MINUTES OF REGULAR MEETING

MONTGOMERY COUNTY COMMISSION

OCTOBER 15, 2018

INFORMATION SESSION

Chairman Dean called the meeting to order at 8:09 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Vice Chairman Walker. Chairman Dean, Vice Chairman Walker, Commissioner Harris and Commissioner Sankey were present. Commissioner Singleton was absent.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees and items on the agenda.

DISCUSSION BY THE COMMISSION

Commissioner Sankey requested a $1,500 miscellaneous appropriation from his agencies account to the City of Montgomery through BONDS for the Gibbs Village West senior program.

Commissioner Sankey requested a $2,500 miscellaneous appropriation from his agencies account to Georgia Washington Community Development Corporation for the Inaugural Rosa Park's Day.

Commissioner Sankey requested a $500 miscellaneous appropriation from his agencies account to Alabama State University Foundation, Inc., for the Violence Against Women program.

Commissioner Sankey requested a $1,000 miscellaneous appropriation from his agencies account to That's My Child Youth Organization for program expenses.

Commissioner Sankey requested a $1,000 miscellaneous appropriation from his agencies account to Common Ground Montgomery for The Mercy House.

Commissioner Sankey requested a $500 miscellaneous appropriation from his agencies account to Alabama Empowerment Coalition for the after-school program.

Commissioner Harris requested a $2,000 miscellaneous appropriation from his agencies account to One Place Family Justice Center for the domestic violence program.

The Commission agreed to add these items to the miscellaneous appropriations accounts that were on the agenda.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented a memorandum from Executive Director Greg Clark with Central Alabama Regional Planning and Development Commission regarding a request from the County Commission concerning weatherization information. He noted that disclosure of the names and address of individuals are not allowed under federal regulations. Chairman Dean requested a copy of the federal regulations.

Administrator Mims stated that CARPDC has set aside Thursday, October 18, 2018, to review the weatherization program with the Commissioners. Chairman Dean and Commissioner Harris declined. Commissioner Sankey stated that he would meet with them.

PRESENTATION BY PRESIDENT ZACK BUCKNER AND EXECUTIVE DIRECTOR CAROL POTOK WITH AID TO INMATE MONTHERS, INC.

President Zack Buckner and Executive Director Carol Potok with Aid to Inmate Mothers briefed the Commission regarding the program and requested funding. Vice Chairman Walker and Commissioner Sankey requested a $1,000 miscellaneous appropriation from each of their agencies account and Commissioner Harris requested a $1,000 miscellaneous appropriation from his designated revenue account for programs for inmate mothers.

PRESENTATION BY EXECUTIVE DIRECTOR TONYA D. BARKUM WITH SECOND CHANCE FOUNDATION

Executive Director Tonya D. Barkum with Second Chance Foundation briefed the Commission regarding the organization and requested $100,000 for a grant cash match. No action was taken by the Commission.

PRESENTATION BY SHERIFF DERRICK CUNNINGHAM

Sheriff Derrick Cunningham briefed the Commission regarding the 2018 U.S. Department of Justice State Criminal Alien Assistance Program Grant Application, the Arnold Foundation Reimagining America's Crisis Response System Grant Application and the 2019 ADECA Equipment Grant Application, which were on the agenda.

Commissioner Harris stated that he would like for all grants to be placed on the briefing memo prior to being placed on the agenda. There was no objection by the Commission.

Sheriff Cunningham requested the allocation of two part-time College Interns for the Montgomery County Fleet Maintenance Shop. He stated that he would like to hire these interns from the Job Corps. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham requested to add the Montgomery County Emergency Communication Dispatchers into the College Incentive Plan. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY CHIEF INFORMATION AND TECHNOLOGY OFFICER LOU IALACCI

Chief Information and Technology Officer Lou Ialacci updated the Commission regarding the fiber infrastructure. Mr. Ialacci stated that he would present an updated plan at the next meeting that will not require additional funds but will better address the bandwidth and security requirements. (Copy of Memorandum, Agenda Page 18-1, is attached to these Minutes.)

PRESENTATION BY BISHOP ROBERT L. BROWN WITH SHEPHERD'S MINISTRIES, INC.

Bishop Robert L. Brown with Shepherd's Ministries, Inc., briefed the Commission regarding a Memorandum of Understanding (MOU) between the Montgomery Housing Authority and Shepherd's Ministry concerning the Effective Black Parenting Program. Bishop Brown requested $25,000 for this program. No action was taken by the Commission.

DISCUSSION BY THE COMMISSION

Vice Chairman Walker requested a $5,000 miscellaneous appropriation from her agencies account to That's My Child be placed on the next agenda.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

County Engineer George Speake stated that the contractor is still tentatively scheduled to begin work on the Old Selma Road resurfacing project in November 2018.

PRESENTATION BY ARCHITECTS JOHNNY B. RAINES, III, AND JIM BARGAINER WITH BARGANIER DAVIS WILLIAMS ARCHITECTS ASSOCIATED

Architects Johnny B. Raines, III, and Jim Barganier with Barganier Davis Williams Architects Associated presented the proposed final plans to the courthouse renovations. Chairman Dean requested that they have minority participation. After discussion, the Commission agreed for Bargainer Davis and Williams Architects Associated to move forward with the project from the preliminary phase into the working drawing phase regarding the courthouse renovation project.

ARCHITECTS GRIFFIN HARRIS, PATRICK ADDISON AND INTERN LEGARRET MOSELEY WITH PH&J ARCHITECTS, INC.

Architects Griffin Harris, Patrick Addison and Intern LeGarret Moseley with PH&J Architects, Inc., presented the proposed final plans to the Annex I renovations. After discussion, the Commission agreed for PH&J Architects, Inc., to move forward with the project from the preliminary phase into working drawing phase regarding the Annex I renovation project.

COMMENTS FROM MANAGER OF PUBLIC AFFAIRS HANNAH HAWK

Manager of Public Affairs Hannah Hawk reviewed the calendar of upcoming events with the Commissioners.

COMMENTS FROM ADMINISTRATOR MIMS AND DEPUTY ADMINISTRATOR CAUTHEN

Administrator Mims presented a Resolution authorizing the County's Thanksgiving holiday observance on Friday, November 23, 2018. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a Resolution authorizing the County's Christmas holiday observance on Monday, December 24, 2018. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented Deductive Change Order Number 2 from Contractor Stallings & Sons, Inc., regarding courthouse HVAC and fire alarm replacement. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen presented Amendment Number 2 to Contract with Liberty Disposal, Inc., to provide dumpster rental and trash collection services at the Montgomery County Fleet Maintenance Shop, Contract Number 51901-18B-014. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented an email from County Attorney Gallion regarding an Agreement with County Attorneys Tyrone C. Means and Thomas T. Gallion, III for Legal Services for the Three-Year Period March 7, 2019 – March 6, 2022. Commissioner Harris noted that Exhibit A was not attached and Administrator Mims stated that he would provide the information to the Commission.

Administrator Mims presented an email to the Montgomery County Commissioners from Examiner Dixie Broadwater with the Examiners of Public Accounts stating that they have completed their routine financial and legal compliance audit of the Montgomery County Commission for the period October 1, 2016 through September 30, 2017, and invited them to the exit conference on Tuesday, October 16, 2018, at 2:00 p.m.

Administrator Mims presented an email from Commissioner Doug Singleton regarding a request for funding from Distinguished Young Women. No action was taken by the Commission.

Administrator Mims presented a letter from Chairwoman Tammy Knight-Fleming with the Montgomery Airport Authority requesting $90,000 for one-third of the Preliminary Engineering Design and Environmental Assessment cost for a runway extension project. He noted that she has requested $90,000 from the City and the Airport Authority would contribute the remaining $90,000 for a total of $270,000. Administrator Mims also presented a copy of the Minutes from the January 22, 2018 Commission meeting adopting a Resolution Authorizing Funding Alabama

Air National Guard Infrastructure Projects for the 187th Fighter Wing (F-35 Fighter Jet Project). Commissioner Harris stated that he does not think the Commission should give them funding since the Commission does not have a seat on the Airport Authority board. Commissioner Sankey requested a copy of the Authority's budget. Chairman Dean asked Administrator Mims to invite Ms. Knight-Fleming to the next meeting.

Administrator Mims presented an invoice from Garrett Coliseum and proposed Contract with the Montgomery Area Chamber of Commerce for event and tourism development regarding an FY2019 appropriation in the amount of $50,000. He noted that the Commission has appropriated a total of $250,000 to the Montgomery Area Chamber of Commerce for maintaining Garrett Coliseum for agricultural and tourism development over the past several years. After discussion, the Commission agreed to place on the next agenda a Budget Change Request in the amount of $50,000 to the Montgomery Area Chamber of Commerce for event and tourism development. Commissioner Sankey request a copy of an economic impact study concerning Garrett Coliseum.

Administrator Mims presented a letter from President Charles Walters with E.A.T. South requesting $15,000. Vice Chairman Walker stated that she would discuss this request with Mr. Walters.

Administrator Mims presented a letter from Executive Director Nathan Cook with Lighthouse Counseling Center, Inc., requesting $60,000 for continuation of the County Jail Program. After discussion, the Commission agreed to place on the next agenda a Budget Change Request in the amount of $60,000 for this program.

Administrator Mims presented a letter from Vice President Junie J. Pierce, III with the Montgomery Humane Society requesting $10,000 for a vehicle for the shelter. Vice Chairman Walker inquired about the process of picking up animals and requested that Mr. Pierce be invited to the November 19, 2018 Commission meeting. Commissioner Harris requested a copy of the law regarding the County's responsibility.

Administrator Mims presented an email from Vice President of Development Becky Saunders with Liberty Learning Foundation requesting to meet with the Commission. The Commission agreed for her to meet with them at a future meeting.

Administrator Mims presented an email from Executive Director Meesoon Han with Alabama-Korea Education & Economic Partnership (A-KEEP) requesting to meet with the Commission. The Commission agreed for her to meet with them at a future meeting.

Administrator Mims presented the February 5, 2018 Commission Meeting Minutes in which it was agreed that a Commissioner should present a request for an organization prior to the organization making a presentation to the entire Commission. The Commissioners agreed that if they have an organization in their district that they want to advocate for, they would either fund it from their account or present the request to the Commission. If a Commissioner thinks an organization should meet with the Commission, then the Commissioner would sponsor the organization. (Copy of Minutes, Agenda Page 18-1, is attached to these Minutes.)

