile liability insurance.

6.1.1 Commercial General Liability

- | | | |
|-----|--------------------|-------------|
| (a) | Each Occurrence: | \$1,000,000 |
| (b) | General Aggregate: | \$2,000,000 |

6.1.2 Automobile Liability (Combined Single Limit BI/PD)

- | | | |
|-----|----------------|-------------|
| (a) | Each Accident: | \$1,000,000 |
|-----|----------------|-------------|

6.1.3 Worker Compensation: Statutory

6.1.4 Employers' Liability

- | | | |
|-----|-------------------------|-------------|
| (a) | Each Accident: | \$1,000,000 |
| (b) | Disease, Each Employee: | \$1,000,000 |
| (c) | Disease, Policy Limit: | \$1,000,000 |

6.1.5 Professional Liability

- | | | |
|-----|-------------------|-------------|
| (a) | Each Claim: | \$2,000,000 |
| (b) | Annual Aggregate: | \$2,000,000 |

6.1.6 OWNER shall require Contractor to purchase and maintain policies of insurance covering worker compensation, general liability, property damages (other than to the Work itself), motor vehicle damage and injuries, builder's risk, and other insurance necessary to protect OWNER's and CONSULTANT's interests in the Project. OWNER shall require Contractor to be fully licensed and bonded. OWNER shall require Contractor to cause OWNER and CONSULTANT, their officers, directors, employees, agents, representatives, assigns and subconsultants to be named, listed or otherwise made additional insureds with respect to such liability and other insurance purchased and maintained by Contractor for the Project.

6.17 OWNER and CONSULTANT hereby mutually waive all rights of subrogation, as well as all claims and other rights they may have against each other for loss of and/or damage to (a) the Work and any Project therein, (b) all materials, machinery, equipment and other items used in the Project and/or to be incorporated into the Project, while the same are in transit, at Project sites, during erection and otherwise, and (c) all property owned by or in the custody of OWNER and its affiliates, however such loss or damage shall occur, except such rights as they

may have to the proceeds of such instance held by the OWNER as trustee. If OWNER is not the sole owner of the Project sites and all property at and adjacent thereto, OWNER shall obtain an undertaking from the other owners thereof sufficient to provide CONSULTANT the same protection from liability for loss or damage as would be afforded to CONSULTANT under this Agreement if OWNER were the sole owner. OWNER shall cause all policies of property insurance relating to the Project to contain a provision or endorsement to the effect that in the event of payment of any loss or damage, the insurers will have no rights of recovery against CONSULTANT or its subconsultants, or any insureds, additional insureds, or loss payees thereunder.

6.2 Indemnification.

6.2.1 Indemnification by CONSULTANT. To the fullest extent permitted by law, and up to the limits of the Exclusivity of Remedies provision contained herein, CONSULTANT shall indemnify OWNER and OWNER's officers, directors and employees for costs, losses, judgments, damages and expenses (including reasonable attorneys' fees) to the extent caused by the negligent acts, errors and omissions of CONSULTANT in the performance of its professional Services hereunder. In any matters involving allegations of negligent performance of professional Services by CONSULTANT, CONSULTANT's defense duties under this indemnification provision (which are expressly disclaimed) shall include only reimbursement of reasonable defense costs to the extent incurred as a proximate result of CONSULTANT's actual negligent performance.

6.2.2 Indemnification by OWNER. To the fullest extent permitted by law, OWNER shall indemnify and hold harmless CONSULTANT and its officers, directors, members, partners, agents, employees, and subconsultants from and against any and all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any negligent act, omission, or willful misconduct of OWNER or OWNER officers, directors, members, partners, agents, employees, consultants, or others retained by or under contract to the OWNER with respect to this Agreement or to the Project.

6.2.3 Environmental Indemnification. To the fullest extent permitted by law, OWNER shall indemnify and hold harmless CONSULTANT and its officers, directors, employees, and subconsultants from and against any and all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys and other professionals, and all court, arbitration, or other dispute resolution costs) caused by, arising out of, relating to, or resulting from any substance, product, waste, or other material of any nature whatsoever (including, but not limited to, Asbestos, Petroleum, Radioactive Material, and PCBs) which is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. ("CERCLA"); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§1801 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. ("RCRA"); (d) the Toxic Substances

Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; and (g) any other federal, state, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material at, on, or under the Site, provided that (1) any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, and (2) nothing in this paragraph shall obligate OWNER to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or willful misconduct.

6.2.4 Percentage Share of Liability.

OWNER and CONSULTANT hereby expressly agree that each party's total liability under this Agreement shall not exceed the party's percentage share of the total liability of a claim or dispute arising under this Agreement **up to the limits of the Exclusivity of Remedies provision contained herein.**

**ARTICLE 7
TERMINATION AND SUSPENSION**

7.1 Suspension.

7.1.1 By OWNER. OWNER may suspend the Project for up to 90 days upon seven days written notice to CONSULTANT.

7.1.2 By CONSULTANT. CONSULTANT may, after giving seven days written notice to OWNER, suspend services under this Agreement if CONSULTANT's performance has been substantially delayed through no fault of CONSULTANT, or due to OWNER's failure to pay CONSULTANT as set forth in Section 4.3.2 above.

7.2 Termination. The obligation to provide further Services under this Agreement may be terminated:

7.2.1 For cause,

(a) By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

(b) By CONSULTANT:

(1) upon seven days written notice if OWNER demands that CONSULTANT furnish or perform services contrary to CONSULTANT's responsibilities as a licensed professional; or

(2) upon seven days written notice if the CONSULTANT's services for the Project are delayed or suspended for more than 90 days for reasons beyond CONSULTANT's control.

(3) CONSULTANT shall have no liability to OWNER on account of such termination.

(c) Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 7.2.1(a) if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

7.2.2 For convenience,

(a) By OWNER effective upon CONSULTANT's receipt of notice from OWNER.

7.3 Effective Date of Termination. The terminating party under Paragraph 7.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow CONSULTANT to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

7.4. Payments Upon Termination

7.4.1 In the event of any termination under Paragraph 7.2, CONSULTANT will be entitled to invoice OWNER and to receive full payment for all Services performed or furnished in accordance with this Agreement and all reimbursable expenses incurred through the effective date of termination. Upon making such payment, OWNER shall have the limited right to the use of Documents, at OWNER's sole risk, subject to the provisions of Paragraph 8.2 ("Ownership and Reuse of Documents").

7.4.2 In the event of termination by OWNER for convenience, or by CONSULTANT for cause, CONSULTANT shall be entitled, in addition to invoicing for those items identified in Paragraph 7.4.1, to invoice OWNER and to payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with CONSULTANT's subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth herein.

ARTICLE 8 MISCELLANEOUS PROVISIONS

8.1 Contract Period: All contracts, agreements, provisions and stipulations of this Agreement shall remain in full force for a period of 1.5 years from the date of the Agreement, and for such periods as the contract time may be extended by mutual written agreement between the OWNER and the CONSULTANT.

8.2 Ownership and Reuse of Documents. All Project documents including but not necessarily limited to reports, Drawings, studies, findings, correspondence, specifications, survey notes, estimates, maps, computations, calculations, computer files, computer assisted design and drafting (CADD) files (electronic and hard copy), and other data, as well as any and all other documents and other materials prepared, generated, or furnished by or for CONSULTANT and/or its subconsultant(s) for the Project pursuant to this Agreement (hereinafter referred to in this Paragraph 8.2 as "Documents") are instruments of service with respect to the Project, and CONSULTANT shall retain an ownership and intellectual property interest therein regardless whether the Project is completed. OWNER may make and retain copies thereof for information and reference in connection with the use and/or occupancy of the Project by OWNER and others. However, such Documents are not intended for reuse or future use by OWNER or others for any purpose whatsoever or on any other project. No representation is made that such Documents are or will be suitable for reuse or future use by OWNER or others for any purpose whatsoever or on any other project. Any use of such Documents by OWNER or others on any project other than the Project which is the subject of this Agreement is not advised and shall be done without warranty, representation, or liability to any extent whatsoever on the part of CONSULTANT. OWNER shall defend, indemnify, save and hold harmless CONSULTANT, its officers, directors, employees, agents, successors, and assigns against any and all liability for any and all claims, demands, fines, fees, damages, actions, causes of action, lawsuits, expenses (including attorneys' fees), mediations, and arbitrations arising out of, resulting from, or relating in any way to the OWNER's use of such Documents.

8.3 Electronic Transmittals.

8.3.1 OWNER and CONSULTANT may transmit, and shall accept, project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure project website, in accordance with a mutually agreeable protocol.

8.3.2 If this Agreement does not establish protocols for electronic or digital transmittals, then OWNER and CONSULTANT shall jointly develop such protocols.

8.3.3 When transmitting items in electronic media or digital format, the transmitting party makes no representations as to long term compatibility, usability, or readability of the items resulting from the recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the items, or from those established in applicable transmittal protocols.

8.4 Exclusivity of Remedies. To the fullest extent permitted by law, the total liability, in the aggregate, of CONSULTANT and CONSULTANT's officers, directors, employees, agents and subconsultants, and of any of them, to OWNER and anyone claiming by, through or under OWNER, for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to CONSULTANT's Services, the Project or this Agreement from any cause or causes whatsoever, including but not limited to the negligence, errors, omissions, strict liability or breach of contract by CONSULTANT or CONSULTANT's officers, directors, employees, agents or subconsultants, or any of them, shall be limited to and shall not exceed the total compensation received by CONSULTANT under this Agreement, but in no event shall exceed the amount of available insurance proceeds.

8.5 Successors and Assigns

8.5.1 OWNER and CONSULTANT each is hereby bound and the partners, successors, executors, administrators and legal representatives of OWNER and CONSULTANT (and to the extent permitted by Paragraph 8.4.2, the assigns of OWNER and CONSULTANT) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.

8.5.2 Neither OWNER nor CONSULTANT shall assign, sublet or transfer any rights under or interest in (including, but without limitation, monies that may become due or monies that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent CONSULTANT from employing such independent professional associates and consultants as CONSULTANT may deem appropriate to assist in performance of Services hereunder.

8.5.3 Nothing under this Agreement shall be construed to give any right or benefits in this Agreement to anyone other than OWNER and CONSULTANT, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and CONSULTANT and not for the benefit of any other party. OWNER agrees that that the substance of the provisions of this Paragraph 8.4.3 shall appear in the construction Contract Documents.

8.6 Dispute Resolution. If a dispute arises out of or relates to this Agreement or its alleged breach, the OWNER and CONSULTANT shall direct their representatives to endeavor to settle the dispute first through direct discussions. If the dispute cannot be resolved through direct discussions, the OWNER and CONSULTANT shall participate in mediation before recourse to litigation. The OWNER's and CONSULTANT's representatives shall attend all mediation sessions. Engaging in mediation is a condition precedent to litigation. Only after the parties

have exhausted direct discussions AND mediation in accordance with the foregoing shall either of them be entitled to initiate litigation. Should either party initiate litigation prior to engaging in direct discussions and good faith mediation, it shall pay all attorneys' fees and expenses and other costs incurred by the other party in responding to said litigation. Any provisions herein to the contrary notwithstanding, OWNER and CONSULTANT hereby agree that any disputes between them will be tried to the Bench and not to a jury, and each of them willfully and voluntarily waives its right to trial by jury for any dispute arising out of this Agreement.

8.7 Disclaimer of Third-Party Benefits. OWNER and CONSULTANT expressly disclaim third-party beneficiaries hereunder and no one not a Party to the Agreement shall be entitled to seek enforcement against OWNER and/or CONSULTANT of any provision herein, or to otherwise seek damages from either Party for the alleged breach of any provision contained herein or purported duty or standard created or conferred hereunder. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof a third party beneficiary hereunder, or to authorize anyone not a Party to the Agreement to maintain a claim, cause of action, lien or any other damages or any relief of any kind pursuant to the terms and provisions of this Agreement.

8.8 Waiver of Consequential Damages. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither OWNER nor CONSULTANT, their respective officers, directors, agents, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both OWNER and CONSULTANT shall require similar waivers of consequential damages protecting all of the entities and persons named herein in all contracts and subcontracts with others involved in the Project.

8.9 Jurisdiction/Venue. It is expressly agreed and stipulated between the parties that this Agreement shall be deemed to have been executed in the State of Alabama where the principal office of Volkert, Inc. is located. This Agreement shall be governed by the laws of the State of Louisiana and any disputes related to or arising out of this Agreement or its alleged breach shall be brought in the appropriate courts of the State of Alabama, exclusive of its choice of law provisions.

8.10 Severability. Any provision or part hereof which is held to be void or unenforceable under Applicable Laws shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONSULTANT, which hereby agreed that the Agreement shall be reformed to replace such stricken provision or part hereof with a valid and enforceable provision that comes as close as possible to expressing the intent of the stricken provision.

8.11 Total Agreement. This Agreement, (together with the attachments included above) constitutes the entire agreement between OWNER and CONSULTANT and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a written instrument duly executed by both parties.

8.12 Designated Representative. With the execution of this Agreement, CONSULTANT and OWNER shall designate specific individuals to act as CONSULTANT's and OWNER's representatives with respect to the services to be performed or furnished by CONSULTANT and responsibilities of OWNER under this Agreement. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to this Agreement on behalf of the respective party whom the individual represents.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

VOLKERT, INC.



Print name: David M. Webber, P.E.

Title:

Sr. Vice President

Date Signed: _____

Federal Employer

ID # (Corporation) 630247014

MONTGOMERY COUNTY

Print name: Elton N. Dean, Sr.

Title: Chairman.

Montgomery County Commission

Date Signed: _____

Federal Employer

ID # (Corporation) _____

ATTEST:

County Administrator

Address for Volkert's receipt of notices:

1110 Montlimar Drive, Suite 1050

Mobile, AL 36609

Address for Client's receipt of notices:

Designated Representative (Paragraph 8.12):

Name: David M. Webber, P.E.

Title: Sr. Vice President

Phone Number: 251-342-1070

E-Mail Address: david.webber@volkert.com

Designated Representative (Paragraph 8.12):

Name: _____

Title: _____

Phone Number: _____

E-Mail Address: _____

ATTACHMENT "A"

Project No.	
County	Montgomery
Description	Vaughn Road / Ryan Road Intersection
Scope of Work	Intersection Improvements
Project Length	0.20 Miles
Consultant	Volkert, Inc.
PROJECT SCOPE	

Volkert Scope
Develop roadway plans in accordance with ALDOT County Standards.
Update the intersection at Ryan Rd by adding a turn lane. Signal warrant previously done and no signal required.
Environmental re-evaluation required.
Create stormwater permit.
Montgomery County Scope
Provide project letting.
Provide and install the required signing.
Pay for the stormwater permit.
Assumptions
On-site detours will not be required.
Intersection will be widened and will have open ditches and not require curb and gutter. Any cross drains in this section will be extended where applicable.

