

MINUTES OF REGULAR MEETING

MONTGOMERY COUNTY COMMISSION

FEBRUARY 20, 2018

INFORMATION SESSION

Chairman Dean called the meeting to order at 8:09 a.m. The meeting was held at the Montgomery County Administration Building and Courthouse Annex III.

The meeting was opened with prayer led by Commissioner Singleton. All five Commissioners were present.

COMMENTS FROM SCHEDULED ATTENDEES, STAFF AND COMMISSIONERS

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims briefed the Commission on scheduled attendees and items on the agenda.

DISCUSSION BY THE COMMISSION

Chairman Dean and Commissioner Harris requested a \$500 education miscellaneous appropriation from each of their accounts to the BOE, Carver Senior High School, for Principal's Discretionary Fund, for the Culinary Arts Program.

Commissioner Harris requested a \$1,000 education miscellaneous appropriation from his account to the BOE, Vaughn Road Elementary School, for Principal's Discretionary Fund.

Commissioner Harris requested a \$1,000 education miscellaneous appropriation from his account to the BOE, Dannelly Elementary School, for Principal's Discretionary Fund.

Commissioner Harris requested a \$1,000 education miscellaneous appropriation from his account to the BOE, Peter Crump Elementary School, for Principal's Discretionary Fund.

Chairman Dean requested a \$3,000 education miscellaneous appropriation from his account to the BOE, McKee Middle School, for Principal's Discretionary Fund, for the Band Program.

Commissioner Sankey requested a \$1,000 miscellaneous appropriation to the City of Montgomery, to be used by BONDS for the North Montgomery Neighborhood Alliance, with Funding for Operational Expenses.

Vice Chairman Walker requested a \$2,000 miscellaneous appropriation from her account to East Montgomery Baseball and Softball, Inc., for Baseball and Softball Programs for East Montgomery Youth.

Vice Chairman Walker requested an \$850 miscellaneous appropriation from her account to AUM Dixie Baseball and Softball League, for Baseball and Softball Programs.

The Commission agreed to add these items to the miscellaneous appropriations.

The Commission agreed to waive rules and add to the agenda an appropriation from Donation Revenue to Hands on River Region in the Amount of \$5,000 for the Volunteer Management Program.

The Commission agreed to waive rules and add to the agenda an appropriation from Donation Revenue to Alabama State University in the Amount of \$10,000 for the Skycap Annual Kids/Youth College Adventure Program.

PRESENTATION BY PRESIDENT DR. DERRICK DEAN AND MEMBER ANTONIO PARKER WITH MAGGIE STREET COMMUNITY DEVELOPMENT CORPORATION

President Dr. Derrick Dean and Member Antonio Parker with Maggie Street Community Development Corporation presented the 2018 Proposed Budget, as requested by the Commission at their last meeting. No action was taken by the Commission.

COMMENTS FROM ADMINISTRATOR MIMS

Administrator Mims informed the Commission that he is on the Board of Directors of the Governmental Finance Officers Association of Alabama (GFOAA) and he would be attending their Winter Conference in Huntsville on February 21-23, 2018.

PRESENTATION BY CHAIR CHARLOTTE MEADOWS AND SECRETARY LORI WHITE WITH LEAD FOUNDATION BOARD

Chair Charlotte Meadows and Secretary Lori White with the LEAD Foundation Board briefed the Commission regarding LEAD Academy Charter School. Ms. Meadows noted that this would be the first Charter School in Montgomery County and requested start-up funding in the amount of \$250,000. After discussion, no action was taken by the Commission.

PRESENTATION BY FINANCE DIRECTOR BARRY CRABB AND PLANNER LYNDA WOOL WITH THE CITY OF MONTGOMERY

Finance Director Barry Crabb and Planner Lynda Wool with the City of Montgomery briefed the Commission regarding the Alabama Recycling Fund Grant Application. Mr. Crabb stated that the application deadline is March 1, 2018. After discussion, the Commission agreed to waive rules and add this application to the agenda.

