

MINUTES OF REGULAR MEETING

MONTGOMERY COUNTY COMMISSION

MARCH 5, 2018

INFORMATION SESSION

Chairman Dean called the meeting to order at 8:08 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Sankey. Chairman Dean, Vice Chairman Walker, Commissioner Harris and Commissioner Sankey were present. Commissioner Singleton was at the NACo Conference and could not attend.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees and items on the agenda.

DISCUSSION BY THE COMMISSION

Chairman Dean requested a \$500 miscellaneous appropriation from his account to Open Door Christian Faith Worship Center for the Empowerment Workshop for Youths Program.

Vice Chairman Walker requested a \$5,000 miscellaneous appropriation from her account to Women of Hope for Program Services.

Commissioner Harris requested a \$1,000 education miscellaneous appropriation from his account to the BOE, Brewbaker Primary School, for Principal's Discretionary Fund.

Administrator Mims stated that Commissioner Singleton requested a \$750 education miscellaneous appropriation from his account to Pike Road School for the Athletics Program.

The Commission agreed to add these items to the miscellaneous appropriations.

The Commission agreed to waive rules and add to the agenda a miscellaneous appropriation from Designated Revenue to the Montgomery Ballet in the amount of \$5,000 for promotion of arts in education and arts opportunities for citizens of Montgomery County.

The Commission agreed to waive rules and add to the agenda a miscellaneous appropriation from Designated Revenue to the Cloverdale Playhouse, Inc., in the amount of \$2,500 for educational programs.

Commissioner Harris presented a letter from Cynthia Handy with Alabama State University

regarding the ASPIRE Program. He noted that they are requesting funding for 80 students at \$200 per student for the summer camp. After discussion, the Commission agreed to invite Ms. Handy to make a presentation at their March 19, 2018 meeting.

The Commission agreed to place on the next agenda a Resolution recognizing and congratulating the G.W. Carver Wolverines' boys' basketball team on winning the 2018 AHSAA 6A Division Title.

PRESENTATION BY PROBATE JUDGE STEVEN L. REED AND DIRECTOR OF ELECTIONS DARRYL PARKER

Probate Judge Steven L. Reed and Director of Elections Darryl Parker presented a Resolution Approving Relocation of Polling Place in Precinct 501, Montgomery County Commission District Five Represented by County Commissioner Doug Singleton. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Judge Reed informed the Commission that they are looking for an alternate location to move the polling location in Precinct 206, which is currently at Fire Station #14 on U.S. Hwy 80.

PRESENTATION BY HONORARY WALK CHAIRS BILL WALLACE AND JULIA WALLACE AND SOUTH ALABAMA REGIONAL DIRECTOR BECKI CONNALLY WITH THE ALABAMA KIDNEY FOUNDATION

Honorary Walk Chairs Bill Wallace and Julia Wallace and South Alabama Regional Director Becki Connally with the Alabama Kidney Foundation briefed the Commission regarding the 2018 Kidney Walk and requested funding in the amount of \$10,000. After discussion, the Commission agreed to waive rules and add to the agenda a miscellaneous appropriation to the Alabama Kidney Foundation from Designated Revenue in the amount of \$10,000 in memory of the late Lynn Gowan.

PRESENTATION BY PROBATE JUDGE STEVEN L. REED

Probate Judge Steven L. Reed informed the Commission that a 90 day notice would have to be given to move a polling place. He stated that as soon as he confirms a new voting location for Precinct 206, he would notify the Commission.

PRESENTATION BY DIRECTOR OF GENERAL SERVICES TOM PIERCE WITH THE CITY OF MONTGOMERY

Director of General Services Tom Pierce with the City of Montgomery briefed the Commission regarding the Fairview Framers Market. Chairman Dean noted that appropriations to the City for this project are for operating expenses and not for rent. Vice Chairman Walker requested a detailed annual expense report, including rent. The Commission agreed for Mr. Pierce to meet with them at a future meeting regarding the requested information.

PRESENTATION BY CHIEF APPRAISER CLAY HENLEY

Chief Appraiser Clay Henley requested to eliminate one vacant Appraiser II position, allocate one Appraiser I position to the Appraisal Department and approve a related Position Fill Request. He noted that this request would create a cost savings for the County. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY SHERIFF DERRICK CUNNINGHAM

Sheriff Derrick Cunningham briefed the Commission regarding Amendment Number 3 to Contract with Keefe Commissary Network, LLC, regarding a ninety (90) day extension, beginning April 3, 2018 and ending on July 2, 2018, for commissary and trust fund management, Contract Number 52200-14B-024. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham briefed the Commission regarding a request from Lowndes County Sheriff John Williams to purchase surplus vehicles from the Montgomery County Sheriff's Office at \$4,500 each. After discussion, the Commission agreed to place this item on the next agenda.

Sheriff Cunningham briefed the Commission regarding a request from Bullock County Sheriff Raymond Rodgers to purchase a surplus vehicle from the Montgomery County Sheriff's Office in the amount of \$4,500. After discussion, the Commission agreed to place this item on the next agenda.

PRESENTATION BY CHIEF INFORMATION AND TECHNOLOGY OFFICER LOU IALACCI

Chief Information and Technology Officer Lou Ialacci briefed the Commission regarding an In Building Radio Distribution Agreement with Verizon Wireless of the East, LP, d/b/a Verizon Wireless. He noted that there would be no cost to the County. After discussion, the Commission agreed to place this item on the next agenda.

Mr. Ialacci briefed the Commission regarding the Montgomery County Technical Infrastructure. He noted that it would cost approximately \$300,000. Chairman Dean recommended that this cost be paid from the designated revenue fund for infrastructure. After discussion, the Commission agreed to place this item on the next agenda and stated that they would discuss funding further.

PRESENTATION BY EXECUTIVE DIRECTOR PAUL BROWN WITH COMMUNITY CORRECTIONS

Executive Director Paul Brown with Community Corrections requested a two-step irregular pay increase for Community Corrections Officer Michael Ligon from Pay Grade A06, Step 1 (\$36,284) to Pay Grade A06, Step 3 (\$38,846). The Commission denied the request.

DISCUSSION BY THE COMMISSION

Vice Chairman Walker told her fellow Commissioners that Leadership Montgomery has invited them to the Unity Breakfast to be held at the Embassy Suites on April 11th at 7:30 am to 9:00 am. She stated that Leadership Montgomery is requesting joint funding from the City and County to total \$35,000. After discussion, the Commission agreed for representatives from Leadership Montgomery to meet with them at the March 19, 2018 meeting.

COMMENTS FROM ADMINISTRATOR MIMS AND DEPUTY ADMINISTRATOR CAUTHEN

Deputy Administrator Cauthen presented a Final Pay Application from Pierce Roofing, Inc., for the Scott Street Parking Deck roof repairs. After discussion, the Commission agreed to waive rules and add this item to the agenda.

Administrator Mims presented a Resolution honoring the memory of former County Commissioner Lynn Gowan. After discussion, the Commission agreed to waive rules and add this item to the agenda and to present the Resolution to the Gowan family during the Formal Session.

Administrator Mims presented a Resolution Declaring the Month of April as “Fair Housing Month”. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented the Performance Evaluation for 2016-2017 (Consolidated Report) and Merit/Inservice Pay Review Form for County Administrator. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims briefed the Commission regarding Board Member appointments to The Industrial Development Board of the City of Montgomery. He stated that Greg Jones does not desire to be reappointed and Chairman Dean recommended that Mr. Vladimir “Booman” Averett be considered for the appointment. Administrator Mims noted that Jerry Kyser has agreed to be reappointed. After discussion, the Commission agreed to place these appointments on the next agenda.

Deputy Administrator Cauthen briefed the Commission regarding Amendment Number 5 to Contract with SharpCut Lawn Service, regarding a one hundred twenty (120) day extension, beginning March 19, 2018 and ending on July 17, 2018, for landscape at the Montgomery Industrial Park, Contract Number 53100-14B-030. After discussion, the Commission agreed to place this item on the agenda.

Administrator Mims presented an invoice from the City of Montgomery for the Felder Road Improvements to benefit the 187th Fighter Wing, Alabama Air National Guard, in the amount of \$30,000. He stated that the invoice has been paid.

Administrator Mims presented a letter from Midtown Montgomery Neighborhood Alliance President Crews Reaves requesting to meet with the Commission on March 19, 2017. The

Commission agreed with the request.

Administrator Mims presented a letter from President Matt Holdbrooks with Kid One Transport System, Inc., requesting funding in the amount of \$8,000 to transport children and expectant mothers in Montgomery County, with little or no means of transportation, to medical care free of charge. After discussion, the Commission agreed to place on the next agenda a miscellaneous appropriation from Designated Revenue in the amount of \$8,000 for this program.

Administrator Mims presented Central Alabama Regional Planning and Development Commission's Ten-Year Funded Project List for Autauga, Elmore and Montgomery Counties, as requested by the Commission at their last meeting.

Administrator Mims presented a map from Montgomery City/County Emergency Management Agency, which shows the location of emergency sirens in Montgomery County.

Administrator Mims presented a copy of the February 5, 2018 Commission Meeting Minutes in which it was agreed that a Commissioner should present a request for an organization prior to the organization making a presentation to the entire Commission.