ATTACHMENT "B"

**VOLKERT, INC.
MANPOWER AND FEE PROPOSAL**

**FOR
MONTGOMERY COUNTY**



**VAUGHN RD / RYAN RD INTERSECTION
IMPROVEMENTS**

MONTGOMERY COUNTY

**FIELD SURVEY, ROW MAPPING, TRACT
SKETCHES & DEEDS, ROADWAY PLANS
& ENVIRONMENTAL PERMITTING**

November 19, 2018

2:08 PM

Project No.	
County	Montgomery
Description	Vaughn Road / Ryan Road Intersection
Scope of Work	Intersection Improvements
Project Length	0.20 Miles
Consultant	
GRAND TOTAL OF FEE PROPOSAL	
Corridor Study	\$12,584
Field Surveys	\$376
Right-of-Way Map, Tract Sketches and Deeds	\$5,132
Roadway Plans	\$28,918
GRAND TOTAL FEE	\$47,010

Facilities Capital Cost of Money (if used) >>>>> 0.51

LABOR RATES

Classification	Daily Rate
Project Manager	\$479.84
Engineer	\$318.76
Environmental	\$329.97
Engineering Technician/CADD	\$253.07
Environmental Technician	\$253.07
Clerical	\$0.00
PLS	\$353.92
Survey Crew	\$542.40

****Certification of Out-of-Pocket Expenses:**

If Out-of-Pocket Expenses are included in this proposal, we hereby certify that these costs are not included in the Combined Overhead Rate and are typically invoiced to all clients as a direct job cost.

Win

Signed

11/19/2018

Date _____

Project Manager

Position/Title

7-25

Project No. _____ County <u>Montgomery</u> Description <u>Vaughn Road / Ryan Road Intersection</u> Scope of Work <u>Intersection Improvements</u> Project Length <u>0.20 Miles</u> Consultant _____					
CORRIDOR STUDY	Engineer	Engineer. Tech.	Environment	Environ. Tech.	Clerical
Task A: Preliminary Corridor Investigation					
A-1 Obtain & Study State Supplied Maps	0.00	0.00	0.00	0.50	0.00
A-2 Prepare Corridor Base Maps, Identify Features & Env. Sensitive Areas	0.00	0.00	0.25	0.50	0.00
A-3 Consult With Various Agencies, Ascertain Their Requirements	0.00	0.00	0.50	0.00	0.00
A-4 Develop General Design Criteria for Each Reasonable Alternate	0.00	0.00	0.00	0.00	0.00
A-5 Perform a Capacity Analysis for Each Design Alternate	0.00	0.00	0.00	0.00	0.00
A-6 Develop Study Report and Present to State and FHWA	0.00	0.00	0.25	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
Task A Totals	0.00	0.00	1.00	1.00	0.00
Task B: Alternative Upgrading Studies					
B-1 Develop and Study Preliminary Alternate Designs to Determine Feasibility	0.00	0.00	0.00	0.00	0.00
B-2 Tabulate ROW Requirements for All Alternates/Develop Cost Estimates	0.00	0.00	0.25	0.00	0.00
B-3 Conduct Environmental Studies/Develop Alternative Matrix	0.00	0.00	1.00	0.50	0.00
B-4 Prepare Information for and Attend Public Inv. Meeting / Analyze Comments	0.00	0.00	0.00	0.00	0.00
B-5 Review Feasible Alternates & Prepare Environmental Assessment	0.00	0.00	2.00	2.00	0.00
B-6 Prepare Information for and Attend Corridor Hearing / Analyze Comments	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
Task B Totals	0.00	0.00	3.25	2.50	0.00
Task C: Engineering Analysis on Selected Alternative					
C-1 Refine Selected Alternate and Prepare Layout Map and Profile/Study Report	0.00	0.00	0.00	0.00	0.00
C-2 Prepare FONSI on Preferred Alternate/Submit for Review & Approval	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
Task C Totals	0.00	0.00	0.00	0.00	0.00
TOTALS	0.00	0.00	4.25	3.50	0.00

9-26

Project No. _____			
County <u>Montgomery</u>			
Description <u>Vaughn Road / Ryan Road Intersection</u>			
Scope of Work <u>Intersection Improvements</u>			
Project Length <u>0.20</u> Miles			
Consultant _____			
Fee Proposal (Corridor Study)			
PERSONNEL COST			
	Man-days x Daily Rate		
Project Manager (10% of Eng. & Env.)	0.43	\$ 479.84	\$ 206.33
Engineer	0.00	\$ 318.76	\$ -
Engineering Technician/CADD	0.00	\$ 253.07	\$ -
Environmental	4.25	\$ 329.97	\$ 1,402.37
Environmental Technician	3.50	\$ 253.07	\$ 885.75
Clerical	0.00	\$ -	\$ -
Total Direct Labor			\$ 2,494.45
Combined Overhead (%)	158.09		\$ 3,943.48
Out-of-Pocket Expenses**			\$ 65.00
Sub-Total			\$ 6,502.93
Operating Margin (15%)			\$ 975.44
Sub-Total			\$ 7,478.37
SUB-CONSULTANTS (attach man-day & fee FROM each sub-consultant; show total fee for each here)			
		\$	4,850.00
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
Subconsultant Administration Expense (5%)		\$	242.50
Sub-Total			\$ 12,570.87
Facilities Capital Cost of Money (% of Direct Labor)	0.51	\$	12.72
TOTAL FEE			\$ 12,583.59

**See Grand Total Fee sheet

Project No. _____ County <u>Montgomery</u> Description <u>Vaughn Road / Ryan Road Intersection</u> Scope of Work <u>Intersection Improvements</u> Project Length <u>0.20 Miles</u> Consultant _____ Out-of-pocket Expenses (Corridor Study)					
TRAVEL COST					
Mileage Cost	Trips	Miles/Trip	\$/Mile	Total	
	0	0	\$0.535	\$ -	
	0	0	\$0.535	\$ -	
	0	0	\$0.535	\$ -	
	0	0	\$0.535	\$ -	
Total Mileage Cost				\$ -	
Subsistence Cost	Days	# People	\$/Day	Total	
Travel allowance (6 hour trips)	0	0	\$11.25	\$ -	
Travel allowance (12 hour trips - meal provided by others)	0	0	\$20.00	\$ -	
Travel allowance (12 hour trips)	1	2	\$30.00	\$ 60.00	
Travel allowance (overnight)***	0	0	\$75.00	\$ -	
				\$ -	
Total Subsistence Cost				\$ 60.00	
Total Travel Cost				\$ 60.00	
PRINTING / REPRODUCTION COST					
Type of printing/reproduction	# of Sets	Sheets/Set	Total Sheets	Cost/Sheet	Total
	1	50	50	\$ 0.10	\$ 5.00
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
Total Printing/Reproduction Cost					\$ 5.00
Communication Cost (telephone, fax, etc.)					Total
					\$ -
Postage Cost (overnight, stamps, etc.)					Total
					\$ -
Other (provide description on next line)					Total
					\$ -
Total Out-of-pocket Expenses					\$ 65.00
Comments:					

***You must have ALDOT approval for ANY overnight trips of less than 100 miles.

11/19/2018

Montgomery County

1:43 PM

Project No. _____ County <u>Montgomery</u> Description <u>Vaughn Road / Ryan Road Intersection</u> Scope of Work <u>Intersection Improvements</u> Project Length <u>0.20 Miles</u> Consultant _____						
FIELD SURVEY						
Based on a	0	Man Crew	PLS	Crew	Tech/CADD	Clerical
Task A: Mobilization and Basic Control Survey						
A-1 Mobilize/Demobilize	0.00	0.00	0.00	0.00	0.00	0.00
A-2 Contact Property Owners	0.00	0.00	0.00	0.00	0.00	0.00
A-3 Perform Basic Control Survey	0.00	0.00	0.00	0.00	0.00	0.00
A-4 Conduct On-site Inspection	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
Task A Totals	0.00	0.00	0.00	0.00	0.00	0.00
Task B: Project Alignment and Profile						
B-1 Run Closure of Basic Control Survey/Prepare Closure Diagram	0.00	0.00	0.00	0.00	0.00	0.00
B-2 Establish Centerline/Obtain Ground Profile	0.00	0.00	0.00	0.00	0.00	0.00
B-3 Obtain Topographic Data	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
Task B Totals	0.00	0.00	0.00	0.00	0.00	0.00
Task C: Supplemental Control Surveys and Data Gathering						
C-1 Traverse Cross-Roads and Railroads	0.00	0.00	0.00	0.00	0.00	0.00
C-2 Stream Topography & Cross Sections/Complete HYD-100 & 101 Forms	0.00	0.00	0.00	0.00	0.00	0.00
C-3 Define Drainage Areas/Prepare Schematic Drainage Map	0.00	0.00	0.00	0.00	0.00	0.00
C-4 Obtain Cross-Sections at 20 Meter Intervals and Ground Break Points	0.00	0.00	0.00	0.00	0.00	0.00

Form Revised 1-3-13

7-29

11/19/2018

Montgomery County

1:43 PM

FIELD SURVEY				
	PLS	Crew	Tech/CADD	Clerical
	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00
Task C Totals	0.00	0.00	0.00	0.00
Task D: Utility Surveys, Drainage Sections and Compilation of Data				
D-1 Identify/Locate Utilities	0.00	0.00	0.00	0.00
D-2 Obtain Hydrological Location Survey	0.00	0.00	0.00	0.00
D-3 Tie All Available Section Corners & All Available Front Corners of Affected Properties to Project Centerline	0.00	0.00	0.00	0.00
D-4 Obtain Copies of Latest Deeds	0.00	0.00	0.00	0.00
D-5 Set & Reference Pls, PCs, POTs, POCs, & other critical points	0.00	0.00	0.00	0.00
D-6 Reduce Survey Field Notes	0.00	0.00	0.00	0.00
D-7 Submit Work for Review/Sealed Mylar Plot of Accepted Field Map	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00
Task D Totals	0.00	0.00	0.00	0.00
TOTALS	0.00	0.00	0.00	0.00

7-30

Project No. _____			
County <u>Montgomery</u>			
Description <u>Vaughn Road / Ryan Road Intersection</u>			
Scope of Work <u>Intersection Improvements</u>			
Project Length <u>0.20 Miles</u>			
Consultant _____			
Fee Proposal (Field Survey)			
PERSONNEL COST			
	Man-days x Daily Rate		
Project Manager (10% of PLS)	0.00	\$ 479.84	\$ -
PLS	0.00	\$ 353.92	\$ -
Survey Crew (see man-day sheet)	0.00	\$ 542.40	\$ -
Engineering Technician/CADD	0.00	\$ 253.07	\$ -
Clerical	0.00	\$ -	\$ -
	Total Direct Labor		\$ -
Combined Overhead (%)	158.09		\$ -
Out-of-Pocket Expenses**			\$ 326.55
	Sub-Total		\$ 326.55
Operating Margin (15%)			\$ 48.98
	Sub-Total		\$ 375.53
SUB-CONSULTANTS (attach man-day & fee FROM each sub-consultant; show total fee for each here)			
		\$	-
		\$	-
		\$	-
Subconsultant Administration Expense (5%)		\$	-
	Sub-Total		\$ 375.53
Facilities Capital Cost of Money (% of Direct Labor)	0.51		\$ -
	TOTAL FEE	\$	375.53

Project No. _____ County <u>Montgomery</u> Description <u>Vaughn Road / Ryan Road Intersection</u> Scope of Work <u>Intersection Improvements</u> Project Length <u>0.20 Miles</u> Consultant _____					
Out-of-pocket Expenses (Field Survey)					
TRAVEL COST					
Mileage Cost	Trips	Miles/Trip	\$/Mile	Total	
	1	330	\$0.535	\$ 176.55	
	0	0	\$0.535	\$ -	
	0	0	\$0.535	\$ -	
	0	0	\$0.535	\$ -	
Total Mileage Cost				\$ 176.55	
Subsistence Cost	Days	# People	\$/Day	Total	
Travel allowance (6 hour trips)	0	0	\$11.25	\$ -	
Travel allowance (12 hour trips - meal provided by others)	0	0	\$20.00	\$ -	
Travel allowance (12 hour trips)	0	0	\$30.00	\$ -	
Travel allowance (overnight)***	1	2	\$75.00	\$ 150.00	
				\$ -	
Total Subsistence Cost				\$ 150.00	
Total Travel Cost				\$ 326.55	
PRINTING / REPRODUCTION COST					
Type of printing/reproduction	# of Sets	Sheets/Set	Total Sheets	Cost/Sheet	Total
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
Total Printing/Reproduction Cost				\$ -	
Communication Cost (telephone, fax, etc.)					Total
					\$ -
Postage Cost (overnight, stamps, etc.)					Total
					\$ -
Other (provide description on next line)					Total
					\$ -
Total Out-of-pocket Expenses				\$ 326.55	
Comments:					

***You must have ALDOT approval for ANY overnight trips of less than 100 miles.

11/19/2018

Montgomery County

1:43 PM

Project No. _____ County <u>Montgomery</u> Description <u>Vaughn Road / Ryan Road Intersection</u> Scope of Work <u>Intersection Improvements</u> Project Length <u>0.20 Miles</u> Consultant _____			
ROW Map, Tract Sketches and Deeds	Engineer	Tech/CADD	Clerical
<i>Estimated number of tracts= 5</i>			
Task A: Right-of-Way Map	0.25	1.00	0.00
Task B: Tract Sketches	0.50	2.00	0.00
Task C: Deeds	0.50	2.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
TOTALS	1.25	5.00	0.00

Note: A "Tract" is all property of a single owner acquired by ALDOT. This includes all parcels, drainage easements, construction easements, etc.