Administrator Mims, after discussion, inquired and the Commission confirmed that Commissioners would not necessarily ask their fellow Commissioners for authorization to invite organizations to meet with the Commission.

Administrator Mims briefed the Commission regarding his revised vacation time.

Administrator Mims presented a Schedule of Upcoming Bids/Contract Renewals for October–December 2018.

Administrator Mims presented the Service of Process Fee (Sheriff Process Fee) Collection Report for October 2018.

Administrator Mims presented the Revenue Reports for September 2018 from Tax and Audit Department.

Administrator Mims presented the Population Report for September 2018 for the Mac Sim Butler Detention Facility.

Administrator Mims presented the Census and Fiscal Report for September 2018 for Community Corrections.

Administrator Mims reminded the Commission that during the October 1, 2018 meeting, CEO Doris Crenshaw with The Southern Youth Leadership Development Institute (SYLDI) requested $35,000 for the 2018 SYLDI Summer Program. No action was taken by the Commission.

Administrator Mims informed the Commission that President/Founder Fred Williams with American Financial Group, Inc., (PEERS, Inc.) would like to make a presentation to the County Commission regarding funding for the vets home sprinkler system. Commissioner Sankey noted that he had spoken with Mr. Williams and he did not need to meet with the Commission.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with prayer led by Bishop Jimmy Lee Sawyer.

The Pledge of Allegiance was led by Jefferson Davis High School Students

Administrator Mims called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Walker and Members Harris, Sankey and Singleton. Also, present were County Attorney Tyrone C. Means and County Engineer George C. Speake.

COMMENTS BY ATTENDEES

Mr. Jon Da'voe Malone, a community activist, greeted the Commission and stated that he thinks all sworn officers and security personnel, including college campus police, should be required to wear body cameras. He also stated that there should be stiff penalties for law enforcement personnel who fail to use their body cameras. Mr. Malone then described an incident he experienced with the Alabama State University Campus Police.

Mr. Larry Turner, founder of Gear Up Alabama and a Site Facilitator at Jefferson Davis High School, said good morning and gave background information about himself. Mr. Turner said his organization does three things: pays for students to attend any community college in the State of Alabama, takes students to visit various college campuses including the University of Alabama and Auburn University, and introduces students to the dual enrollment program. He stated they also conduct youth job fairs.

Ms. Takelia Barlow, Assistant Principal of Jefferson Davis High School, said good morning to the Commission. She said the Jefferson Davis High School Band has been invited to New York City to participate in the St. Patrick's Day Parade in March. Ms. Barlow requested funding from the Commission to purchase new band uniforms so the band would meet the dress requirements to march in the parade. She stated each uniform costs $511.50.

Commissioner Harris donated $10,000 to Jefferson Davis High School Band Department toward the purchase of their new uniforms.

Ms. Rhonda Cape, Chief Administrator of the District Attorney's Office, said good morning to everyone and informed the Commission that the D.A.'s office is currently working with the Department of Human Resources on a new three-year agreement for Child Support services. She said there are several issues to be resolved and asked that the Agreement be placed on the next agenda. Ms. Cape stated she wanted to let the Commission know ahead of time, so this item would not be a Waive Rule on the next agenda.

Bishop Jimmy Lee Sawyer, President of West End Association, stated there is a serious problem in the West End community. He said the Montgomery County Water Authority is charging homeowners for vandalized water meters in abandoned houses. Mr. Sawyer invited the Commissioners to visit the neighborhood and see how he has cleaned up where garbage was dumped in the area. He asked the District Attorney's Office to investigate the Oak Street area for illegal activities. Bishop Sawyer said he remodeled a small home for a family of seven in the neighborhood. He also suggested the Commissioners use microphones during the Information Session.

Mr. Charles Lee, Founder of "That's My Child Youth Foundation," said good morning to everyone. He shared information with the Commission about Teen Work, a new youth program he has established. He said the program is designed to teach teens how to get a job, how to dress for a job and how to keep a job. Mr. Lee also said he will be opening a teen-operated restaurant called "That's My Dog Jr.," where teens will be responsible for the operation of a large percent of business.

He recognized Vice Chairman Ronda Walker for her donation of $10,000 toward the new youth restaurant. Mr. Lee invited the Commissioners to visit his facility to see what they have to offer and invited everyone to their Campaign Kick-Back, Thursday, October 25, 2018.

Vice Chairman Walker made commended Mr. Lee and the fantastic work he is doing in the community for the youth. She encouraged the Commission to continue to support him.

Ms. Pam Riley-Boldin, Executive Director of Riley Relief Foundation, Inc, said good morning to the Commission. She explained that her organization has expanded and does not only work toward locating missing children but also works in the areas of youth bullying, cyber bullying and sex trafficking. Ms. Riley-Boldin stated that she hopes to work with foster care children who are transitioning out of foster care because of age. She elaborated on other areas her organization hopes to focus on in the future, including child safety. She thanked Chairman Dean and the Commission for their support.

Mr. Rico Cox, Youth in Government Instructor at Jefferson Davis High School, said good morning and introduced himself. He stated he brought the students to the County Commission Meeting to get a first-hand look at how County Government works. Mr. Cox identified other historical sites they will visit, including the First White House of the Confederacy and the City of St. Jude. He stated they also plan to visit civil rights landmarks in Birmingham and Atlanta. Mr. Cox said that they have registered students to vote, organized campus clean-up in partnership with the Montgomery Rotary Club, visited the Alabama State House and participate in various other community services.

Chairman Dean commended Mr. Cox, Jefferson Davis High School and all public schools.

APPROVAL OF MINUTES

Commissioner Harris made a motion to approve the Minutes of the Regular Meeting of October 1, 2018. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission.

CONSENT AGENDA

Administrator Donald Mims presented the Accounts Payable Checks and Payroll Checks Authorization for approval. Commissioner Vice Chairman Walker made a motion to approve the Accounts Payable and Payroll Checks, as presented by Administrator Mims. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 6, are attached to these Minutes.)

NEW BUSINESS

<u>COUNTY COMMISSION – ADOPTED RESOLUTION TO CHANGE THE TIME AND LOCATION OF THE NOVEMBER 5, 2018, COUNTY COMMISSION MEETING TO FIRST</u>

BAPTIST CHURCH OF GREATER WASHINGTON PARK, WHICH IS LOCATED AT 2817 3RD STREET, MONTGOMERY, ALABAMA.

Commissioner Harris made a motion to adopt the Resolution to Change the Time and Location of the November 5, 2018, County Commission Meeting to First Baptist Church of Greater Washington Park, which is located at 2817 3rd Street, Montgomery, Alabama. The information session will begin at 4:00 p.m. with the formal session at 5:30 p.m. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Resolution, Agenda Page 1-1, is attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED THE 2018 U.S. DEPARTMENT OF JUSTICE STATE CRIMINAL ALIEN ASSISTANCE PROGRAM GRANT APPLICATION

Vice Chairman Walker made a motion to approve the 2018 U.S. Department of Justice State Criminal Alien Assistance Program Grant Application. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Memorandum, Agenda Page 2-1, is attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED THE ARNOLD FOUNDATION REIMAGINING AMERICA'S CRISIS RESPONSE SYSTEM GRANT APPLICATION

Vice Chairman Walker made a motion to approve the Arnold Foundation Reimagining America's Crisis Response System Grant Application. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Memorandum, Agenda Page 3-1, is attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED THE 2019 ADECA EQUIPMENT GRANT APPLICATION

Vice Chairman Walker made a motion to approve the 2019 ADECA Equipment Grant Application. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Memorandum, Agenda Page 4-1, is attached to these Minutes.)

YOUTH FACILITY – APPROVED MEMORANDUM OF AGREEMENT WITH THE ADMINISTRATIVE OFFICE OF COURTS FOR REIMBURSEMENT OF SALARY PAID TO A COURT REFEREE FOR THE 15TH JUDICIAL CIRCUIT FOR THE PERIOD BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019

Commissioner Sankey made a motion to approve the Memorandum of Agreement with the Administrative Office of Courts for Reimbursement of Salary paid to a Court Referee for the 15th Judicial Circuit for the period beginning October 1, 2018 and ending September 30, 2019. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Memorandum of Understanding, Agenda Pages 5-1 and 5-2, are attached to these Minutes.)

PROBATE JUDGE'S OFFICE – APPROVED AMENDMENT NUMBER 1 TO STATEMENT OF WORK - 09 WITH INGENUITY, INC., REGARDING VEHICLE TAG ISSUANCE SOFTWARE

Commissioner Harris made a motion to approve Amendment Number 1 to Statement of Work - 09 with Ingenuity, Inc., regarding Vehicle Tag Issuance Software. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Memorandum and Amendment, Agenda Pages 6-1 and 6-2, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED SCOPE-OF-WORK DEA AUTHORIZATION 4 FINAL RISK ASSESSMENT/ALTERNATIVES ANALYSIS REPORT AND DRAFT REMEDIAL ACTION/INSTITUTIONAL CONTROLS PLAN FOR THE DOWNTOWN ENVIRONMENTAL ASSESSMENT PROJECT

Commissioner Harris made a motion to approve the Scope-of-Work DEA Authorization 4 Final Risk Assessment/Alternatives Analysis Report and Draft Remedial Action/Institutional Controls Plan for the Downtown Environmental Assessment Project. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Scope-of-Work DEA Authorization 4 Final Risk Assessment/Alternatives Analysis Report and Draft, Agreement and Email, Agenda Pages 7-1 through 7-14, are attached to these Minutes.)

SUPPORT SERVICES – APPROVED AMENDMENT NUMBER 4 TO CONTRACT WITH FALLS FACILITY SERVICES, INC., REGARDING A FORTY-SIX (46) DAY EXTENSION, BEGINNING NOVEMBER 16, 2018 AND ENDING ON DECEMBER 31, 2018, FOR JANITORIAL SERVICES, CONTRACT NUMBER 51901-15B-028

Vice Chairman Walker made a motion to approve Amendment Number 4 to Contract with Falls Facility Services, Inc., regarding a Forty-Six (46) Day Extension, beginning November 16, 2018 and ending on December 31, 2018, for Janitorial Services, Contract Number 51901-15B-028. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Contract, Agenda Pages 8-1 and 8-2, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED AMENDMENT NUMBER 4 TO CONTRACT WITH LIBERTY DISPOSAL, INC., REGARDING A SIXTY-ONE (61) DAY EXTENSION, BEGINNING NOVEMBER 1, 2018 AND ENDING ON DECEMBER 31, 2018, FOR CLEAN SATURDAY REFUSE COLLECTION SERVICES, CONTRACT NUMBER 51100-15B-033

Commissioner Harris made a motion to approve Amendment Number 4 To Contract with Liberty Disposal, Inc., Regarding A Sixty-One (61) Day Extension, Beginning November 1, 2018 And Ending on December 31, 2018, For Clean Saturday Refuse Collection Services, Contract Number 51100-15b-033. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Contract, Agenda Pages 9-1 and 9-2, are attached to these Minutes.)

