

MINUTES OF REGULAR MEETING

MONTGOMERY COUNTY COMMISSION

MAY 15, 2017

INFORMATION SESSION

Chairman Dean called the meeting to order at 5:09 p.m. The meeting was held at Pintlala Baptist Church, 73 Federal Road, Hope Hull, Alabama.

The meeting was opened with prayer led by Commissioner Singleton. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees and items on the agenda.

DISCUSSION BY THE COMMISSION

Commissioner Singleton requested a \$2,500 miscellaneous appropriation from his account to the City of Montgomery, to be used by BONDS to support the Stone Park Homeowners Association, with funding to promote the Community Enhancement and Beautification Programs/Projects.

Chairman Dean and Commissioner Singleton requested a \$1,250 miscellaneous appropriation from each of their education accounts to the BOE, Georgia Washington Middle School, for Principal's Discretionary Fund to support the Cheerleading Program c/o Principal Keith Ledyard.

Chairman Dean requested a \$500 miscellaneous appropriation from his education account to the BOE, Pintlala Elementary School, for Partners in Education Luncheon.

Commissioner Harris requested a \$5,500 miscellaneous appropriation from his account to the City of Montgomery, to be used by BONDS to Support the Vaughn Meadows Homeowners Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects.

The Commission agreed to add these items to the miscellaneous appropriations.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims informed the Commission that he would be on vacation May 16 – 29, 2017.

Administrator Mims presented a Resolution Proclaiming May 20th as Kerry Cherry Day in Montgomery County at the request of Commissioner Singleton. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Administrator Mims presented a Resolution Proclaiming May 25th as National Missing Children's Day in Montgomery County at the request of Chairman Dean. After discussion, the Commission agreed to waive rules and add this item to the agenda.

PRESENTATION BY OUTREACH COORDINATOR MARIE SINGLETON AND VOLUNTEER JACKIE JACKSON WITH NEIGHBORS INC

Outreach Coordinator Marie Singleton and Volunteer Jackie Jackson with Neighbors Inc briefed the Commission regarding the services provided by the organization. After discussion, Chairman Dean asked Administrator Mims to meet with Ms. Singleton to review the organization's financial information and funding request.

PRESENTATION BY EXECUTIVE DIRECTOR ASHLEY DUBOSE LEDBETTER WITH THE MONTGOMERY AREA BUSINESS COMMITTEE OF ARTS

Executive Director Ashley DuBose Ledbetter with the Montgomery Area Business Committee of Arts briefed the Commission regarding the WWI Centennial Rainbow Solider dedication and events and requested funding in the amount of \$15,000. After discussion, the Commission agreed to place on the next agenda a Budget Change Request in the amount of \$15,000 for this project.

Ms. Ledbetter briefed the Commission regarding the creation of a life-size bronze statue of Dr. Martin Luther King, Jr., and requested funding in the amount of \$42,000 for the project. After discussion, the Commission agreed to place on the next agenda a Budget Change Request in the amount of \$42,000 for this project.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

County Engineer George Speake presented an Agreement for Consulting Services with Walter Schoel Engineering Company, Inc., for VGuage Precipitation Monitoring Services. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Speake briefed the Commission regarding a renewal of the Lease Agreement with Williamson Properties, Ltd., for the purchase of clay gravel. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Speake briefed the Commission regarding an Easement with the Alabama Power Company for upgrading electrical service to the Montgomery Industrial Park. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY CHIEF INFORMATION AND TECHNOLOGY OFFICER LOU IALACCI

Chief Information and Technology Officer Lou Ialacci requested that the Commission approve a Proposal from IPT Associates, Inc., to provide Akamai Technologies, Inc., cyber security services, which was on the agenda. Mr. Ialacci discussed the recent ransomware attacks and urged everyone to be careful when opening incoming email. He said if in doubt about the sender or any links in the email, delete it.

PRESENTATION BY DIRECTOR OF RISK MANAGEMENT SCOTT KRAMER

Director of Risk Management Scott Kramer briefed the Commission regarding changes in the healthcare plan. He noted that the County Commission last year approved a requirement to obtain a health risk assessment and follow-up appointment in 2017 (January – August) to receive a premium discount in fiscal year 2018. Mr. Kramer recommended that the amount of this discount in premiums be \$20.00 per month. After discussion, the Commission agreed to place this recommended change on the next agenda.

Mr. Kramer briefed the Commission regarding a change to the HMP plan to add Teledoc with a \$10 co-pay. After discussion, the Commission requested more information regarding lawsuits related to the program.

Mr. Kramer discussed proposed employee and retiree contribution changes for both the PPO and HMP plans. After discussion, the Commission agreed to place this recommended change on the next agenda. (Copies of Memorandum and Proposed Changes, Agenda Pages 14-1 through 14-3 are attached to these Minutes.)

PRESENTATION BY ATTORNEY CLINTON GRAVES WITH GILPIN GIVHAN, PC

Attorney Clinton Graves with Gilpin Givhan, PC, briefed the Commission regarding a Resolution to design and construct a new Montgomery County Department of Human Resources building (MCDHR) for use by the citizens of Montgomery County and the MCDHR. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY CHIEF APPRAISER CLAY HENLEY

Chief Appraiser Clay Henley briefed the Commission regarding Travel Request Number 23, which would allow one employee of the Appraisal Department to participate in Leadership Montgomery. Mr. Henley stated that funds were available in the Appraisal Department's budget for this request. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY REALTOR FRANK THOMAS WITH FRANK THOMAS AND ASSOCIATES, LLC

Realtor Frank Thomas with Frank Thomas and Associates, LLC updated the Commission regarding the offer concerning the parking deck located at 100 South Perry Street. After discussion, Chairman Dean stated that he and Vice Chairman Walker would like to meet with the City of Montgomery regarding the Commission's next step.

COMMENTS FROM ADMINSTRATOR MIMS AND DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen briefed the Commission regarding Amendment Number 1 to Contract with Sharp Cut Lawn Service, for a one year extension and 5% increase in prices for Grounds Maintenance at Montgomery County Parks (Contract Number 51901-16B-024). After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a Position Fill Request for College Intern, Position Number 210075001, from the Finance Department. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a letter from DAS North America regarding the fulfillment of the Commitment Outline in the Project Agreement.

Administrator Mims presented a letter from Founder/President Earnestine Woods with Have a Heart 4 Children, Inc., requesting funding in the amount of \$10,000 for operational and programmatic expenses. Commissioner Sankey requested that Ms. Woods be scheduled to meet with the Commission on June 5, 2017. There was no objection by the Commission.

Administration Mims presented a letter from the Alabama National Fair regarding a Commercial Exhibit Agreement for booth/vendor space for the 2017 Fair. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a Schedule of Upcoming Bids/Contract Renewals for May - August 2017.

Administrator Mims presented Revenue Reports for April 2017 from Tax and Audit Department.

Administrator Mims presented a Population Report for April 2017 for the Mac Sim Butler Detention Facility.

Administrator Mims presented a Census and Fiscal Report for April 2017 for Community Corrections.

Administrator Mims presented a previous request for funding in the amount of \$25,000 from Program Administrator Barbara Mays with Royal Ambassadors M. E. D., Inc. No action was taken by the Commission.

Deputy Administrator Cauthen presented a proposed Resolution to Approve an Intergovernmental Agreement with the Poarch Band of Creek Indians and opinion from County Attorney Thomas T. Gallion, III. After discussion, the Commission agreed to place this item on the next agenda, subject to modifications of the Agreement regarding the County's obligation to the Tribe.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with prayer led by Rev. Gary Burton, Pastor of Pintlala Baptist Church, Hope Hull, Alabama.

The Pledge of Allegiance was led by the Alabama Cooperative Extension Post #133 4-H Air Rifle Team.

Administrator Mims called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Walker and Members Harris, Sankey and Singleton. Also present were County Attorney Tyrone C. Means and County Engineer George C. Speake.

Commissioner Harris made a motion to approve the Minutes of the Regular Meeting of May 1, 2017. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission.

CONSENT AGENDA

Administrator Mims presented the Accounts Payable Checks and Payroll Checks Authorization for approval.

Commissioner Harris made a motion to approve the Accounts Payable and Payroll Checks, as presented by Administrator Mims. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 5, are attached to these Minutes.)