7-33

Project No. _____			
County <u>Montgomery</u>			
Description <u>Vaughn Road / Ryan Road Intersection</u>			
Scope of Work <u>Intersection Improvements</u>			
Project Length <u>0.20</u> Miles			
Consultant _____			
Fee Proposal (ROW Map, Tract Sketches & Deeds)			
PERSONNEL COST			
	Man-days x Daily Rate		
Project Manager (10% of Eng.)	0.13	\$ 479.84	\$ 62.38
Engineer	1.25	\$ 318.76	\$ 398.45
Engineering Technician/CADD	5.00	\$ 253.07	\$ 1,265.35
Clerical	0.00	\$ -	\$ -
Total Direct Labor			\$ 1,726.18
Combined Overhead (%)	158.09		\$ 2,728.92
Out-of-Pocket Expenses**			\$ -
Sub-Total			\$ 4,455.10
Operating Margin (15%)			\$ 668.27
Sub-Total			\$ 5,123.37
SUB-CONSULTANTS (attach man-day & fee FROM each sub-consultant; show total fee for each here)			
			\$ -
			\$ -
			\$ -
Subconsultant Administration Expense (5%)			\$ -
Sub-Total			\$ 5,123.37
Facilities Capital Cost of Money (% of Direct Labor)	0.51		\$ 8.80
TOTAL FEE			\$ 5,132.17

**See Grand Total Fee sheet

Project No. _____ County <u>Montgomery</u> Description <u>Vaughn Road / Ryan Road Intersection</u> Scope of Work <u>Intersection Improvements</u> Project Length <u>0.20 Miles</u> Consultant _____				
Out-of-pocket Expenses (ROW Map, Tract Sketches & Deeds)				
TRAVEL COST				
Mileage Cost	Trips	Miles/Trip	\$/Mile	Total
	0	0	\$0.535	\$ -
	0	0	\$0.535	\$ -
	0	0	\$0.535	\$ -
	0	0	\$0.535	\$ -
Total Mileage Cost				\$ -
Subsistence Cost	Days	# People	\$/Day	Total
Travel allowance (6 hour trips)	0	0	\$11.25	\$ -
Travel allowance (12 hour trips - meal provided by others)	0	0	\$20.00	\$ -
Travel allowance (12 hour trips)	0	0	\$30.00	\$ -
Travel allowance (overnight)***	0	0	\$75.00	\$ -
				\$ -
Total Subsistence Cost				\$ -
Total Travel Cost				\$ -
PRINTING / REPRODUCTION COST				
Type of printing/reproduction	# of Sets	Sheets/Set	Total Sheets	Cost/Sheet
	0	0	0	\$ -
	0	0	0	\$ -
	0	0	0	\$ -
	0	0	0	\$ -
	0	0	0	\$ -
	0	0	0	\$ -
Total Printing/Reproduction Cost				\$ -
Communication Cost (telephone, fax, etc.)				Total
				\$ -
Postage Cost (overnight, stamps, etc.)				Total
				\$ -
Other (provide description on next line)				Total
				\$ -
Total Out-of-pocket Expenses				\$ -
Comments:				

***You must have ALDOT approval for ANY overnight trips of less than 100 miles.

Project Number _____ CPMS # _____ County <u>Montgomery</u> Description <u>Vaughn Road / Ryan Road Intersection</u> Scope of work <u>Intersection Improvements</u> Length <u>0.20</u> miles Consultant _____					
ROADWAY PLANS SHEET TITLE	NO OF SHEETS	ESTIMATED MAN-DAYS			
		ENGINEER		TECHNICIAN	
		SHEET	TOTAL	SHEET	TOTAL
TITLE SHEET	1.00	0.15	0.15	0.23	0.23
INDEX SHEET	1.00	0.05	0.05	0.05	0.05
GEOMETRIC LAYOUT/SURVEY CONTROL	2.00	0.20	0.40	0.25	0.50
PROJECT NOTE SHEET (Project)	1.00	0.25	0.25	0.10	0.10
PROJECT NOTE SHEET (TCP)	1.00	0.10	0.10	0.05	0.05
PROJECT NOTE SHEET (Signage)			0.00		0.00
PROJECT NOTE SHEET (Signals)			0.00		0.00
PROJECT NOTE SHEET (ITS)			0.00		0.00
PROJECT NOTE SHEET (Lighting)			0.00		0.00
PROJECT NOTE SHEET (Traffic Loops)			0.00		0.00
PLANS LEGEND & ABBREVIATIONS	1.00		0.00	0.05	0.05
TYPICAL SECTIONS					
Main Roadway	1.00	0.10	0.10	0.25	0.25
Cross Roads	1.00	0.10	0.10	0.25	0.25
Detour & Misc.			0.00		0.00
Ramps			0.00		0.00
Ditches	1.00	0.10	0.10	0.10	0.10
			0.00		0.00
SUMMARY SHEET					
Main Summary	2.00	0.10	0.20	0.10	0.20
SUMMARY BOX SHEETS					
Roadway Drainage (non-culvert)	1.00	0.20	0.20	0.25	0.25
Culvert Extension, New Culvert	1.00	0.20	0.20	0.25	0.25
Bridge Culvert Extension, New Bridge Culvert			0.00		0.00
Guardrail/End Anchors			0.00		0.00
Slope Paving (Under Bridges)			0.00		0.00
Side Drain Pipe	1.00	0.20	0.20	0.25	0.25
Signing	1.00	0.20	0.20	0.25	0.25
Base & Pavement	1.00	0.20	0.20	0.25	0.25
Bridge			0.00		0.00
Striping & Pavement Markings	1.00	0.20	0.20	0.25	0.25
Curb & Gutter			0.00		0.00
Bridge End Slabs			0.00		0.00
Roadway Lighting			0.00		0.00
Signals			0.00		0.00
ITS			0.00		0.00
Sidewalk			0.00		0.00
Slope Paving (Ditches)/Ditch Summary			0.00		0.00
Concrete Safety Barrier			0.00		0.00
Retaining Wall			0.00		0.00
Misc. Boxes	2.00	0.40	0.80	0.50	1.00
Erosion Control	1.00	0.40	0.40	0.50	0.50
Removal Items	1.00	0.40	0.40	0.50	0.50
Utility Relocation			0.00		0.00
			0.00		0.00
PLAN & PROFILE					
Main Roadway	2.00	0.50	1.00	0.25	0.50
Crossroads	1.00	0.25	0.25	0.10	0.10
Detours			0.00		0.00
Retaining Walls			0.00		0.00
			0.00		0.00

ROADWAY PLANS SHEET TITLE	NO OF SHEETS	ESTIMATED MAN-DAYS			
		ENGINEER		TECHNICIAN	
		SHEET	TOTAL	SHEET	TOTAL
PAVING LAYOUT (includes striping)					
Main Roadway	1.00	0.10	0.10	0.25	0.25
Crossroads			0.00		0.00
Intersections	1.00	0.10	0.10	0.25	0.25
			0.00		0.00
INTERCHANGES					
Geometrics			0.00		0.00
Ramps Profiles			0.00		0.00
Site Grading			0.00		0.00
Cross Sections			0.00		0.00
Signing			0.00		0.00
Ramp Gore Details			0.00		0.00
			0.00		0.00
TRAFFIC CONTROL					
Sequence of Construction	1.00	0.25	0.25	0.25	0.25
Summary & Items	1.00	0.25	0.25	0.25	0.25
Typical Section Sketches			0.00		0.00
Layout Sheets (signs, devices, shifts, etc.)	6.00	0.10	0.60	0.15	0.90
Special Drawings	3.00	0.05	0.15	0.05	0.15
			0.00		0.00
SIGNING					
Sign Layout			0.00		0.00
Sign X-Section			0.00		0.00
Sign Panel Details			0.00		0.00
Soils Data Sheets (provided by ALDOT)			0.00		0.00
			0.00		0.00
			0.00		0.00
SIGNALIZATION					
Signal Layout and Traffic Analysis (1 per site)			0.00		0.00
Traffic Counts (1 per site)			0.00		0.00
Signal Warrant Analysis (1 per site)			0.00		0.00
Soils Data Sheets (provided by ALDOT)			0.00		0.00
			0.00		0.00
ITS					
Systems Engineering			0.00		0.00
Special Study			0.00		0.00
Legend			0.00		0.00
Special Details			0.00		0.00
ITS Layouts			0.00		0.00
Optical Fiber Splice Charts			0.00		0.00
Fiber - Cable Routing Diagram			0.00		0.00
Specifications			0.00		0.00
			0.00		0.00
LIGHTING					
Plan Layout			0.00		0.00
Demo Plans			0.00		0.00
Special Details			0.00		0.00
Soils & Passive Pressure (provided by ALDOT)			0.00		0.00
			0.00		0.00

ROADWAY PLANS SHEET TITLE	NO OF SHEETS	ESTIMATED MAN-DAYS			
		ENGINEER		TECHNICIAN	
		SHEET	TOTAL	SHEET	TOTAL
UTILITY SHEETS					
Utility Locations (plan/profile)	1.00	0.25	0.25	0.25	0.25
			0.00		0.00
DRAINAGE SECTIONS					
Pipe & Culvert X-Sect./Hydraulic Computations	2.00	1.00	2.00	0.25	0.50
Hydraulic Data Sheet			0.00		0.00
Details	1.00	0.25	0.25	0.25	0.25
			0.00		0.00
SOIL SHEETS					
Soil Boring Logs	2.00	0.05	0.10	0.05	0.10
Soil Profile			0.00		0.00
			0.00		0.00
EROSION CONTROL					
Legend & Sequence	1.00	0.25	0.25	0.10	0.10
Phased Sheets (Phase I)	1.00	0.10	0.10	0.05	0.05
Phased Sheets (Phase II)	1.00	0.10	0.10	0.05	0.05
Phased Sheets (Phase III)	1.00	0.10	0.10	0.05	0.05
CBMPP & NOI			1.00		0.50
			0.00		0.00
ROADWAY CROSS SECTIONS					
Main Roadway	4.00	0.25	1.00	0.10	0.40
Crossroads			0.00		0.00
Earthwork Balancing			0.00		0.00
			0.00		0.00
REVIEW COMMENTS					
30% Review			0.25		0.50
Plan-in-Hand Inspection			1.00		2.00
PS&E Inspection			1.00		3.00
Cost Estimates			1.00		0.50
Design Hearing			0.00		0.00
SUB-TOTAL	52.00		15.35		16.18
10% Supervision			1.54		
TOTALS	52.00		15.35		16.18

Project No. _____			
County <u>Montgomery</u>			
Description <u>Vaughn Road / Ryan Road Intersection</u>			
Scope of Work <u>Intersection Improvements</u>			
Project Length <u>0.20</u> Miles			
Consultant _____			
Fee Proposal (Roadway Plans)			
PERSONNEL COST			
	Man-days x Daily Rate		
Project Manager (10% of Eng.)	1.54	\$ 479.84	\$ 738.95
Engineer	15.35	\$ 318.76	\$ 4,892.97
Engineering Technician/CADD	16.18	\$ 253.07	\$ 4,094.67
Clerical	0.00	\$ -	\$ -
Total Direct Labor			\$ 9,726.59
Combined Overhead (%)	158.09		\$ 15,376.77
Out-of-Pocket Expenses**			\$ -
Sub-Total			\$ 25,103.36
Operating Margin (15%)			\$ 3,765.50
Sub-Total			\$ 28,868.86
SUB-CONSULTANTS (attach man-day & fee FROM each sub-consultant; show total fee for each here)			
			\$ -
			\$ -
			\$ -
Subconsultant Administration Expense (5%)			\$ -
Sub-Total			\$ 28,868.86
Facilities Capital Cost of Money (% of Direct Labor)	0.51		\$ 49.61
TOTAL FEE			\$ 28,918.47

**See Grand Total Fee sheet

Project No. _____ County <u>Montgomery</u> Description <u>Vaughn Road / Ryan Road Intersection</u> Scope of Work <u>Intersection Improvements</u> Project Length <u>0.20 Miles</u> Consultant _____					
Out-of-pocket Expenses (Roadway Plans)					
TRAVEL COST					
Mileage Cost	Trips	Miles/Trip	\$/Mile	Total	
	0	0	\$0.535	\$ -	
	0	0	\$0.535	\$ -	
	0	0	\$0.535	\$ -	
	0	0	\$0.535	\$ -	
Total Mileage Cost				\$ -	
Subsistence Cost	Days	# People	\$/Day	Total	
Travel allowance (6 hour trips)	0	0	\$11.25	\$ -	
Travel allowance (12 hour trips - meal provided by others)	0	0	\$20.00	\$ -	
Travel allowance (12 hour trips)	0	0	\$30.00	\$ -	
Travel allowance (overnight)***	0	0	\$75.00	\$ -	
				\$ -	
Total Subsistence Cost				\$ -	
Total Travel Cost				\$ -	
PRINTING / REPRODUCTION COST					
Type of printing/reproduction	# of Sets	Sheets/Set	Total Sheets	Cost/Sheet	Total
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
	0	0	0	\$ -	\$ -
Total Printing/Reproduction Cost				\$ -	
Communication Cost (telephone, fax, etc.)					Total
					\$ -
Postage Cost (overnight, stamps, etc.)					Total
					\$ -
Other (provide description on next line)					Total
					\$ -
Total Out-of-pocket Expenses					\$ -
Comments:					

***You must have ALDOT approval for ANY overnight trips of less than 100 miles.



Kay Ivey
Governor

ALABAMA DEPARTMENT OF TRANSPORTATION

SOUTHEAST REGION
OFFICE OF REGION ENGINEER
CAPITOL COMMERCE CENTER
100 CAPITOL COMMERCE BLVD.
SUITE 210, BUILDING 8

MONTGOMERY, ALABAMA 36117

Telephone: (334) 353-6850 FAX: (334)801-9804



John R. Cooper
Transportation Director

July 19, 2018

Mr. George C. Speake
County Engineer
Montgomery County
P.O. Box 1667
Montgomery, AL 36102

Dear Mr. Speake,

Re: Project No. STPMN-PE ()
Intersection Improvement at the Intersection of Vaugh Road and Ryan Road
Montgomery County

Reference is made to your recent letter, regarding Transportation Support Services man/day and fee proposal for Montgomery County on the above-referenced project.

The amount for this work will be \$ 47,010.00. The overhead rate and operating margin have previously been approved by the Bureau of Finance and Audits, External Audit Section.

The County may proceed to enter into an agreement with Volkert, Inc. **This is not an authorization to begin work. Do not begin work until you are notified to do so by your Local Transportation Section – Montgomery area.** Please let me know if you have any questions.

Sincerely,

Daryl Calhoun
Southeast Region
Preconstruction Consultant Management

DC/ms

Attachment

cc: Mr. David Bollie, P.E.
File

7-41

ELTON N. DEAN, SR.
Chairman
Ronda M. Walker
Vice Chairman

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



GEORGE C. SPEAKE, PE, PLS
COUNTY ENGINEER
KEVIN A. BOONE, PE
ASSISTANT COUNTY ENGINEER
334.832.1310
FAX: 334.832.7190
WWW.MC-ALA.ORG

ENGINEERING DEPARTMENT

May 7, 2019

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: George C. Speake, County Engineer

George C. Speake
5/7/2019

SUBJECT: Renewal of Lease Agreement for Purchase of Clay-Gravel
Williamson Properties, Ltd.

Please place on the agenda of the nearest possible regular meeting of the Montgomery County Commission approval of renewing our present lease agreement with Williamson Properties, Ltd. for purchase of clay-gravel. The only significant difference between our present agreement and the renewal agreement is that the material price per cubic yard increases 2.3 %.