COMMUNITY CORRECTIONS – APPROVED AMENDMENT NUMBER 2 TO CONTRACT WITH DRUG TESTING PROGRAM MANAGEMENT, INC., REGARDING A SIXTY (60) DAY EXTENSION, BEGINNING NOVEMBER 2, 2018 AND ENDING ON JANUARY 1, 2019, FOR DRUG TESTING AND EQUIPMENT, CONTRACT NUMBER 57202-15B-026

Commissioner Harris made a motion to approve Amendment Number 2 to Contract with Drug Testing Program Management, Inc., regarding a Sixty (60) Day Extension, beginning November 2, 2018 and ending on January 1, 2019, for Drug Testing and Equipment, Contract Number 57202-15B-026. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Contract, Agenda Pages 10-1 and 10-2, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS TO AGENCIES

Administrator Mims requested approval of the miscellaneous appropriations to Agencies included in the October 15, 2018 Agenda. During the County Commission Meeting this date, Chairman Dean requested the addition of miscellaneous appropriation reprogramming requests, and his fellow Commissioners concurred.

Commissioner Sankey made a motion to approve the Miscellaneous Appropriations Reprogramming Requests. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 11-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS TO EDUCATION

Administrator Mims requested approval of the miscellaneous appropriations to Education included in the October 15, 2018 Agenda. During the County Commission Meeting this date, Chairman Dean requested the addition of miscellaneous appropriation reprogramming requests, and his fellow Commissioners concurred.

Commissioner Harris made a motion to approve the Miscellaneous Appropriations Reprogramming Requests. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 12-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE

Administrator Mims requested approval of the miscellaneous appropriations from Designated Revenue included in the October 15, 2018 Agenda. During the County Commission Meeting this date, Chairman Dean requested the addition of miscellaneous appropriation reprogramming requests, and his fellow Commissioners concurred.

Commissioner Harris made a motion to approve the Miscellaneous Appropriations from Designated Revenue. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copy of Updated Spreadsheet, Agenda Page 13-1, is attached to these Minutes.)

DETENTION FACILITY – APPROVED POSITION FILL REQUEST (1)

1. Corrections Officer Lieutenant, Position Number 500422086

Commissioner Harris made a motion to approve the Position Fill Request. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 14-1, is attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED POSITION FILL REQUESTS (2)

1. County Road Equipment Operator I, Position Number 620551020
2. County Road Equipment Operator III, Position Number 660553009

Commissioner Harris made a motion to approve the Position Fill Requests. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 15-1 and 15-2, are attached to these Minutes.)

YOUTH FACILITY – APPROVED POSITION FILL REQUEST (1)

1. Administrative Support Associate, Position Number 900013009

Commissioner Harris made a motion to approve the Position Fill Request. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 16-1, is attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (5)

DEPARTMENTS	TRAVEL/TRAINING REQUESTS
1. County Commission	Request Numbers 2 and 3
2. District Attorney's Office	Request Number 1
4. Engineering Department	Request Numbers 1 and 2

Vice Chairman Walker made a motion to approve the Travel/Training Requests. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of the Travel/Training Requests, Agenda Pages 17-1 through 17 -5, are attached to these Minutes.)

COMMENTS BY COMMISSIONERS

Commissioner Sankey said good morning to everyone and welcomed the Jefferson Davis High School Students to the Commission Meeting. He encouraged the students to take advantage of the education opportunities being offered to them. He thanked all the organizations that were represented at the meeting and wished everyone continued success.

Vice Chairman Walker said that it was nice to have the students at the meeting. She stated she spends time at each of the schools in her district. She encouraged everyone to visit a school. She reminded everyone not to forget the devastating impact Hurricane Michael had on Florida, especially Panama City.

Chairman Dean addressed the Jefferson Davis High School Students. He introduced some of the staff members of the County Commission Office and then asked Probate Judge Steven Reed to stand and have a few remarks.

Probate Judge Steven Reed said good morning and said he was a member of the Jefferson Davis High School Class of 1992. He thanked the students for attending the meeting. He stated that one day one of those students might be a Commissioner or Probate Judge. Judge Reed said the Probate Judge is the highest administrative elected position in the County. He named other alumni of Jefferson Davis High School who serve in local government. Judge Reed gave the students some encouraging remarks and asked them to encourage their friend to vote on Tuesday, November 6, 2018. He also made paid respect to the late Montgomery businessman Greg Calhoun.

Montgomery County Sheriff Derrick Cunningham said good morning to the students and encouraged them to take advantage of the experience of attending the Montgomery County Commission Meeting. He said if they learn just one thing each day, it would help them in their future.

Commissioner Harris said good morning and welcomed the Jefferson Davis High School students to the meeting. He stated Mr. Cox invited him to observe the Youth in Government class and he was very impressed. Commissioner Harris said he graduated from Carver High School in 1965 and marched for civil rights every day that year. He commended Mr. Cox for the great work he is doing working with the youth. Commissioner Harris also commended Mr. Charles Lee, Owner of That’s My Dog Inc., for his great dedication and work in the community.

ADJOURNMENT

Commissioner Harris made a motion to adjourn the meeting of the Montgomery County Commission on October 15, 2018, at 10:38 a.m. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission.

AGENDA

OCT 15 2018

10-15-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND ORDERED PAID

CHECKS ARE DATED 9-28-18

Check Number	To	Check Number
281784		281849
Total Checks Paid		$179,575.94

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS PAYABLE CHECK REGISTER

Check 281784 replaces EFT 218

EFT's included in amount

AGENDA

OCT 15 2018

10-15-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND ORDERED PAID

CHECKS ARE DATED 9-28-18

Check Number	To	Check Number
281850		281939
Total Checks Paid		$289,549.20

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS PAYABLE CHECK REGISTER

EFT's included in amount

AGENDA

OCT 15 2018

10-15-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND ORDERED PAID

CHECKS ARE DATED 10-5-18

Check Number	To	Check Number
281940		281989
Total Checks Paid		$1,327,119.24

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS PAYABLE CHECK REGISTER

EFT's included in amount

AGENDA
OCT 15 2018

10-15-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND ORDERED PAID

CHECKS ARE DATED 10-5-18

Check Number	To	Check Number
281990		282081
Total Checks Paid		$860,652.68

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS PAYABLE CHECK REGISTER

EFT's included in amount

AGENDA

OCT 15 2018

10/15/18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND ORDERED PAID

CHECKS ARE DATED
9/28/18

Payroll Check Number	130859	To	Payroll Check Number	130918	$	40,425.56
Direct Deposits					$	880,569.00
Payroll Check Number	130919	To	Payroll Check Number	130939	$	249,161.95
Direct Deposits					$	395,335.51
Federal Deposits					$	312,762.11
Total Payroll Paid					$	1,878,254.13

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

AGENDA
OCT 15 2018

10/15/18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND ORDERED PAID

CHECKS ARE DATED
10/12/18

Payroll Check Number	130940	To	Payroll Check Number	131001	$ 41,330.59
Direct Deposits					$ 877,040.90
Payroll Check Number	131002	To	Payroll Check Number	131022	$ 254,306.36
Direct Deposits					$ 405,372.57
Federal Deposits					$ 308,625.81
Total Payroll Paid					$ 1,886,676.23

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

AGENDA

OCT 15 2018

RESOLUTION

WHEREAS, the County Commission wishes to host a regular meeting in each commission district in 2018; and

WHEREAS, the Montgomery County Commission wishes to change the time and location of the November 5, 2018 meeting from the Montgomery County Courthouse, Administration Building, Annex III, 101 South Lawrence Street to First Baptist Church of Greater Washington Park, which is located at 2817 3rd Street, Montgomery, Alabama. The information session will begin at 4:00 p.m. with the formal session at 5:30 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby agree to change the time and location as stated above for the November 5, 2018 meeting.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 15th day of October, 2018.

BY:____________________________
Chairman

ATTEST: ____________________________
County Administrator

1-1

DERRICK CUNNINGHAM

SHERIFF OF MONTGOMERY COUNTY

AGENDA

OCT 15 2018

Kevin J. Murphy
CHIEF DEPUTY

Colonel Wanda J. Robinson
DIRECTOR OF DETENTION

MEMORANDUM

TO: Mr. Elton Dean, Sr. Chairman, Montgomery County Commission

FROM: Regina Walker, Grant Manager, Montgomery County Sheriff's Office R.W.

Subject: 2018 SCAAP Grant

Date: October 9, 2018

We are requesting this item be added to the October 15, 2018 agenda of the Montgomery County Commission. This grant has no match requirements, the maximum amount available under this grant opportunity varies from year to year. The State Criminal Alien Assistance Program (SCAAP) is housed under the US Department of Justice, the program makes payments to eligible states and units of local government that incur certain types of costs due to the incarceration of undocumented criminal aliens during a 12-month reporting period.

RW/dc

cc: Derrick Cunningham, Sheriff

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990

WWW.MONTGOMERYSHERIFF.COM

DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

AGENDA
OCT 15 2018

Kevin J. Murphy
CHIEF DEPUTY

Colonel Wanda J. Robinson
DIRECTOR OF DETENTION

MEMORANDUM

TO: Mr. Elton Dean, Sr. Chairman, Montgomery County Commission

FROM: Regina Walker, Grant Manager, Montgomery County Sheriff's Office RW

Subject: Reimagining America's Crisis Response System

Date: October 9, 2018

We are requesting this item be added to the October 15, 2018 agenda of the Montgomery County Commission. During this first phase we will submit a Letter of Interest/Intent to the Arnold Foundation. If they are interested in our project we will be invited to submit a full grant application. The grant opportunity has no match requirements and ranges from $70,000 to 1.5 million dollars. This project is designed to provide research and in-depth evaluation in one of three focus areas:

(1) emergency response programs for individuals in moments of crisis, and/or
(2) post-crisis stabilization facilities, and/or
(3) treatment and services funded by governments or other entities

RW/dc

cc: Derrick Cunningham, Sheriff

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

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FAX 334.265.0990

3-1

DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

Kevin J. Murphy
CHIEF DEPUTY

Colonel Wanda J. Robinson
DIRECTOR OF DETENTION

AGENDA
OCT 15 2018

MEMORANDUM

TO: Mr. Elton Dean, Sr. Chairman, Montgomery County Commission

FROM: Regina Walker, Grant Manager, Montgomery County Sheriff's Office R.W.