NEW BUSINESS

INFORMATION SYSTEMS – APPROVED PROPOSAL FROM IPT ASSOCIATES, INC., TO PROVIDE AKAMAI TECHNOLOGIES, INC., CYBER SECURITY SERVICES

Commissioner Harris made a motion to approve the Proposal from IPT Associates, Inc., to Provide Akamai Technologies, Inc., Cyber Security Services. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Proposal, Agenda Pages 1-1 through 1-4, are attached to these Minutes.

COUNTY COMMISSION – APPROVED PROPOSAL FOR SERVICES – MASTER PLANNING FROM GOODWYN, MILLS AND CAWOOD, INC., REGARDING MASTER PLAN OF PROPOSED COUNTY PARK LOCATED OFF AIRBASE BOULEVARD & TERMINAL ROAD

Commissioner Sankey made a motion to table the Proposal for Services – Master Planning from Goodwyn, Mills and Cawood, Inc., regarding Master Plan of Proposed County Park located off Airbase Boulevard & Terminal Road. Vice Chairman Walker seconded the motion. Commissioner Singleton asked for clarification regarding the Proposal for Services. After discussion, Vice Chairman Walker and Commissioner Sankey voted in favor of the motion to table the Proposal. Chairman Dean, Commissioner Harris, and Commissioner Singleton opposed the motion, and the motion failed. Commissioner Harris made a motion to approve the Proposal for Services – Master Planning from Goodwyn, Mills and Cawood, Inc., regarding Master Plan of Proposed County Park located off Airbase Boulevard & Terminal Road. Chairman Dean passed the gavel to Vice Chairman Walker and seconded the motion. Chairman Dean, Commissioner Harris and Commissioner Singleton voted in favor of the motion. Vice Chairman Walker and Commissioner Sankey opposed the motion and the motion passed. (Copy of Proposal, Agenda Pages 2-1 and 2-2, are attached to these Minutes.

SHERIFF’S OFFICE – APPROVED MEMORANDUM OF AGREEMENT WITH QUESTIA CORPS LLC TO PROVIDE GRANT EVALUATION SERVICES FOR THE BJA FY16 JUSTICE AND MENTAL HEALTH COLLABORATION PROGRAM: PLANNING AND IMPLEMENTATION GRANT AWARD NUMBER 2016-MO-BX-0019

Commissioner Harris made a motion to approve the Memorandum of Agreement with Questia Corps LLC to provide grant evaluation services for the BJA FY16 Justice and Mental Health Collaboration Program: Planning and Implementation Grant Award Number 2016-MO-BX-0019. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Agreement, Agenda Pages 3-1 through 3-6, are attached to these Minutes.

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS REPROGRAMMING REQUESTS,

Administrator Mims requested approval of the miscellaneous appropriations included in his memorandum dated May 11, 2017. During the County Commission Meeting this date, Chairman Dean requested that the following miscellaneous appropriation reprogramming requests be added and his fellow commissioners concurred:

From fund code 001-59320-494 (Commissioner's Education Miscellaneous Appropriations) to:

BOE-2017-20: BOE, Georgia Washington Middle School, for Principal's Discretionary Fund to Support the Cheerleading Program c/o Principal Keith Ledyard - \$2,500; (Dean - \$1,250 and Singleton - \$1,250)

BOE-2017-21 BOE, Pintlala Elementary School, for Partners in Education Luncheon - \$500; (Dean)

From fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

NC-2017-96: City of Montgomery, to be used by BONDS to Support the Stone Park Homeowners Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$2,500; (Singleton)

NC-2017-97 City of Montgomery, to be used by BONDS to Support the Vaughn Meadows Homeowners Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$5,500; (Harris)

Commissioner Singleton made a motion to approve Miscellaneous Appropriations Reprogramming requests. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Memorandum, Agenda Pages 4-1, is attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED BUDGET CHANGE REQUEST NUMBER 46 TO THE SOUTHERN YOUTH LEADERSHIP DEVELOPMENT INSTITUTE FOR THE SUMMER YOUTH PROGRAM IN THE AMOUNT OF \$25,000.

Commissioner Harris made a motion to approve Budget Change Request Number 46 to The Southern Youth Leadership Development Institute for the Summer Youth Program in the Amount of \$25,000. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 5-1, is attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED BUDGET CHANGE REQUEST NUMBER 5

Commissioner Singleton made a motion to approve Budget Change Request Number 5, Engineering Department. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 6-1, is attached to these Minutes.)

COMMUNITY CORRECTIONS – APPROVED POSITION FILL REQUEST (1)

1. Community Corrections Technician, Position Number 300357001

Commissioner Singleton made a motion to approve the Position Fill Request. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 7-1, is attached to these Minutes.)

DETENTION FACILITY – APPROVED POSITION FILL REQUESTS (3)

1. Corrections Officer Corporal, Position Number 500425047
2. Corrections Officer Trainee, Position Number 500419077
3. Corrections Officer Trainee, Position Number 500419208

Commissioner Sankey made a motion to approve the Position Fill Requests. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 8-1 through 8-3, are attached to these Minutes.)

FINANCE DEPARTMENT – APPROVED POSITION FILL REQUEST (1)

1. Payroll and Benefits Assistant, Position Number 210112001

Vice Chairman Walker made a motion to approve the Position Fill Request. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 9-1, is attached to these Minutes.)

YOUTH FACILITY – APPROVED POSITION FILL REQUESTS (3)

1. Switchboard Operator, Position Number 900780006
2. Juvenile Detention Officer - Relief, Position Number 910300003
3. Juvenile Detention Officer - Relief, Position Number 910300004

Commissioner Sankey made a motion to approve the Position Fill Requests. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 10-1 through 10-3, are attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (11)

DEPARTMENTS

TRAVEL/TRAINING REQUESTS

- | | |
|---------------------------|---------------------------|
| 1. County Commission | Request Number 33 |
| 2. Tax & Audit | Request Numbers 12 and 13 |
| 3. Probate Judge's Office | Request Numbers 9 and 10 |
| 4. Sheriff's Office | Request Numbers 57 and 58 |
| 5. Risk Management | Request Numbers 11 and 12 |
| 7. Engineering Department | Request Number 4 |
| 8. Appraisal Department | Request Number 24 |

Commissioner Harris made a motion to approved Travel/Training Requests. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 11-1 through 11-11, are attached to these Minutes.)

WAIVE RULES

COUNTY COMMISSION – ADOPTED RESOLUTION PROCLAIMING MAY 20TH AS KERRY CHERRY DAY IN MONTGOMERY COUNTY, ALABAMA

Commissioner Harris made a motion to adopt the Resolution Proclaiming May 20th As Kerry Cherry Day in Montgomery County, Alabama. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Resolution, Agenda Page 12-1, is attached to these Minutes.)

COUNTY COMMISSION – ADOPTED RESOLUTION PROCLAIMING MAY 25TH AS NATIONAL MISSING CHILDREN’S DAY IN MONTGOMERY COUNTY, ALABAMA

Commissioner Harris made a motion to adopt the Resolution Proclaiming May 25th as National Missing Children’s Day in Montgomery County, Alabama. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Resolution, Agenda Page 13-1, is attached to these Minutes.)

PRESENTATION BY COMMISSIONER DOUG SINGLETON

Commissioner Doug Singleton presented a Resolution to Executive Director Pam Riley-Boldin with the Riley Relief Foundation.

COMMENTS BY COMMISSIONERS AND ATTENDEES

Mr. Laslie Hall, Chairman of the Montgomery County Soil and Water Conservation District, greeted the Commissioners and thanked them for all the help and support they have given the Soil and Water Conservation. Mr. Hall gave insight on how the Soil and Water Conservation operates and how it serves the many areas of the community. Again, Mr. Hall thanked Chairman Dean and his fellow Commissioners for all their support.

Montgomery County Extension Coordinator Jimmy Smitherman said good evening to everyone and introduced members of Montgomery County 4-H Post #133 Air Rifle Shooters’ Team. Mr. Smitherman said that the Shooters Team won the state competition and will compete in the National Competition in Omaha Nebraska. The team members then introduced themselves to everyone. Chairman Dean offered to buy the team lunch, but decided instead to pay for the registration for the team members at the National Competition.