Administrator Mims presented a copy of the September 6, 2016 Commission Meeting Minutes concerning approval of policy regarding requests for funding from non-profit organizations.

Administrator Mims presented a copy of the schedule of upcoming bids/contract renewals for March – May 2018.

PRESENTATION BY JOB READINESS/FATHERHOOD FACILITATOR MICHAEL FARRIER WITH HERITAGE TRAINING & CAREER CENTER

Commissioner Sankey introduced Job Readiness/Fatherhood Facilitator Michael Farrier with Heritage Training & Career Center. Mr. Farrier briefed the Commission regarding the organization and requested funding in the amount of \$20,000. Chairman Dean requested a budget from the organization.

DISCUSSION BY THE COMMISSION

Chairman Dean asked County Extension Coordinator Jimmy Smitherman to meet with Ms. Flora Brown with the Fairview Farmers Market regarding services that may be available to her through the Extension Service.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

County Engineer George Speake advised the Commission that the low bidder for the Vaughn Road resurfacing project from the Taylor Road to Chantilly Parkway was Midsouth Paving, Inc. in the amount of \$3,570,687.72.

Commissioner Sankey stated that he had some concerns about the county paying the entire local

match of \$800,000 since most of that section of Vaughn Road is within the City of Montgomery. Commissioner Sankey stated the County could be setting a precedent if we are going to pay to pave roads within the city. He stated that a portion of Wares Ferry Road that is within the City could benefit from a similar arrangement.

County Engineer George Speake also mentioned that a meeting was held on Friday, March 2, 2018, at the Flatwood Community to review and discuss possible solutions to some of the drainage problems in this area.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with prayer led by Bishop Sawyer of Matthew Church of God.

The Pledge of Allegiance was led by Commissioner Harris.

Administrator Mims called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Walker and Members Harris, Sankey. Commissioner Singleton was absent. Also present were County Attorney Thomas T. Gallion, III and County Engineer George C. Speake.

Commissioner Harris made a motion to approve the Minutes of the Regular Meeting of February 20, 2018. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission.

CONSENT AGENDA

Administrator Mims presented the Accounts Payable Checks and Payroll Checks Authorization for approval.

Vice Chairman Walker made a motion to approve the Accounts Payable and Payroll Checks, as presented by Administrator Mims. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 8, are attached to these Minutes.)

NEW BUSINESS

COUNTY COMMISSION – APPROVED COUNTY LEVIES FOR ALCOHOL LICENSING FOR 2018-2019

Commissioner Harris made a motion to approve County Levies for Alcohol Licensing for 2018-

2019. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum, License and Code Sheet, Agenda Pages 1-1 through 1-3, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED AMENDMENT NUMBER 4 TO CONTRACT WITH MASTSEC, LLC, REGARDING A ONE HUNDRED TWENTY (120) DAY EXTENSION, BEGINNING MARCH 1, 2018 AND ENDING ON JUNE 29, 2018, FOR SECURITY GUARD SERVICES, CONTRACT NUMBER 51100-16B-004

Commissioner Harris made a motion to approve Amendment Number 4 to Contract with MASTSEC, LLC, regarding a One Hundred Twenty (120) Day Extension, beginning March 1, 2018 and ending on June 29, 2018, for Security Guard Services, Contract Number 51100-16B-004. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Contract, Agenda Pages 2-1 and 2-2, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED TRANSFER OWNERSHIP OF AN OFFICE TRAILER TO THE TUSCALOOSA COUNTY COMMISSION TO BE USED BY THE BRIDGE, INC.

Commissioner Sankey made a motion to approve the Transfer Ownership of an Office Trailer to the Tuscaloosa County Commission to be used by The Bridge, Inc. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Letter, Agenda Pages 3-1 and 3-2, are attached to these Minutes.)

COUNTY COMMISSION – ADOPTED RESOLUTION CHANGING THE TIME AND LOCATION OF THE MARCH 19, 2018 COUNTY COMMISSION MEETING

Vice Chairman Walker made a motion to adopt the Resolution Changing the Time and Location of the March 19, 2018 County Commission Meeting. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Resolution, Agenda Pages 4-1 and 4-2, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS REPROGRAMMING REQUESTS

Administrator Mims requested approval of the miscellaneous appropriations included in the March 5, 2018 Agenda. During the County Commission Meeting this date, Chairman Dean requested the addition of miscellaneous appropriation reprogramming requests and his fellow Commissioners concurred.

Commissioner Harris made a motion to approve the Miscellaneous Appropriations Reprogramming Requests. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Updated Spreadsheets as Amended with Waive Rule Items, Agenda Pages 5-1 through 5-3, are attached to these Minutes.)

APPRAISAL DEPARTMENT – APPROVED BUDGET CHANGE REQUEST NUMBER 1

Commissioner Harris made a motion to approve Budget Change Request Number 1, Appraisal Department. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Budget Change Request and Email, Agenda Pages 6-1 and 6-2, are attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED BUDGET CHANGE REQUEST NUMBERS 1 AND 2

Commissioner Harris made a motion to approve Budget Change Request Numbers 1 and 2, Engineering Department. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Budget Change Requests, Agenda Pages 7-1 and 7-2, are attached to these Minutes.)

INFORMATION SYSTEMS – APPROVED BUDGET CHANGE REQUEST NUMBER 1

Commissioner Harris made a motion to approve Budget Change Request Number 1, Information Systems. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 8-1, is attached to these Minutes.)

REVENUE COMMISSIONER’S OFFICE – APPROVED BUDGET CHANGE REQUEST NUMBER 1

Commissioner Harris made a motion to approve Budget Change Request Number 1, Revenue Commissioner’s Office. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 9-1, is attached to these Minutes.)

SHERIFF’S OFFICE – APPROVED TWO-STEP IRREGULAR PAY INCREASE FOR ADMINISTRATIVE ASSISTANT CHRISTIE VAZQUEZ

Commissioner Harris made a motion to approve a Two-Step Irregular Pay Increase for Administrative Assistant Christie Vazquez. The motion was seconded by Commissioner Sankey. Chairman Dean, Commissioner Harris, and Commissioner Sankey voted in favor of the motion. Vice Chairman Walker voted in opposition, and the motion carried. (Copy of Memorandum, Agenda Page 10-1, is attached to these Minutes.)

SHERIFF’S OFFICE – APPROVED TO ADD THE AUTOMOTIVE MECHANIC POSITION, PAY GRADE S09 TO THE COUNTY PAY PLAN, TO ALLOCATE ONE POSITION TO THE SHERIFF’S OFFICE AND TO APPROVE THE RELATED POSITION FILL REQUEST

Vice Chairman Walker made a motion to add the Automotive Mechanic Position, Pay Grade S09 to the County Pay Plan, to Allocate One Position to the Sheriff’s Office and to approve the Related Position Fill Request. The motion was seconded by Commissioner Harris and

unanimously approved by the Commission. (Copies of Memoranda, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED TO ADD THE AUTO SERVICER POSITION, PAY GRADE S06 TO THE COUNTY PAY PLAN, TO ALLOCATE ONE POSITION TO THE SHERIFF'S OFFICE AND TO APPROVE THE RELATED POSITION FILL REQUEST

Commissioner Harris made a motion to add the Auto Servicer Position, Pay Grade S06 to the County Pay Plan, to Allocate One Position to the Sheriff's Office and to approve the Related Position Fill Request. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memoranda, Agenda Pages 12-1 and 12-2, are attached to these Minutes.)

APPROVED POSITION FILL REQUESTS – DETENTION FACILITY (2)

1. Corrections Officer Trainee, Position Number 500419025
2. Corrections Officer Trainee, Position Number 500419174

Commissioner Harris made a motion to approve the Position Fill Requests, Detention Facility. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 13-1 and 13-2, are attached to these Minutes.)

APPROVED POSITION FILL REQUEST – PERSONNEL DEPARTMENT (1)

1. Public Administration Intern, Position Number 700186001

Commissioner Harris made a motion to approve the Position Fill Request, Personnel Department. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 14-1, is attached to these Minutes.)

APPROVED POSITION FILL REQUEST – TAX AND AUDIT DEPARTMENT (1)

1. Customer Service Clerk, Position Number 810016009

Commissioner Harris made a motion to approve the Position Fill Request, Tax and Audit Department. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 15-1, is attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (8)

DEPARTMENTS

TRAVEL/TRAINING REQUESTS

1. County Commission

Request Number 8

- | | |
|----------------------------------|----------------------------|
| 2. Probate Judge's Office | Request Number 12 |
| 3. Revenue Commissioner's Office | Request Number 4 |
| 4. Tax & Audit | Request Numbers 5, 6 and 7 |
| 5. Risk Management | Request Numbers 9 and 10 |

Vice Chairman Walker made a motion to approve Travel/Training Requests. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 16-1 through 16-8, are attached to these Minutes.)