PRESENTATION BY EXECUTIVE DIRECTOR GREG CLARK WITH CENTRAL ALABAMA REGIONAL PLANNING AND DEVELOPMENT COMMISSION

Executive Director Greg Clark with Central Alabama Regional Planning and Development Commission briefed the Commission regarding the Weatherization Assistance Program and other projects in which CARPDC has assisted Montgomery County. After discussion, Chairman Dean requested a report of projects in which CARPDC has assisted Elmore and Autauga Counties. Commissioner Sankey requested a list of addresses of houses that were renovated through the Weatherization Assistance Program.

PRESENTATION BY SHERIFF DERRICK CUNNINGHAM

Sheriff Derrick Cunningham requested a two-step irregular pay increase in addition to the annual merit increase for Administrative Assistant Christie Vazquez, from Pay Grade A06, Step 6 (\$42,687) to Pay Grade A06, Step 9 (\$46,529). After discussion, the Commission agreed to place these items on the next agenda.

Sheriff Cunningham requested that the Commission add an Automotive Mechanic Position, Pay Grade S09 to the County Pay Plan, allocate one position to the Sheriff's Office and approve a related Position Fill Request. He stated that this position is for the new County Maintenance Shop and is in the 2018 Budget. After discussion, the Commission agreed to place these items on the next agenda.

Sheriff Cunningham requested that the Commission add an Auto Servicer Position, Pay Grade S06 to the County Pay Plan, allocate one position to the Sheriff's Office and approve the related Position Fill Request. He stated that this position is for the new County Maintenance Shop and is in the 2018 Budget. After discussion, the Commission agreed to place these items on the next agenda.

PRESENTATION BY EXECUTIVE DIRECTOR CHARLES LEE AND PROGRAM DIRECTOR JONOTHAN PETERSON WITH THAT'S MY CHILD

Executive Director Charles Lee and Program Director Jonothan "JP" Peterson with That's My Child briefed the Commission regarding the organization and requested funding in the amount of \$40,000. After discussion, no action was taken by the Commission.

PRESENTATION BY COUNTY ENGINEER GEORGE SPEAKE

County Engineer George Speake briefed the Commission regarding an Agreement with the Alabama Department of Transportation regarding Resurfacing Vaughn Road from SR-271 (Taylor Road) to SR-110 (Chantilly Parkway), Project# STPMN-ACAA59590-ATRP (011); MCP# 51-70-12; ATRIP# 51-03-07 and related Resolution. After discussion, the Commission agreed to waive rules and add this item to the agenda since the project is presently scheduled for the February 23, 2018, ALDOT letting.

COMMENTS FROM ADMINISTRATOR MIMS AND DEPUTY ADMINISTRATOR CAUTHEN

Administrator Mims presented the County Levies for Alcohol Licensing for 2018-2019. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen briefed the Commission regarding Amendment Number 4 to Contract with MASTSEC, LLC, regarding a One Hundred Twenty (120) Day Extension, beginning March 1, 2018 and ending on June 29, 2018, for Security Guard Services, Contract Number 51100-16B-004. After discussion, the Commission agreed to place this item on the next agenda.

Deputy Administrator Cauthen briefed the Commission regarding the transfer of ownership of an office trailer to the Tuscaloosa County Commission to be used by The Bridge, Inc. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a Resolution to change the time and location of the March 19, 2018 County Commission Meeting to Lester Chapel, Faulkner University, located at 5345 Atlanta Highway, Montgomery, Alabama; the information session will begin at 4:00 p.m., with the formal session at 5:30 p.m. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented Budget Change Request Number 1 from Information Systems. After discussion, the Commission agreed to place this item on the next agenda.

Administrator Mims presented a letter from Executive Director Anna Alan Jemison with Bridge Builders Alabama requesting Funding in the Amount of \$20,000 for the 2018 Youth Leadership Program. The Commission agreed to discuss this item at the next meeting.

Administrator Mims presented an email from General Services Director Tom Pierce with the City of Montgomery regarding Operating Expenses and Purchase of the Property concerning the Fairview Farmers Market. The Commission requested for Administrator Mims to invite Mr. Pierce to their next meeting.