Montgomery County Board of Education District Resource Officer Oronde Mitchell said good afternoon to the Commissioners and thanked them for their generosity and support. Mr. Mitchell said his primary goal is to keep students in school. He said students will be safe inside the classrooms. Mr. Mitchell advised that under his guidance, 19 students have been recognized for perfect attendance. One of the students, Kaila Dobynes, thanked the Commissioners for their donation toward the monetary award she received for perfect attendance. Mr. Mitchell said his goal is to have 64 perfect attendance recipients next year.

Director of Think Big Activist William Levi Gailliard said good afternoon to everyone and said he just wanted to take a few minutes to share with the Commissioners about his networking program. He said that he is working with Rev. Claude Shuford of the Mt. Zoin AME Church on teaching youth how to think big. Mr. Gailliard said that if people would think big, they could work together better. He said that he would be focusing on certain areas of the city such as the Ridgecrest and Bellingrath areas to get them to think big. Mr. Gailliard asked the Commission to help him with his efforts and he thanked them for their time.

Mr. Derek Pysher, owner of the Highland Village Apartments, addressed the Commission in reference to a park to be built in the area. He said he was approached by a realtor to determine his interest in selling any of his property. Mr. Pysher said he told the realtor he had no interest in selling, and the realtor told him his property would be taken by eminent domain.

Chairman Dean assured Mr. Pysher that the Commission has no interest in taking his property and applauds him for all he has done.

Commissioner Harris said that he is only interested in Mr. Pysher's success and asked him to call him if there is any problem. Commissioner Harris assured Mr. Pysher that the 27 acres of land being considered for a park do not include any of his property. Mr. Pysher again thanked the Commission and said that his biggest concern is for the citizens who live in the area. He also asked that Commissioner Sankey be included in any decisions that will be made.

Chairman Dean invited Rev. Gary Burton, Pastor of the Pintlala Baptist Church, and his wife to come forward and introduce themselves. He thanked Rev. Burton for allowing the Montgomery County Commission meeting to be held in his beautiful facility.

The new director of One Place Family Justice Center, Kay Harris, introduced herself and thanked the Commissioners for their support of the Center.

Commissioner Singleton said good afternoon to everyone and said he had perfect school attendance for 12 years. He jokingly asked if the Commission would write him a check. He also thanked Pastor Burton and his church for holding the meeting there. Commissioner Singleton said that he and Commissioner Sankey are new Commissioners and that they all are very passionate about what they do and about their districts. Again, he thanked Pintlala for hosting the meeting and said he loved the Pintlala community.

Commissioner Sankey said good afternoon and also thanked Pintlala Baptist Church for allowing the Commission to meet in their beautiful facility. He stated that District 4 needs a lot of work with the empty storefronts and buildings, and he wants to be sure that his district gets the same attention that other districts get. Commissioner Sankey said his main concern is to serve the people and try to make District 4 a better place.

Vice Chairman Walker said that it was so good to see so many new faces in south Montgomery County. She thanked Rev. Burton and his wife for hosting the Montgomery County Commission meeting at their church. Vice Chairman Walker said that Mrs. Burton was once her nurse and that she was sad she had retired. She said she just wanted to thank the Burtons for sowing seeds of love in the community.

Chairman Dean said there is a lot of history in Pintlala. He encouraged everyone to get one of the brochures prepared by the Pintlala Historical Society. Chairman Dean again thanked Rev. Burton for his hospitality.

Commissioner Harris also said thank you to Rev. Burton. He said the crowd got a chance to see how the sausage is really made and sometimes it is not so pretty, but the Commissioners usually come together. Commissioner Harris went on to explain that the idea to build a park came about in considering a Passion Project, as a member of the ACCA Leadership group. He said he wants to help curb youth violence and crime. He originally considered something in his district, but he asked County Administrator Mims to help identify a possible site. He said there is nothing for kids in that area. Commissioner Harris said that he discussed the possibility of a park with each Commissioner and all were on board. He then congratulated the Air Rifle Shooter's team and wished them well in Nebraska.

ADJOURNMENT

Commissioner Singleton made a motion to adjourn the meeting of the Montgomery County Commission on May 15, 2017, at 7:34 p.m. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission.

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 4-28-17

Check Number	To	Check Number
268542		268590
Total Checks Paid		\$128,951.89

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE
ACCOUNTSPAYABLE CHECK REGISTER

5-15-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 4-28-17

Check Number	To	Check Number
268591		268659
Total Checks Paid		\$376,289.50

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

5-15-17 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 5-5-17

Check Number	To	Check Number
268660		268719
Total Checks Paid		\$102,537.73

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 5-5-17

Check Number	To	Check Number
268721		268801
Total Checks Paid		\$575,988.77

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

CHECK # 268720 REPLACES CK# 268460

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
5/12/17

Payroll Check Number	127837	To	Payroll Check Number	127907	\$ 49,109.75
Direct Deposits					\$ 848,670.39
Payroll Check Number	127908	To	Payroll Check Number	127929	\$ 255,716.69
Direct Deposits					\$ 399,365.19
Federal Deposits					\$ 322,337.17
Total Payroll Paid					\$ 1,875,199.19

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK
REGISTER

MAY 15 2017

Interoffice Memo**To:** County Commission**From:** Lou Ialacci **Cc:** Donnie Mims, Florence Cauthen**Date:** May 9, 2017**RE:** Akamai Cyber Security Services

I presented the attached professional services security proposal at the May 1, 2017 Information Session for review by the Commission and County Attorney. The agreement has been reviewed and approved by the County Attorney.

Akamai Technology is a publicly traded company that provides one of the best security systems in the world. They are also one of the participants in the Montgomery Internet Exchange. Akamai's very specialized services will provide improved performance and the best security possible for our outward facing portals, like the County website and payroll portal. Akamai works with Interactive Process Technology as their implementation management team to provide these highly technical unique services. The process provided by this team will significantly enhance the county's technical security, reliability, and performance.

I will be able to cover the cost through eliminating less effective security services this year.

I am requesting the proposal be placed on the May 15, 2017 agenda for approval by the County Commission.

Thank you for your support 



MONTGOMERY COUNTY, ALABAMA

IPT ASSOCIATES, LLC EXECUTIVE SUMMARY & PROPOSAL

17 April 2017

Submitted by:
Interactive Process Technology, LLC (IPT Associates, LLC)
700 Technology Park Drive, Suite 204 • Billerica, MA. 01821
A Service-Disabled Veteran-Owned Small Business (SDVOSB)
Cage Code: 1WV89 • DUNS Number: 077479959
POC: Mr. Dan Cronin • Director, Cyber Initiatives
P: 857.453.4021 • E: dan.cronin@iptassociates.com
www.iptassociates.com

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EXECUTIVE SUMMARY

IPT Associates, LLC (IPTA), a Service-Disabled Veteran-Owned Small Business (SDVOSB), is pleased to submit this proposal to support Montgomery County, AL in delivering Akamai Technologies, Inc. (Akamai) managed services. IPTA's low risk, best value solution will provide the required Akamai solutions to Montgomery County as well as assist the county in enhancing end user response times and the county's security posture.

IPTA and Akamai Technologies are extremely active companies within the Greater Montgomery Alabama River Region. Both companies actively supported the original design, development and stand up of the Montgomery Internet Exchange (MGMix). While we are very proud to have been part of this effort, our focus now is on working with you to help drive growth for both the Montgomery County and the Alabama River Region.

The following sections outline the Montgomery County benefits for the <http://www.mc-ala.org> domain:

1. **Intimate Akamai Knowledge:** IPTA offers a unique blend of Akamai services expertise which will enable the County to optimize Akamai's managed services. By partnering with IPTA the County will get the value-added subject matter expertise of IPTA's Mr. Dan Cronin. Dan is our Director of Cyber Initiatives and our resident Akamai expert. Dan will serve as the point of contact on this effort and for any escalations deemed necessary. He brings over 13 years of Akamai experience supporting commercial and government clients both as a customer and as an Akamai integrator. Dan will leverage his expertise to effectively tailor Akamai solutions for Montgomery County.
2. **Competitive Akamai Reseller Pricing:** IPTA has presented the County with a highly competitive price for Akamai managed services which represents our commitment to being the most cost-effective solution for not just the County but the entire Alabama River Region. We have worked aggressively with Akamai to offer the county this extremely discounted price and, as such, this pricing shall be considered proprietary.
3. **Web Application Protector & Content Delivery:** Benefits of this Akamai solution include:
 - a. Improved Customer satisfaction with faster delivery of content,
 - b. Reduced risk of downtime, defacement and data theft,
 - c. Reduced operational overhead associated with on-site firewall rules updates,
 - d. Improved customer satisfaction while thwarting attacks,
 - e. Reduced capital expenditure outlays on security hardware and software
 - f. As new attack methods are detected by Akamai, additional rules are added to your configuration without requiring any direct action from the County.