WAIVE RULES

Chairman Dean requested to waive rules and add the following items to the agenda, and his fellow Commissioners concurred:

COUNTY COMMISSION – ADOPTED RESOLUTION APPROVING RELOCATION OF POLLING PLACE IN PRECINCT 501, MONTGOMERY COUNTY COMMISSION DISTRICT FIVE REPRESENTED BY COUNTY COMMISSIONER DOUG SINGLETON

Vice Chairman Walker made a motion to adopt the of Resolution Approving Relocation of Polling Place in Precinct 501, Montgomery County Commission District Five Represented by County Commissioner Doug Singleton. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Resolution, Agenda Pages 17-1 and 17-2, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED FINAL PAY APPLICATION FROM PIERCE ROOFING, INC., FOR THE SCOTT STREET PARKING DECK ROOF RENOVATIONS

Commissioner Harris made a motion to approve the Final Pay Application from Pierce Roofing, Inc., for the Scott Street Parking Deck Roof Renovations. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Certificate for Payment, Agenda Pages 18-1 through 18-3, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED APPROPRIATION FROM DESIGNATED REVENUE TO THE MONTGOMERY BALLET IN THE AMOUNT OF \$5,000 FOR EDUCATIONAL PROGRAMS

Commissioner Harris made a motion to approve the Appropriation from Designated Revenue to the Montgomery Ballet in the Amount of \$5,000 for Educational Programs. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Updated Spreadsheet as Amended with Waive Rule Items, Agenda Page 5-3, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED APPROPRIATION FROM DESIGNATED REVENUE TO THE CLOVERDALE COMMUNITY THEATER IN THE AMOUNT OF \$2,500 FOR OPERATIONS

Commissioner Harris made a motion to approve the Appropriation from Designated Revenue to the Cloverdale Community Theater in the Amount of \$2,500 for Operations. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Updated Spreadsheet as Amended with Waive Rule Items, Agenda Page 5-3, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED APPROPRIATION FROM DESIGNATED REVENUE TO THE ALABAMA KIDNEY FOUNDATION IN THE AMOUNT OF \$10,000 IN MEMORY OF THE LATE FORMER COUNTY COMMISSIONER LYNN A. GOWAN FOR THE 2018 KIDNEY WALK

Commissioner Harris made a motion to approve the Appropriation from Designated Revenue to the Alabama Kidney Foundation in the Amount of \$10,000 in memory of the late former County Commissioner Lynn A. Gowan for the 2018 Kidney Walk. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Updated Spreadsheet as Amended with Waive Rule Items, Agenda Page 5-3, is attached to these Minutes.)

COUNTY COMMISSION – ADOPTED RESOLUTION APPROVING RELOCATION OF POLLING PLACE IN PRECINCT 206 AT FIRE STATION 14 ON U.S. HWY 80 TO THE NEW LOCATION OF MACEDONIA MISSIONARY CHURCH, ALSO LOCATED ON U.S. HWY 80, CONTINGENT UPON THE NEW LOCATION PASSING AN ADA COMPLIANCE INSPECTION

Vice Chairman Walker made a motion to approve the Relocation of Polling Place in Precinct 206 at Fire Station 14 on U.S. Hwy 80 to the new location of Macedonia Missionary church, also located on U.S. Hwy 80. The approval is contingent on the new facility passing an ADA Compliance Inspection. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Resolution, Agenda Page 19-1, is attached to these Minutes.)

COUNTY COMMISSION – ADOPTED RESOLUTION IN HONOR OF SERVICE OF THE LATE FORMER COMMISSIONER LYNN A. GOWAN

Vice Chairman Walker made a motion to adopt the Resolution in Honor of Service of the Late Former Commissioner Lynn A. Gowan. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Resolution, Agenda Page 20-1, is attached to these Minutes.)

COMMENTS BY COMMISSIONERS AND ATTENDEES

Public Affairs Manager Hannah Hawk read the Resolution honoring the late former Commissioner Lynn A. Gowan. Chairman Dean greeted the Gowan family and asked everyone to stand in his honor. Chairman Dean also reminisced and shared fond memories of the late Commissioner Gowan.

Family members of the late Commissioner Gowan thanked the Commissions for their support during this difficult time. Vice Chairman Ronda Walker said a word of prayer for the family.

Chief Probate Clerk William Flowers briefed the Commission on a new update of the status on a Waive Rule item involving moving a polling site on U. S. Hwy 80. The Commission voted on the Waive Rule and it passed.

Jamal Thomas, publisher of Gumptown Magazine, greeted the Commission and gave some background about the magazine. Mr. Thomas said his magazine is distributed in the community at no charge to circulate good and productive information. He offered his company's service to the Commission. Mr. Thomas introduced his intern, Austin Washington who attends Huntington College. He said his company wants to support jobs for the millennial population.

Vice Chairman Walker stated that she met Jamal Thomas of Gumptown Magazine in a Leadership Montgomery class. She said she was impressed with the young gentleman and invited him to the County Commission Meeting. She thanked him and Mr. Washington for attending the meeting.

Commissioner Sankey said good morning to everyone and shared memories of the first time he met Commissioner Gowan. He extended his condolences to the Gowan family.

Vice Chairman Walker thanked the Gowan family for taking the time to attend the Commission Meeting. She encouraged everyone to attend the On The Road Meeting to be held at Faulkner University.

Commissioner Harris extended his thoughts and prayers to the Gowan family. He said the late former Commissioner Gowan left a remarkable legacy in Montgomery County.

County Attorney Gallion reflected on his working relationship with Commissioner Gowan, and noted that they became personal friends.

RECESS TO INFORMATION SESSION

Chairman Dean recessed the Formal Session to the Information Session.

INFORMATION SESSION

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims presented a letter from Executive Director Anna Alan Jemison with Bridge Builders Alabama requesting funding in the amount of \$20,000 for the 2018 Youth Leadership Program. After discussion, the Commission agreed to place on the next agenda a miscellaneous appropriation from Designated Revenue in the amount of \$10,000 for this program.

Administrator Mims presented a letter from Executive Director Charles Lee with That's My Child requesting funding in the amount of \$40,000 for the program. After discussion, the Commission agreed to place on the next agenda a miscellaneous appropriation from Designated Revenue in the amount of \$20,000 for program expenses.

Administrator Mims presented a letter from the LEAD Foundation Board regarding LEAD Academy (Charter School) requesting Funding in the Amount of \$250,000. No action was taken by the Commission regarding this request.

Administrator Mims informed the Commission that Chairman Dean would like to invite CEO Gilbert F. Darrington with Health Services, Inc., to make a presentation at a future Commission Meeting. The Commission agreed to meet with him on March 19, 2018.

Administrator Mims informed the Commission that Commissioner Harris would like to invite Development Director Eve Loeb and Artistic Director Rick Dildine with the Alabama Shakespeare Festival to make a presentation at a future Commission Meeting. The Commission agreed to meet with them on March 19, 2018.

Administrator Mims informed the Commission that Commissioner Harris would like to invite Interim Director Ed Bridges and Director of Development Emily Flowers with the Montgomery Museum of Fine Arts to make a presentation at a future Commission Meeting. The Commission agreed to meet with them on March 19, 2018.

Administrator Mims informed the Commission that Commissioner Sankey would like to invite Pastor Robert Wagstaff with All Collaborating to Serve Community Development Corporation (ACT-CDC) to make a presentation at a future Commission Meeting. The Commission requested that Finance Director Sherrill provide the Commission with funding history for the organization.

Administrator Mims informed the Commission that Commissioner Sankey would like for Mrs. Rozelia Harris with the Nat King Cole Society, Inc., to make a presentation at a future Commission Meeting. The Commission agreed to meet with her on March 19, 2018.

DISCUSSION BY THE COMMISSION

Vice Chairman Walker stated that she appropriated \$75,000 to the City of Montgomery for the Old Armory at Dalraida Project and Goodwyn Ballfield Access to Atlanta Highway Project. She noted that this appropriation was on the agenda, but wanted to discuss these projects with the Commission. She suggested that, in the future, appropriations for big projects be placed in the Thursday briefing memo before putting them on the agenda.

COMMENTS FROM MANAGER OF PUBLIC AFFAIRS HANNAH HAWK

Manager of Public Affairs Hannah Hawk presented a schedule of upcoming events for the Commissioners.

Mrs. Hawk briefed the Commission regarding the 2018 Student Apprenticeship Program.

DISCUSSION BY THE COMMISSION

Administrator Mims presented a 12-month banking services analysis.

RECESS TO EXECUTIVE SESSION

Administrator Mims presented a letter from County Attorney Thomas T. Gallion, III regarding the Calling of an Executive Session to discuss charter schools. Commissioner Harris made a motion to go into the Executive Session. The motion was seconded by Vice Chairman Walker and unanimously approved by each Commissioner, openly giving their individual vote. Administrator Mims noted that Commissioner Singleton was absent and that the Commission would adjourn the meeting following the Executive Session. Chairman Dean recessed the Information Session to the Executive Session. (Letter from County Attorney Thomas T. Gallion, III and a Checklist for Conducting Lawful Executive Sessions, Agenda Pages 21-1 and 21-2, are attached to these Minutes).

ADJOURNMENT

Commissioner Harris made a motion to adjourn the meeting of the Montgomery County Commission on March 5, 2018, at 11:45 a.m. The motion was seconded by Chairman Dean and unanimously approved by the Commission.