This price increase per cubic yard is in line with previous yearly price increases we have agreed upon in the past. The lease also includes a \$2,500 lump sum payment to cover recent increases in property taxes for this property and also as payment for our use of a portion of this property as a staging area for storage of road maintenance materials and to temporarily stockpile trees and debris from storm damages.

If approved please have attached lease agreement executed and return to our office for further processing.

GCS/gcs

Attachments

cc: File

LEASE AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2019 by and between Williamson Properties, Ltd. (hereinafter called "LESSOR") and the County of Montgomery (hereinafter called "LESSEE").

WITNESSETH:

THAT LESSOR, in consideration of one dollar (\$1.00) in hand paid, does hereby grant unto LESSEE the right to enter upon the lands hereinafter described and to mine and remove such quantities of clay gravel and sand as desired for the use in the maintenance of Montgomery County roads exclusively from a certain portion of the lands hereinafter described together with the use of the existing road between this tract of land and Macon County Road 2 or the most convenient Macon County Road for the duration of this Agreement. LESSEE shall not resell any clay gravel or sand removed without the permission of the LESSOR.

The lands above and hereinafter referred to are described as follows:

A parcel of land located in the northeast quarter of Section 8, Township 16 North, Range 21 East, Macon County, Alabama, and more particularly shown on Exhibit "A" of the AGREEMENT entered into by and between Nancy P. Williamson and the County of Montgomery in May of 1995.

Payment for the clay gravel and sand removed from the above described land shall be by cubic yard loose volume measured in truck beds at the pit site, the record of yardage for payment to the LESSOR to be the same as made by the LESSEE and that payment shall be made to the LESSOR by the LESSEE within thirty (30) days after the last day of the calendar month in which the clay gravel and/or sand was removed. It is hereby agreed that no payment shall be made to the LESSOR for any stripping of material necessarily removed in securing clay gravel or sand, or in maintaining a temporary haul road, but that the LESSEE will remove, without charge, any or all such stripping of material to a spot on the tract as described above as designated by the LESSOR within three hundred (300) feet off of the place of excavation.

The schedule of payments to the LESSOR per cubic yard shall be as follows:

June 1, 2019 to May 31, 2020@ \$1.31

In addition, LESSEE agrees to pay LESSOR the sum of \$2,500.00 prior to November 30, 2019 for its use of the above described land for purposes other than the removal of clay gravel and sand, and due to the additional real property taxes assessed against the LESSOR as a result of LESSEE's operations on the leased land.

vehicles used in obtaining and transporting clay gravel and sand, and for any liabilities arising from the presence of the pit itself.

LESSEE agrees to indemnify, defend and hold harmless LESSOR from and against all losses and/or expenses (including judgments, costs and attorney's fees) by reason of liability imposed by law upon LESSOR for damages because of bodily injury including death at any time arising there from, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the performance of LESSEE'S operations under this Agreement.

LESSEE agrees that its mining will be conducted in a workmanlike manner consistent with good mining practices and consistent with the manner in which LESSEE has conducted mining operations on the above described land in previous years. LESSEE specifically covenants that its operations on the above described land shall conform to all applicable laws, regulations and ordinances, now existing or hereinafter passed, of Federal, State and Local Governments and Agencies, including, without limitation, all reclamation and environmental laws, regulations and ordinances. LESSEE shall defend, indemnify and hold LESSOR harmless for all losses, claims, liabilities, fines, assessments, clean-up costs, expenses and costs, including judgments and attorney's fees, resulting from LESSEE'S violation of any such laws, regulations and ordinances.

LESSOR states that it has the right to lease the above described land and to sell the said clay gravel and sand; that it is the sole owner of the land from which the said clay gravel and sand is to be taken and that the said land is free and clear of all liens, encumbrances and/or reservations.

This Agreement may not be assigned by LESSEE.

This Agreement may be terminated by LESSOR or LESSEE at any time by giving thirty (30) days written notice to the other party. Prior to the end of the thirty day period, LESSEE shall remove all machinery, equipment, debris and material belonging to LESSEE from the above described land. All payments due as set forth above shall be made current through the date of termination. LESSOR agrees to fulfill any reclamation requirements as set forth under this Agreement within sixty (60) days of the notice of termination by either party.

Any notice required or permitted to be given herein under shall be sufficient if given in writing either by hand delivery or by registered or certified United States mail, postage prepaid, addressed to the parties as listed below:

LESSOR: Williamson Properties, Ltd.
1248 Westmoreland Avenue
Montgomery, AL 36106

LESSEE: George C. Speake

Montgomery County Commission
Engineering Department
P. O. Box 1667
Montgomery, AL 36102

IN WITNESS WHEREOF, the parties hereto have signed and sealed this Agreement, in duplicate, as of the day and year set forth herein below.

LESSOR:

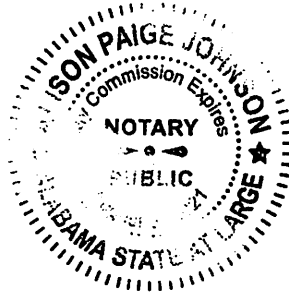
Polly G. Williamson
Williamson Properties, Ltd.
By: Polly G. Williamson

WITNESS:

Ry Green

NOTARY PUBLIC:

Donna Johnson
DATE: 05-02-2019
COMMISSION EXPIRES: 03-03-2021



LESSEE:

Elton N. Dean, Sr.
For the County of Montgomery

WITNESS:

NOTARY PUBLIC:

DATE: _____
COMMISSION EXPIRES: _____

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *mps*

DATE: May 13, 2019

RE: Invitation to Bid No. 53600-19B-012
Resurfacing Various County Roads
Project No. MC-1-2019

I request approval of award on the above referenced Invitation to Bid, to the lowest bidder, Wiregrass Construction Co. Inc., in the amount of \$664,724.80, be placed on a future agenda for the County Commission meeting. (Copy of spreadsheet attached.)

Coordination of award made with George Speake, County Engineer.

Attachment

•

**Purchasing Department
Montgomery County Commission**

ABSTRACT FOR BIDS:				BID # 1		BID # 2		BID # 3		BID # 4		BID # 5	
INVITATION TO BID NO: 53600-19B-012				Wiregrass Construction Co. Inc. 1342 Carmichael Way Montgomery, AL 36106 Attn: W. Garrett Pass (334)356-2560 Minority Business Owned Yes X No		MidSouth Paving Inc. 4238 West Blvd. Montgomery, AL 36108 Attn: Charles Cook (334) 288-8310 Minority Business Owned Yes X No		Asphalt Contractors, Inc. P. O. Box 241447 Montgomery, AL 36124 Attn: Ronald C. Brassell (334) 279-5228 Minority Business Owned Yes X No					
DATE ISSUED: APRIL 8, 2019													
DATE OPENED: May 7, 2019													
REQUESTING DEPARTMENT: Engineering													
TERMS OF PAYMENT / DISCOUNT:													
DELIVERY DATE:													
ITEM NO.	DESCRIPTION OF ITEM	Units	QTY	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	405A-000 Tack Coat	GAL	7490	\$7.00	\$ 52,430.00	\$3.20	\$23,968.00	\$4.50	\$33,705.00				
2	407B-000 Joint Sesisnt for Hot Mix Asphalt	MI	6	\$150.00	\$ 900.00	\$200.00	\$1,200.00	\$350.00	\$2,100.00				
3	408A-052 Planning	SY	402	\$10.00	\$ 4,020.00	\$23.40	\$9,406.80	\$21.00	\$8,442.00				
4	424A-340 Aggregate	TN	3702	\$104.40	\$ 386,488.80	\$111.85	\$414,068.70	\$125.75	\$465,526.50				
5	424A-346 Wearing Layer Leveling	TN	1679	\$94.00	\$ 157,826.00	\$98.05	\$164,625.95	\$110.75	\$185,949.25				
6	701A-231 Solid White Traffic Stripe	MI	7	\$2,800.00	\$ 19,600.00	\$2,835.00	\$19,845.00	\$3,080.00	\$21,560.00				
7	701A-235 Yellow Traffic Stripe	MI	6	\$2,800.00	\$ 16,800.00	\$2,835.00	\$17,010.00	\$3,080.00	\$18,480.00				
8	701A-245 Broken Yellow Traffic Stripe	MI	4	\$1,725.00	\$ 6,900.00	\$1,745.00	\$6,980.00	\$1,900.00	\$7,600.00				
9	701-C-000 Broken Temproray Traffic Stripe	MI	7	\$850.00	\$ 5,950.00	\$865.00	\$6,055.00	\$950.00	\$6,650.00				
10	701C-001 Solid Temporary Traffic Stripe	MI	10	\$850.00	\$ 8,500.00	\$865.00	\$8,650.00	\$950.00	\$9,500.00				
11	703A-002 Traffic Control Markings	SF	286	\$10.00	\$ 2,860.00	\$10.20	\$2,917.20	\$15.00	\$4,290.00				
12	705A-032 Pavement Markers	EA	113	\$5.00	\$ 565.00	\$5.15	\$581.95	\$10.00	\$1,130.00				
13	705A-037 Pavement Markers	EA	377	\$5.00	\$ 1,885.00	\$5.15	\$1,941.55	\$10.00	\$3,770.00				
Total Bid Amounts					\$ 664,724.80		\$677,250.15		\$768,702.75				

Notes:

9-2

State of Alabama
Montgomery, Alabama

Contract No. 53600-19B-012

CONTRACTUAL AGREEMENT

THIS AGREEMENT made and entered into this 3rd day of June 2019, by and between the Montgomery County Commission, party of the first part (hereinafter called the County), and Wiregrass Construction Co. Inc., party of the second part (hereinafter called the Contractor).

WITNESSETH

WHEREAS, the County desires the Resurfacing Various County Roads for a distance of 3.834 miles hereinafter more particularly described, and the Contractor desires to furnish and deliver all the materials and to do and perform all the work and labor for the said purpose;

NOW, THEREFORE, in consideration of the premises, the mutual covenants herein contained and the sum of One Dollar (\$1.00) by each of the parties to the other in hand paid, the receipt whereof is hereby acknowledged; the parties hereto agree as follows:

1. Wiregrass Construction Co. Inc. promises and agrees to furnish and deliver all the materials to do and perform all the work and labor required to be furnished and delivered; done and performed in and about the improvement of property in Montgomery County known as:

Project No. MC-1-2019 same to be Bid No. 53600-19B-012 in strict and entire conformity with the provisions of the Contract, and the Notice to Contractors and the Proposal, and the Plans and Specifications (including Special Provisions) prepared or approved by the Chairman of the County Commission, the originals of which are on file in the office of the County Engineer and which said Plans and Specifications, Notice to Contractors, and Proposal are hereby made a part of this Agreement fully and to the same effect as if the same had been set forth at length in the body of this Agreement.

2. The County agrees and promises to pay to the Contractor for said work, when completed in accordance with the Provisions of this Contract, the price as set forth in said Proposal amounting to Six Hundred Sixty-Four Thousand Seven Hundred Twenty- Four Dollars and 80/100 (\$664,724.80) payments to be made as provided in said Specifications upon presentation of the proper certificates and upon the terms set forth in the said Specifications and pursuant to the terms of this Contract.
3. The said work shall be done in accordance with the laws of the State of Alabama under the direct supervision, and to the entire satisfaction of the Chairman of the County Commission or his representatives.

9-3

4. The decision of said Chairman of the County Commission upon any question connected with the execution of this Agreement or any failure or delay in the prosecution of the work by said Contractor shall be final and conclusive.
5. Montgomery County Commission and Wiregrass Construction Co. Inc. reserves the right to cancel this contract with a (30) day written notice, at any time during the contract due to non-compliance of the contract by Wiregrass Construction Co. Inc., and/or Montgomery County Commission.
6. Wiregrass Construction Co., Inc. agrees to protect, defend, indemnify and hold the Montgomery County Commission and its employees, agents, officers and servants free and harmless from any and all losses, claims, liens, not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the County arising in favor of any party, including employees of Wiregrass Construction Co. Inc., death or damages to property and without limitation by enumeration, all other claims or demands of every character but only on the proportion of and to the extent such losses, claims, liens, demands and causes of action arise out of the negligent acts or omissions of Wiregrass Construction Co. Inc., its employees, agents and officers. Wiregrass Construction Co. Inc. agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suite at its sole expense. Wiregrass Construction Co. Inc. also, agrees to bear all other costs and expense related thereto, even if the claim or claims alleged are groundless, false or fraudulent.
7. If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations. The parties shall endeavor to settle the dispute by non-binding mediation. The locations the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and Wiregrass Construction Co. Inc.
8. The contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

IN WITNESS WHEREOF, the MONTGOMERY COUNTY COMMISSION as caused these present to be executed by Elton N. Dean, Sr., Chairman, and Wiregrass Construction Co. Inc., the Contractor, has hereto set his hand and seal this day and year above written.

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

Elton N. Dean, Sr.
Chairman

WITNESS:

WIREGRASS CONSTRUCTION CO. INC.

BY: _____

Printed Name

TITLE: _____

State of Alabama

KAY IVEY
GOVERNOR



STEVEN P. LAFRENIERE
EXECUTIVE DIRECTOR

Post Office Box 66
Mt. Meigs, Alabama 36057

May 3, 2019

Ms. Beverly Wise
Chief Probation Officer
Montgomery County Youth Facility
1111 Airbase Blvd
Montgomery, AL 36108

Dear Ms. Wise;

DYS is proud that Montgomery County Juvenile Court has been a long time partner in the Diversion Grant process and hope it continues. As good stewards of state dollars, it is our responsibility to monitor the use of funds provided to local programs. For the past four months, Davis Transitions has been operating well below the expected capacity of 50 youth (9, 9, 9, and 11 respectively). We indicated in previous correspondence that if the trend continued, it would result in a 25% reduction of funding for the last quarter of the year. Consequently, we are requesting that you refund DYS \$30,625.00 of the \$490,000.00 funded to you at the beginning of the 2019 fiscal year.

Thank you for the effort you made to influence the numbers being referred to the program. I know that you and Judge Hardwick followed the plan we discussed in our meeting on August 13, 2018.