IPTA Montgomery County AL Quote	Price
Web Application Protector (Web) Please see attachments for full description of WAP	\$3,500.00/Month
Production: Standard Integration (one-time occurrence)	\$1,000.00 One time (Non-Recurring) set up
Total Monthly Quote	\$3,500.00
Total Annual Quote (to include One Time Std Integration)	\$43,000.00

All potential technical conflicts will be handled via remediation within Montgomery County.

IPTA requests payment within 60 days of invoice receipt. No late fees will apply. The start date for this managed service will be determined on a mutually agreeable date and for a 12-month period.

The parties agree to review the business terms of this agreement in good faith once during the applicable Term. Each party may invite the other party to such review by prior written notice, which may be sent by e-mail. For clarity, any change resulting from such discussions shall not go into effect until an applicable Transaction Document is executed in writing by the parties.

IPTA's quote is valid until 26 May 2017. IPTA's quote contains proprietary information and shall remain confidential.

Please contact Dan Cronin (dan.cronin@iptassociates.com) at IPTA if you have any further questions or need any additional information. We look forward to working with Montgomery County on this critical effort associated with the MGMix.

Montgomery County, AL

Date: _____

Authorized Signature: _____ Title: _____

Name (Printed): _____ Title(Printed): _____

IPT Associates, LLC

Date: _____

Authorized Signature: _____ Title: _____

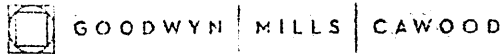
Name (Printed): _____ Title(Printed): _____



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AGENDA

MAY 15 2017



April 19, 2017

Chairman Elton N. Dean, Sr.
MONTGOMERY COUNTY COMMISSION
P O Box 1667
Montgomery, AL 36102-1667

REFERENCE: PROPOSAL FOR SERVICES - MASTER PLANNING
PROJECT: MASTER PLAN OF COUNTY PARK
LOCATED OFF AIRBASE BOULEVARD & TERMINAL ROAD

Dear Chairman Dean,

Goodwyn, Mills and Cawood, Inc. (GMC) is pleased to submit this proposal for "master planning phase" services for Montgomery County, Alabama. The purpose of this scope of work is to develop a master plan for a park location in Montgomery County. In accordance with our conversations about the project location we have the following understanding of the project scope.

SCOPE OF SERVICES

Using GIS analysis of accumulated data and aerial photographs, site visits, input from local officials, we will become familiar with all characteristics, destinations, land uses and possible uses for the park.

DEVELOP SCHEMATIC MASTER PLAN FOR EACH PARK

We will participate in a community meeting led by yourself and James Williams to get residents input and build enthusiasm for the park. After this meeting with key stakeholders and site visits, plans will be developed, sketches and conceptals prepared. This park location takes on its own set of challenges and through this schematic process it will allow us to provide design direction moving forward with the park.

Items of Interest for the Park Development:

- Several ballfields
- Soccer field / Football field
- Pool in place of the existing tennis court and alternative pool location on the main property site
- Feasibility study of existing Boy's Club building and alternative recreational facility building on the main property site
- Connection to Park to the Boy's Club property and building
- Fencing around the entire property w/ possible renovation of existing perimeter walls

GOODWYN, MILLS AND CAWOOD, INC.
2660 East Chase Lane, Suite 200
Montgomery, AL 36117
Tel 334.271.3200 Fax 334.272.1566
GMCNETWORK.COM



- The Park is intended to be used by kids and adults
- Paved walking trail

FINAL DESIGN AND COMPLETION

With your input we will complete the Master Plan Phase for the park. The final plan will be printed large boards approximately 24x36. The Master Plan will include a narrative of the plan elements and work items identified in this proposal. All recommendations will be presented on maps, sketches and/or written text as necessary to convey the concepts and recommendations. A budget cost estimate will be provided for the park. Consultant will provide the client with 3 copies of the final master plan and a pdf/electronic version suitable for reproduction.

1. Final Master Plan shall include:
 - a) Color illustrations of site plan view.
 - b) Complete narrative descriptions of plan recommendations

COMPENSATION

Compensation will be hourly not to exceed \$20,000.00 plus the reimbursement of expenses incurred in the course of providing the services. We estimate these reimbursables, mostly for printing of the project deliverables, to be no more than \$750.00. Hourly rate sheet attached.

SCHEDULE

GMC is prepared to begin these services immediately upon notice. It is anticipated that these services will require at least two months possibly three depending on the availability and response time of the client. However, GMC is prepared to move as quickly as the Owner mandates.

If this proposal meets with your approval, please signify by adding your signature below. We look forward to partnering with your team to create a great park and addition to Montgomery County.

Sincerely,

John B. Bricken III, RLA, ASLA
Vice President Landscape Architecture

cc: Bill Wallace, AIA
David Reed, PE

AGREED:

Signed _____

Date _____

GOODWYN, MILLS AND CAWOOD, INC.

2660 East Chase Lane, Suite 200
Montgomery, AL 36117
Tel 334.271.3200 Fax 334.272.1566
GMCNETWORK.COM

2-2



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

AGENDA

MAY 15 2017

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

May 8, 2017

MEMORANDUM

TO: Mr. Donald Mims
County Administrator

FROM: Regina Walker, Grant Manager
Montgomery County Sheriff's Office

SUBJECT: Mental Health Grant (Evaluator Contract)
GMS Award 2016-MO-BX-0019- \$52,000

I am requesting that the attached Contract Agreement between Questiacorp, LLC and the Montgomery County Commission be placed on the agenda for the May 15, 2017 County Commission meeting. After the agreements are approved and signed, please notify me.

If you have any questions, please do not hesitate to contact me, 832-1660 or 313-7216.

RW/dc

Encls:

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4960
FAX 334.832.7113

WWW.MONTGOMERYSHERIFF.COM

DETENTION FACILITY
225 SOUTH McDONOUGH STREET
MONTGOMERY, ALABAMA 36104

OFFICE 334.832.1386
FAX 334.265.0990

3-1

**MEMORANDUM OF AGREEMENT
BETWEEN
QUESTIA CORPS LLC
AND
MONTGOMERY COUNTY**

In response to Montgomery County's identified need for grant evaluation services for the BJA FY 16 Justice and Mental Health Collaboration Program: Planning and Implementation Grant Award Number 2016-MO-BX-0019, Questia Corps LLC 1700 Morningside Park Drive, Montgomery, AL 36117 (hereinafter referred to as Questia Corps), and Montgomery County Commission, 101 South Lawrence Street, Montgomery, AL 36104, have entered into this Agreement for the provision of such professional services.

WHEREAS, Montgomery County has identified needs for professional services; and

WHEREAS, Montgomery County and Questia Corps have statutory authority to enter into an agreement with any person, organization or group;

NOW, THEREFORE, Montgomery County and Questia Corps, intending to be mutually bound and in consideration of the mutual covenants and stipulations set forth herein, agree as follows:

SCOPE OF SERVICES

Questia Corps shall provide grant evaluation services per the specifications of the GRANT outlined below.