3-5-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 2-16-18

Check Number	To	Check Number
275680		275737
Total Checks Paid		\$673,518.92

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 2-16-18

Check Number	To	Check Number
275738		275796
Total Checks Paid		\$237,967.69

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 2-23-18

Check Number	To	Check Number
275797		275840
Total Checks Paid		\$167,814.67

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 2-23-18

Check Number	To	Check Number
275841		275921
Total Checks Paid		\$819,377.22

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

3-5-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 3-2-18

Check Number	To	Check Number
275922		275984
Total Checks Paid		\$794,788.85

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

3-5-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 3-2-18

Check Number	To	Check Number
275985		276051
Total Checks Paid		\$449,715.85

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
2/16/18

Payroll Check Number	129589	To	Payroll Check Number	129644	\$	45,464.97
Direct Deposits					\$	863,472.73
Payroll Check Number	129645	To	Payroll Check Number	129664	\$	252,495.07
Direct Deposits					\$	407,979.18
Federal Deposits					\$	295,634.44
Total Payroll Paid					\$	1,865,046.39

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

3/5/18 Meeting
MONTGOMERY COUNTY COMMISSION

AGENDA

MAR -5 2018

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
3/2/18

Payroll Check Number	129665	To	Payroll Check Number	129719	\$	67,637.70
Direct Deposits					\$	885,225.40
Payroll Check Number	129720	To	Payroll Check Number	129740	\$	261,744.89
Direct Deposits					\$	408,580.98
Federal Deposits					\$	307,144.60
Total Payroll Paid					\$	1,930,333.57

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

MAR -5 2018

March 1, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: County Levies for Alcohol Licensing for 2018-2019

The Montgomery County Commission, at its meeting on February 20, 2018, agreed to place on the next agenda authorization of the County Levies for Alcohol Licensing for 2018-2019, with the provision of "no change" from the prior year license renewal.

I am requesting approval of these items.

/tn

Attachment

- A COUNTY OLDER THAN THE STATE -

P.O. Box 1667 MONTGOMERY, ALABAMA 36102-1667 PHONE: 334.832.1210

1-1



Alabama Alcoholic Beverage Control Board
Licensing and Compliance Division

2715 Gunter Park Drive West
Montgomery, AL 36109
Phone: 334-213-6300
Fax: 334-213-6322

February 05, 2018

MEMORANDUM

To: All Wet County Commissions

From: Summer Childers
Licensing and Compliance Division Director

Subject: County Levies for Alcohol Licensing

Sec. 28-3A-4, Code of Alabama, requires the Alcoholic Beverage Control Board to collect all county license fees for all new license applications and renewed licenses. In order for this program to be set up for fiscal year 2018-2019, the **attached form must be completed** listing all amounts set by your county in column three (3). **If your county does not wish to make changes to the fees for a particular license type, please indicate that by writing "no change".**

Limitations of the maximum amount of county fees for the following ten (10) types of licenses have been set.

<u>Type</u>	<u>Maximum County Fee</u>
Retail Beer (On or Off Premises)	\$75.00
Retail Beer (Off Premises Only)	\$75.00
Retail Table Wine (On or Off Premises)	\$75.00
Retail Table Wine (Off Premises Only)	\$75.00
Wholesale Beer Only	\$275.00
Wholesale Table Wine Only	\$275.00
Wholesale Table Wine and Beer	\$375.00
Additional Warehouse Wine or Beer or Both	\$100.00
Importer	\$250.00
Brewpub	\$500.00

Please supply us with this information no later than **April 25, 2018**. This form must be signed by an authorized county official. Please return your completed document to Courtney.Craig@abc.alabama.gov or mail to the address above. If there are any changes in your contact information, it is your responsibility to notify the ABC Board as soon as possible.

Received by: _____

County: _____

1-2

COUNTY (51) MONTGOMERY 2018-2019

	*FILING FEE	STATE LICENSE FEE	COUNTY LICENSE FEE	RENEWAL TOTAL	NEW LICENSE TOTAL
TYPE LICENSE & CODE					
010 - LOUNGE RETAIL LIQUOR - CLASS I	\$ 50.00	\$300.00	\$300.00	\$600.00	\$650.00
011 - LOUNGE RETAIL LIQUOR - CLASS II - (PACKAGE)	\$ 50.00	\$300.00	\$300.00	\$600.00	\$650.00
020 - RESTAURANT RETAIL LIQUOR	\$ 50.00	\$300.00	\$300.00	\$600.00	\$650.00
031 - CLUB LIQUOR - CLASS I	\$ 50.00	\$300.00	\$500.00	\$800.00	\$850.00
032 - CLUB LIQUOR - CLASS II	\$ 50.00	\$750.00	\$750.00	\$1,500.00	\$1,550.00
**					
040 - RETAIL BEER - (ON OR OFF PREMISES)	\$ 50.00	\$150.00	\$75.00	\$225.00	\$275.00
**					
050 - RETAIL BEER (OFF PREMISES ONLY)	\$ 50.00	\$150.00	\$75.00	\$225.00	\$275.00
**					
060 - RETAIL TABLE WINE (ON OR OFF PREMISES)	\$ 50.00	\$150.00	\$75.00	\$225.00	\$275.00
**					
070 - RETAIL TABLE WINE (OFF PREMISES ONLY)	\$ 50.00	\$150.00	\$75.00	\$225.00	\$275.00
080 - LIQUOR WHOLESALE	\$ 50.00	\$500.00	\$500.00	\$1,000.00	\$1,050.00
**					
090 - WHOLESALE BEER ONLY	\$ 50.00	\$550.00	\$275.00	\$825.00	\$875.00
**					
100 - WHOLESALE TABLE WINE ONLY - 16.5% OR LESS	\$ 50.00	\$550.00	\$275.00	\$825.00	\$875.00
**					
110 - WHOLESALE TABLE WINE & BEER COMBINED	\$ 50.00	\$750.00	\$375.00	\$1,125.00	\$1,175.00
120 - WAREHOUSE LICENSE	\$ 50.00	\$200.00	\$200.00	\$400.00	\$450.00
**					
130 - ADDITIONAL WAREHOUSE-WINE, BEER OR BOTH	\$ 50.00	\$200.00	\$100.00	\$300.00	\$350.00
140 - SPECIAL EVENTS RETAIL	\$ 50.00	\$150.00	\$150.00	N/A	\$350.00
150 - SPECIAL RETAIL LICENSE - 30 DAYS OR LESS	\$ 50.00	\$100.00	\$100.00	N/A	\$250.00
160 - SPECIAL RETAIL - MORE THAN 30 DAYS	\$ 50.00	\$250.00	\$250.00	\$500.00	\$550.00
170 - RETAIL COMMON CARRIER	\$ 50.00	\$150.00	\$150.00	\$300.00	\$350.00
200 - MANUFACTURER	\$ 50.00	\$500.00	\$500.00	\$1,000.00	\$1,050.00
**					
210 - IMPORTER	\$ 50.00	\$500.00	\$250.00	\$750.00	\$800.00
**					
220 - BREWPUB	\$ 50.00	\$1,000.00	\$500.00	\$1,500.00	\$1,550.00
230 - INTERNATIONAL MOTOR SPEEDWAY	\$ 50.00	\$300.00	\$300.00	\$600.00	\$650.00
240 - NON-PROFIT - TAX EXEMPT		\$0.00	N/A	N/A	N/A

* A \$50.00 non-refundable filing fee is charged to all new licenses.

** May not charge more than one-half of the state fee for this type of license.

SIGNED: _____
 Authorized County Official Title Date

AGENDA

MAR -5 2018

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *MRS*

DATE: February 14, 2018

RE: Contract No. 51100-16B-004
Security Guard Services

I request that the attached Amendment No. 4 to MASTSEC, LLC. contract for security guard services be considered for approval on a future agenda.

Amendment No. 4 will allow the contract to be extended for one hundred twenty (120) days, beginning March 1, 2018 and ending on June 29, 2018.

All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Florence Cauthen, Deputy Administrator.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 51100-16B-004

Amendment No. 4

Contract with MASTSEC, LLC. for security services, is hereby extended for one hundred twenty days (120) days beginning March 1, 2018 and ending June 29, 2018.

All other provisions of the contract will remain the same.

WITNESS:

MASTSEC, LLC

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

February 14, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator 

SUBJECT: Transfer of MYF Trailer

Please find attached a request from Tuscaloosa County Probate Judge and Commission Chairman Hardy McCollum that the Montgomery County Commission transfer the remaining MYF mobile unit to the Tuscaloosa County Commission to be used by The Bridge, Inc., to provide services to the youth of Tuscaloosa County. The Bridge will pay all costs of moving the unit.

I request that approval of the request and related documents be placed on the next agenda.



The Bridge, Inc.

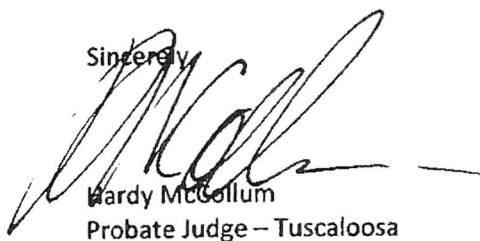
February 13, 2018

Montgomery County Commission
101 South Lawrence Street
P O Box 1667
Montgomery, AL 36102

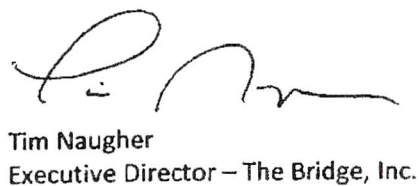
Re: Transfer of mobile unit

Please accept this as an official request to transfer the mobile office unit (Serial Number DBI-3724A and DBI-3724B) to the Tuscaloosa County Commission. This unit will be used by The Bridge, Inc., a non-profit adolescent treatment center that provides services to the youth of Tuscaloosa County. The Bridge, Inc. will incur all costs associated with the relocation of the mobile unit from Montgomery to Tuscaloosa.