Sincerely,

Patrick J. Pendergast
Deputy Director of Community Services

Cc: Steve Lafreniere, Judge Hardwick, Mark Spurlock, David Rogers, Becky Hathcock

Tammy Nix

From: Donald Mims
Sent: Tuesday, May 7, 2019 2:37 PM
To: Tammy Nix
Subject: Thursday Memo / Fwd: Emailing: Davis Transistions Letter (2)
Attachments: Davis Transistions Letter (2).doc; ATT00001.htm

Thursday memo information
Sent from my iPhone

Begin forwarded message:

From: Beverly Wise <BeverlyWise@mc-ala.org>
Date: May 6, 2019 at 4:20:18 PM CDT
To: Anita Kelly <anita.kelly@alacourt.gov>, Calvin Williams <Calvin.Williams@alacourt.gov>, Bob Bailey <bob.bailey@alacourt.gov>, "Vicky Toles (vickytoles@aol.com)" <vickytoles@aol.com>
Cc: Johnny Hardwick <johnny.hardwick@alacourt.gov>, Donald Mims <DonaldMims@mc-ala.org>, Florence Cauthen <FLORENCECAUTHEN@mc-ala.org>, Sherrill Thomas <SherrillThomas@mc-ala.org>
Subject: FW: Emailing: Davis Transistions Letter (2)

Greetings;

See the attached letter from Mr. Pendergast of the Department of Youth Services. As you can see, the Department is requesting a refund in the amount of \$30,625.00 of the \$490,000.00 awarded to Montgomery County last October.

Please consider making appropriate referrals these next five months. The total number of children and families we serve will affect the amount of the grant award next year.

Beverly

-----Original Message-----

From: Pendergast, Pat <Pat.Pendergast@dys.alabama.gov>
Sent: Friday, May 03, 2019 10:39 AM
To: Beverly Wise <BeverlyWise@mc-ala.org>; johnny.hardwick@alacourt.gov; Spurlock, Mark <mark.spurlock@dys.alabama.gov>
Cc: Lafreniere, Steven <Steven.P.Lafreniere@dys.alabama.gov>; Rogers, David <David.S.Rogers@dys.alabama.gov>; Hathcock, Becky <Becky.Hathcock@dys.alabama.gov>; Jones, April <April.Jones@dys.alabama.gov>; Boswell, Anita <Anita.Boswell@dys.alabama.gov>; Trussell, Karen <Karen.Trussell@dys.alabama.gov>; Arrington, Shenerica <shenerica.arrington@dys.alabama.gov>
Subject: Emailing: Davis Transistions Letter (2)

Your message is ready to be sent with the following file or link attachments:

Davis Transistions Letter (2)

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain

MEMORANDUM

TO: Donald L. Mims, County Administrator
FROM: Myrtle Singleton, Purchasing Manager *MS*
DATE: May 13, 2019
RE: Contract No. 51901-16B-024
Montgomery County Parks Grounds Maintenance

Request the attached Amendment No. 3 to be considered for approval on a future agenda.

This will allow for the contract with Sharpcut Lawn Service to be extended for sixty (60) days, beginning August 1, 2019 and ending on September 30, 2019.

All other provisions of the contract shall remain the same.

This contract extension has been coordinated with James Williams, Superintendent of Parks & Recreation.

Attachment

•

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 51901-16B-024

Amendment No. 3

Contract with Sharp Cut Lawn Service for grounds maintenance at Montgomery County Parks, is hereby extended for sixty (60) days, beginning August 1, 2019 and ending September 30, 2019.

All other provisions of the contract remain the same.

WITNESS:

SHARP CUT LAWN SERVICE

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

Elton N. Dean, Sr.
CHAIRMAN

Ronda M. Walker
VICE CHAIRMAN

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



Donald L. Mims, CPA, MPA
ADMINISTRATOR

Florence M. Cauthen
DEPUTY ADMINISTRATOR

May 16, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Montgomery County Community Punishment & Corrections Authority Board Appointment

The Montgomery County Commission, at its meeting on May 6, 2019, discussed an appointment to the Montgomery County Community Punishment & Corrections Authority. Commissioner Harris stated that he is still working for a replacement for Larry Spencer who is moving and could not serve another term.

The Commission will be discussing this item at Monday's meeting.

DLM/tn

Attachment

A COUNTY OLDER THAN THE STATE

Montgomery County Community Punishment & Corrections Authority

Members:**Term Expires:**

Robert E. L. (Bobo) Gilpin
 Kaufman Gilpin McKenzie Thomas Weiss, PC
 P.O. Drawer 4540
 Montgomery, Alabama 36103-4540
 Direct Dial: 334-409-2236
 Email: rgilpin@kgmlegal.com

12/1/2021

Carolyn Millender
 3552 Dee Drive
 Montgomery, AL 36116
carmil1908@knology.net
 Home: 281-2108 Cell: 313-1653

12/1/2019

Daniel Harris
 3857 Colline Drive
 Montgomery, AL 36106
 Home: (334) 239-7351

12/1/2019

Frank Brown, Chairman
 PO Box 6101
 Montgomery, AL 36106-6101
 Cell: 224-2281 Work: 353-4609

12/1/2021

James E. Williams
 P.O. Drawer 5130
 Montgomery, AL 36103
 Home: 834-4746 Work: 263-6621

12/1/2021

Perry O. Hooper, Jr.
 4525 Executive Park Drive, Suite #202
 Montgomery, AL 36116
 Work: 334-409-3119
 Cell: 334-391-0554
perryo@paolmarins.com

12/1/2021



Larry Edward Spencer
 6414 Philadelphia Hill
 Montgomery, AL 36117
 Phone: 270-5538
lspencer@alasu.edu

12/1/2018

District Attorney Daryl Bailey
 Work: 832-2550

12/1/2022

Sheriff Derrick Cunningham
 Work: 832-2593

12/1/2022

Sheriff
 District Attorney
 All others

4 year term
 6 year term
 3 year term

12-2

Elton N. Dean, Sr.
CHAIRMAN

Ronda M. Walker
VICE CHAIRMAN

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



Donald L. Mims, CPA, MPA
ADMINISTRATOR

Florence M. Cauthen
DEPUTY ADMINISTRATOR

May 16, 2019

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Board Member Appointments to the Board of Equalization

The Montgomery County Commission, at its meeting on May 6, 2019, discussed appointments to the Board of Equalization. Commissioner Sankey recommended Mr. Terry S. Gray, BS, MBA, ACA and Mr. Dennis Barnes, Broker with Keys Realty as appointees.

The Commission will be discussing this item at Monday's meeting.

DLM/tn

Attachment

A COUNTY OLDER THAN THE STATE



VERNON BARNETT
Commissioner

State of Alabama Department of Revenue

(www.revenue.alabama.gov)
50 North Ripley Street
Montgomery, Alabama 36132

JOE W. GARRETT, JR.
Deputy Commissioner
CURTIS E. STEWART
Deputy Commissioner
MICHAEL D. GAMBLE
Deputy Commissioner
DONALD J. GRAHAM
Deputy Commissioner

March 1, 2019

MTGY CO. COMMISSIONER
MAR 8 '19 AM 8:38

TO ALL COUNTY GOVERNING BODIES

As you know, Section 40-3-2, Code of Alabama 1975, requires that each county governing body, shall nominate three persons for consideration in the selection of a County Board of Equalization. One member of the Board of Equalization is to be chosen from the list submitted by your body.

The task of creating a board to pass upon all property assessments is a matter of the highest importance; and the state is interested just as much as the county. You are urged to suggest the best possible type of citizenship for this responsibility.

You are requested to submit your nominations on the official form which is enclosed, so that the intent of the law will be fully carried out. Your attention is called to the fact that a person should be nominated by only one nominating body. It will be appreciated if you will confer with the County Board of Education and the municipalities, so that duplicate nominations will be avoided.

You will note that these nominations are for the new four-year term beginning October 1, 2019.

It will be greatly appreciated if you will return these nominations by August 15, 2019 in order that lists of all boards may be announced in ample time.

Sincerely yours,

Vernon Barnett
Commissioner

VB:dj

Enclosure

13-2

COUNTY

OFFICIAL REPORT
Nominations for the
County Board of Equalization
Term beginning October 1, 2019

STATE OF ALABAMA)
)
_____ County)

To the State Commissioner of Revenue
Montgomery, Alabama

We, the undersigned members of the County Commission, or other governing body of this county, do hereby nominate the persons as shown below for consideration as members of the County Board of Equalization and certify that in our opinion they are competent to serve under the provisions of the law.

As provided in Section 40-3-2, Code of Alabama 1975, each nominee is a resident of this county, is an owner of taxable property located within this state, is a qualified voter within this county, and is otherwise well fitted for the duties of the office for which he is nominated. It is understood further that no member of the Board of Equalization can hold employment or office of profit with the United States, the State of Alabama, any county or other political subdivision of said State, or with any county school board or with any municipality.

Under all the conditions stated above, we nominate the following persons:

- | | |
|----------|---------------------------|
| 1. _____ | Name (As usually signed) |
| _____ | Exact Post Office Address |
| 2. _____ | Name (As usually signed) |
| _____ | Exact Post Office Address |
| 3. _____ | Name (As usually signed) |
| _____ | Exact Post Office Address |

Signatures of all members of
County Commission
or other governing body.

DATE: _____, _____

Board of Equalization

Members:

Recommended by:

Term Expires:

Leu Hammonds
5336 Loisa Lane
Montgomery, AL 36108
Home: 334/281-6429

Board of Education

9/30/2019

C. Arthur Steineker
2401 E. Cloverdale Park
Montgomery, AL 36106
Phone: 334/300-3503

County

9/30/2019

Mitchell Dubina
9054 Huron Court
Pike Road, AL 36064

City

9/30/2019

Attorney: Mark Anderson, III

Term: 4 years



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

May 16, 2019

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham
Montgomery County Sheriff's Office

SUBJECT : Administrative Service Manager

Please be advised that Myrtle Singleton has accepted the position as the Administrative Service Manager at the Montgomery County Sheriff's Office. Her current position as Purchasing Manager as well as the new position of Administrative Service Manager are both A-10 pay scale positions. She is currently at a step 4 level of the A-10 pay scale; we are hereby requesting that she be brought over at a step 5 level.

Please place this matter on the next agenda and let me know if you have any questions.

Thank you.

DC/crv

14-1

POSITION FILL REQUEST- UNBUDGETED

DEPARTMENT: Sheriff
DEPARTMENT HEAD: Sheriff Derrick Cunningham
SUPERVISOR: Sheriff Derrick Cunningham

POSITION INFORMATION:

Position Title Tailor
Position Number 550472001
Pay Grade S04 Pay Range \$26,096 - \$38,992
Proposed Effective Date May 27, 2019
Type of Hire (☐) New (☒) Promotional
Type of Appointment (☒) Permanent (☐) Temporary

JUSTIFICATION:

The Tailor position is a budgeted part-time position; however, we are requesting to reallocate the part-time position to an full-time position due to the excessive workload as the Tailor is responsible for all uniforms for the entire Detention Facility personnel, all Deputies and all Clerks. This reallocation has already saved the county funding in excess.

Derrick Cunningham, Sheriff
Department Head

Date May 14, 2019

FINANCIAL IMPACT:

The current position is part time (24 hours per week) and receives no benefits at an annual cost of \$23,019. If the employee goes to 40 hours per week the estimated annual cost with benefits would be \$50,693 an increase of \$27,674.

Sherrill R. Thomas
Finance Director

Date 5/14/2019

ADMINISTRATIVE REVIEW/COMMENTS:

County Administrator

Date

15-1



Expense Budget Worksheet Report

Sheriff Uniform Budgets

Account Description	2016 Adopted Budget	2016 Actual Amount	2017 Adopted Budget	2017 Actual Amount	2018 Adopted Budget	2018 Actual Amount	2019 Adopted Budget	2019 Actual thru 5/10/19
Fund 001 - General Fund								
Department 52110 - Sheriff's Office								
Other Operating								
203 Uniforms, Clothing & Footwear	56,000.00	55,999.94	56,000.00	51,512.46	56,000.00	56,505.20	56,000.00	47,262.24
Department 52200 - Detention Facility								
Other Operating								
203 Uniforms, Clothing & Footwear	95,000.00	73,974.12	95,000.00	85,895.01	95,000.00	62,566.49	90,000.00	14,532.41
Uniform Budget Totals	\$151,000.00	\$129,974.06	\$151,000.00	\$137,407.47	\$151,000.00	\$119,071.69	\$146,000.00	\$61,794.65

The part time Tailor was hired in March 2017.

The adopted budgets for uniforms were not reduced in FY 2018.

Savings in the 2018 uniform budget allowed for a \$29,175 budget change from the uniform budget to cover the cost of new Kitchen equipment.

POSITION FILL REQUEST- UNBUDGETED

DEPARTMENT: Engineering
DEPARTMENT HEAD: George Speake
SUPERVISOR: Kevin Boone

POSITION INFORMATION:

Position Title Engineering Aide II
Position Number 640607010
Pay Grade A04 Pay Range 28,765 - 42,978
Proposed Effective Date June 17, 2019
Type of Hire (☐) New (☒) Promotional
Type of Appointment (☒) Permanent (☐) Temporary

JUSTIFICATION:

The Engineering Department would like to promote an employee to this position as an Engineering Aide II, position #640607010 and remove the allocation of the Engineering Aide I, Position # 640574011

George Speake
Department Head

Date May 9, 2019

FINANCIAL IMPACT:

Due to recent resignations, retirements and vacancies, the Engineering Department's FY 2019 budget has adequate funding to cover the additional cost of this promotion. The additional costs for the remaining 3 months of FY 2019 is \$753. The additional costs for subsequent budgets would be approximately \$3,200 per budget year.

Sherrill Thomas
Finance Director

Date 5/9/2019

ADMINISTRATIVE REVIEW/COMMENTS:

County Administrator

Date _____

16-1

POSITION FILL REQUEST- UNBUDGETED

DEPARTMENT: Purchasing

DEPARTMENT HEAD: Myrtle Singleton, Purchasing Manager

SUPERVISOR: Myrtle Singleton

POSITION INFORMATION:

Position Title Buyer II

Position Number TBD

Pay Grade A07 Pay Range \$40,664 - \$60,755

Proposed Effective Date June 3, 2019

Type of Hire (☐) New (☒) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

JUSTIFICATION:

The purchasing department currently has one Buyer II and two Buyer I positions. The current needs of the department would be better served to operate with two Buyer II positions. We are requesting to add a Buyer II position and inactivate a Buyer I position. The new position would be filled by a department promotion.

Myrtle Singleton
Department Head

Date 5/14/2019

FINANCIAL IMPACT:

The financial effect to the FY 2019 budget is approximately \$1,500. The financial impact to the FY 2020 budget is estimated at \$4,228.