Task	Cost
Evaluation Design and Set-up (includes finalizing the evaluation plan for the project, finalizing program outcomes with the task forces, collecting baseline data, designing data collection instruments, training staff on use of data collection instruments, and design of data reporting dashboard)	\$12,000
Quarterly Reporting (includes preparing all information required to submit for quarterly reports for the duration of the grant)	\$6,000
Monthly Data Collection and Analysis (includes collecting all required data from the approved data sources; cleaning and preparing the data for analysis; and	\$31,500

Task	Cost
analysis with the task forces for the duration of the grant)	
Final Report (includes preparing all information required for the final report)	\$2,500
Total Amount for Evaluation Services	\$52,000

Summary of Actual Deliverables

- ☐ Evaluation Plan with finalized program outcomes
- ☐ Monthly data collection, analysis, and reporting
- ☐ Data for quarterly and final reports

AGREEMENT SCHEDULE AND COSTS

Questia Corps proposes to begin work on April 1, 2017 and conclude the project on September 30, 2019.

Questia Corps will provide said services for an amount not to exceed \$52,000 to be invoiced on the 15th of each month and payable on the last day of each month. The amount invoiced each month will be based on actual hours worked by Questia Corps staff and its subcontractors at the rates listed below:

Senior Consultant: \$125 per hour
 Consultant: \$100 per hour

This payment schedule shall commence on April 15, 2017 and conclude on September 30, 2019. All invoices will be sent to, Montgomery County Sheriff's Office, attn.: Regina Walker, 115 South Perry Street, 334.832.1660, reginawalker@mc-ala.org. Montgomery County is the funding source for this Agreement.

IDENTIFIED POINTS OF CONTACT

Each of the parties has identified a point of contact for the effort. The point of contact for each is as follows:

Regina Walker
 Montgomery County Sheriff's Office
 115 South Perry Street
 Montgomery, AL 36104
Reginawalker@mc-ala.org

Linnea Conely, CEO
 Questia Corps
 1700 Morningside Park Dr
 Montgomery, AL 36117
linnea.conely@questiacorps.com

Should a party change its identified point of contact, it must notify the other party of this change in writing within 30 days.

ASSUMPTIONS

In formulating this Agreement, Questia Corps staff made specific assumptions. These assumptions include:

1. This Agreement encompasses all aspects of the work to be performed and deliverables to be produced. Any litigation-related work, such as the production of courtroom materials and courtroom testimony including preparation for testifying, are not covered under this Agreement.
2. Montgomery County will be responsible for assisting in the identification of contact people and will authorize and provide assistance to Questia Corps in arranging appointments (i.e., scheduling times, locations, meeting space, etc.) with stakeholders as needed to complete this project.
3. Montgomery County will inform its stakeholders of the project, its purpose, and the role of Questia Corps in the project.

TERMINATION

This Agreement shall be governed by the laws of the State of Alabama.

This Agreement is terminable at will by either party upon 30 days written notice.

In the event of termination, all work products developed during the course of the agreement by, for and on behalf of Montgomery County is the property of Montgomery County and will be returned to Montgomery County within 30 days of receipt of notice of cancellation.

Questia Corps will cease performance of any work upon the receipt of notification of cancellation and all costs incurred prior to the issuance and receipt of that notice of cancellation shall be paid by Montgomery County.

Questia Corps acknowledges and understands that this Agreement is not effective until it has been executed by Montgomery County and Questia Corps shall not begin performing work under this Agreement until requested to do so, in writing, by Montgomery County. Questia Corps is entitled to no compensation for work performed prior to the effective date of this Agreement.

INDEMNIFICATION AND HOLD HARMLESS.

Questia Corps agrees to indemnify and to hold harmless Montgomery County against all and any loss, liability, claim, damage, expense, including reasonable attorney's fees and expenses, which may be incurred as a result of services provided under this agreement

DISPUTE RESOLUTION

If a dispute arises out of or relates to this agreement or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions or negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution. If the parties cannot agree on a mutual resolution then any disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama and governed by the laws of the State of Alabama between the Montgomery County Commission and Questia Corps.

IMMIGRATION LAW

By signing this Agreement, the contracting parties affirm, for the duration of the Agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the Agreement and shall be responsible for all damages resulting therefrom.

EQUAL EMPLOYMENT OPPORTUNITY

Questia Corps and Montgomery County agree to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and Hotel agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

Questia Corps and Montgomery County agree not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, disabilities, or because of an individual's sexual orientation. Any act of discrimination committed by Montgomery

County, or failure to comply with these obligations when applicable shall be grounds for termination of this Agreement.

Questia Corps and Montgomery County agree to abide by the requirements of 41 CFR subsection 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals on the basis of protected veteran status or disability, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

FORCE MAJEURE

Notwithstanding any other provision of this Agreement, in the event that the performance of any obligation under this Agreement by any party to this Agreement (Montgomery County or Questia Corps) is prevented due to acts of God, any government restriction, wars, hostilities, civil disturbances, revolutions, strikes (except those involving the employees or agents of the party seeking the protection of this clause), terrorist attacks, lockouts, or any other cause beyond the reasonable control of any party, then such party shall not be responsible to the other parties for failure or delay in performance of its obligations under this Agreement. The terms of this clause shall not exempt, but merely suspend, any party from its duty to perform the obligations under this Agreement as soon as practicable after a force majeure condition ceases to exist.

ENTIRETY OF AGREEMENT

It is understood and agreed that all terms and conditions are herein included. No oral agreements of any kind shall be binding or recognized. This contract may be amended by written agreement only.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be entered into by their duly authorized representatives.

Elton N. Dean, Sr.
Chairman
Montgomery County Commission

Date: _____

Linnea Conely
CEO
Questia Corps

Date: _____

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

MAY 15 2017

May 11, 2017

MEMORANDUM

TO: Montgomery County Commission
FROM: Donald L. Mims, County Administrator *DLM*
SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contracts:

- C-2017-63: Riley Relief Foundation Inc., for Support of the following events:
"Alabama's Missing" / "Montgomery Never Forgets"; Candlelight Vigil at
the Capitol steps; and "National Missing Children's Day" - \$800; (Dean)
- C-2017-64: Whom it Concerns, Inc., for the Safe Summer Youth Initiative
Project - \$600; (Sankey)
- NC-2017-94: City of Montgomery, to be used by BONDS to Support the Woodley Park
Area Association, with Funding to Promote the Community Enhancement
and Beautification Programs/Projects - \$600; (Harris)
- NC-2017-95: Alabama Cooperative Extension System, for office equipment - \$500;
(Walker)

From fund code 001-59320-494 (Commissioner's Education Miscellaneous Appropriations) to:

- BOE-2017-19: BOE, Johnny Carr Middle School, for Principal's Discretionary Fund-
\$600; (Harris)

DLM/sw

- A COUNTY OLDER THAN THE STATE -

P.O. Box 1667 MONTGOMERY, ALABAMA 36102-1667 PHONE: 334.832.1210

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MAY 15 2017

BUDGET CHANGE REQUEST

Request Number: 46

COUNTY COMMISSION APPROVAL: _____

Administrator Date

JUSTIFICATION: To budget for an appropriation to the Southern Youth Leadership Development Institute for the Summer Youth program with focus on the Washington D.C. experience.

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 5

AGENDA

MAY 15 2017

DEPARTMENT: Engineering REQUESTED BY: George Speake 5/9/2017
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 5/9/2017
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL: Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Repair & Maint. Buildings/Improvements	111-53300.231	1,000	1,000	2,000
Repair & Main. Constrs. Equip.	111-53300.232	70,000	(1,000)	69,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 71,000	\$ 0	\$ 71,000

JUSTIFICATION: To realign the budget to cover repair and maintenance Buildings/Improvements.