Sincerely,



Wardy McCollum
Probate Judge – Tuscaloosa



Tim Naugher
Executive Director – The Bridge, Inc.

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
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WWW.MC-ALA.ORG

AGENDA

MAR -5 2018

March 1, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Resolution regarding Changing Time and Location of the March 19, 2018
Commission Meeting

The Montgomery County Commission, at its meeting on February 20, 2018, agreed to place on the next agenda a Resolution to change the time and location of the March 19, 2018, County Commission Meeting to Lester Chapel, Faulkner University, located at 5345 Atlanta Highway, Montgomery, Alabama; the information session will begin at 4:00 p.m., with the formal session at 5:30 p.m.

I am requesting approval of this item.

DLM/tn

Attachment

- A COUNTY OLDER THAN THE STATE -

P.O. Box 1667 MONTGOMERY, ALABAMA 36102-1667 PHONE: 334.832.1210



RESOLUTION

WHEREAS, the County Commission wishes to host a regular meeting in each commission district in 2018; and

WHEREAS, the Montgomery County Commission wishes to change the time and meeting location of the March 19, 2018, meeting from the Montgomery County Courthouse Administration Building, Annex III, 101 South Lawrence Street to Lester Chapel, Faulkner University, which is located at 5345 Atlanta Highway, Montgomery, Alabama. The information session will begin at 4:00 p.m., with the formal session at 5:30 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby agree to change the meeting location, and time, as stated above for the March 19, 2018, meeting.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 5th day of March 2018.

BY: _____
Chairman

ATTEST: _____
County Administrator

AGENDA

MAR - 5 2018

MISCELLANEOUS APPROPRIATIONS TO EDUCATION - Meeting Date: 3/5/18 - CODE: 001-59320.494

Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL
BOE-2018-47	Jefferson Davis High School	For STEM and Robotics Program	6,000					6,000
BOE-2018-48	Brewbaker Primary School	Principal's Discretionary Fund	1,000					1,000
BOE-2018-49	Pike Road Board of Education, Pike Road Schools	Athletic's Program					750	750
			7,000	0	0	0	750	7,750

Administrator

Date

MISCELLANEOUS APPROPRIATIONS TO AGENCIES - Meeting Date: 3/5/18 - CODE: 001-59320.498

Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL
C-2018-65	Easter Seals Alabama, Inc.	Vocational Rehabilitation Programs					1,000	1,000
C-2018-66	Junior League of Montgomery, Inc.	Women's Leadership Summit			1,000			1,000
C-2018-67	Whom it Concerns, Inc.	Program Services	1,000	1,000			1,000	3,000
C-2018-68	Women of Hope	Program Services			5,000			5,000
C-2018-69	Open Door Christian Faith Worship Center	Empowerment Workshop for Youths Program		500				500
			1,000	1,500	6,000	0	2,000	10,500

Administrator

Date

AGENDA

MAR - 5 2018

MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE - Meeting Date: 3/5/18 - CODE: 001-59320.450

Contract Number	Organization	Description of Program	Joint	Infrastructure	Harris	Dean	Walker	Sankey	Singleton	TOTAL
DR-C-2018-18	Dream Court, Inc.	Program Services							1,500	1,500
DR-C-2018-19	Air University Foundation	Maxwell Air Force Base Centennial Celebration	3,000							3,000
DR-C-2018-20	Alabama Shakespeare Festival	For Operations			10,000					10,000
DR-C-2018-21	Montgomery Ballet	For Promotion of Arts in Education and Arts Opportunities for Citizens of Montgomery County	5,000							5,000
DR-C-2018-22	Cloverdale Playhouse, Inc.	Educational Programs	2,500							2,500
DR-C-2018-23	Alabama Kidney Foundation, Inc.	Program Expenses	10,000							10,000
DR-NC-2018-3	City of Montgomery	Old Armory at Dalraida Project and Goodwyn Ballfield Access to Atlanta Highway Project					75,000			75,000
			20,500	0	10,000	0	75,000	0	1,500	107,000

Administrator

Date

MAR - 5 2018

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 1

DEPARTMENT:	Appraisal Department	REVIEWED:	S. Thomas	2/23/2018
DATE:	2/23/2018		Finance Director	Date
REQUESTED BY:	Clay Henley	APPROVED:		
Elected Official/Dept. Head		Administrator		Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Aerial Photography	120-51985.179	175,000	(62,225)	112,775
Motor Vehicles	120-51985.551	0	62,225	62,225
TOTAL BUDGET CHANGE		175,000	0	175,000
TOTAL 2018 APPRAISAL BUDGET		2,975,346	0	2,975,346

To fund the purchase of two 2018 Ford F150 trucks @ \$22,334 each and one 2018 Ford Fusion Sedan @ \$17,557 totaling \$62,225.

Tammy Nix

From: Sherrill Thomas
Sent: Friday, February 23, 2018 2:14 PM
To: Tammy Nix
Cc: Theresa LeGrady
Subject: Budget Change Appraisal #1
Attachments: Appraisal 2018 -1.xlsx

This budget change on the old form since it needs to include the total budget at the bottom for the State.
Should go to the Agenda since funding form within and Clay already talked to them about purchasing the vehicles.

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

Request Number: 1**AGENDA****MAR - 5 2018**

DEPARTMENT: Engineering REQUESTED BY: George Speake 2/14/18
 Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 2/15/18
 Finance Director Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo ☐
 Agenda ☒

COUNTY COMMISSION APPROVAL:

 Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Road Const & Main Supplies	111-53199.213	172,325	(1,500)	170,825
Office Supplies & Minor Equipment	111-53199.211	1,500	1,500	3,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 173,825	\$ 0	\$ 173,825

JUSTIFICATION: To realign budget in Construction for computer, keyboard, office supplies

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 2

AGENDA

MAR -5 2018

DEPARTMENT: Engineering **REQUESTED BY:** George Speake 2/27/18
Elected Official/Dept. Head Date

FINANCE REVIEW: **REVIEWED BY:** Sherrill Thomas 2/27/18
Finance Director Date

COMMISSION APPROVAL PROCESSING:
Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL:

Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Road Const and Main Supplies	117-53105.213	2,059,662	(4,500)	2,055,162
Professional Services	117-53105.307	0	4,500	4,500
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 2,059,662	\$ 0	\$ 2,059,662

JUSTIFICATION: To realign the budget to cover ADEM Permits.

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 1

AGENDA

MAR - 5 2018

DEPARTMENT: Information Systems REQUESTED BY: Lou Ialacci 2/08/18
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 2/13/18
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☒
Agenda ☐

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Professional Services	001-51965-307	47,000	178,000	225,000
Fund Balance	001.35900	0	(178,000)	(178,000)
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 47,000	\$ 0	\$ 47,000

JUSTIFICATION: Increase professional services for additional annual costs for ransomware protection and cloud based backups

8-1

AGENDA

MAR - 5 2018

COUNTY COMMISSION APPROVAL: _____

Administrator Date



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

AGENDA

MAR - 5 2018

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

February 6, 2018

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham 
Montgomery County Sheriff's Office

SUBJECT : Request for Irregular Pay Increase
Administrative Assistant - Grade A06, Step 9 \$46,529

Mr. Mims, I am one of the elected officials that follow protocol as it relates to pay increases. But when you have a person that works late and come in on weekends for your agency, it's hard not to recognize her. I am hereby requesting that my Administrative Assistant, Christie Vázquez, receive an irregular pay increase. In addition to her regular work load, she is also the Spanish translator for our agency as well as other county entities, i.e., Probate Office or any other department that request her assistance. Ms. Vázquez has recently retained the title of "Social Media Liaison" in which she maintains all social media matters on behalf of the Montgomery County Sheriff's Office and website just as the Public Affairs Manager handles for the County Commission. As you all know, this is how we gather information about our communities. The Administrative Secretary will be on medical leave for six (6) weeks for knee surgery; at which time, Ms. Vázquez will be maintaining the office by herself.

As Sheriff of Montgomery County, I have full and complete confidence in Ms. Vázquez' ability to follow through with assignments and is an asset to our agency. I know firsthand how the commission feels about these request but given the importance of the workload; I feel it's necessary to make this request.

Thanks for your consideration.

cc: Florence Cauthen

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

WWW.MONTGOMERYSHERIFF.COM

10-1
DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

AGENDA

MAR - 5 2018

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

February 7, 2018

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham
Montgomery County Sheriff's Office

SUBJECT : 2 New MCSO Positions

As we are near completion of the Sheriff's Office Mechanic Shop, I would like to go ahead and place on the agenda two (2) new positions. They are as follows:

*** Automotive Mechanic**
Auto Servicer

Automotive Mechanic will be a full-time position at the new Mechanic Shop and will start at pay classification S09. I would like to place the Automotive Mechanic on the agenda as we would like to fill this position in the next few weeks. It is vital that the mechanic began working soon so that he can prepare the shop/bay areas for servicing of vehicles, i.e., installing equipment and tools. An Auto Servicer will need to be hired about one (1) month after the mechanic has been hired and the shop prepped and will be classified at pay classification S06.