Sherrill R Thomas
Finance Director

Date 5/14/2019

ADMINISTRATIVE REVIEW/COMMENTS:

County Administrator

Date _____

17-1

TO: Montgomery County Commission

FROM: Montgomery Probate Elections Center

RE: Budget Explanation and Breakdown/Security of Election Center

DATE: May 01, 2019

The issue of our budget breakdown is in question. I have resolved to clear up any questions that have remained regarding the amounts that we require in order to properly sustain necessary election related expenses. Before going into the explanation of the expensed related to our budget, I'd like to make the following two (2) points. The special elections are within the purview of the State. The State has the sole discretion to call for a special election. We are at their mercy when it comes to special elections because we are charged through the Judge of Probate with carrying out the mandate of all elections within Montgomery County, including special elections that may arise from the State. The Probate Court and the Election Center are not consulted or given an opportunity to provide input when the decision to hold a special election in Montgomery County is addressed by the State. Secondly, the proposed budget is based on three (3) called special elections within the last sixteen (16) months. We took an aggregate of the past three (3) special elections which we had and tried to fix a numerical value as to the expected cost and expenses that we likely would face in this Special Election cycle. This is not an exact science. We can only utilize the numbers that have already been used previously. We have no exact way to know for certain what our expected numbers are going to be for any future election. The Special Election expenses that we incur are reimbursable from the State excluding cost for the following:

Extra Help: Extra help includes temporary employees hired through a temporary agency designated by the County Commission. These employees are hired to help with the preparation of equipment, testing of equipment, and logistics coordination of equipment and precincts transportation.

Account 115: \$52,000.00

Four (4) temporary workers from May 20, through September 03, 2019 at cost of \$9.00/hr. x 6hrs per day = \$54.00 x 4 = \$216.00 x 5days per week = \$1080.00/ wk. x 16 weeks = \$17,280.00 x 3 = \$51,840.00

This cost is to cover three (3) Special Elections including the Primary on June 11, 2019 and the General Election on August 27, 2019. The Run-off election, which is scheduled for November 4, 2019, is also covered in this budget although it falls within the 2020 fiscal year budget.

Voting Equipment Delivery: This includes the transportation of voting equipment from the Election Center to the Precincts locations. Once delivered to the Precincts, the equipment is then setup at the precinct location and checked for accuracy and correctness at the precinct. This is not reimbursable from the State.

Account 183: \$30,000.00

This cost is predetermined by contract with the County Commission. However, I strongly recommend that this contract be rebid immediately due to the lack of adherence to the contract terms by the current contract holder.

Building and Land Rentals: Each location that we utilize as a voting Precinct is entitled to a \$200.00 rental fee. This is not reimbursable from the State. The County is required to shoulder this expense during all elections.

Account 221: \$4000.00 (\$7800.00 for three [3] elections)

This cost was implemented by the County Commission in years prior to my directorship of Election Center.

Mileage: This would only be reimbursable if used by election officials (i.e. Poll Workers); We are requesting this for Election Center Staff set-up and delivery of equipment when necessary to use personal vehicles in addition to the County Elections Van.

Account 260: \$750.00

Contract Services: This line item is used when a technician comes down to help with support services on the day of an election. Usually the Technician will come from either ES&S concerning tech support for our tabulators, ExpressVotes, and M850 tabulators, or the tech will come from KnowInk to support us with our Electronic Poll books. This service is necessary and helps us to alleviate serious technical issues in the field on the day of an election.

Account 304: \$4,500.00 (\$1500.00 per technician x three [3] elections)

The following line items are 100% reimbursable by the State;

Election Worker's Fees: This line item covers the pay of election workers who work the Precincts as Poll workers. The workers are paid \$25.00 for training and \$75.00 for working the election on Election day.

**Account 175: \$43,620.00 (\$20.00 x 12 = \$240.00 cell phone stipend +
\$125.00 x 28 = \$3500.00 Chief Inspect/Inspect +
\$100.00 x 108 = \$10,800.00 Clerks +
= \$14,540.00 x 3 Elections = \$43,620.00**

Postage: This item includes required mailings that are sent out in support of the election. We have several mailings that are required by statute and other mailings that are related to election worker correspondence.

Account 252: \$2,500.00

Advertising: We are required by statute to publish various item related to a Special Election in a newspaper of general circulation. We also are forced to do Public Service Announcements (PSA) related to issues regarding the Special Election. These items are paid out and later reimbursed by the State.

Account 253: \$10,000.00

Miscellaneous Supplies: This includes the expense for items that are at the heart of our budget expenses. The list covers items such as Regular Ballots, Absentee Ballots, Provisional supplies, table and chair rental for each Precinct, coding and programming of tabulators, Precinct kits, thermal paper for tabulators and Electronic Poll book, and seals for our tabulators.

Account 219: \$125,000.00

The Security of Election Center and Election equipment

The issue of our election systems security was recently addressed in a review by the Department of Homeland Security (DHS) as part of the Protected Critical Infrastructure Information (PCII) protocol. The Office of Infrastructure Protection, through DHS Protective Security Advisors (PSAs) conducted a security walkthrough survey of our facilities and practices. The walkthrough report issued in March of 2019 found serious vulnerabilities, potential threats, and potential remedies that could help alleviate many of the problems uncovered in the report. For our facility and our equipment to be secured at current minimum standards we would require approximately \$300,000.00 in order to get the Election Center into compliance with Critical Infrastructure guidelines established by DHS.

These funds would be used to enclose our main entrance in a bulletproof glass enclosure which would be lined with digital metal detection software. This enclosure would feature a buzzer system which would allow entrance once the identity and purpose of a visitor was established. The second doorway would open and allow a visitor who has been properly vetted, to enter the election center and conduct business at that point. The glass enclosure is designed to allow election center staff to assess and evaluate the threat level of each visitor entering the election center at the main doorway. The doorway would feature metal detecting software which would be digitally connected to closed circuit monitors located at our main reception desk where the buzzer is located. This software allows election center staff to check monitors for indicators that a visitor has concealed metal weaponry on their person.

The funds would also be utilized to provide needed secure lighting around the entire perimeter of the election center. This perimeter lighting would be controlled

from inside the election center. The lighting would be placed every fifteen (15) feet around the entire circumference of the election center building to provide intense lighting for evening and night activities. These funds would allow election center to install keypads for card key entrance to all areas containing election tabulators, and election equipment. All rooms where election equipment is maintained in our facilities would have keypads added to the doors in order to secure the equipment on the other side of the door. This would provide a double layer of security for the Montgomery County Alabama Probate Elections center and its election equipment.

The above listed security measures have been suggested by the Department of Homeland Security. These suggestions come after a complete assessment of our facilities and equipment as part of a Critical Infrastructure analysis. Our hope is that the Montgomery County Commission will begin to take the necessary steps to ensure that our facilities and equipment are able to get in compliance with DHS critical infrastructure protocols and procedures.

Election Expenses
Reimbursement v. Out of Pocket costs
2019 Special House 74 Elections

Account	Account Description	Budget Requested	Reimbursable by the State
115	Extra Help	\$ 35,000.00	NO
175	Election Worker's Fees	\$ 65,000.00	YES - except for the Cell Phone Stipend allotted to Chief Inspectors (\$20 per Chief Inspector)
183	Voting Equipment Delivery	\$ 30,000.00	NO
219	Other Misc. Supplies	\$ 125,000.00	MOST - Around \$2,000 not covered
221	Building and Land Rentals	\$ 4,000.00	NO
252	Postage	\$ 2,500.00	YES - For required mailings
253	Advertising	\$ 10,000.00	YES - We are required by law to publish certain items to a newspaper of general circulation
260	Mileage	\$ 750.00	NO - This would only be reimbursable if used by election officials (i.e. poll workers); this is for staff set-up and delivery of equipment when necessary to use personal vehicles in addition to the County Elections Van.
304	Contract Services	\$ 2,500.00	NO
TOTAL BUDGET REQUESTED:		\$ 274,750.00	

<u>Approximate</u> amount reimbursable by the State of Alabama Comptrollers	\$ 196,040.00
---	---------------

Out of pocket for Montgomery County Commission general funds:	\$ 78,710.00
---	--------------

9-8

Special Election Expenses for 2019 Special House 74 Elections

Approximate Known Costs for Account 219 - Other Misc. Supplies

Account Number	June 11, 2019 & August 27, 2019 Special House 74 Elections breakdown of approximate costs	Amount	Requested Budget	Known Costs (estimates)
219	Other Miscellaneous Supplies		\$ 125,000.00	\$ 78,800.00
	<u>June Primary Election</u>			
	ES&S (Republican Absentee Envelopes & Ballots)	\$ 800.00		
	Brendle Rentals (Table and chair rental for precincts)	\$ 2,000.00		
	ES&S - Coding / Programming	\$ 3,000.00		
	ES&S - Precinct Kits, Provisional Supplies	\$ 8,000.00		
	ES&S - Republican Primary Official Ballots	\$ 14,500.00		
	Knowink - Thermal Paper Rolls for Poll Pad Printer / Ballot slips	\$ 1,250.00		
	ES&S - Thermal paper for Tabulators	\$ 2,000.00		
	PrintElect - Seals for Tabulators	\$ 125.00		
	AL Office Supply (obo) - Additional precinct supplies, such as flashlights, batteries, extension cords, duct tape, clear packing tape, power strips, etc.	\$ 350.00		
	<u>August Primary Run-Off - OR - General Election</u>			
	ES&S (Election Day Site Support)	\$ 1,650.00		
	Brendle Rentals (Table and chair rental for precincts)	\$ 3,000.00		
	ES&S - Coding / Programming	\$ 6,000.00		
	ES&S - ExpressVote Ballots	\$ 1,400.00		
	ES&S - Primary Run-Off Official Ballots - OR - House 74 General Election Ballots, Precinct Kits, Provisional Supplies, Absentee Ballots & Supplies	\$ 30,000.00		

Special Election Expenses for 2019 Special House 74 Elections

Approximate Known Costs for Account 219 - Other Misc. Supplies

Account Number	June 11, 2019 & August 27, 2019 Special House 74 Elections breakdown of approximate costs	Amount	Requested Budget	Known Costs (estimates)
219	Other Miscellaneous Supplies		\$ 125,000.00	\$ 78,800.00
	<u>August Primary Run-Off - OR - General Election</u> (Cont.)			
	ES&S - Write-In Handouts & Posters (if General Election)	\$ 2,000.00		
	ES&S - Thermal paper for Tabulators	\$ 2,000.00		
	PrintElect - Seals for Tabulators	\$ 125.00		
	AL Office Supply (obo) - 3-hole punch paper for voter lists (there are not enough poll pads for use in two separate elections (remember the Municipal Election will be taking place on the same day and time)	\$ 500.00		
	AL Office Supply - brown Kraft labels for the voter list binders (Special Order)	\$ 900.00		

The August Election may cost more as we are using the City of Montgomery Precincts and special programming may be required.



www.mc-ala.org/da

Daryl D. Bailey
District Attorney
Fifteenth Judicial Circuit of Alabama
251 South Lawrence Street
P.O. Box 1667
Montgomery, Alabama 36102-1667



(334)832-2550

TO: CHAIRMAN ELTON DEAN
VICE-CHAIR RONDA WALKER
COMMISSIONER DAN HARRIS
COMMISSIONER ISAIAH SANKEY
COMMISSIONER DOUG SINGLETON

FROM: DARYL BAILEY DB

DATE: May 1, 2019

RE: COLD CASE UNIT

At the request of Commissioner Dan Harris, I am resubmitting my proposal to create a cold case unit in the Montgomery County District Attorney's Office.

This unit would consist of two full time District Attorney Investigators that would reinvestigate cases the have remained unsolved and are no longer being actively worked. This unit would work closely with the Montgomery County Sheriff's Office and the Montgomery Police Department. As the Chief Law Enforcement Official for Montgomery County, I believe that this unit should be housed in the District Attorney's Office.

On average there are approximately 10 homicide cases each year that go unsolved. The families of these victims deserve justice and they deserve to know that their case is not cold and that someone is actively working to bring the person responsible for the death of their loved one to justice.

I am requesting that the Montgomery County Commission consider this proposal and work with me to address this issue in our county.

Cold Case Unit Budget

PERSONNEL:

Salary, <u>Investigator I</u> , PS5-03	61,226	
Retirement - 11.16%	6,833	
Health Insurance	9,000	
Life Insurance	102	
Social Security	4,684	
Workers Compensation	612	
Total		82,457

Salary, <u>Investigator II</u> , PS6-02	69,064	
Retirement - 11.16%	7,708	
Health Insurance	9,000	
Life Insurance	102	
Social Security	5,283	
Workers Compensation	691	
Total		91,848

TOTAL PERSONNEL: 174,304

OPERATING EXPENSES:

Cell Phone Charges (\$44/mo)	2	528	1,056
Fuel Charges	2	1,200	2,400
			3,456

TOTAL ANNUAL EXPENSES: 177,760

ONE TIME EQUIPMENT EXPENSES:

Vehicle	1	25,000	25,000
Lights for Vehicle	1	2,000	2,000
Cell Phones/Cases/Clips	2	500	1,000
Badges	2	315	630
Bullet Proof Vests	2	845	1,690
Service Weapon	1	470	470
Desktops	2	600	1,200
Monitors	2	105	210
Printers	2	149	298

TOTAL ONE TIME EXPENSES: 32,498

May 15, 2019

Mr. Stephen P. Lafreniere, Executive Director
Alabama Department of Youth Services
P O Box 66
1000 Industrial School Road
Mt. Meigs, AL 36057

Please accept this letter of support from The Montgomery County Commission to serve as the fiscal agent for the Alabama Department of Youth Services Diversion Grant funds. It is with great pleasure that we support this initiative provided by The Bridge, Inc. in cooperation with our local Juvenile Court.

We look forward to the continued good works from this much needed program for our county.

Sincerely,

Board of Directors

Jessica Taylor
President

Duncan McRae, Jr, MD
Vice President

Steve Rutledge
Treasurer

Elizabeth DuBard
Secretary

Bob Northcutt
Immediate Past President

Linda Beckman

Frederick Brock

Pete Cobb

Tod Etheredge

Rachael Gallagher

Lee Hayes

Brian Key

Kym Klass

Leslie Lewis

Bill Mitchell

John Moorehouse, MD

Libba Roby

Pat Shegon

Caroline Smith

George Thompson

Ex Officio

Tony McCullough

Jeremy Pridgeon

April 30, 2019

TO: Montgomery County Commission

FROM: Christy Holding

SUBJECT: Request for Contract Services

In 2018, the Montgomery County Commission was generous in its support of the Samaritan Counseling Center with a contract of \$20,000.

The contract stipulated that the "Center will utilize these funds for Youth and Family Initiatives using Mental Health Services."