MAY 15 2017

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Community Corrections
 DEPARTMENT HEAD: Paul H. Brown
 SUPERVISOR: ReBecca Johnson

POSITION INFORMATION:

Position Title Community Corrections Technician
 Position Number 300357001
 Pay Grade AO4 Pay Range \$28,765-\$42,978
 Proposed Effective Date June 5, 2017
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Paul H. Brown Date 5/8/2017
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 5/8/2017
 Employee Benefit Manager

Sherrill Thomas Date 5/8/2017
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

MAY 15 2017

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Corporal
 Position Number 500425047(replacement of Anthony Nwamadu)
 Pay Grade PC2 Pay Range \$33,747-\$50,423
 Proposed Effective Date May 22, 2017
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 4/28/2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 04/28/2017

Sherrill Thomas

Finance Director

Date 05/04/2017

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

MAY 15 2017

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419077 (replacement of Latisha Goodman)
 Pay Grade PCT Pay Range \$30,096
 Proposed Effective Date May 22, 2017
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 4/28/2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 04/28/2017

Sherrill Thomas

Finance Director

Date 05/04/2017

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

MAY 15 2017

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419208 (replacement of Amberanna Butler)
 Pay Grade PCT Pay Range 30,096
 Proposed Effective Date May 22, 2017
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derick Cunningham

Department Head

Date May 4, 2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 5/4/2017

Sherrill Thomas

Finance Director

Date 5/5/2017

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

MAY 15 2017

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Finance
 DEPARTMENT HEAD: Sherrill Thomas
 SUPERVISOR: Lisa Herring

POSITION INFORMATION:

Position Title Payroll & Benefits Assistant
 Position Number 210112001
 Pay Grade A04 Pay Range \$28,765 - \$42,978
 Proposed Effective Date July 10, 2017
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Sherrill Thomas Date 5/9/2017
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 5/9/2017
 Employee Benefit Manager

Sherrill Thomas Date 5/9/2017
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

MAY 15 2017

POSITION FILL REQUEST - BUDGETED VACANCY

DEPARTMENT: Montgomery County Youth Facility
 DEPARTMENT HEAD: Beverly Riddle Wise
 SUPERVISOR: Lynn Peavey

POSITION INFORMATION:

Position Title Switchboard Operator
 Position Number 900780006
 Pay Grade A02 Pay Range \$22,918 - \$34,242
 Proposed Effective Date May 22, 2017
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Beverly Riddle Wise Date 5/3/17
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 5/3/17
 Employee Benefit Manager

Sherrill Thomas Date 5/4/2017
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

MAY 15 2017

DEPARTMENT: Montgomery County Youth Facility
 DEPARTMENT HEAD: Beverly Riddle Wise
 SUPERVISOR: Brandi K. Alexander

POSITION INFORMATION:

Position Title Relief Juvenile Detention Officer
 Position Number 910300003
 Pay Grade PC1 Pay Range \$31,344 - \$46,832
 Proposed Effective Date May 22, 2017
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Beverly Riddle Wise Date 5/4/2017
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 5/4/2017
 Employee Benefit Manager

Sherrill Thomas Date 5/5/2017
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

MAY 15 2017

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Youth Facility
 DEPARTMENT HEAD: Beverly Riddle Wise
 SUPERVISOR: Brandi K. Alexander

POSITION INFORMATION:

Position Title Relief Juvenile Detention Officer
 Position Number 910300004
 Pay Grade PC1 Pay Range \$31,344 - \$46,832
 Proposed Effective Date May 22, 2017
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Beverly Riddle Wise

Department Head

Date 5/4/2017

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 5/4/2017

Sherrill Thomas

Finance Director

Date 5/5/2017

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

MAY 15 2017

Montgomery County Commission
Travel / Training Request Approval
Request # 33

Date: 4/25/2017
To: Donald L. Mims, Administrator
From: Donald L. Mims
Re: Approval for the following travel:

Destination: Orange Beach, Alabama
Departure Date: June 6, 2017 Return Date: June 9, 2017
Conference Leave (Days / Hours): 4- Days
Purpose of Travel: to attend the Alabama City/County Management Association

Traveler (s) Name: 1. Donald L. Mims 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,086.84 Advance Registration Required: \$0.00

Department Name: County Commission Fund Name: General

Additional Comments: Administrator Mims is President of the Alabama City/County Management Association
Hotel- \$574.98 Mileage- \$211.86 Food- \$300.00

To: Donald L. Mims
From: Donald L. Mims, Administrator

The above request is app. 5/15/17 reimbursement of actual and necessary expenses in the
approximate amount of \$1,086.84 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$22,500.00</u>
Approved Requests:	<u>\$19,830.77</u>
Budget Available:	<u>\$2,669.23</u>
Current Requests:	<u>\$1,086.84</u>
Budget Balance:	<u>\$1,582.39</u>

Donald L. Mims, Administrator



Reviewed by: _____

Date: _____

cc: Finance Director / Buyer

MAY 15 2017

Montgomery County Commission
Travel / Training Request Approval
Request # 12

Date: May 9, 2017
To: Donald L. Mims, Administrator
From: Terri Henderson, Revenue Manager
Re: Approval for the following travel:

Destination: Pelham, AL
Departure Date: 08/22/2017 Return Date: 08/22/2017
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Attend ASCPA 1-Day CPE "Sales and Use Tax Workshop 046" In Pelham, AL.
Course Qualifies For 8 CPE Hours Toward CRE 2017 Certification Requirement.

Traveler (s) Name: 1. Te'Rea Smith 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$395.25 Advance Registration Required: \$300.00

Department Name: Tax & Audit Fund Name: 001-51800-265

Additional Comments: Non-Member Advance Early Registration Fee \$300.00. Meals \$15.00.
Mileage \$80.25. Lodging \$0 (None). Workshop Sponsored By ASCPA.

To: Terri Henderson, Revenue Manager
From: Donald L. Mims, Administrator

The above request is app. 5/15/17 reimbursement of actual and necessary expenses in the
approximate amount of \$395.25 and advance registration of \$300.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51800.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$11,250.00</u>	
Approved Requests:	<u>\$5,041.92</u>	
Budget Available:	<u>\$6,208.08</u>	
Current Requests:	<u>\$395.25</u>	
Budget Balance:	<u>\$5,812.83</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/9/17

cc: Finance Director / Buyer

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MAY 15 2017

Montgomery County Commission
Travel / Training Request Approval
Request # 13

Date: May 9, 2017
To: Donald L. Mims, Administrator
From: Terri Henderson, Revenue Manager
Re: Approval for the following travel:

Destination: Orange Beach, AL
Departure Date: 08/22/2017 Return Date: 08/25/2017
Conference Leave (Days / Hours): 4 Days
Purpose of Travel: Attend 2017 ACCA Annual Convention and participate in CROAA training sessions. Qualifies for 20 CPE Hrs. Toward 2017 Certification Requirement.

Traveler (s) Name: 1. Terri Henderson 4. _____
2. Twyla Jackson 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$2,613.72 Advance Registration Required: \$400.00

Department Name: Tax & Audit Fund Name: 001-51800-265

Additional Comments: Estimated Costs \$400.00 Advance Early Registration Fees (of \$200.00 each).
Lodging \$1,290.00. Meals \$500.00. Mileage \$423.72. Sponsored by the ACCA.

To: Terri Henderson, Revenue Manager

From: Donald L. Mims, Administrator

The above request is app. 5/15/17 reimbursement of actual and necessary expenses in the
approximate amount of \$2,613.72 and advance registration of \$400.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51800.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$11,250.00</u>	
Approved Requests:	<u>\$5,041.92</u>	
Budget Available:	<u>\$6,208.08</u>	
Current Requests:	<u>\$3,008.97</u>	
Budget Balance:	<u>\$3,199.11</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 5/9/17

cc: Finance Director / Buyer

11-3

Montgomery County Commission
Travel / Training Request Approval
Request # 9

AGENDA

MAY 15 2017

Date: 5/9/17
To: Donald L. Mims, Administrator
From: Judge Steven L. Reed
Re: Approval for the following travel:

Destination: Fort Myers, Fl.
Departure Date: 7/9/17 Return Date: 7/14/17
Conference Leave (Days / Hours): 5 days
Purpose of Travel: Election center certification training

Traveler (s) Name: 1. Darryl Parker 4. _____
2. Christopher Turner 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,900.00 Advance Registration Required: \$0.00

Department Name: Probate-Elections Fund Name: General

Additional Comments: _____

To: Judge Steven L. Reed
From: Donald L. Mims, Administrator

The above request is app. 5/15/17 reimbursement of actual and necessary expenses in the
approximate amount of \$1,900.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51910.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$3,000.00</u>
Approved Requests:	<u>\$0.00</u>
Budget Available:	<u>\$3,000.00</u>
Current Requests:	<u>\$1,900.00</u>
Budget Balance:	<u>\$1,100.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/9/17

cc: Finance Director / Buyer

11-4

MAY 15 2017

Montgomery County Commission
Travel / Training Request Approval
Request # 10

Date: 5/9/17
To: Donald L. Mims, Administrator
From: Judge Steven L. Reed
Re: Approval for the following travel:

Destination: Orange Beach, AL
Departure Date: 6/11/17 Return Date: 6/14/17
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Probate Judge's Summer Conference

Traveler (s) Name: 1. Judge Steven L. Reed 4. _____
2. William D. Flowers III 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$4,200.00 Advance Registration Required: \$950.00

Department Name: Probate Fund Name: General

Additional Comments: registration is due by the 19th of May

To: Judge Steven L. Reed
From: Donald L. Mims, Administrator

The above request is app. 5/15/17 reimbursement of actual and necessary expenses in the
approximate amount of \$4,200.00 and advance registration of \$950.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51300.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$17,000.00</u>	
Approved Requests:	<u>\$10,192.57</u>	
Budget Available:	<u>\$6,807.43</u>	
Current Requests:	<u>\$4,200.00</u>	
Budget Balance:	<u>\$2,607.43</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/9/17

cc: Finance Director / Buyer

11-5

MAY 15 2017

Montgomery County Commission
Travel / Training Request Approval
Request # 57

Date: May 5, 2017
To: Donald L. Mims, Administrator
From: Sheriff Derrick Cunningham
Re: Approval for the following travel:

Destination: Chelsea, AL
Departure Date: May 16, 2017 Return Date: May 17, 2017
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: attend Captain Assessments

Traveler (s) Name: 1. George Beaudry 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$100.00 Advance Registration Required: \$0.00

Department Name: Sheriff's Office Fund Name: 749-52110.499

Additional Comments: *lodging and meals are paid by Shelby County Sheriff's Office
*only possible expenses might be fuel

To: Sheriff Derrick Cunningham
From: Donald L. Mims, Administrator

The above request is app. 5/15/17 reimbursement of actual and necessary expenses in the
approximate amount of \$100.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>749-52110.499</u> (ex: 000-00000-000)
Description:	<u>Administration Expense</u>
Current Budget:	<u>\$361,500.00</u>
Approved Requests:	<u>\$97,679.77</u>
Budget Available:	<u>\$263,820.23</u>
Current Requests:	<u>\$100.00</u>
Budget Balance:	<u>\$263,720.23</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/8/17

cc: Finance Director / Buyer

11-6

Montgomery County Commission
Travel / Training Request Approval
Request # 58

AGENDA

MAY 15 2017

Date: May 9, 2017
To: Donald L. Mims, Administrator
From: Sheriff Derrick Cunningham
Re: Approval for the following travel:

Destination: San Diego, CA
Departure Date: November 6, 2017 Return Date: November 12, 2017
Conference Leave (Days / Hours): 7 Days
Purpose of Travel: attend Grant Professional Association Annual Conference

Traveler (s) Name: 1. Regina Walker 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$2,800.00 Advance Registration Required: \$499.00

Department Name: Montgomery County Sheriff's Office Fund Name: 001-52110.265

Additional Comments: Early registration price must be paid by July 31st in order to receive discount

EXPENSE WILL BE INCURRED & PAID FROM 2018 BUDGET

To: Sheriff Derrick Cunningham
From: Donald L. Mims, Administrator

The above request is app. 5/15/17 reimbursement of actual and necessary expenses in the
approximate amount of \$2,800.00 and advance registration of \$499.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52110.265</u> (ex: 000-00000-000)
Description:	<u>Travel & Registration</u>
Current Budget:	<u>\$25,000.00</u>
Approved Requests:	<u>\$23,048.14</u>
Budget Available:	<u>\$1,951.86</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$1,951.86</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/9/17

cc: Finance Director / Buyer

11-7

MAY 15 2017

Montgomery County Commission
Travel / Training Request Approval
Request # 11

Date: May, 8 2017
To: Donald L. Mims, Administrator
From: Scott Kramer
Re: Approval for the following travel:

Destination: Florence, Alabama
Departure Date: August 1, 2017 Return Date: August 3, 2017
Conference Leave (Days / Hours): (3) Days
Purpose of Travel: to attend a Customer Advisory Council Meeting

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Risk Management Fund Name: Liability

Additional Comments: ** Expense will be handled by BCBS**

To: Scott Kramer
From: Donald L. Mims, Administrator

The above request is app. 5/15/17 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>007-51120.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,000.00</u>	
Approved Requests:	<u>\$3,220.44</u>	
Budget Available:	<u>\$11,779.56</u>	
Current Requests:	<u>\$0.00</u>	
Budget Balance:	<u>\$11,779.56</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/9/17

cc: Finance Director / Buyer

11-8

AGENDA

MAY 15 2017

Montgomery County Commission
Travel / Training Request Approval
Request # 12

Date: May, 8 2017
To: Donald L. Mims, Administrator
From: Scott Kramer
Re: Approval for the following travel:

Destination: Denver, CO
Departure Date: June 18 2017 Return Date: June 22, 2017
Conference Leave (Days / Hours): (4) Days
Purpose of Travel: to attend the ASSE Safety 2017 Outreach

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Risk Management Fund Name: Liability

Additional Comments: ** Expense will be handled by PRIMA**

To: Scott Kramer
From: Donald L. Mims, Administrator

The above request is app. 5/15/17 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department	
Fund Code:	<u>007-51120.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$15,000.00</u>
Approved Requests:	<u>\$3,220.44</u>
Budget Available:	<u>\$11,779.56</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$11,779.56</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/9/17

cc: Finance Director / Buyer

11-9

Montgomery County Commission
Travel / Training Request Approval
Request # 4

AGENDA

MAY 15 2017

Date: May 2, 2017
To: Donald L. Mims, Administrator
From: George Speake
Re: Approval for the following travel:

Destination: Orange Beach Alabama
Departure Date: August 21, 2017 Return Date: August 25, 2017
Conference Leave (Days / Hours): 5 Days
Purpose of Travel: To attend the ACCA Annual Convention 2017

Traveler (s) Name: 1. Shirley Bazzell 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,800.00 Advance Registration Required: \$200.00
Department Name: Engineering Fund Name: Gasoline Tax

Additional Comments: _____

To: George Speake
From: Donald L. Mims, Administrator

The above request is app. 5/15/17 reimbursement of actual and necessary expenses in the
approximate amount of \$1,800.00 and advance registration of \$200.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>111-53600.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$10,000.00</u>
Approved Requests:	<u>\$1,393.00</u>
Budget Available:	<u>\$8,607.00</u>
Current Requests:	<u>\$1,800.00</u>
Budget Balance:	<u>\$6,807.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 5/4/17
cc: Finance Director / Buyer

11-10

MAY 15 2017

Montgomery County Commission
Travel / Training Request Approval
Request # 24

Date: May 9, 2017
To: Donald L. Mims, Administrator
From: Clay Henley, Chief Appraiser
Re: Approval for the following travel:

Destination: Tuscaloosa, AL
Departure Date: May 17, 2017 Return Date: May 18, 2017
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: 2017 Data Conference

Traveler (s) Name: 1. Todd Grant 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$492.31 Advance Registration Required: \$50.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: Meals: \$150 Mileage: \$142.31 Hotel: \$150 Reg: \$50.00

TOTAL EST. COST: \$492.31

To: Clay Henley, Chief Appraiser

From: Donald L. Mims, Administrator

The above request is app. 5/15/17 reimbursement of actual and necessary expenses in the
approximate amount of \$492.31 and advance registration of \$50.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>120-51958.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$30,000.00</u>	
Approved Requests:	<u>\$14,373.12</u>	
Budget Available:	<u>\$15,626.88</u>	
Current Requests:	<u>\$2,367.31</u>	
Budget Balance:	<u>\$13,259.57</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 5/9/17

cc: Finance Director / Buyer

11-11

Resolution

WHEREAS, Kerry Cherry was the first director of the Montgomery Miracle League and volunteered in this role for 11 years; and

WHEREAS, Ms. Cherry has touched hundreds of special needs players and families; and

WHEREAS, She has worked tirelessly to improve the quality of life for so many in Montgomery County; and

WHEREAS, Ms. Cherry has dedicated her life to helping others.

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby proclaim Saturday, May 20, 2017 as ***Kerry Cherry Day*** in Montgomery County, Alabama.

We hereby certify that the above
Resolution was adopted by the
Montgomery County Commission on this,
the 15th day of May, 2017.