Administrator Mims presented a letter from the National Guard Bureau regarding a Public Scoping Meeting to be held on March 1, 2018, from 2 to 4 p.m. and 5 to 8 p.m., at the Montgomery Regional Airport, First Floor Rotunda and Conference Room, 4445 Selma Highway.

Administrator Mims presented an email from Major Marci Hoffman requesting funding in the Amount of \$3,000 for the Maxwell Air Force Base Centennial Bash. After discussion, the Commission agreed to place on the next agenda an appropriation in the amount of \$3,000 for this event.

Administrator Mims briefed the Commission regarding Board Member Reappointments to The Industrial Development Board of the City of Montgomery. After discussion, the Commission agreed to place these reappointments on the next agenda.

DISCUSSION BY THE COMMISSION

The Commission agreed to waive rules and add to the agenda an appropriation from Donation Revenue to the Maggie Street Community Development Corp., for the Youth Leadership Academy Program in the amount of \$5,000.

The Commission agreed to waive rules and add to the agenda an appropriation from Donation Revenue to the Montgomery YMCA, for the East YMCA Branch, for operational expenses in the amount of \$5,000.

Vice Chairman Walker requested a \$3,000 miscellaneous appropriation from her account and Commissioner Singleton requested a \$2,000 miscellaneous appropriation from his account to the Montgomery YMCA, for the East YMCA Branch, for operational expenses. The Commission agreed to add these items to the miscellaneous appropriations.

RECESS TO FORMAL SESSION

Chairman Dean recessed the Information Session to the Formal Session.

FORMAL SESSION

Chairman Dean welcomed everyone to the Formal Session.

The meeting was opened with prayer led by Commissioner Sankey.

The Pledge of Allegiance was led by Commissioner Singleton.

Administrator Mims called Roll to establish a quorum, and the following Commissioners were present: Chairman Dean, Vice Chairman Walker and Members Harris, Sankey and Singleton. Also present were County Attorney Tyrone C. Means and County Engineer George C. Speake.

Commissioner Harris made a motion to approve the Minutes of the Regular Meeting of February 5, 2018. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission.

CONSENT AGENDA

Administrator Mims presented the Accounts Payable Checks and Payroll Checks Authorization for approval.

Vice Chairman Walker made a motion to approve the Accounts Payable and Payroll Checks, as presented by Administrator Mims. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Accounts Payable Checks and Payroll Checks Authorization, Consent Agenda Pages 1 through 5, are attached to these Minutes.)

NEW BUSINESS

COUNTY COMMISSION – ADOPTED RESOLUTION REGARDING AN ECONOMIC DEVELOPMENT PROJECT

Commissioner Singleton made a motion to adopt the Resolution regarding an Economic Development Project. The motion was seconded by Commissioner Harris. Chairman Dean, Commissioner Singleton, and Commissioner Harris voted in favor of the motion. Vice Chairman Walker and Commissioner Sankey voted in opposition and the motion carried. (Copies of Memorandum, Certificate and Resolution, Agenda Pages 1-1 through 1-9, are attached to these Minutes.)

MONTGOMERY COUNTY BOARD OF HUMAN RESOURCES –APPROVED BOARD MEMBER APPOINTMENT

Commissioner Singleton made a motion to approve the Appointment of Board Member Raytheon K. Scott to replace Stacia Robinson, who requested not to be reappointed, as a board member to the Montgomery County Board of Human Resources, for the term ending September 5, 2023. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Memorandum and Board Members' Appointment Page, Agenda Pages 2-1 and 2-2, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED COOPERATIVE AGREEMENT FOR THE STATE HOMELAND SECURITY GRANT PROGRAM, GRANT NUMBER 5FSL FOR THE MONTGOMERY COUNTY SHERIFF'S OFFICE (FY2015 - \$25,000)

Commissioner Harris made a motion to approve the Cooperative Agreement for the State Homeland Security Grant Program, Grant Number 5FSL for the Montgomery County Sheriff's Office (FY2015 - \$25,000). The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Memorandum and Agreement, Agenda Pages 3-1 through 3-13, are attached to these Minutes.)