In 2018, the Center used the funds in two distinct areas:

- 1) Jeremiah 29:11 Fund: This is the Center's Client Assistance Fund. It is used to subsidize services to those who do not have the ability to pay. Last year, the Center's counselors provided full or partial assistance to 261 clients who received 1,346 counseling sessions. The total amount of subsidized services provided was \$45,563.
- 2) Brighter Futures Initiatives: The Center's Executive Director chairs the Brighter Futures Planning Task Force. The Task Force includes representatives from other non-profits, the Montgomery Public School System, the City of Montgomery, and the Montgomery County Commission. The focus of the Task Force is to provide parents with information and methods to address the challenges of raising children in today's environment.

The Task Force held two major events:

- a) Highland Gardens Elementary School Family Fun Night, October 15, 2018. The event attracted 211 parents and children. In addition to entertaining the students, parents participated in four breakout sessions: Parenting the Strong-Willed Child; How to Help Your Child Improve Studying and Reading Skills; How to Cook Nutritious Meals; and ESL: Communicating Effectively with School.
- b) Westside Family Fun Day—A Party with a Purpose, March 9, 2019. The event was held at Carver High School and attracted over 100 attendees. The event included an opening session with comments by Commission Chair, Elton Dean; Judges J.R. and Monet Gaines; Mayor Todd Strange; and Chamber of Commerce President, Willie Durham. There were breakout sessions on: Bullying/Suicide; The Strong-Willed Child; Raising a Child in the Digital Age; GEAR UP Alabama; and Grandparenting. Please see event flyer attached.

In 2019, the Center will continue to meet the mental health needs of the community, including those who do not have the ability to pay. The Center already is convening the Brighter Futures Task Force planning for parental education efforts beginning Fall 2019.

The Center appreciates the support of the Montgomery County Commission and hopes it will continue its support of these initiatives.

BRIGHTER FUTURES MGM

PRESENTS

Westside Family Fun Day!

Party with a Purpose

MARCH 9, 2019

8:30 AM - REGISTRATION | 9 AM-12:30 PM - PROGRAM

CARVER HIGH SCHOOL



@BRIGHTERFUTURESMGM

BRIGHTERFUTURESMGM.COM

21-2

ABOUT

In 2017, a community-wide gathering of clergy, counselors and professionals met to define and prioritize mental health issues affecting our youth.

After discussing several issues in depth, such as suicide, bullying, domestic violence and many other issues, the group divided into small table discussions.

The unanimous finding was that more needed to be done to increase parenting skills throughout our community.

Montgomery Mayor Todd Strange challenged the group to plan a community-wide event to address parenting skills.

A task force was formed. Participants included the Samaritan Counseling Center, the City of Montgomery, Church of the Highlands, Mental Health America of Montgomery, Montgomery Public Schools and the Alabama Department of Mental Health.

BrighterFuturesMGM.com

TIME & TOPICS

8:30 - Registration, refreshments and entertainment for kids

9:00 - General Session

Willie Durham, 2019 President, *Montgomery Chamber of Commerce*
Todd Strange, Mayor, *City of Montgomery*
Elton Dean, Chairman, *County Commission*

10:00 - Breakout Sessions

Bullying/Suicide— Christie Holding, *Samaritan Counseling Center*,
and Monique Davis, *Jamari Terrell Williams Foundation*

The Strong-Willed Child— Candyce Anderson, *Gardenia Cove*
Raising a Child in the Digital Age— Tommy McGregor, author of
Selfie: A Parent's Guide To Social Media

GEAR UP Alabama— Dr. Jackie Stennis

Grandparents as Parents— Monica Barnes, *Alabama Cares*
and Cubie Rae Hayes, *Lanier Poet Nation Super Grands*

10:45 - Repeat Breakout Sessions

11:30 - Entertainment & Lunch

Concessions available for purchase



HEY KIDS

Age appropriate activities
that are sure to be a blast!

FOR MORE INFORMATION:

Cary Kuhlmann | P: 334.262.7787 | E: ckuhlmann@tsccenter.org
Michael Briddell | P: 334.625.2005 | E: mbriddell@montgomeryal.gov

REGISTER ONLINE @ www.brighterfuturesmgm.com

21-3

Common Ground Montgomery Summer Camp 2019 Proposal

Funding Request

Common Ground Montgomery respectfully requests \$10,000 from the Montgomery County Commission to support our Summer Camp program.

Who is it for?

Common Ground Montgomery's Summer Camp takes place for 9 weeks during the summer. During this time, we serve the children of the Washington Park and Gibbs Village community. Each year we serve approximately 100 children.

What is the problem?

Once you drive into the Washington Park neighborhood, the risk factors are very apparent: abandoned houses, homelessness, drugs, prostitution, gang activity. These problematic behaviors and conditions have become the norm for our children. When the children are enrolled in CGM's Summer Camp, we are removing them from harmful and some times violent environments.

What will CGM do?

We provide the children with a safe and loving environment during the months of June and July. Our programs include academic, emotional, and spiritual development. We also make sure that our children have a FUN summer where they can make memories that will last them a lifetime.

What does success look like?

Success is having a 100 children on site, keeping them safe, exposing them to new experiences and a world outside of the neighborhood, and keeping them on path academically for the upcoming school year.

MONTGOMERY
AREA CHAMBER OF COMMERCE

May 16, 2019

Members of the Montgomery County Commission
101 S. Lawrence Street
Montgomery, AL 36104

Re: Opinion on Applicability of Executive Session

Dear Montgomery County Commission Members:

I am requesting an executive session to be held before the Montgomery County Commission on Monday May 20, 2019. Please be advised that I have reviewed the commerce or trade matter which the Montgomery County Commission proposes to discuss in executive session. It is my opinion that an executive session is authorized for this discussion under Section 7(a)(7) of Act No. 2005-40, and an open meeting will have a detrimental effect upon the competitive position of the Montgomery County Commission.

Pursuant to Section 7(a)(7) of Act No. 2005-40, a copy of this letter should be attached to the minutes of the County Commission meeting wherein the body considers a motion to convene an executive session to discuss this matter.

Sincerely,



Ellen G. McNair, CEcD
Senior Vice President
Corporate Development



BUILDING BUSINESS. BUILDING THE River REGION.

23-1

July 2019

Montgomery County Budget Calendar FY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Commission Meeting 1	2	3	4 HOLIDAY	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22 Commission Meeting Budget Review After meeting	23	24 DEPARTMENT BUDGET HEARINGS	25	26	27
28	29	30	31			

1-4-1

August 2019

Montgomery County Budget Calendar FY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4	5 Commission Meeting On the Road	6	7	8	9	10
11	12 Budget Review if needed	13	14	15	16	17
18	19 Commission Meeting Finalize 2020 Proposed Budget	20 ACGA Annual Convention	21 ACGA Annual Convention	22 ACGA Annual Convention	23	24
25	26	27	28	29	30	31

24-2

September 2019

Montgomery County Budget Calendar FY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 LABOR DAY HOLIDAY	3 Commission Meeting Present Proposed 2020 Budget	4	5	6	7
8	9	10	11	12	13	14
15	16 Commission Meeting Adopt 2020 Budget	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

24-3

UPCOMING BIDS/CONTRACT RENEWALS

<u>Month</u>	<u>Contract No.</u>	<u>Item</u>	<u>Department</u>	<u>Vendor</u>	<u>Renewal Date</u>	<u>Expiration Date</u>
<u>MAY</u>						
	52210-18B-02	Emergency Medical Treatment Transport	Sherriff's Office	Haynes Ambulance	May 30, 2019	May 30, 2021
	51965-18B-011	Computer Hardware Maintenance	Information System	SHI International Corporation	May 29, 2019	May 29, 2021
	52603-18B-012	Corrections Staff Uniforms	Youth Facility	Cintas Corporation	May 6, 2019	May 6, 2021
<u>JUNE</u>						
	53000-18B-016	Bituminous Plant Mix	Engineering	Wiregrass Construction Co., Inc.	June 14, 2019	June 14, 2021
	51901-18B-019	Air Filters & Service	Support Service	Lott Enterprise dba Filter Service	June 30, 2019	June 30, 2021
	51901-18B-014	Dumpster Rental & Trash Collection	Support Service	Liberty Disposal	June 30, 2019	June 30, 2021
	51901-18B-021	Private Data Network Probate/Revenue East	Information Systems	Troy Cable, Inc.		June 17, 2021

UPCOMING BIDS/CONTRACT RENEWALS

<u>JULY</u>						
	51901-16B-024	Montgomery County Parks Ground Maintenance	Support Service	SharpCut Lawn Service		July 31, 2019
	52200-18B-009	Commissary & Trust	Detention Facility	Keefe Commissary		July 2, 2021
	51100-18B-020	Residential Solid Waste Collection	County Commission	Amwaste, LLC		July 30, 2021
	52110-18B-022	Polo Shirts MCSO	Sheriff Office	LogoBranders	July 22, 2019	July 22, 2021
<u>AUGUST</u>						
	51901-16B-028	Pest Control Services	County Commission	Safe Guard Pest Control Services		Aug 31, 2019
	51988-17B-010	Vending Machine Services	County Commission	Buffalo Rock Company	Aug 14, 2019	Aug 14, 2020
	51910-17B-017	Delivery of Election Equipment	Election Center	Pro Movers and Storage		Aug 6, 2020
<u>SEPT</u>						
	51901-17B-027	Preventive Maintenance	Support Service	Climate Services	Sept 30, 2019	Sept 30, 2020

UPCOMING BIDS/CONTRACT RENEWALS

	52110-16B-033	Oil Service & Tire Rotation	Sheriff's Office	Stivers Ford		Sept 30, 2019
	51100-15B-027	Cafeteria Lease	County Commission	ASE Cakes and Catering, LLC		Sept 7, 2021
	53300-16B-030	Concrete Pipe	Engineering	Forterra Pipe & Precast		Sept 30, 2019
	State of Alabama Contract T190	Copy Machine Rental	Support Services	Sharp Electronics		Sept 30, 2019
	52601-17P-024	Manage and Operate Community Based Adolescent Alternative	Youth Facility	The Bridge, Inc.	Sept 30, 2019	Sept 30, 2020
	51901-18B-024	Landscape Maintenance Services	Recreations	Harrison and Associates Service, LLC	Aug 31, 2019	Aug 31, 2021
<u>OCT</u>						
	52110-16B-038	Footwear	Sheriff's Office	Gulf States Distributors		Oct 16, 2019
	53000-16B-039	Metal Pipe	Engineering	Gulf Atlantic Culvert Co.		Oct 16, 2019
<u>NOV</u>						
	State of Alabama Contract T190	Leasing of Mail Machine	Support Services	Pitney Bowes		Nov 23, 2018
	51901-16B-035	Uniform Rental	Support Service	Cintas Corporation		Nov 30, 2019

UPCOMING BIDS/CONTRACT RENEWALS

	51988-17B-001	Employee Luncheon	County Commission	Chappy's Deli		Nov 20, 2019
	51988-17B-003	Catering of Food Trays	County Commission	Chappy's Deli		Nov 20, 2019
	51965-17B-016	Internet Services	Information System	Information Transport Solutions		Nov 1, 2020
	51100-16B-004	Security Guard Service	County Commission	MSF, Inc.		Nov 30, 2018
<u>DEC</u>						
	52200-19B-003	Inmate Uniforms	Detention Facility	Uniforms Manufacturing, Inc.	Dec 20, 2019	Dec 20, 2021
	51100-17B-004	Armored Car Services	Tax & Audit Probate	MAC Courier Services, LLC		Dec 31, 2019
	51100-18B-026	Clean Saturday Trash Pickup	County Commission	Liberty Disposal, Inc.	Dec 31, 2019	Dec 31, 2021
	51901-19B-007	Janitorial Services	Support Service	Fall Facility Services	Dec 31, 2019	Dec 31, 2021

MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - NO AUDITS OR REFUNDS INCLUDED
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

FY 2018		FY 2019			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax	Total Collections	Amount	%
OCTOBER	3,617,078	3,567,962	85,805	3,653,768	36,689	1.01%
NOVEMBER	3,514,481	3,636,595	81,395	3,717,990	203,509	5.79%
DECEMBER	3,614,897	3,680,169	110,668	3,790,837	175,940	4.87%
JANUARY	4,352,746	4,234,389	162,401	4,396,790	44,043	1.01%
FEBRUARY	3,368,368	3,349,245	185,164	3,534,409	166,041	4.93%
MARCH	3,486,733	3,473,066	166,124	3,639,190	152,457	4.37%
APRIL	4,052,651	4,035,281	156,857	4,192,138	139,488	3.44%
MAY	3,691,004					
JUNE	3,747,031					
JULY	3,881,025					
AUGUST	3,648,050					
SEPTEMBER	3,744,702					
Year to Date	\$26,006,953	\$25,976,708	\$948,414	\$26,925,121	\$918,168	3.53%

Total YTD 2018	\$44,718,766	\$26,006,953
Total YTD 2017	\$43,672,831	\$25,617,345
Total YTD 2016	\$42,941,719	\$25,146,688

1-92

MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - ACTUAL COLLECTIONS
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

FY 2018		FY 2019			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax SSUT	Total Collections	Amount	%
OCTOBER	3,637,555	3,640,617	85,805	3,726,423	88,868	2.44%
NOVEMBER	3,589,959	3,778,868	81,395	3,860,264	270,305	7.53%
DECEMBER	3,679,876	3,804,439	110,668	3,915,107	235,231	6.39%
JANUARY	4,381,344	4,247,959	162,401	4,410,360	29,015	0.66%
FEBRUARY	3,390,222	3,462,979	185,164	3,648,143	257,920	7.61%
MARCH	3,533,778	3,620,590	166,124	3,786,714	252,935	7.16%
APRIL	4,082,814	4,135,971	156,857	4,292,828	210,014	5.14%
MAY	3,762,749					
JUNE	3,778,041					
JULY	3,996,094					
AUGUST	3,739,413					
SEPTEMBER	3,785,305					
Year to Date	\$26,295,549	\$26,691,424	\$948,414	\$27,639,838	\$1,344,289	5.11%

Total YTD 2018	\$45,357,151	\$26,295,549
Total YTD 2017	\$44,320,643	\$26,072,613
Total YTD 2016	\$43,552,955	\$25,387,275

26-2

MONTGOMERY COUNTY COMMISSION EDUCATION TAX COMPARISON
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

EDUCATION SALES TAX

Month Deposited	FY 2018	FY 2019	Increase (Decrease)	
	1.0% Collections	1.0% Collections	Amount	%
OCTOBER	2,384,646	2,399,152	14,506	0.61%
NOVEMBER	2,306,695	2,522,828	216,133	9.37%
DECEMBER	2,400,495	2,506,141	105,646	4.40%
JANUARY	2,838,370	2,804,945	(33,425)	-1.18%
FEBRUARY	2,158,600	2,286,383	127,782	5.92%
MARCH	2,270,301	2,380,998	110,697	4.88%
APRIL	2,637,722	2,761,600	123,878	4.70%
MAY	2,429,456			
JUNE	2,437,243			
JULY	2,588,641			
AUGUST	2,445,755			
SEPTEMBER	2,454,153			
Year to Date	\$16,996,828	\$17,662,046	\$665,218	3.91%