Subject: 2019 ADECA Equipment Grant

Date: October 9, 2018

We are requesting this item be added to the October 15, 2018 agenda of the Montgomery County Commission. This grant has no match requirements, maximum amount available under this grant opportunity is $24,000. This grant program is designed to assist in enhancing and/or replacing law enforcement equipment throughout the State of Alabama.

RW/dc

cc: Derrick Cunningham, Sheriff

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

DETENTION FACILITY
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www.MontgoMerySheriff.CoM

4-1

AGENDA

OCT 15 2018

Montgomery County Youth Facility

Memo

To: Mr. Donald Mims, Montgomery County Administrator

From: Beverly Riddle Wise, Juvenile Court Administrator

Date: September 24, 2018

Re: MOU – Referee Vicky Toles

I am requesting that the Memorandum of Understanding for Montgomery County Youth Facility Referee Vicky Toles be placed on the working agenda for the October 1st County Commission meeting for approval. The funding for Referee Toles will be paid entirely through state funding. The Administrative Office of Courts will submit an invoice at the end of each quarter in FY 2019 and be reimbursed for her salary.

Thank you for your consideration in this matter.

5-1

MEMORANDUM OF UNDERSTANDING

Between the Administrative Office of Courts and The Montgomery County Commission

I. This Memorandum of Understanding ("MOU") is hereby entered into by and between the State of Alabama (hereinafter referred to as the "State"), acting through the Administrative Office of Courts of the Unified Judicial System of Alabama (hereinafter referred to as the "AOC"), and the Montgomery County Commission (hereinafter referred to as the "Commission") for the public purpose of reimbursing the AOC for certain salary and fringe benefits **(not to exceed a gross salary amount of $51,621.60)** paid by the AOC to the temporary Court Referee Vicky Toles of the Fifteenth Judicial Circuit. Referee Toles will be paid an hourly rate of $39.76 and will work a maximum of 25 hours per week. Ms. Toles will administer detention and shelter care hearings for the Juvenile Court. This MOU is effective for the period beginning October 1, 2018 and ending September 30, 2019.

II. AOC and the Commission agree that this transfer of funds in no way obligates the Commission to provide permanent or additional funding for this position in future months or years beyond the period stated. Should AOC receive additional state funding for this referee position, AOC shall refund the Commission any unused portion of the funding provided by the Commission.

III. AOC will invoice the Commission at the end of each quarter in FY 2019 for all salary and fringe benefits paid. Any inquiries made to the AOC may be directed to Jennifer Moorer, AOC Accountant. Checks shall be written to the order of the Administrative Office of Courts addressed to the attention: Jennifer Moorer, Administrative Office of Courts, 300 Dexter Avenue, Montgomery, AL 36104-3741.

IV. The AOC, employee, and/or Commission may terminate this MOU without penalty by providing all parties fourteen (14) days written notice. This MOU replaces any MOU approved prior to the effective date of this document.

APPROVED:

Randy Helms

Randy Helms, ADC
Administrative Office of Courts

9/26/18
Date

Elton N. Dean, Sr., Chairperson
Montgomery County Commission

Date

REVIEWED BY:

James E. Wilson

James E. Wilson, Esq., AOC Legal Division

9/26/2018
Date

5-2

STEVEN L. REED
PROBATE JUDGE
MONTGOMERY COUNTY

AGENDA
OCT 15 2018

MEMORANDUM

To: Chairman Dean, Vice-Chairwoman Walker, Commissioner Harris, Commissioner Sankey, and Commissioner Singleton

Cc: Donnie Mims

From: William Flowers, Chief Clerk for Probate Judge Steven L. Reed

Date: 9/25/2018

Re: Contract amendment between Ingenuity Software and Montgomery County to provide vehicle tag issuance software

Attached is an amendment to the current contract between Ingenuity and Montgomery County. This amendment effectively locks the rate that we pay for our tag issuance software at its current level for the next 3 years. Previously we have payed an automatic increase of 15% every year. We believe that the current rate is appropriate for the services that we receive and ask that you sign this amendment.

P.O. BOX 223 • MONTGOMERY, AL 36101-0223 • TELEPHONE 334-832-1240 • FAX 334-832-7776

6-1

Ingenuity

Statement of Work – 09
Amendment 1

This Amendment, dated October 1, 2018, revises Statement of Work – 09 for Registration and Licensing Application Maintenance and Support dated December 1, 2008 ("SOW – 09"). SOW – 09 is incorporated within the Master Agreement ("Agreement") dated May 20, 2013 between the Montgomery County Commission ("Montgomery County") and Ingenuity, Inc. ("Ingenuity"), which replaced and supersedes the previous master agreement between the parties that was dated August 21, 2007.

Montgomery County and Ingenuity agree to amend SOW – 09 as follows:

Beginning on 12/1/2018, the Price for Services will be ninety-five thousand dollars ($95,000.00) per year with no automatic annual increases.

The Term End Date is changed from 11-30-2009 to 11-30-2022. The Term End Date of this SOW will be automatically extended in one year increments unless terminated in writing by either party at least ninety (90) days in advance of the revised Term End Date.

The Montgomery County Representative is changed from Trey Granger to William Flowers.

IN WITNESS WHEREOF, the parties have entered into this Amendment as of the day and year first above written.

Montgomery County Commission		**Ingenuity, Inc.**	
Signature:	______________________	Signature:	______________________
By:	Elton N. Dean, Sr.	By:	Rick A. Hayes
Title:	Commission Chairman	Title:	President

6-2

AGENDA
OCT 15 2018

Scope of Work
DEA Authorization 4
Final Risk Assessment/Alternatives Analysis Report and Draft Remedial Action/Institutional Controls Plan for the Downtown Environmental Assessment Project

August 28, 2018

This document presents CH2M HILL Engineers, Inc.'s (CH2M) scope of work (SOW) to provide continuing environmental services support to the Downtown Environmental Alliance (DEA) for the Downtown Environmental Assessment Project (DEAP). This SOW is consistent with the *Settlement Agreement for Site Response* (ADEM/DEA, 2015) between the Alabama Department of Environmental Management (ADEM) and the DEA, which will be referred to hereinafter as the "Settlement Agreement".

On December 15, 2017, CH2M Hill Companies Ltd. (CH2M) became part of Jacobs Engineering Group Inc. CH2M is now a wholly owned direct subsidiary of Jacobs. CH2M presently remains a separate legal entity and will continue to operate and conduct business.

This SOW provides the planning-level costs associated with the following work elements for the DEAP:

- Finalize Risk Assessment/Alternative Analysis (RA/AA) Report, which was submitted to ADEM on July 17, 2018 for review and comment;
- Prepare the Draft Remedial Action/Institutional Control Plan for DEA review and submission to ADEM for review and comment;
- Continued Meeting Facilitation and Coordination Support for the DEAP;
- Continued Community Involvement Support for the DEAP;

These activities are described in more detail in the subsections below.

Task 1: Finalize RA/AA Report

On July 17, 2018, the DEA submitted the RA/AA Report to ADEM for their review and comment. While CH2M is planning on preparing an interim response document to verbal comments received during a July 30, 2018 Technical Review meeting with ADEM (performed under the current DEA Authorization), CH2M anticipates that ADEM will submit written comments regarding the RA/AA report about 90 days after their receipt of the report (by approximately October 17, 2018). Once these ADEM comments are received, CH2M will respond to ADEM' s comments by preparing a written response-to-comment (RTC) document, which will contain the ADEM comments and a detailed, formal response to each comment, which propose revisions to the RA/AA report to address each ADEM comment (if necessary). Once this document is prepared, CH2M will submit it to the DEA Technical Committee for review and comment. Once the RTC document is approved by the DEA Technical Committee, the RTC document will be submitted to the DEA Executive Committee for final review and approval. Once the RTC document is approved by the DEA Executive Committee, CH2M will submit the RTC document to ADEM for their review. CH2M anticipates submitting the RTC document for ADEM review approximately 60 days after receipt of ADEM written comments.

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7.1

Once ADEM approves the RTC document (assuming an approximate 2-week review period), CH2M will revise the RA/AA report based on the revisions proposed in the RTC document. CH2M will prepare both a redline version of the revised RA/AA Report (with revisions in tracking mode) and a clean version of the RA/AA Report, and will submit it to the DEA Technical Committee for review and comment. Once the revised RA/AA report is approved by the DEA Technical Committee, the revised report will be submitted to the DEA Executive Committee for final review and approval. Once the revised report is approved by the DEA Executive Committee, CH2M will submit the revised RA/AA Report (estimated three hard copies and one CD copy) to ADEM for their review and concurrence. CH2M anticipates submitting the revised RA/AA Report for ADEM review approximately 60 days after ADEM approval of the RTC document.

CH2M anticipates that junior or mid-level hydrogeologists/ engineers will prepare the RTC document and the revised RA/AA Report, then senior hydrogeologists or engineers will review and provide quality control for the document. CH2M also anticipates that a mid-level human health risk assessor will assist in preparing the RTC document and the revised RA/AA Report, then a senior human health risk assessor will review and provide quality control for the document. CH2M anticipates that other supporting staff (i.e. project chemist, GIS/graphics technician, editor, and production staff) will also be needed to complete this subtask. This SOW assumes that CH2M will utilize staff that are familiar with the RA/AA Report in order to make the RTCs and revisions more streamlined and efficient.

Based on the July 30, 2018 meeting with ADEM to discuss the Draft RA/AA Report, CH2M has assumed that the general nature of the ADEM comments and our responses will include the following (if the nature and extent of the comments vary significantly from the assumptions below, additional funding may be required to address them):

- Recalculating dilutions associated with the plume front's interception with Cypress Creek;
- The potential need for a long-term monitoring component to the selected site remedy;
- Revising the Human Health Risk Assessment (HHRA) to include first floor residence recently discovered the plume area and groundwater ingestion as a future exposure pathway.
- The enforceability, transferability, protectiveness, and permanent-nature of Institutional Controls for the DEAP.
- No additional field activities will be performed as part of this task. If the ADEM comments require additional field activities to complete the RA/AA report, those field activities will be covered under a separate authorization. However, based on our professional opinion, we estimate that additional field activities might be required by ADEM as part of their formal, written comments. If so, we estimate that this field work could cost in the range of about $30,000 to $40,000 (This assumes up to 2 additional soil vapor samples, up to 4 additional groundwater samples [plus appropriate QA/QC], the required subcontractors [DPT and laboratory], and CH2M field oversight. This does not assume additional groundwater monitoring well installations).