Furthermore, both positions will be stationed at the Mechanic Shop as full-time employees to service and maintain Sheriff's Office vehicles and equipment, at all times. I've attached a copy of the job descriptions for your review.

cc: Ms. Florence Cauthen

DC/crv

SHERIFF'S OFFICE
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MONTGOMERY, ALABAMA 36103-4219
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DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

Kevin J. Murphy

CHIEF DEPUTY

Colonel WanDa J. Robinson

DIRECTOR OF DETENTION

To: Donald Mims

Date: 2/15/2018

Mr. Mims, we are requesting that the two unbudgeted positions fill request be placed on the agenda to be approved. We are near completion of the auto mechanics shop and we need to start looking at these positions. As you all know it takes time to advertise and hire for these positions. Thank you in advance for your assistance.

Sheriff Derrick Cunningham

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
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WWW.MontgoMerySheriff.CoM

DETENTION FACILITY
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MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
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DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

AGENDA

MAR - 5 2018

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

February 7, 2018

MEMORANDUM

TO : Mr. Donnie Mims
County Administrator

FROM : Sheriff Derrick Cunningham
Montgomery County Sheriff's Office

SUBJECT : 2 New MCSO Positions

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Automotive Mechanic
* Auto Servicer

Automotive Mechanic will be a full-time position at the new Mechanic Shop and will start at pay classification S09. I would like to place the Automotive Mechanic on the agenda as we would like to fill this position in the next few weeks. It is vital that the mechanic began working soon so that he can prepare the shop/bay areas for servicing of vehicles, i.e., installing equipment and tools. An Auto Servicer will need to be hired about one (1) month after the mechanic has been hired and the shop prepped and will be classified at pay classification S06.

Furthermore, both positions will be stationed at the Mechanic Shop as full-time employees to service and maintain Sheriff's Office vehicles and equipment, at all times. I've attached a copy of the job descriptions for your review.

cc: Ms. Florence Cauthen

DC/crv

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12-1
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DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

Kevin J. Murphy
CHIEF DEPUTY

Colonel WanDa J. Robinson
DIRECTOR OF DETENTION

To: Donald Mims

Date: 2/15/2018

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Sheriff Derrick Cunningham

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DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
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MAR - 5 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419025 (replace C. Hill)
 Pay Grade PCT Pay Range \$30,096
 Proposed Effective Date 03/12/2018
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 02/23/2018

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/23/2018

Sherrill Thomas

Finance Director

Date 2/23/2018

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

MAR - 5 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title: Corrections Officer Trainee
 Position Number: 500419174 (replace L. Poole)
 Pay Grade: PCT Pay Range: \$30,096
 Proposed Effective Date: March 12, 2018
 Type of Hire: (☒) New (☐) Promotional
 Type of Appointment: (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Date 02/21/20198

Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Date 02/21/2018

Employee Benefit Manager

Sherrill Thomas

Date 2/23/2018

Finance Director

ADMINISTRATIVE APPROVAL:

Date

County Administrator

MAR - 5 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Personnel
 DEPARTMENT HEAD: Carmen Douglas
 SUPERVISOR: Cami Hacker

POSITION INFORMATION:

Position Title Public Administration Intern
 Position Number 700186001
 Pay Grade A04 Pay Range 28,765
 Proposed Effective Date 3/6/2018
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☐) Permanent (☒) Temporary

DEPARTMENT APPROVAL:

Carmen Douglas
 Department Head

Date 2/16/2018

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
 Employee Benefit Manager

Date 2/16/2018

Sherrill Thomas
 Finance Director

Date 2/16/2018

ADMINISTRATIVE APPROVAL:

 County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

AGENDA

MAR - 5 2018

DEPARTMENT: Tax & Audit Department
DEPARTMENT HEAD: Terri Henderson, Revenue Manager
SUPERVISOR: Terri Henderson, Revenue Manager

POSITION INFORMATION:

Position Title Customer Service Clerk CO0016
Position Number 810016009 (to replace K.Gilliam)
Pay Grade A04 Pay Range \$28,765-\$42,978
Proposed Effective Date March 12, 2018
Type of Hire (☒) New (☐) Promotional
Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Terri Henderson
Department Head Date 2/26/2018

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
Employee Benefit Manager Date 2/26/2018

Sherrill Thomas
Finance Director Date 2/26/2018

ADMINISTRATIVE APPROVAL:

County Administrator Date

Montgomery County Commission
Travel / Training Request Approval

Request # 8

AGENDA

MAR - 5 2018

Date: February 28, 2018
To: Donald L. Mims, Administrator
From: Donald Mims
Re: Approval for the following travel:

Destination: Vestavia Hills, Alabama
Departure Date: March 23, 2018 Return Date: March 23, 2018
Conference Leave (Days / Hours): (1) Day
Purpose of Travel: Attend the ACCMA Board Meeting and Finalization of Summer Conference Agenda

Traveler (s) Name: 1. Donald Mims 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$92.65 Advance Registration Required: _____

Department Name: County Commission Fund Name: General

Additional Comments: _____
Mileage \$92.65

To: Donald L Mims, Administrator

From: Donald L. Mims, Administrator

The above request is app. 3/5/18 reimbursement of actual and necessary expenses in the
approximate amount of \$92.65 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$22,500.00</u>
Approved Requests:	<u>\$9,436.30</u>
Budget Available:	<u>\$13,063.70</u>
Current Requests:	<u>\$92.65</u>
Budget Balance:	<u>\$12,971.05</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 2/28/18

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 12

AGENDA

MAR -5 2018

Date: February 22, 2018
To: Donald L. Mims, Administrator
From: Steven L. Reed
Re: Approval for the following travel:

Destination: Huntsville, AL
Departure Date: March 7, 2018 Return Date: March 10, 2018
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: To attend the Leadership Alabama Conference

Traveler (s) Name: 1. Steven L. Reed 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☒

Total (est.) Cost: \$1,032.10 Advance Registration Required: _____

Department Name: Judge of Probate Fund Name: 001-51300.265

Additional Comments: Judge Reed will travel by way of rental car to be reimbursed at allowed mileage rate.

To: Steven L. Reed
From: Donald L. Mims, Administrator

The above request is app. 3/5/18 reimbursement of actual and necessary expenses in the
approximate amount of \$1,032.10 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51300.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$17,000.00</u>	
Approved Requests:	<u>\$7,971.92</u>	
Budget Available:	<u>\$9,028.08</u>	
Current Requests:	<u>\$1,032.10</u>	
Budget Balance:	<u>\$7,995.98</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 2/23/2018

cc: Finance Director / Buyer

16-2

Montgomery County Commission
Travel / Training Request Approval
Request # 4

AGENDA

MAR -5 2018

Date: 02/27/2018
To: Donald L. Mims, Administrator
From: REVENUE COMMISSIONER
Re: Approval for the following travel:

Destination: PERDIDO BEACH RESORT
Departure Date: APRIL 12 2018 Return Date: APRIL 14, 2018
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: SUMMER CONFERENCE PLANNING MEETING

Traveler (s) Name: 1. JANET BUSKEY 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$557.70 Advance Registration Required: _____

Department Name: REVENUE COMMISSIONER Fund Name: GENERAL FUND

Additional Comments: _____

To: REVENUE COMMISSIONER
From: Donald L. Mims, Administrator

The above request is app. 3/5/18 reimbursement of actual and necessary expenses in the
approximate amount of \$557.70 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51500.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$4,400.00</u>
Approved Requests:	<u>\$2,871.62</u>
Budget Available:	<u>\$1,528.38</u>
Current Requests:	<u>\$557.70</u>
Budget Balance:	<u>\$970.68</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 2/27/2018

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 5

AGENDA

MAR - 5 2018

Date: February 27, 2018
To: Donald L. Mims, Administrator
From: Terri Henderson, Revenue Manager
Re: Approval for the following travel:

Destination: Prattville, AL
Departure Date: April 6, 2018 Return Date: April 6, 2018
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Attend ALTIST CRE Special Issues for Sales and Use Tax Examination Course.
Qualifies for 8 CPE hours toward CRE 2018 requirement for each attendee.

Traveler (s) Name: 1. Twyla Jackson 4. RoShonda Moultrie
2. Te'Rea Smith 5.
3. Maxine Taylor 6.

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$829.76 Advance Registration Required: \$700.00
Department Name: Tax & Audit Department Fund Name: 001-51800-265
Additional Comments: Registration Fees \$700.00 Total. Meals \$60.00 Total. Mileage \$69.76 Total.
ALTIST CRE Program Course Sponsored by Auburn University
Government & Economic Development Institute.