GASOLINE TAX

Collections	FY 2018	FY 2019	Increase (Decrease)	
	Collections	Collections	Amount	%
139,037		137,322	(1,715)	-1.23%
142,218		147,778	5,560	3.91%
139,435		154,644	15,209	10.91%
121,148		135,921	14,773	12.19%
123,734		123,557	(177)	-0.14%
119,190		123,533	4,343	3.64%
138,955		142,610	3,655	2.63%
140,157				
142,692				
142,740				
140,788				
145,352				
\$923,717	\$923,717	\$965,365	\$41,649	4.51%

Total YTD 2018 \$29,352,076 \$16,996,828
Total YTD 2017 \$28,832,488 \$16,997,666
Total YTD 2016 \$28,751,678 \$16,781,614

\$1,635,445 \$923,717
\$1,630,613 \$913,335
\$1,622,822 \$924,975

26-3

MONTGOMERY COUNTY COMMISSION LODGING TAX COMPARISON

OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

MONTH DEPOSITED	FY 2018	FY 2019	Increase (Decrease)	
	Collections	Collections	Amount	%
OCTOBER	231,009	237,680	6,672	2.89%
NOVEMBER	217,201	246,615	29,414	13.54%
DECEMBER	206,461	220,259	13,798	6.68%
JANUARY	187,943	189,119	1,176	0.63%
FEBRUARY	194,862	231,069	36,207	18.58%
MARCH	213,377	213,949	572	0.27%
APRIL	274,212	279,744	5,532	2.02%
MAY	244,681			
JUNE	260,783			
JULY	268,768			
AUGUST	256,774			
SEPTEMBER	239,950			
Year to Date	\$1,525,064	\$1,618,435	\$93,370	6.12%

Total YTD 2018

\$2,796,021

\$1,525,064

Total YTD 2017

\$2,634,537

\$1,485,595

Total YTD 2016

\$2,710,090

\$1,507,432

26-4

Lodging Tax

**MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

Statistical Report for April 2019

US Marshal Inmates Received	27
FBOP Inmates Received	26
US Marshal Inmate Carryovers from Previous Month	56
FBOP Inmate Carryovers from Previous Month	17
Total US Marshal Inmate Days	1918
Total FBOP Inmate Days	447
* Total Federal Inmate Days	2365

State Inmates Received	414
State Inmate Carryovers from Previous Month	516
Total State Inmates in Facility this Month	930
Total State Carryovers to Next Month	513
Total State Inmate Days	15,413

Total Inmates (State and Federal Combined)	1056
Total Inmate Days (State and Federal Combined)	17,778

* Average Daily Population	<u>593</u>
----------------------------	------------

Total Days Billed to the State	15,413
Amount Charged to the State	\$ 26,972.75
Sheriff's Allowance	\$ 337.50
Total Charged to the State	\$ 27,310.25

Total Spent for Food this Month	\$60,127.39
Amount Over Allowance	\$59,789.89
Amount Under Allowance	--
Average Cost for Food per Inmate Day	\$3.90

**MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

April 2019 Monthly Jail Report -- State Inmates

Number of Inmates Brought Over from Previous Month:

O/M	8	1.02%
W/M	67	16.33%
B/M	373	68.37%
W/F	29	6.12%
B/F	38	8.16%
O/F	1	0.00%
Total	516	100.00%

Number of Inmates Received During the Month:

O/M	5	1.21%
W/M	79	19.08%
B/M	256	61.84%
W/F	25	6.04%
B/F	48	11.59%
O/F	1	0.24%
Total	414	100.00%

Total Number of Inmates in Jail During the Month:

O/M	13	1.40%
W/M	146	15.70%
B/M	629	67.63%
W/F	54	5.81%
B/F	86	9.25%
O/F	2	0.22%
Total	930	100.00%

Number of Inmates Released or Removed During the Month:

O/M	3	0.72%
W/M	71	17.03%
B/M	265	63.55%
W/F	29	6.95%
B/F	47	11.27%
O/F	2	0.48%
Total	417	100.00%

Number of Inmates Carried Over at the Close of the Month:

O/M	10	1.95%
W/M	75	14.62%
B/M	364	70.96%
W/F	25	4.87%
B/F	39	7.60%
O/F	0	0.00%
Total	513	100.00%

27-2

**MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

April 2019 Monthly Jail Report -- U.S. Marshal Inmates

Number of Inmates Brought Over from Previous Month:

O/M	6
W/M	16
B/M	31
W/F	1
B/F	2
O/F	0
Total	<u>56</u>

Number of Inmates Received During the Month:

O/M	5
W/M	8
B/M	10
W/F	2
B/F	2
O/F	0
Total	<u>27</u>

Number of Inmates in Jail During the Month:

O/M	11
W/M	24
B/M	41
W/F	3
B/F	4
O/F	0
Total	<u>83</u>

Number of Inmates Released or Removed During the Month:

O/M	1
W/M	5
B/M	13
W/F	1
B/F	0
O/F	0
Total	<u>20</u>

Number of Inmates Carried Over at the Close of the Month:

O/M	10
W/M	19
B/M	28
W/F	2
B/F	4
O/F	0
Total	<u>63</u>

**MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

April 2019 Monthly Jail Report -- Federal Bureau of Prison Inmates

Number of Inmates Brought Over from Previous Month:

O/M	12
W/M	3
B/M	2
W/F	0
B/F	0
O/F	0
Total	<u>17</u>

Number of Inmates Received During the Month:

O/M	4
W/M	1
B/M	4
W/F	0
B/F	0
O/F	0
Total	<u>9</u>

Number of Inmates in Jail During the Month:

O/M	16
W/M	4
B/M	6
W/F	0
B/F	0
O/F	0
Total	<u>26</u>

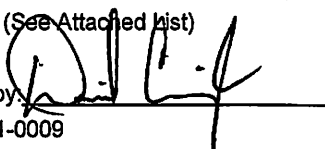
Number of Inmates Released or Removed During the Month:

O/M	8
W/M	1
B/M	0
W/F	0
B/F	0
O/F	0
Total	<u>9</u>

Number of Inmates Carried Over at the Close of the Month:

O/M	8
W/M	3
B/M	6
W/F	0
B/F	0
O/F	0
Total	<u>17</u>

27-4

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice # 0419 HSG	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION U.S. Marshals Service One Church Street, Suite A-100 Montgomery, AL 36104 Attn: Debi Brewer (334) 223-3101				DATE VOUCHER PREPARED 05/01/2019		SCHEDULE NO.
				CONTRACT NUMBER AND DATE		PAID BY USMS M/AL Montgomery
				REQUISITION NUMBER AND DATE		
PAYEE'S NAME AND ADDRESS Montgomery County Jail (4AP) 225 South McDonough Street Montgomery, AL 36106 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org TAX ID# 63-6001653 H02 DUNS # 099839086 IGA # 02-11-0009				DATE INVOICE RECEIVED		
				DISCOUNT TERMS		
				PAYEE'S ACCOUNT NUMBER		
				SHIPPED FROM _____ TO _____ WEIGHT _____		
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUAN- TITY	UNIT PRICE		AMOUNT (1)
				COST	PER	
APR Jail Bill 4/01/2019 to 4/30/2019	04/30/2019	Housing of Federal Inmates Montgomery County Jail (See Attached list) Submitted by:  IGA # 02-11-0009 COR: _____ PH-4AP-D02- -HSG-	1918	48	Day	92,064.00
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below) TOTAL						92,064.00
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE		APPROVED FOR _____ BY 2 _____ TITLE _____	EXCHANGE RATE = \$ _____ = \$1.00	DIFFERENCES _____ _____ _____ Amount verified; correct for payment (Signature or initials) _____		
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.						
(Date) _____		(Authorized Certifying Officer) 2 _____			(Title) _____	
ACCOUNTING CLASSIFICATION						
SOC:25801 1591020XD H52 D02 HDH5000D						
PAID BY \$	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY	CHECK NUMBER	ON (Name of bank)		
	CASH	DATE	PAYEE 3 _____			
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3. When a voucher is received in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.						PER _____ TITLE _____

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

27-5

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice #04-2019	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION Federal Bureau of Prisons-Community Corrections Maxwell AFB-Building 1209 820 Willow Street Montgomery, AL 36112				DATE VOUCHER PREPARED 05/01/2019		SCHEDULE NO.
PAYEE'S NAME AND ADDRESS [Montgomery County Jail 225 South McDonough Street Montgomery, AL 36104 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org] TAX ID# 63-6001653 H02 DUNS # 099839086				CONTRACT NUMBER AND DATE REQUISITION NUMBER AND DATE		PAID BY FBOP Montgomery
				DATE INVOICE RECEIVED		
				DISCOUNT TERMS		
				PAYEE'S ACCOUNT NUMBER		
SHIPPED FROM				TO		WEIGHT
GOVERNMENT B/L NUMBER						

NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUAN- TITY	UNIT PRICE		AMOUNT (1)
				COST	PER	
Apr Jail Bill 04/01/2019 to 04/30/2019	04/30/2018	Housing of Federal BOP Inmates Montgomery County Jail (See Attached List) Submitted by: COR: _____	447	48	Day	21,456.00
TOTAL						21,456.00

(Use continuation sheet(s) if necessary) **(Payee must NOT use the space below)**

PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE	APPROVED FOR BY 2 TITLE	EXCHANGE RATE =\$1.00	DIFFERENCES Amount verified; correct for payment (Signature or initials)
--	-------------------------------	--------------------------	--

Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.

(Date)

(Authorized Certifying Officer) ²

(Title)

ACCOUNTING CLASSIFICATION

PAID BY \$	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY	CHECK NUMBER	ON (Name of bank)
	CASH	DATE	PAYEE ³	

¹ When stated in foreign currency, insert name of currency.
² If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title.
³ When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

27-6

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice # 0419 NMM	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION U.S. Marshals Service One Church Street, Suite A-100 Montgomery, AL 36104 Attn: Debi Brewer (334) 223-3101				DATE VOUCHER PREPARED 05/01/2019		SCHEDULE NO. PAID BY USMS M/AL Montgomery
				CONTRACT NUMBER AND DATE		
				REQUISITION NUMBER AND DATE		
PAYEE'S NAME AND ADDRESS [Montgomery County Jail (4AP) 225 South McDonough Street Montgomery, AL 36106 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org] TAX ID# 63-6001653 H02 DUNS # 099839086 IGA # 02-11-0009				DATE INVOICE RECEIVED		
				DISCOUNT TERMS		
				PAYEE'S ACCOUNT NUMBER		
				SHIPPED FROM		
GOVERNMENT B/L NUMBER						
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUANTITY	UNIT PRICE		AMOUNT (1)
				COST	PER	
APR Jail Bill 4/01/2019 to 4/30/2019	04/30/2019	Non-Medical Transport of Federal Inmates	1458	0.58	Mile	845.64
		Montgomery County Jail (See Attached List)	1	0.58		0.57
		Submitted by: IGA # 02-11-0009				
		COR: _____				
		PT-4AP-D02- -TRP-				
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below)						TOTAL
						846.21
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE		APPROVED FOR	EXCHANGE RATE	DIFFERENCES		
		= \$	= \$1.00			
		BY 2				
				Amount verified; correct for payment		
		TITLE			(Signature or initials)	
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.						
_____ (Date) _____ (Authorized Certifying Officer) ² _____ (Title)						
ACCOUNTING CLASSIFICATION						
SOC:25302/2292 1591020XD H52 D02 HDT5001D						
PAID BY	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY	CHECK NUMBER	ON (Name of bank)		
	CASH	DATE	PAYEE ³			
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.						PER TITLE

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

27-7

THE STATE OF ALABAMA,

Vendor Nu

63600165305

Payable to

MCC & Derrick Cunningham

County Sheriff's Office.

For feeding prisoners in the jail of said county during the month of

April ,

2019

Month

Year

Date	Total # In Jail	Insane	Juvenile	Federal	Other	# In Jail State	Per Capita	Sheriff's Allowance
1	519					519	\$ 908.25	\$ 11.25
2	529					529	\$ 925.75	\$ 11.25
3	528					528	\$ 924.00	\$ 11.25
4	530					530	\$ 927.50	\$ 11.25
5	515					515	\$ 901.25	\$ 11.25
6	511					511	\$ 894.25	\$ 11.25
7	512					512	\$ 896.00	\$ 11.25
8	513					513	\$ 897.75	\$ 11.25
9	512					512	\$ 896.00	\$ 11.25
10	510					510	\$ 892.50	\$ 11.25
11	501					501	\$ 876.75	\$ 11.25
12	506					506	\$ 885.50	\$ 11.25
13	507					507	\$ 887.25	\$ 11.25
14	505					505	\$ 883.75	\$ 11.25
15	510					510	\$ 892.50	\$ 11.25
16	517					517	\$ 904.75	\$ 11.25
17	522					522	\$ 913.50	\$ 11.25
18	515					515	\$ 901.25	\$ 11.25
19	496					496	\$ 868.00	\$ 11.25
20	498					498	\$ 871.50	\$ 11.25
21	497					497	\$ 869.75	\$ 11.25
22	502					502	\$ 878.50	\$ 11.25
23	515					515	\$ 901.25	\$ 11.25
24	525					525	\$ 918.75	\$ 11.25
25	529					529	\$ 925.75	\$ 11.25
26	516					516	\$ 903.00	\$ 11.25
27	522					522	\$ 913.50	\$ 11.25
28	518					518	\$ 906.50	\$ 11.25
29	514					514	\$ 899.50	\$ 11.25
30	519					519	\$ 908.25	\$ 11.25
31	0					0	\$ -	\$ -
Total	15413	0	0	0	0	15413	\$ 26,972.75	\$ 337.50

the State

(0900-14)

\$ 26,972.75

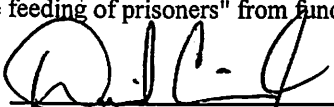
Sheriff's Allov (0900-31)

\$ 337.50

Total Amount

\$ 27,310.25

Under penalty of perjury, I Derrick Cunningham, Sheriff of said County, swear or affirm that the payme request for \$27,310.25 Dollars is correct, that no part thereof has previously been requested, and that any funds requested on the above accounting and received by the sheriff's office, will, after the date hereof, be used only for their appropriated purpose: "food for prisoners in the county jail" from funds paid under authority of Ala. Code §14-6-42, and "preparing food, serving food, and other services incident to the feeding of prisoners" from funds under authority of Ala. Code §14-6-43.


 Sheriff Signature

27-8