Task 2: Prepare Draft Remedial Action/Institutional Control Plan

CH2M will prepare the Draft Remedial Action/Institutional Control Plan. This document will include a description of the selected remedial action or institutional controls that agreed upon by the DEA and ADEM, based on review of the RA/AA Report (see Task 1). The Remedial Action/Institutional Control Plan will be prepared similar to the *Interim Final Guidance for Conducting Remedial Investigations and Feasibility Studies under CERCLA* (EPA, 1988), Remedial Design/Remedial Action Handbook (EPA, 1995, and/or the Alabama Environmental Investigation and Remediation Guidance (ADEM 2017).

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7.2

CH2M anticipates that a junior or mid-level hydrogeologist/ engineer will prepare the Draft Remedial Action/Institutional Control Plan, then one or more senior hydrogeologist or engineer will review and provide quality control for the document. CH2M anticipates that other supporting staff (i.e. project chemist, GIS/graphics technician, editor, and production staff) will also be needed to complete this report.

An electronic version of the Draft Remedial Action/Institutional Control Plan will be provided to the DEA Technical Committee for review and comment, approximately 60 days after authorization of this SOW. Once the DEA Technical Committee review comments have been addressed (assuming approximately 30-days to review and address technical comments), the revised document will be submitted to the DEA Executive Committee for review and comment. Once the document obtains DEA Executive Committee approval (assuming approximately 30-days to review and address executive comments), the Draft Remedial Action/Institutional Control Plan will be submitted to ADEM (estimated three hard copies and one CD copy) approximately 60 days after ADEM approval of the RA/AA Report, as required by the Settlement Agreement.

Task 3: Continued Meeting Facilitation and Coordination Support

This task includes providing continued meeting facilitation support for the afore-mentioned reporting activities for the DEAP. Specifically, CH2M will prepare for and attend the following meetings that are anticipated during this portion of the project (from approximately September 2018 to May 2019):

- Four meetings/conference calls (approximately 2 hours each) with the DEA Technical Committee to discuss the following:
  - The ADEM comments to the RA/AA Report and subsequent RTC document
  - The revised RA/AA Report (redline and clean versions) prior to DEA Executive Committee submittal
  - The Draft Remedial Action/Institutional Control Plan content and organization prior to writing the document
  - Comments to the Draft Remedial Action/Institutional Control Plan once it is written
- Three conference calls (approximately 1 hour each) with the DEA Executive Committee to discuss the following:
  - The RA/AA Report RTC document prior to ADEM submittal
  - The revised RA/AA Report prior to ADEM submittal
  - The Draft Remedial Action/Institutional Control Plan prior to ADEM submittal
- Two meetings (approximately 2 hours each) with ADEM to discuss the following:
  - The ADEM comments to the RA/AA report and the proposed DEA RTCs
  - The Draft RR/IC Report content and organization

CH2M also anticipates about 2 hours to prepare information for each meeting. CH2M assumes that up to four representatives from CH2M will attend meetings (either in-person or via telephone; two 2-day travel expenses for one CH2M staff member from Denver, CO is assumed). In lieu of formal meeting minutes, CH2M will prepare e-mail summaries of the calls and meetings to summarize the discussion and action items for each.

This task includes costs associated with the financial management of the project. CH2M assumes about 1 hour per month for the project manager and 1 hour per month for the project accountant will be required for the financial management of the project.

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Task 4: Continued Community Involvement Support

This task includes providing continued community involvement support for the afore-mentioned reporting activities for the DEAP. It is anticipated that significant involvement with City (i.e. "Planning Next" – a City planning consultant on the City's Master Plan), State, County, and Federal planning and building organizations, as well as potentially the affected public (through the Community Outreach Group (COG)) will be required to identify appropriate Institutional Control measures that meet regulatory requirements yet also are acceptable to these entities and the affected public. Specifically, CH2M will prepare for and attend (up to three representatives from CH2M) up to eight meetings in Montgomery with these organizations and/or COG members to fully develop the ICP. Specific COG meetings may be required for the following purposes:

1) Discuss the ADEM comments to the RA/AA report and the DEA's proposed RTCs, and

2) Discuss the possible IC components for the Remedial Action/Institutional Control Plan prior to writing the document.

3) Discuss the final IC components for the Remedial Action/Institutional Control Plan once the draft document is prepared

4) Discuss any ADEM suggestions for the ICs once the draft document has been submitted to ADEM.

This budget includes labor for a CH2M public relations representative to assist ACCES LLC with the coordination of the COG, prepare meeting materials, and update the project website with current information about the progress of the project.

CH2M anticipates that each ICP and COG meeting will be up to 4 hours in duration. CH2M also assumes that up to three local representatives from CH2M will attend meetings. In lieu of formal meeting minutes, CH2M will prepare e-mail summaries of the ICP and COG meetings to summarize the discussion and action items for each meeting.

Project Cost Estimate

Table 1 lists the estimated costs, including labor and expenses, for the scope of work described in this letter on a time-and-materials (not-to-exceed) basis.

Task	Labor Cost	Expenses*	Total
1 Finalize RA/AA Report	$41,155	$567	$41,722
2 Draft Remedial Action/Institutional Control Plan	$28,163	$445	$28,608
3 Continued Meeting Support	$39,318	$2,895	$42,213
4 Continued Community Involvement	$59,506	$2,280	$61,786
Totals	**$168,142**	**$6,187**	**$174,329**

Note:
Expenses represent costs associated with travel expenses, meeting supplies, report production, and postage and shipping, meals for COG Meetings, etc.

The work described herein will be conducted on a time-and-materials (not-to-exceed) basis in accordance with the terms and conditions of the CH2M Standard Agreement executed for this work with the City of Montgomery. Compensation will be on a cost reimbursement basis consistent with the Agreement and will be based on salary costs plus 115 percent of salary costs plus direct expenses. A 5 percent markup will be placed on any subcontractor or outside service.

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Schedule

If authorization is received by October 5, 2018 and ADEM written comments for the RA/AA Report are received on or before October 17, 2018, CH2M assumes the following schedule for the deliverables described in this SOW:

- RTC Document and Final Revised RA/AA Report:
  - DEA Technical Committee Review of RTCs – approximately November 17, 2018
  - DEA Executive Committee Review of RTCs– approximately December 1, 2018
  - ADEM Review of RTCs- approximately December 17, 2018
  - DEA Technical Committee Review of Revised RA/AA Report – approximately January 10, 2019
  - DEA Executive Committee Review – approximately January 31, 2019
  - ADEM Review - approximately February 15, 2019
  - ADEM approval of the RA/AA Report – approximately March 30, 2019
- Draft Remedial Action/Institutional Control Report:
  - DEA Technical Committee Review – approximately December 1, 2018
  - DEA Executive Committee Review – approximately January 1, 2019
  - ADEM Review - approximately May 30, 2019 (about 60 days from ADEM RA/AA Report Concurrence)

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CH2M Authorization 4 Cost Breakdown
August 2018

Authorization 4 Total Cost **$174,329.00**

Member	%	$	Credit Amount	Cumulative Credit
State of Al	35	$ 61,015.15	$ -	$ -
MWWSSB	19	$ 33,122.51	$ -	$ -
City of Montgomery	26.6	$ 46,371.51	$ -	$ -
Montgomery County Commission	19.4	$ 33,819.83	$ -	$ -
The Advertiser (100% Credit)	0	$ -	$ 34,865.80	$ 121,867.33

7-6

ALLIANCE STEERING COMMITTEE ENDORSEMENT FOR CH2M AUTHORIZATION 4 FOR THE DOWNTOWN ENVIRONMENTAL ASSESSMENT PROJECT

This document provides the Steering Committee endorsement of the attached Scope-of-Work (SOW) and cost estimate (Dated August 28, 2018) for CH2M Authorization 4 (Final RA/AA Report and Draft RA/IC Plan) for the Downtown Environmental Assessment Project. By signing this document, the Steering Committee hereby approves the SOW and associated costs (not-to-exceed $174,329) and authorizes the City to sign/execute the attached task order and to recover costs from the DEA membership, in accordance with the Site Participation Agreement.

[SIGNATURE BLOCKS ON FOLLOWING PAGES]

Member: City of Montgomery

Signed: ______________________________

Print Name: ______________________________

Title: ______________________________

Date: ______________________________

Member: Alabama Law Enforcement Agency as successor-in-interest to the Alabama Department of Public Safety

Signed: ______________________________

Print Name: ______________________________

Title: ______________________________

Date: ______________________________

Member: Alabama Department of Education

Signed: ______________________________

Print Name: ______________________________

Title: ______________________________

Date: ______________________________

Member: Alabama Community College System

Signed: ______________________________

Print Name: ______________________________

Title: ______________________________

Date: ______________________________

Member: Alabama Department of Transportation

Signed: ______________________________

Print Name: ______________________________

Title: ______________________________

Date: ______________________________

Member: Water Works and Sanitary Sewer Board of the City of Montgomery

Signed: ______________________________

Print Name: ______________________________

Title: ______________________________

Date: ______________________________

Member: Montgomery County Commission, Alabama

Signed: ______________________________

Print Name: ______________________________

Title: ______________________________

Date: ______________________________

Member: The Advertiser Company

Signed: ______________________________

Print Name: ______________________________

Title: ______________________________

Date: ______________________________

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CH2MHILL

STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

CH2M HILL'S OFFICE ADDRESS:	4121 Carmichael Road; Suite 400; Montgomery, AL 36106
CH2M HILL'S PROJECT NO.:	666378
PROJECT NAME:	Authorization 4 – Final RA/AA Report and Draft RA/IC Plan for the Downtown Environmental Assessment Project
CLIENT:	City of Montgomery
CLIENT'S ADDRESS:	103 North Perry Street; Montgomery, AL 36101

CLIENT requests and authorizes CH2M HILL ENGINEERS, INC. (hereinafter "CH2M") to perform the following Services:

Scope of Services

See attached Scope of Work dated August 28, 2018.