To: Terri Henderson, Revenue Manager
From: Donald L. Mims, Administrator

The above request is app. 3/5/18 reimbursement of actual and necessary expenses in the
approximate amount of \$829.76 and advance registration of \$700.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>001-51800.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$12,250.00</u>	
Approved Requests:	<u>\$1,987.12</u>	
Budget Available:	<u>\$10,262.88</u>	
Current Requests:	<u>\$829.76</u>	
Budget Balance:	<u>\$9,433.12</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 2/28/2018
cc: Finance Director / Buyer

16-4

Montgomery County Commission
Travel / Training Request Approval
Request # 6

AGENDA

MAR -5 2018

Date: February 27, 2018
To: Donald L. Mims, Administrator
From: Terri Henderson, Revenue Manager
Re: Approval for the following travel:

Destination: Hoover, AL
Departure Date: July 11, 2018 Return Date: July 12, 2018

Conference Leave (Days / Hours): 2 Days

Purpose of Travel: Attend ALTIST CRE Multistate Tax Commission ("MTC")
Computer Assisted Auditing Techniques Course. Qualifies
for 16 CPE hours toward CRE 2018 requirement for each attendee.

Traveler (s) Name: 1. Te'Rea Smith 4. _____
2. RoShonda Moultrie 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$1,980.94 Advance Registration Required: \$1,350.00

Department Name: Tax & Audit Department Fund Name: 001-51800-265

Additional Comments: Registration Fees \$1,350.00 Total (Due by 5/1/2018). Lodging \$300.00 Total.
Meals \$150.00 Total. Mileage \$180.94 Total. ALTIST CRE Program Course
Sponsored by Auburn University Government & Economic Development Institute.

To: Terri Henderson, Revenue Manager

From: Donald L. Mims, Administrator

The above request is app. 3/5/18 reimbursement of actual and necessary expenses in the
approximate amount of \$1,980.94 and advance registration of \$1,350.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51800.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$12,250.00</u>	
Approved Requests:	<u>\$1,987.12</u>	
Budget Available:	<u>\$10,262.88</u>	
Current Requests:	<u>\$2,810.70</u>	
Budget Balance:	<u>\$7,452.18</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 2/28/2018

cc: Finance Director / Buyer

16-5

Montgomery County Commission
Travel / Training Request Approval
Request # 7

AGENDA

MAR -5 2018

Date: February 27, 2018
To: Donald L. Mims, Administrator
From: Terri Henderson, Revenue Manager
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: April 11, 2018 Return Date: April 11, 2018
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Attend Fred Pryor Seminars Sales & Use Tax Workshop.
1 Day Seminar at Homewood Suites by Hilton in Montgomery, AL.
Qualifies for 6 CPE hours toward CRE 2018 requirement for attendee.

Traveler (s) Name: 1. Twyla Jackson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$199.00 Advance Registration Required: \$199.00

Department Name: Tax & Audit Department Fund Name: 001-51800-265

Additional Comments: Advance Registration Fee \$199.00

To: Terri Henderson, Revenue Manager
From: Donald L. Mims, Administrator

The above request is app. 3/5/18 reimbursement of actual and necessary expenses in the
approximate amount of \$199.00 and advance registration of \$199.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51800.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$12,250.00</u>	
Approved Requests:	<u>\$1,987.12</u>	
Budget Available:	<u>\$10,262.88</u>	
Current Requests:	<u>\$3,009.70</u>	
Budget Balance:	<u>\$7,253.18</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/28/2018

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 9

AGENDA

MAR -5 2018

Date: February 14, 2018
To: Donald L. Mims, Administrator
From: Scott Kramer
Re: Approval for the following travel:

Destination: Vestavia Hills, Alabama
Departure Date: March 23, 2018 Return Date: March 23, 2018
Conference Leave (Days / Hours): (1) Day
Purpose of Travel: Attend the ACCMA Board Meeting and Finalization of Summer Conference Agenda

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$76.30 Advance Registration Required: \$0.00

Department Name: Risk Management Fund Name: Liability

Additional Comments: Mileage \$ 76.30

To: Scott Kramer, Risk Manager
From: Donald L. Mims, Administrator

The above request is app. 2/20/18 reimbursement of actual and necessary expenses in the
approximate amount of \$76.30 and advance registration of \$0.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>007-51120.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Travel</u>	
Current Budget:	<u>\$15,000.00</u>	
Approved Requests:	<u>\$2,139.79</u>	
Budget Available:	<u>\$12,860.21</u>	
Current Requests:	<u>\$76.30</u>	
Budget Balance:	<u>\$12,783.91</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 2/28/18

cc: Finance Director / Buyer

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Montgomery County Commission
Travel / Training Request Approval
Request # 10

AGENDA

MAR - 5 2018

Date: February 14, 2018
To: Donald L. Mims, Administrator
From: Scott Kramer
Re: Approval for the following travel:

Destination: Jacksonville, Florida
Departure Date: April 29, 2018 Return Date: May 1, 2018
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: to attend the State and Local Government Benefits Association Annual Conference

Traveler (s) Name: 1. Scott Kramer 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☒
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Risk Management Fund Name: Liability

Additional Comments: **All Expense paid By PRIMA**

To: Scott Kramer, Risk Manager

From: Donald L. Mims, Administrator

The above request is app. 2/20/18 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>007-51120.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$15,000.00</u>	
Approved Requests:	<u>\$2,139.79</u>	
Budget Available:	<u>\$12,860.21</u>	
Current Requests:	<u>\$76.30</u>	
Budget Balance:	<u>\$12,783.91</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 2/15/18

cc: Finance Director / Buyer

16-8

AGENDA

MAR - 5 2018

TO: Montgomery County Commission
FROM: Montgomery County Election Center
RE: Change of Polling Place
Date: February 23, 2018

Landmark Church of Christ, the polling place for Precinct 501 in Montgomery County, has requested to no longer serve in that capacity. Taylor Road Baptist Church at 1685 Taylor Road in Montgomery has agreed to serve as the new polling place for Precinct 501. The facility at Taylor Road Baptist Church has been assessed and meets all requirements to serve as a polling place.

It is our hope that the Montgomery County Commission will as soon as possible make this change of polling place by resolution.

**RESOLUTION APPROVING RELOCATION OF POLLING PLACE IN
MONTGOMERY COUNTY COMMISSION DISTRICT FIVE
REPRESENTED BY
COUNTY COMMISSIONER DOUG SINGLETON**

WHEREAS, *Code of Alabama 1975, §17-6-2(a)*, provides that: “The governing body of each county shall establish precincts, define the territorial limits for which each precinct is established, prescribe their boundaries using the most recent federal decennial census tract and block map, and designate the precincts. The governing body of each county shall, by resolution, adopt the establishment and boundaries of each precinct...”

WHEREAS, the polling place of Precinct 501 located at Landmark Church of Christ, 1800 Halcyon Boulevard, Montgomery, AL 36117 needs to be relocated per the request of Landmark Church of Christ. Taylor Road Baptist Church has agreed to become the new polling location for Precinct 501 in their church located at 1685 Taylor Road, Montgomery, AL 36117.

NOW, THEREFORE, BE IT RESOLVED, after careful consideration of the matter, the Montgomery County Commission does hereby authorize the relocation of the polling place in Precinct 501 from 1800 Halcyon Boulevard to 1685 Taylor Road, effective June 5, 2018.

We hereby certify that the above
Resolution was adopted by the
Montgomery County Commission
on this the 5th day of March, 2018.

Elton N. Dean, Sr., Chairman

Ronda M. Walker, Vice Chairman

Daniel Harris, Jr., Commissioner

Isaiah Sankey, Commissioner

Doug Singleton, Commissioner

February 28, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator 

SUBJECT: Final Pay Application from Pierce Roofing, Inc.

Please find attached an application for final payment to Pierce Roofing, Inc., for replacement of the roof at the Scott Street parking deck. I respectfully request that rules be waived to approve payment of the remaining balance of \$1,562.50 at the meeting on March 5, 2018.

APPLICATION and CERTIFICATE for PAYMENT

Attach Schedule of Values

ESTIMATE No. 1

DATE: 07/09/17

TO OWNER: Montgomery County Commission P. O. Box 1667 Montgomery, AL 36102	PROJECT: Scott Street Parking Deck Roof Renovations 200 Scott Street Montgomery, AL 36104 GMC Project#AMGM160024A
FROM CONTRACTOR: Pierce Roofing, Inc 452 County Rd. 41 Prattville, AL 36067 FEIN <u>63-1263583</u>	TO ARCHITECT: Goodwyn, Mills and Cawood, Inc. 2660 East Chase Lane Suite 200 Montgomery, AL 36117

TOTAL ORIGINAL CONTRACT		\$ <u>31,250.00</u>
CHANGE ORDER(S)	Numbers _____ through _____	\$ <u>-0-</u>
TO CONTRACT TO DATE		\$ <u>31,250.00</u>

1.	Brought Forward: TOTAL CONTRACT TO DATE	\$		\$ <u>31,250.00</u>
	AMOUNT COMPLETE.....	100 %		\$ <u>31,250.00</u>
2.	Stored Materials per the attached inventory of Stored Materials.....			\$ <u>-0-</u>
3.	Total Completed Work and Stored Materials			\$ <u>31,250.00</u>
4.	Less Retainage.....			\$ <u>-1562.50</u>
5.	Total Completed Work and Stored Materials, less Retainage			\$ <u>29,687.50</u>
6.	Total Due			\$ <u>29,687.50</u>
7.	Less Total Previous Payments to Contractor.....			\$ <u>-0-</u>
8.	Balance Due This Estimate.....			\$ <u>29,687.50</u>

EXCLUDED SALES & USE TAX:

A.	ESTIMATED SALES TAX AMOUNT - THIS ESTIMATE:	\$ <u>1,185.99</u>
B.	ESTIMATED SALES TAX AMOUNT - PROJECT TOTAL TO DATE:	\$ <u>1,185.99</u>

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of his knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payments were issued and payments received from the Owner and that current payment shown herein has not yet been received.