CHAIRMAN ELTON N. DEAN, SR.

VICE CHAIRMAN RONDA M. WALKER

COMMISSIONER ISAAH SANKEY

COMMISSIONER DANIEL HARRIS, JR.

COMMISSIONER DOUG SINGLETON

Resolution

WHEREAS, on May 25, 1979, six-year-old Etan Patz disappeared from a New York street corner on his way to school; and

WHEREAS, Etan's disappearance served as the impetus for the first proclamation of National Missing Children's Day; and

WHEREAS, in 1983, President Ronald Reagan proclaimed May 25 as National Missing Children's Day to encourage parents, guardians, caregivers, and others concerned with the well-being of children to make child safety a priority, to serve as a reminder to continue efforts to reunite missing children with their families, and an occasion to honor those dedicated to this noble cause; and

WHEREAS, in the United States, nearly 800,000 children are reported missing each year, more than 58,000 children are abducted by nonfamily members each year, and more than 2,000 children are reported missing every day; and

WHEREAS, the Riley Relief Foundation is a non-profit organization established in Montgomery, Alabama and has participated in events in Montgomery County such as "Alabama's Missing", "Montgomery Never Forgets", Candlelight Vigils at the Capitol steps, and "National Missing Children's Day"; and

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby proclaim Thursday, May 25, 2017 as ***National Missing Children's Day*** in Montgomery County, Alabama, and recognizes the dedication that the Riley Relief Foundation has shown to this noble cause in bringing awareness to the community, and support and hope to the families of the missing and exploited in Montgomery County.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 15th day of May, 2017.

CHAIRMAN ELTON N. DEAN, SR.

VICE CHAIRMAN RONDA M. WALKER

COMMISSIONER ISAIAH SANKEY

COMMISSIONER DANIEL HARRIS, JR.

COMMISSIONER DOUG SINGLETON

May 22, 2017

MEMORANDUM

TO: Donald Mims
County Administrator

FROM: Scott Kramer
Director of Risk Management

SUBJECT: Proposed HRA Discount for Employee Contribution effective October 1, 2017

On May 15, 2017, I met with the Commission to recommend an employee contribution discount to the healthcare plans effective October 1, 2017. The amount of the discount is proposed to be \$20 per month for participating employees. To receive the discount, the employee must complete a Health Risk Assessment (HRA) and have a follow-up appointment with the physician to discuss the test results. This program is just for employees, not for dependents or retirees. The intent of this program is for the employee to review their specific lab results with the physician and determine how to better manage their health.

The HRA and follow-up appointment needs to be completed from January 1, 2017 - August 31, 2017 in order for you to receive the premium discount beginning October 1, 2017. Employees have the option of completing this requirement at CareHere, at no cost, or utilizing their own physician (through the County Health Plan). If the employee does not use CareHere, to be eligible for the Wellness Program discount, the attached form needs to be given to the employee's physician when he/she goes for your HRA (see attached HRA biometric screening form). After the follow-up appointment, the physician must complete the form and fax it, along with a copy of the blood work, to CareHere Health and Wellness Center at 334-240-2188 before August 31, 2017.

I am requesting the County Commission's approval of the recommendations outlined above.

HRA Biometric Screening Form

CareHere!

Participant Instructions

Please ask your Primary Care Provider to complete this form fully.

- If you are completing a HRA follow-up appointment with a CareHere provider, this completed form AND a copy of the blood work results can be returned before completing your HRA follow-up appointment.
- If you are completing a HRA Follow-up appointment with a non-CareHere provider, this form and a copy of blood work should not be submitted until HRA follow-up appointment has been completed.
- In order to be eligible for the wellness program discount, please fax this completed form and copy of blood work to CareHere Health and Wellness Center at 334.240.2188 by August 31st, 2017.

Accepted Biometrics:

- Blood work results must include at least 21 of the 28 HRA labs (see listing below).
- All fields shown below with an asterisk (*) must be completed in order to be eligible for the incentive.
- All Biometric Measurements must be completed.

Provider Instructions

Your patient is participating in the County of Montgomery Wellness Program that includes a Health Risk Questionnaire, biometric measurements and a blood draw. We appreciate your cooperation with our employee and our program.

Please print clearly in **CAPITAL LETTERS** and fill out each blank space area using an ink pen (*required)

PATIENT INFORMATION

*Patient's Last Name: _____ *Patient's First Name: _____ *Gender: _____

*Patient's Phone #: () - _____ *Patient's DOB: / / _____ *Date of HRA Follow-up: / / _____

BIOMETRICS – ALL ARE REQUIRED*

*Height: _____ feet _____ inches *Weight: _____ pounds

*Blood Pressure: _____ / _____ *Waist Circumference (at navel level): _____ inches

*Patient cleared for exercise? ☐ YES ☐ NO

*Blood Panel - MUST INCLUDE 21 of 28 labs (below) and Total Cholesterol and Fasting Blood Sugar. A copy of blood work must be included with this form in order to be eligible for the incentive.

- | | | | |
|---|--|--|---|
| ☐ *Total Cholesterol | ☐ Chloride (Cl) | ☐ Phosphorus, Serum | ☐ Lactate Dehydrogenase Enzyme |
| ☐ LDL Cholesterol | ☐ Carbon Dioxide (CO2) | ☐ Magnesium, Serum | ☐ Albumin, Serum |
| ☐ HDL Cholesterol | ☐ Blood Urea Nitrogen (BUN) | ☐ Aspartate Aminotransferase Enzyme | ☐ Protein, Total, Serum |
| ☐ T. Chol/HDL Ratio | ☐ Creatinine (Creat) | ☐ Alanine Aminotransferase Enzyme | ☐ Globulin, Total |
| ☐ Triglycerides | ☐ BUN/Creatinine Ratio | ☐ Gamma Glutamyl Transferase Enzyme | ☐ Prostate Specific Antigen, Serum |
| ☐ Sodium, Serum | ☐ *Glucose, Serum | ☐ Bilirubin, Total | ☐ Iron, Serum |
| ☐ Potassium, Serum | ☐ Calcium (Ca) | ☐ Alkaline Phosphatase, Serum | ☐ Uric Acid, Serum |

SIGNATURES

Provider's Name: (print) _____ Provider's Signature: _____

Office Phone: _____

PATIENT SIGNATURE REQUIRED FOR PROGRAM PARTICIPATION

By signing, I authorize the disclosure of my health screening results to CareHere, LLC.

All information released to CareHere will be protected in accordance with any applicable law.

Patient's name: (print) _____ Patient's Signature: _____ 14-2

May 19, 2017

MEMORANDUM

TO: Donald Mims
County Administrator

FROM: Scott Kramer
Director of Risk Management

SUBJECT: Proposed Healthcare Contribution Changes effective October 1, 2017

On May 15, 2017, I met with the Commission to recommend contribution changes to our health plans. The proposed changes for the PPO plan and the HMP plan effective October 1, 2017 are as follows:

PPO Plan

Participant	Current Monthly Contributions	Monthly Contribution, effective 1/1/2016	Increase per Month
Individual Employee	\$72	\$84	\$12
Family Employee	\$268	\$286	\$18
Individual Retiree (under 65)	\$72	\$84	\$12
Family Retiree (under 65)	\$268	\$286	\$18
Individual Retiree (over 65)	\$48	\$48	\$0
Family Retiree (over 65)	\$104	\$104	\$0
Surviving Spouse (under 65)	\$340	\$350	\$10
Surviving Spouse (over 65)	\$220	\$230	\$10

HMP Plan

Participant	Current Monthly Contributions	Monthly Contribution, effective 1/1/2016	Increase per Month
Individual Employee	\$48	\$56	\$8
Family Employee	\$208	\$222	\$14
Individual Retiree (under 65)	\$48	\$56	\$8
Family Retiree (under 65)	\$208	\$222	\$14
Individual Retiree (over 65)	\$48	\$48	\$0
Family Retiree (over 65)	\$104	\$104	\$0
Surviving Spouse (under 65)	\$340	\$350	\$10
Surviving Spouse (over 65)	\$220	\$230	\$10

I am requesting the County Commission's approval of the recommendations outlined above.

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, June 5, 2017, at 8:00 in the morning.



Administrator



Chairman