Compensation

Compensation by CLIENT to CH2M will be on a cost reimbursement basis and will be based on salary costs plus 115 percent of salary costs plus direct expenses. There will be a 5-percent markup placed on any subcontractor or outside service. The budget ceiling for this scope of work is **$174,329**, which shall not be exceeded without a revision to this AGREEMENT. When any budget has been increased, CH2M's excess costs expended, prior to such increase, will be allowable to the same extent as if such costs had been incurred after the approved increase.

Schedule

Assuming Notice-to-Proceed is received by October 5, 2018, CH2M anticipates the activities described in the attached Scope of Work to begin the week of October 8, 2018.

Other Terms

CH2M will monitor progress of the project and inform the CLIENT of deviations from the scope that may cause adjustments to the budget and/or work effort, if deemed necessary. CH2M is not obligated to incur costs beyond the indicated budget ceiling, as may be adjusted, nor is the CLIENT obligated to pay CH2M beyond these limits.

Services covered by this AGREEMENT will be performed in accordance with the Provisions and any attachments or schedules. This AGREEMENT supersedes all prior agreements and understandings and may only be changed by written amendment executed by both parties.

CLIENT:		**CH2M HILL ENGINEERS, INC.:**	
Signature		Signature	JP Martin
Name (printed)		Name (printed)	J.P. Martin, P.E.
Title		Title	Vice President
Date		Date	8/28/18

PROVISIONS

1. **Authorization to Proceed**

   Execution of this AGREEMENT by CLIENT will be authorization for CH2MHILL to proceed with the Services, unless otherwise provided for in this AGREEMENT.

2. **Salary Costs**

   CH2M HILL's and its affiliated companies' Salary Costs, when the basis of compensation, are the amount of wages or salaries paid CH2M HILL employees for work directly performed on the Project plus a percentage applied to all such wages or salaries to cover all payroll-related taxes, payments, premiums, and benefits.

3. **Per Diem Rates**

   CH2M HILL's and its affiliated companies' Per Diem Rates, when the basis of compensation, are those hourly or daily rates charged for work performed on the Project by CH2M HILL employees. These rates are contained in the COMPENSATION section on Page 1 and are subject to a 4% annual calendar year escalation/adjustment.

4. **Subcontracts and Direct Expenses**

   When Services are performed on a cost reimbursement basis, a markup of 5 percent will be applied to subcontracts and outside services and a markup of zero percent will be applied to Direct Expenses. For purposes of this AGREEMENT, Direct Expenses are defined to include those necessary costs and charges incurred for the Project including, but not limited to: (1) the direct costs of transportation, meals, lodging, shipping, equipment and supplies; (2) CH2M HILL's current standard rate charges for direct use of CH2M HILL's vehicles, laboratory test and analysis, and certain field equipment; and (3) CH2M HILL's standard project charges for computing systems, and health and safety requirements of OSHA.

   All sales, use, value added, business transfer, gross receipts, or other similar taxes will be added to CH2M HILL's compensation when invoicing CLIENT.

5. **Cost Opinions**

   Any cost opinions or Project economic evaluations provided by CH2M HILL will be on a basis of experience and judgment, but, since CH2M HILL has no control over market conditions or bidding procedures, CH2M HILL cannot warrant that bids, ultimate construction cost, or Project economics will not vary from these opinions.

6. **Standard of Care**

   The standard of care applicable to CH2M HILL's services will be the degree of skill and diligence normally employed by professional engineers or consultants performing the same or similar services at the time CH2M HILL's services are performed. CH2M HILL will re-perform any services not meeting this standard without additional compensation.

7. **Termination**

   This AGREEMENT may be terminated for convenience on 30 days written notice or if either party fails substantially to perform through no fault of the other and does not commence correction of such nonperformance within 5 days of written notice and diligently complete the correction thereafter. On termination, CH2M HILL will be paid for all authorized work performed up to the termination date plus termination expenses, such as, but not limited to, reassignment of personnel, subcontract termination costs, and related closeout costs.

8. **Payment to CH2M HILL**

   Monthly invoices will be issued by CH2M HILL for all Services performed under this AGREEMENT. CLIENT shall pay each invoice within 30 days. Interest at a rate of 1-1/2 percent per month will be charged on all past-due amounts.

   In the event of a disputed billing, only that disputed portion will be withheld from payment, and the undisputed portion will be paid. CLIENT will exercise reasonableness in disputing any bill or portion thereof. No interest will accrue on any disputed portion of the billing until mutually resolved.

9. **Limitation of Liability**

   CH2M HILL's liability for CLIENT's damages will, in the aggregate, not exceed $100,000. This Provision takes precedence over any conflicting Provision of this AGREEMENT or any document incorporated into it or referenced by it.
   In no event shall CH2M HILL, its affiliated corporations, officers, employees, or any of its subcontractors be liable for any incidental, indirect, special, punitive, economic or consequential damages, including but not limited to loss of revenue or profits, suffered or incurred by CLIENT or any of its agents, including other contractors engaged at the project site, as a result of this Agreement or CH2M HILL's performance or non-performance of services pursuant to this Agreement.

   Limitations of liability provided herein will apply whether CH2M HILL's liability arises under breach of contract or warranty; tort, including negligence; strict liability; statutory liability; or any other cause of action, and shall include CH2M HILL's officers, affiliated corporations, employees, and subcontractors.

10. **Severability and Survival**

    If any of the provisions contained in this AGREEMENT are held illegal, invalid or unenforceable, the other provisions shall remain in full effect. Limitations of liability shall survive termination of this AGREEMENT for any cause.

11. **No Third Party Beneficiaries**

    This AGREEMENT gives no rights or benefits to anyone other than CLIENT and CH2M HILL and has no third party beneficiaries except as provided in Provision 10.

12. **Materials and Samples**

    Any items, substances, materials, or samples removed from the Project site for testing, analysis, or other evaluation will be returned to the Project site unless agreed to otherwise. CLIENT recognizes and agrees that CH2M HILL is acting as a bailee and at no time assumes title to said items, substances, materials, or samples. CLIENT recognizes that CH2M HILL assumes no risk and/or liability for a waste or hazardous waste site originated by other than CH2M HILL.

13. **Assignments**

    Neither party shall have the power to or will assign any of the duties or rights or any claim arising out of or related to this AGREEMENT, whether arising in tort, contract or otherwise, without the written consent of the other party. Any unauthorized assignment is void and unenforceable.

14. **Integration**

    This AGREEMENT incorporates all previous communications and negotiations and constitutes the entire agreement of the parties. If CLIENT issues a Purchase Order in conjunction with performance of the Services, general or standard terms and conditions on the Purchase Order do not apply to this AGREEMENT.

15. **Force Majeure**

    If performance of the Services is affected by causes beyond CH2M HILL's reasonable control, project schedule and compensation shall be equitably adjusted.

16. **Dispute Resolution**

    The parties will use their best efforts to resolve amicably any dispute, including use of alternative dispute resolution options.

17. **Changes**

    CLIENT may make or approve changes within the general Scope of Services in this AGREEMENT. If such changes affect CH2M HILL's cost of or time required for performance of the services, an equitable adjustment will be made through an amendment to this AGREEMENT.

2-11

Tammy Nix

From: Kevin Boone
Sent: Monday, September 24, 2018 10:19 AM
To: Donald Mims; Tammy Nix
Cc: George Speake; Florence Cauthen; Sherrill Thomas; J.P.Martin@jacobs.com
Subject: FW: Scope-of-Work (SOW) and Proposal for the Authorization 4 for the Montgomery DEAP
Attachments: Scope_of_Work_Authorization_4.pdf; Plume Downtown ADEM EPA Agreement Resolution.pdf

Importance: High

Donnie, I have spoken with Glen Davis with Jacobs Engineering Group (formally CH2M Hill, as they have changed ownership in the past few months) and he has to agreed to attend the Information Session/Commission Meeting scheduled for October 1. He will give a brief synopsis of the Down Town Environmental Alliance and explain the reason for the addendum to the scope of work as well as the cost. He will be able to answer any questions the commission may have as well. Please place this item on the next scheduled Information Session for discussion. Also, could you have your office notify Glen the scheduled time for his presentation. If you need any more information or have any questions please advise.

Kevin Boone, P.E.
Montgomery County Assistant Engineer
100 S. Lawrence Street
P.O. Box 1667
Montgomery, AL 36102-1667
Work: (334) 832-1310
Cell: (334) 398-0922
Fax: (334)832-7190
Email: kevinboone@mc-ala.org

From: Kevin Boone
Sent: Monday, September 24, 2018 6:50 AM
To: Donald Mims <DonaldMims@mc-ala.org>
Subject: FW: Scope-of-Work (SOW) and Proposal for the Authorization 4 for the Montgomery DEAP
Importance: High

From: Kevin Boone
Sent: Thursday, August 30, 2018 2:28 PM
To: Donald Mims <DonaldMims@mc-ala.org>
Cc: Florence Cauthen <FLORENCECAUTHEN@mc-ala.org>; Sherrill Thomas <SherrillThomas@mc-ala.org>; George Speake <GeorgeSpeake@mc-ala.org>; Tammy Nix <TammyNix@mc-ala.org>
Subject: FW: Scope-of-Work (SOW) and Proposal for the Authorization 4 for the Montgomery DEAP
Importance: High

7-12

Donnie,

In reference to the previous email I sent concerning an invoice for CH2M Hill's work for the Montgomery Downtown Environmental Alliance (DEA), during the last conference call there was discussion concerning the preliminary invoice I forwarded to you earlier in the week as well as future invoices. During the discussion, the group requested that the consulting engineer (CH2M Hill) give a little more notice as to what invoices will be sent out within the fiscal year so that each entity would be able to properly budget for the work to be done. Also during that discussion CH2M Hill indicated it had reached a transition point where they are exceeding previous agreements. Thus CH2M Hill has submitted a Scope of Work for the next phase of environmental services. George and myself have reviewed the attached scope of work and feel it satisfies the requirements of the Downtown Environmental Alliance (DEA) with just compensation. CH2M Hill has requested all members of the group endorse the attached document to secure funding for the work to move forward. The Montgomery County Engineering Department recommends the Commission endorse the attached Scope of Work. Please place this item on the next scheduled Information Session for discussion. If you have any questions or comments concerning this matter please advise.