By Ralph Pierce Date 7-9-17

(Title)

Sworn and subscribed before me this 9th day of July 2017

[Signature] L. S.
Notary Public

ARCHITECT'S CERTIFICATION

In accordance with the Contract Documents, the Architect certifies to the Owner that, to the best of the Architect's knowledge and belief, the Work has progressed to the point indicated herein, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount approved.

By [Signature] (Architect)
Date 8.18.17

REVIEW AND APPROVALS

Approved by _____ (Owner) _____ Signature _____ Date _____

Approved by _____ Signature _____ Date _____

SCHEDULE OF VALUES

ESTIMATE No. 1

FOR ATTACHMENT TO CERTIFICATE for PAYMENT

DATE: 09/09/17

TO OWNER: Montgomery County Commission P.O. Box 1667 Montgomery, AL 36102	PROJECT Scott Street Parking Deck Renovations 200 Scott Street Montgomery, AL 36104 GMC Project# AMGM160024A
FROM CONTRACTOR: Pierce Roofing, Inc. 452 County Rd. 41 Prattville, AL 36067 FEIN <u>63-1263583</u>	FROM CONTRACTOR:

ITEM NO.	DESCRIPTION OF WORK ITEM	SCHEDULED VALUE	% Complete	AMOUNT COMPLETE
1.	Thermal & Moisture Protection	\$29,687.50	100	\$29,687.50
2.	Close Out	\$1,562.50	0	-0-
	General Requirements			
TOTALS THIS PAGE		\$31,250.00		\$29,687.50

PAGE 1 OF 1

**RESOLUTION APPROVING RELOCATION OF POLLING PLACE IN
MONTGOMERY COUNTY COMMISSION DISTRICT TWO**

REPRESENTED BY

COUNTY COMMISSIONER ELTON N. DEAN, SR.

AGENDA

MAR - 5 2018

WHEREAS, *Code of Alabama 1975, §17-6-2(a)*, provides that: “The governing body of each county shall establish precincts, define the territorial limits for which each precinct is established, prescribe their boundaries using the most recent federal decennial census tract and block map, and designate the precincts. The governing body of each county shall, by resolution, adopt the establishment and boundaries of each precinct...”

WHEREAS, the polling place of Precinct 206 located at Fire Station # 14, 2801 Selma Highway, Montgomery, AL 36108 needs to be relocated. Macedonia Ministries has agreed to become the new polling location for Precinct 206 in their church located at 3070 Selma Highway, Montgomery, AL 36108.

NOW, THEREFORE, BE IT RESOLVED, after careful consideration of the matter, the Montgomery County Commission does hereby authorize the relocation of the polling place in Precinct 206 from 2801 Selma Highway, effective June 5, 2018, contingent on the new facility passing an ADA compliance inspection.

We hereby certify that the above
Resolution was adopted by the
Montgomery County Commission
on this the 5th day of March, 2018.

Elton N. Dean, Sr., Chairman

Ronda M. Walker, Vice Chairman

Daniel Harris, Jr., Commissioner

Isaiah Sankey, Commissioner

Doug Singleton, Commissioner

RESOLUTION

WHEREAS; Mr. Lynn A. Gowan was born on July 31, 1952, in Montgomery, Alabama, to the late E. Paul and Jacqueline Gowan. He graduated from Sidney Lanier High School in 1970 and continued his education at Troy University; and

WHEREAS, he was a devoted husband of 41 years to his beloved wife, Lee Gowan, a loving father to his two daughters, Alicia Schneider (Eric) and Erin Sloan (James), and a beloved grandfather to his four grandchildren, Addison Schneider, Evan Schneider, Brooks Sloan and Jackson Sloan; and

WHEREAS, he had a servant's heart and followed his calling to help others by serving as District 5 Montgomery County Commissioner for nearly two decades, from 1987-2004; and

WHEREAS, during his years as Commissioner, Mr. Gowan worked tirelessly to improve the lives of Montgomery County citizens. While Commissioner, he helped bring Hyundai to Montgomery, acquire and develop the Montgomery Industrial Park, and create the Chimpanzee exhibit at the Montgomery Zoo; and

WHEREAS, he believed in public education and strove to ensure education was always funded. He worked to implement the one-cent sales tax and never once regretted supporting the tax increase in order to help young people; and

WHEREAS, a strong motivator for Mr. Gowan to run for office was the condition of county roads. When he left in 2004, all but 25 of 517 miles of county roads had been paved; and

WHEREAS, he was heavily involved in the Republican party, was part of Republican Executive Committees, and served as a local liaison to multiple Presidents including George H.W. Bush; and

WHEREAS, he was an avid proponent of organ donation being a recipient of a kidney transplant 11 years ago. He served on the National Kidney Foundation of Alabama and held the title of President of the organization; and

WHEREAS, Mr. Gowan transitioned from his earthly home into eternal joy and peace on March 01, 2018, at the age of 65.

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission does hereby honor the memory of Commissioner Lynn A. Gowan, acknowledge his many contributions to Montgomery County and its citizens, and express our condolences to his family.

We hereby certify that the above
Resolution was adopted by the
Montgomery County Commission
on this, the 5th day of March, 2018.



Haskell Slaughter & Gallion, LLC

8 Commerce Street

Suite 1200

Montgomery, Alabama 36104

t. 334.265.8573 | f. 334.264.7945

AGENDA

MAR - 5 2018

ttg@hsg-law.com

March 5, 2018

Mr. Donald L. Mims, County Administrator
Montgomery County Commission
Post Office Box 1667
Montgomery, AL 36102-1667

Re: Executive Session to Discuss Charter Schools

Dear Montgomery County Commission Members:

This is to advise the members of the Montgomery County Commission that I have been consulted on a matter on which the County Commission is considering convening an executive session at its next meeting for discussion with legal counsel regarding Charter Schools, this matter is appropriate for executive session under Section 7(a)(6) of Act No. 2005-40.

Pursuant to Section 7(a)(3) of Act No. 2005-40, a copy of this letter should be attached to the minutes of the County Commission meeting wherein the body considers a motion to convene an executive session to discuss this matter.

Sincerely,

A handwritten signature in blue ink that reads 'Thomas T. Gallion'.

Thomas T. Gallion, III
ASB 5295-L74T

TTG/tp

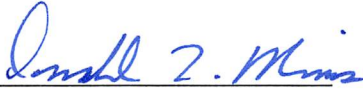
ATTACHMENT E:

A Checklist for Conducting Lawful EXECUTIVE SESSIONS

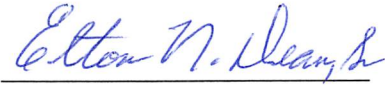
	For Reference, See	
☐ 1. Convene An Open Meeting	Page 21	Section IV (A) 1
☐ 2. Enter a motion stating the reason for the Executive Session. <i>Executive Sessions may only be called for one of the following reasons:</i>	Page 21	Section IV (A) 2
a. General Reputation and Character, Job Performance, or Salaries / Compensation	Page 21	Section IV (B) 1
b. Formal Complaints or Charges Against an Individual or Legal Entity	Page 23	Section IV (B) 2
c. Discussion with the Government Body's Attorney	Page 23	Section IV (B) 3
d. Security Plans and Measures	Page 24	Section IV (B) 4
e. Criminal Investigation and the Identity of an Undercover Agent or Informer	Page 25	Section IV (B) 5
f. Negotiations to Buy / Sell / Lease Real Property	Page 25	Section IV (B) 6
g. Preliminary Negotiations in Trade Competition	Page 26	Section IV (B) 7
h. Negotiations Between The Body and a Group of Public Employees	Page 27	Section IV (B) 8
i. Discuss and Vote Upon a Public or Contested Case Hearing	Page 27	Section IV (B) 9
☐ 3. Receive a Written or Oral Declaration (if necessary).	Page 20	Section IV (A) 4
a. Written Declarations are required for these Executive Sessions:		
I. Discussion with the body's attorney concerning options for, and ramification of, litigation, mediation, or arbitration.		
II. Discussions that would disclose the identity of an undercover informant or that focus on criminal investigations of non-public officials.		
III. Discussions concerning the negotiations between the body and a group of public employees.		
b. It is required that a designated person certify that the Executive Session is warranted for these specific reasons before the body votes to go into Executive Session.		
☐ 4. Vote to go into Executive Session	Page 20	Section IV (A) 4
a) The vote must be open/public; and		
b) Each member must openly give his/her individual vote.		
☐ 5. Enter a Statement Concerning Reconvention	Page 21	Section IV (A) 5

ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, March 19, 2018, at 4:00 in the afternoon.



Administrator



Chairman