Kevin Boone, P.E.
Montgomery County Assistant Engineer
100 S. Lawrence Street
P.O. Box 1667
Montgomery, AL 36102-1667
Work: (334) 832-1310
Cell: (334) 398-0922
Fax: (334)832-7190
Email: kevinboone@mc-ala.org

From: Davis, Glendon/MGM [mailto:Glendon.Davis@jacobs.com]
Sent: Tuesday, August 28, 2018 1:07 PM
To: Adam Anderson/ADOT <andersona@dot.state.al.us>; Ashley Cousins/ACESSLLC <acousins@acessllc.com>; Bill Patty <pattyw@dot.state.al.us>; Bob Veenstra <bveenstra@geosyntec.com>; Bryan Taylor <bryan.taylor@governor.alabama.gov>; Buddy Morgan/MGM WW&SSB <BMorgan@mwwssb.com>; Chris Antonacci <christopher.antonacci@lw.com>; David O'Brien <david.obrien@accs.edu>; Donald Mims <DonaldMims@mc-ala.org>; Dori Findley/ADOT <findleyd@dot.state.al.us>; Erika McKay <erika.mckay@governor.alabama.gov>; Gary P. Gengel/Latham & Watkins <gary.gengel@lw.com>; hananricharde@aol.com; Jason Paulk <jason.paulk@governor.alabama.gov>; Jason Swann <jswann@alsde.edu>; Kevin Boone <kevinboone@mc-ala.org>; Kim Fehl/City of MGM <kfehl@montgomeryal.gov>; Martin, J.P./MGM <J.P.Martin@jacobs.com>; Pat Sefton/Sasser Law Firm <psefton@sasserlawfirm.com>; Robert Sasser (rsasser@sasserlawfirm.com) <rsasser@sasserlawfirm.com>; Robert Tambling/AG's Office <rtambling@ago.state.al.us>; Roger Holmes <rholmesjr@gannett.com>; Scott George/ADOT <georges@dot.state.al.us>; Scott Kramer <ScottKramer@mc-ala.org>; Tim McCollum <tim.mccollum@alea.gov>; Todd Strange/City of MGM <mayor@montgomeryal.gov>; Whetstone, Candace <whetstonec@dot.state.al.us>; Will Parker <will.parker@governor.alabama.gov>
Subject: Scope-of-Work (SOW) and Proposal for the Authorization 4 for the Montgomery DEAP
Importance: High

Hello DEA Executive Committee Members,

7-13

Attached is a copy of the Scope-of-Work (SOW) and Proposal for the Authorization 4 for the Montgomery DEAP, that we discussed on the last conference call we had last week. Please review the document. Once you agree with the SOW/Proposal, please have a responsible party of your organization sign the appropriate section of the Endorsement Document (pages 7 through 9). Once all of the endorsement sections are signed, the City can execute the Contract at the end of the document. Please let me know if you have any questions or comments.

Thank you,

Glen S. Davis, P.E.*
Jacobs
Project Manager
ATEN Global Environmental Solutions
D 1 334 215 9016
M 1 334 202 6053
glendon.davis@jacobs.com
* - Alabama and Florida

4121 Carmichael Road; Suite 400
Montgomery, AL 36106
USA
www.jacobs.com

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AGENDA

OCT 15 2018

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager mcs

DATE: September 25, 2018

RE: Contract No. 51901-15B-028
Janitorial Services

I request that the attached Amendment No. 4 to Falls Facility Services, Inc. contract for janitorial services be considered for approval on a future agenda.

Amendment No. 4 will allow the contract to be extended for forty-six (46) days, beginning November 16, 2018 and ending on December 31, 2018.

All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Florence Cauthen, Deputy Administrator.

Attachment

8-1

Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102

Amendment
To
Contract # 51901-15B-028

Amendment No. 4

Contract with Falls Facility Services, Inc. for janitorial services is hereby extended for forty-six (46) days, beginning November 16, 2018 and ending December 31, 2018.

All other provisions of the contract remain the same.

WITNESS: FALLS FACILITY SERVICES, INC.

_______________________ BY: _______________________

TITLE: _______________________

WITNESS: MONTGOMERY COUNTY COMMISSION

_______________________ BY: _______________________

TITLE: _______________________

8-2

AGENDA

OCT 15 2018

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager mrs

DATE: September 25, 2018

RE: Contract No. 51100-15B-033
Clean Saturday Refuse Collection Service

I request that the attached Amendment No. 4 to Liberty Disposal, Inc. contract for Clean Saturday Refuse Collection Services be considered for approval on a future agenda.

Amendment No. 4 will allow the contract to be extended for sixty-one (61) days, beginning November 1, 2018 and ending on December 31, 2018.

All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Florence Cauthen, Deputy Administrator.

Attachment

9-1

Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102

Amendment
To
Contract # 51100-15B-033

Amendment No. 4

Contract with Liberty Disposal, Inc. for Clean Saturday Refuse Collection Services is hereby extended for sixty-one (61) days, beginning November 1, 2018 and ending December 31, 2018.

All other provisions of the contract remain the same.

WITNESS:	LIBERTY DISPOSAL, INC.
______________________	BY: ______________________
	TITLE: ______________________
WITNESS:	MONTGOMERY COUNTY COMMISSION
______________________	BY: ______________________
	TITLE: ______________________

9.2

AGENDA
OCT 15 2018

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager MRS

DATE: September 27, 2018

RE: Contract No. 57202-15B-026
Drug Testing and Equipment

I request that the attached Amendment No. 2 to Drug Testing Program Management, Inc. contract for drug testing and equipment be considered for approval on a future agenda.

Amendment No. 2 will allow the contract to be extended for sixty (60) days, beginning November 2, 2018 and ending on January 1, 2019.

All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Paul Brown, Executive Director of Montgomery County Community Corrections.

Attachment

10-1

Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102

Amendment
To
Contract # 57202-15B-026

Amendment No. 2

Contract with Drug Testing Program Management, Inc. for drug testing and equipment is hereby extended for sixty (60) days, beginning November 2, 2018 and ending January 1, 2019.

All other provisions of the contract remain the same.

WITNESS: DRUG TESTING PROGRAM MANAGEMENT, INC.

_______________________ BY: _______________________

TITLE: _______________________

WITNESS: MONTGOMERY COUNTY COMMISSION

_______________________ BY: _______________________

TITLE: _______________________

10-2

MISCELLANEOUS APPROPRIATIONS TO AGENCIES - Meeting Date: 10/15/18 - CODE: 001-59320.498

Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			**43,450**	**57,950**	**56,150**	**46,250**	**54,200**	**258,000**
C-2019-17	Beauty by Fire Ministry	Serve the Needs of Widows			5,000			5,000
C-2019-18	Montgomery Area Council on Aging (MACOA)	Community Services Programs			3,000			3,000
C-2019-19	Women of Hope	Program Services			2,500			2,500
C-2019-20	Montgomery Lions Club Community Foundation, Inc.	Community Service Programs			500			500
C-2019-21	Alabama Baseball Coaches Association	Fall Community College Sophomore Workouts and their Fall Classic			3,000			3,000
C-2019-22	That's My Child Youth Organization	Program Expenses	2,000		5,000	1,000		8,000
C-2019-23	Shepherd's Ministries, Inc.	Effective Black Parenting Program				2,000		2,000
C-2019-24	American Association for Children	"Think Big Program"				1,000		1,000
C-2019-25	Georgia Washington Community Development Corp.	Inaugural Rosa Park's Day				2,500		2,500
C-2019-26	Alabama State University Foundation, Inc.	Violence Against Women				500		500
C-2019-27	Common Ground Montgomery	The Mercy House				1,000		1,000
C-2019-28	Alabama Empowerment Coalition	After School Program				500		500
C-2019-29	One Place Family Justice Center	Domestic Violence Program	2,000					2,000
C-2019-30	Aid to Inmate Mothers, Inc.	Programs for Inmate Mothers			1,000	1,000		2,000
NC-2019-8	City of Montgomery	The Book Bench Project				750	1,500	2,250
NC-2019-9	City of Montgomery, BONDS	Bellwood East Homeowners Association	2,000					2,000
NC-2019-10	City of Montgomery, BONDS	Green Acres Neighborhood Association	2,000					2,000
NC-2019-11	City of Montgomery, BONDS	Henley Hedge Homeowners Association			1,200			1,200
NC-2019-12	City of Montgomery, BONDS	Gibbs Village West for Senior Program				1,500		1,500
NC-2019-13	Alabama Cooperative Extension System	Expanded Food and Nutrition Education Program (EFNEP)	750			750		1,500
	Total Appropriations 10/15/18		8,750	0	21,200	12,500	1,500	43,950
	APPROPRIATED BUDGET BALANCE		**34,700**	**57,950**	**34,950**	**33,750**	**52,700**	**214,050**

Donald 2. Mims 10/15/18

Administrator Date

AGENDA

OCT 15 2018

11-1

AGENDA

OCT 15 2018

MISCELLANEOUS APPROPRIATIONS TO EDUCATION - Meeting Date: 10/15/18 - CODE: 001-59320.494

Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			**75,000**	**75,000**	**75,000**	**73,000**	**73,900**	**371,900**
BOE-2019-4	Halcyon Elementary School	Principal's Discretionary Fund					1,000	1,000
BOE-2019-5	Jefferson Davis High School	Youth in Government Program	4,000					4,000
BOE-2019-6	Jefferson Davis High School	Band Uniforms	10,000					10,000
	Total Appropriations 10/15/18		14,000	0	0	0	1,000	15,000
	APPROPRIATED BUDGET BALANCE		**61,000**	**75,000**	**75,000**	**73,000**	**72,900**	**356,900**

10/15/18

Administrator   Date

12-1

MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE - Meeting Date: 10/15/18 - CODE: 001-59320.450

Contract Number	Organization	Description of Program	Joint	Infrastructure	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			**0**	**69,267**	**102,500**	**64,064**	**64,500**	**142,250**	**119,950**	**562,531**
DR-C-2019-3	Aid to Inmate Mothers, Inc.	Programs for Inmate Mothers			1,000					1,000
	Total Appropriations 10/15/18		0	0	1,000	0	0	0	0	1,000
	APPROPRIATED BUDGET BALANCE		**0**	**69,267**	**101,500**	**64,064**	**64,500**	**142,250**	**119,950**	**561,531**

Donald Z. Mims 10/15/18
Administrator Date

AGENDA
OCT 15 2018

13-1

AGENDA

OCT 15 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title: Corrections Officer Lieutenant

Position Number: 500422086 Replace R. Brooks

Pay Grade: PC4 Pay Range: $45,842 - $68,493

Proposed Effective Date: October 21, 2018

Type of Hire: (☐) New (☑) Promotional

Type of Appointment: (☑) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date 09/27/2018

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 09/27/2018

Employee Benefit Manager

Sherrill Thomas Date 10/1/2018

Finance Director

ADMINISTRATIVE APPROVAL:

_______________________ Date ________

County Administrator

14-1

AGENDA

OCT 15 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Engineering D2

DEPARTMENT HEAD: George Speake

SUPERVISOR: Ron Betts

POSITION INFORMATION:

Position Title: County Road Equipment Operator I

Position Number: 620551020 (replace B Berry)

Pay Grade: S04 -1 Pay Range $26,096 -$ 38,992

Proposed Effective Date: October 8, 2018

Type of Hire: (☐) New (☑) Promotional

Type of Appointment: (☑) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

George Speake Date 09/27/2018

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 09/27/2018

Employee Benefit Manager

Sherrill Thomas Date 9/28/2018

Finance Director

ADMINISTRATIVE APPROVAL:

_______________________ Date ________

County Administrator

15-1

AGENDA

OCT 15 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Engineering Bridge

DEPARTMENT HEAD: George Speake

SUPERVISOR: Timothy Dicks

POSITION INFORMATION:

Position Title: County Road Equipment Operator III (replace J Betts)

Position Number: 660553009

Pay Grade: S08-1 Pay Range 31,257 - 46,700.

Proposed Effective Date: October 22, 2018

Type of Hire: ( ) New (✓) Promotional

Type of Appointment: (✓) Permanent ( ) Temporary

DEPARTMENT APPROVAL:

George Speake Date 10/10/2018

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 10/10/2018

Employee Benefit Manager

Sherrill Thomas Date 10/10/2018

Finance Director

ADMINISTRATIVE APPROVAL:

_______________ Date _______

County Administrator

15-2

AGENDA
OCT 15 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Youth Facility

DEPARTMENT HEAD: Beverly Riddle Wise

SUPERVISOR: Preston Frazier

POSITION INFORMATION:

Position Title: Administrative Support Associate (replace Y Washington)

Position Number: 900013009

Pay Grade: A03 Pay Range: $25,630 - $38,294

Proposed Effective Date: October 16, 2018

Type of Hire: (✓) New ( ) Promotional

Type of Appointment: (✓) Permanent ( ) Temporary

DEPARTMENT APPROVAL:

Beverly Riddle Wise Date 10/04/2018

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 10/10/2018

Employee Benefit Manager

Sherrill Thomas Date 10/10/2018

Finance Director

ADMINISTRATIVE APPROVAL:

______________________ Date ________

County Administrator

16-1

Montgomery County Commission
Travel / Training Request Approval
Request # # 2

AGENDA
OCT 15 2018

Date: September 24, 2018
To: Donald L. Mims, Administrator
From: Donald Mims
Re: Approval for the following travel:

Destination: Montgomery, Alabama
Departure Date: November 6, 2018 Return Date: November 6, 2018
Conference Leave (Days / Hours): (1) Day (s)
Purpose of Travel: Attend the 19th Annual Public Employees Safety Council of Alabama Safety Conference

Traveler (s) Name:
1. Donald Mims
2.
3.
4.
5.
6.

Check Mode of Transportation:
- County Vehicle ☐
- Private Vehicle ☑
- Commercial Air ☐
- Other (Specify) ☐

Total (est.) Cost: $80.00 Advance Registration Required: $80.00
Department Name: County Commission Fund Name: General
Additional Comments:
Registration- $80.00

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
The above request is app. 10/15/18 reimbursement of actual and necessary expenses in the approximate amount of $80.00 and advance registration of $80.00 is authorized.

To be completed by the Finance Department	
Fund Code:	001-51100.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$25,000.00
Approved Requests:	$4,712.56
Budget Available:	$20,287.44
Current Requests:	$80.00
Budget Balance:	$20,207.44

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 9/28/2018
cc: Finance Director / Buyer

12-1

Revised 2/8/17

Montgomery County Commission
Travel / Training Request Approval
Request # 3

AGENDA
OCT 15 2018

Date: October 4, 2018
To: Donald L. Mims, Administrator
From: Donald Mims
Re: Approval for the following travel:

Destination: Point Clear, Alabama
Departure Date: October 21, 2018 Return Date: October 24, 2018
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: Attend the 2018 AARC (Alabama Association of Regional Councils)

Traveler (s) Name: 1. Isaiah Sankey 4.
2. 5.
3. 6.

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☑ Other (Specify) ☐

Total (est.) Cost: $1,910.11 Advance Registration Required:
Department Name: County Commission Fund Name: General
Additional Comments:
Hotel- $1515.00- Meals $200.00- Mileage $195.11

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator
The above request is app. 10/15/18 reimbursement of actual and necessary expenses in the approximate amount of $1,910.11 and advance registration of $0.00 is authorized.

To be completed by the Finance Department	
Fund Code:	001-51100.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$25,000.00
Approved Requests:	$4,712.56
Budget Available:	$20,287.44
Current Requests:	$1,990.11
Budget Balance:	$18,297.33

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 10/9/2018
cc: Finance Director / Buyer

17-2

Revised 2/8/17

Montgomery County Commission
Travel / Training Request Approval
Request # 1

AGENDA
OCT 15 2018

Date: September 27, 2018
To: Donald L. Mims, Administrator
From: Daryl D. Bailey, District Attorney
Re: Approval for the following travel:

Destination: Point Clear, AL
Departure Date: November 16, 2018 Return Date: November 20, 2018
Conference Leave (Days / Hours): 3 days
Purpose of Travel: Attend the ADAA 2018 Fall Extended Business Session

Traveler (s) Name: 1. Daryl Bailey 4. ____
2. ____ 5. ____
3. ____ 6. ____

Check Mode of Transportation: County Vehicle ☑ Commercial Air ☐
Private Vehicle ☑ Other (Specify) ☐

Total (est.) Cost: $1,550.00 Advance Registration Required: $375.00
Department Name: District Attorney Fund Name: 001-51261.265
Additional Comments: DA Bailey requests the option of either vehicle.

To: Daryl D. Bailey, District Attorney
From: Donald L. Mims, Administrator
The above request is app. 10/15/18 reimbursement of actual and necessary expenses in the approximate amount of $1,550.00 and advance registration of $375.00 is authorized.

To be completed by the Finance Department

Fund Code:	001-51261.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$4,000.00
Approved Requests:	$0.00
Budget Available:	$4,000.00
Current Requests:	$1,550.00
Budget Balance:	$2,450.00

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 9/28/2018
cc: Finance Director / Buyer

17.3

Revised 2/8/17

Montgomery County Commission
Travel / Training Request Approval
Request # 1

AGENDA
OCT 15 2018

Date: 10/10/2018
To: Donald L. Mims, Administrator
From: George Speake, County Engineer
Re: Approval for the following travel:

Destination: Hilton Garden Inn, Eastchase, Montgomery, Alabama
Departure Date: November 6, 2018 Return Date: November 6, 2018
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Attend seminar on overview of public right of way accessibility.

Traveler (s) Name: 1. George Speake 4.
2. 5.
3. 6.

Check Mode of Transportation: County Vehicle ☑ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: $175.00 Advance Registration Required: $175.00
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265
Additional Comments:

To: George Speake, County Engineer
From: Donald L. Mims, Administrator
The above request is app. 10/15/18 reimbursement of actual and necessary expenses in the approximate amount of $175.00 and advance registration of $175.00 is authorized.

To be completed by the Finance Department	
Fund Code:	111-53600.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$19,000.00
Approved Requests:	$1,573.00
Budget Available:	$17,427.00
Current Requests:	$175.00
Budget Balance:	$17,252.00

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 10/10/2018
cc: Finance Director / Buyer

17-4

Revised 2/8/17

Montgomery County Commission
Travel / Training Request Approval
Request # 2

AGENDA
OCT 15 2018

Date: 10/10/2018
To: Donald L. Mims, Administrator
From: George Speake, County Engineer
Re: Approval for the following travel:

Destination: Renaissance Hotel, Montgomery, Alabama
Departure Date: December 5, 2018 Return Date: December 6, 2018
Conference Leave (Days / Hours): 2 days
Purpose of Travel: Attend ACCA Legislative conference

Traveler (s) Name: 1. Kevin Boone 4.
2. 5.
3. 6.

Check Mode of Transportation: County Vehicle ☑ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: $125.00 Advance Registration Required: $125.00
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265
Additional Comments:

To: George Speake, County Engineer
From: Donald L. Mims, Administrator
The above request is app. 10/15/18 reimbursement of actual and necessary expenses in the approximate amount of $125.00 and advance registration of $125.00 is authorized.

To be completed by the Finance Department

Fund Code:	111-53600.265 (ex: 000-00000-000)
Description:	Registration & Training
Current Budget:	$19,000.00
Approved Requests:	$1,573.00
Budget Available:	$17,427.00
Current Requests:	$300.00
Budget Balance:	$17,127.00

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 10/10/2018
cc: Finance Director / Buyer

Revised 2/8/17

17-5

AGENDA

OCT 15 2018

Interoffice Memo

To: County Commission

From: Lou Ialacci

Cc: Donnie Mims, Florence Cauthen

Date: October 15, 2018

RE: Fiber Infrastructure Update

In March the County Commission authorized the IT Department to begin a project to improve the County's network infrastructure. The goal is to increase bandwidth, provide faster service, and improve security for all the county's offices.

Project Update:

- Improved services to the Sheriff's training center using wireless connectivity.
- Improved speeds for the Youth Facility and Sheriff's warehouse using a combination of wireless and leased fiber.
- Probate/Revenue East Office has 1 Gb bandwidth (leased) at same cost as previous 10 Mb circuit.
- Evaluating best solutions for South and West Probate/Revenue offices
- Engineering locations are being updated. Plan to be complete in November.
- Technology continues to improve, and costs are dropping. Wireless is has become a good option.
- There is an increased need to update our security system and cameras
- We can meet the original objectives of the project and update our security systems
- The current camera system installed in 2015 has not kept up with technology.
- In April 2018 changed vendors for maintenance and support for surveillance systems and they recommend updating our software.

I would like to present an updated plan to you at the next work session that will not require additional funds but will better address our bandwidth and security requirements.

A D J O U R N M E N T

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, November 5, 2018, at 8:00 in the morning.

Administrator	Chairman