INFORMATION SYSTEMS – APPROVED AMENDMENT TO ENTERPRISE AGREEMENT WITH MICROSOFT REGARDING UPGRADING OFFICE 365 PRODUCTS

Vice Chairman Harris made a motion to approve the Amendment to Enterprise Agreement with Microsoft regarding Upgrading Office 365 Products. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Contract Documents, Agenda Pages 4-1 through 4-6, are attached to these Minutes.)

INFORMATION SYSTEMS – APPROVED AGREEMENT WITH IPT ASSOCIATES, LLC, REGARDING NO COST ADDITION OF SITE SHIELD

Commissioner Harris made a motion to approve the Agreement with IPT Associates, LLC, regarding No Cost Addition of Site Shield. The motion was seconded by Commissioner

Singleton and unanimously approved by the Commission. (Copies of Memorandum and Summary, Agenda Pages 5-1 through 5-6, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED FINAL PAY APPLICATION FROM DAVID BULGER, INC., FOR REPAIR OF THE ANNEX II RETAINING WALL

Vice Chairman Walker made a motion to approve the Final Pay Application from David Bulger, Inc., for Repair of the Annex II Retaining Wall. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Memorandum and Certificate for Payment, Agenda Pages 6-1 and 6-2, are attached to these Minutes.)

SHERIFF’S OFFICE – APPROVED AMENDMENT NUMBER 1 TO CONTRACT WITH GALLS, LLC, FOR SHERIFF’S OFFICE UNIFORMS, ITEMS 1-21, 23-27, 30, 57 AND 58 REGARDING A ONE (1) YEAR EXTENSION, BEGINNING FEBRUARY 7, 2018 AND ENDING ON FEBRUARY 6, 2019 AND A 5% PRICING INCREASE, CONTRACT NUMBER 52110-17B-008,

Commissioner Singleton made a motion to approve Amendment Number 1 to Contract with Galls, LLC, for Sheriff’s Office Uniforms, Items 1-21, 23-27, 30, 57 and 58 regarding a One (1) Year Extension, beginning February 7, 2018 and ending on February 6, 2019 and a 5% Pricing Increase, Contract Number 52110-17B-008. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Contract, Agenda Pages 7-1 and 7-2, are attached to these Minutes.)

SHERIFF’S OFFICE – APPROVED AMENDMENT NUMBER 4 TO CONTRACT WITH HAYNES AMBULANCE OF ALABAMA, INC., FOR EMERGENCY MEDICAL TREATMENT AND TRANSPORTATION REGARDING A NINETY (90) DAYS EXTENSION, BEGINNING MARCH 1, 2018 AND ENDING ON MAY 30, 2018

Commissioner Singleton made a motion to approve Amendment Number 4 to Contract with Haynes Ambulance of Alabama, Inc., for emergency medical treatment and transportation regarding a ninety (90) days extension, beginning March 1, 2018 and ending on May 30, 2018. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Contract, Agenda Pages 8-1 and 8-2, are attached to these Minutes.)

PUBLIC AFFAIRS – APPROVED PAYMENT OF 2018 MEMBERSHIP DUES IN THE AMOUNT OF \$300 TO THE PUBLIC RELATIONS COUNCIL OF ALABAMA (PRCA) MONTGOMERY CHAPTER FOR MANAGER OF PUBLIC AFFAIRS HANNAH HAWK

Commissioner Singleton made a motion to approve the Payment of the 2018 Membership Dues in the Amount of \$300 to the Public Relations Council of Alabama (PRCA) Montgomery Chapter for Manager of Public Affairs Hannah Hawk. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Memorandum, Agenda Page 9-1, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED MISCELLANEOUS APPROPRIATIONS
REPROGRAMMING REQUESTS

Administrator Mims requested approval of the miscellaneous appropriations included in his memorandum dated February 20, 2018. During the County Commission Meeting this date, Chairman Dean requested that the following miscellaneous appropriation reprogramming requests be added and his fellow Commissioners concurred:

From fund code 001-59320-498 (Agency, Miscellaneous Appropriations) to:

- C-2018-62: East Montgomery Baseball and Softball, Inc., for Baseball and Softball Programs for East Montgomery Youth - \$2,000; (Walker)
- C-2018-63: AUM Dixie Baseball and Softball League, for Baseball and Softball Programs - \$850; (Walker)
- C-2018-64: Montgomery YMCA, for the East YMCA Branch, for Operational Expenses - \$5,000; (Walker-\$3,000 and Singleton-\$2,000)
- NC-2018-67: City of Montgomery, to be used by BONDS for North Montgomery Neighborhood Alliance, with Funding for Operational Expenses - \$1,000; (Sankey)

From fund code 001-59320-494 (Commissioner's Education Miscellaneous Appropriations) to:

- BOE-2018-42: BOE, Vaughn Road Elementary School, for Principal's Discretionary Fund - \$1,000; (Harris)
- BOE-2018-43: BOE, Dannelly Elementary School, for Principal's Discretionary Fund - \$1,000; (Harris)
- BOE-2018-44: BOE, Peter Crump Elementary School, for Principal's Discretionary Fund - \$1,000; (Harris)
- BOE-2018-45: BOE, McKee Middle School, for Principal's Discretionary Fund, for Band Program - \$3,000; (Dean)
- BOE-2018-46: BOE, Carver Senior High School, for Principal's Discretionary Fund, for Culinary Arts Program - \$1,000; (Dean-\$500 and Harris-\$500)

Commissioner Harris made a motion to approve the Miscellaneous Appropriations Reprogramming Requests. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Memorandum, Agenda Pages 10-1 and 10-2, is attached to these Minutes.)

OMNIBUS VOTE

Chairman Dean requested that the Commission omnibus the following fifteen items, and the Commission concurred. Commissioner Singleton made a motion to approve the fifteen agenda items. The motion was seconded by Commissioner Harris and unanimously approved by the Commission

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO THE ALABAMA-KOREA EDUCATIONAL EXCHANGE PROGRAM, INC. (A-KEEP) FOR GLOBAL YOUTH LEADERSHIP PROGRAM IN THE AMOUNT OF \$5,000

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to the Alabama-Korea Educational Exchange Program, Inc. (A-KEEP) for Global Youth Leadership Program in the Amount of \$5,000. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO THE ALABAMA DANCE THEATRE FOR FREE ADMISSION FOR TITLE ONE ECONOMICALLY DISADVANTAGED SCHOOL CHILDREN & OUTREACH ORGANIZATIONS IN THE AMOUNT OF \$15,000

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to the Alabama Dance Theatre for Free Admission for Title One Economically Disadvantaged School Children & Outreach Organizations in the Amount of \$15,000. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO CENTRAL ALABAMA COMMUNITY FOUNDATION FOR EDUCATIONAL PROGRAMS FOR YOUTH WHO ARE FROM ECONOMICALLY DISADVANTAGED CIRCUMSTANCES IN THE AMOUNT OF \$42,964

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to Central Alabama Community Foundation for Educational Programs for youth who are from economically disadvantaged circumstances in the Amount of \$42,964.

The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO E.A.T. SOUTH FOR DOWNTOWN FARM DEVELOPMENT PROJECT & RELATED EDUCATIONAL WORKSHOPS IN THE AMOUNT OF \$5,000

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to E.A.T. South for Downtown Farm Development Project & Related Educational Workshops in the Amount of \$5,000. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO HOUSE TO HOUSE COMMUNITY DEVELOPMENT, INC., FOR OPERATING EXPENSES IN THE AMOUNT OF \$12,400

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to House to House Community Development, Inc., for Operating Expenses in the Amount of \$12,400. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO LIBERTY LEARNING FOUNDATION, INC., FOR PROGRAM EXPENSES IN THE AMOUNT OF \$25,000

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to Liberty Learning Foundation, Inc., for Program Expenses in the Amount of \$25,000. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO LIFETIME RESOLUTIONS II, INC., FOR HOLISTIC CENTER FOR WOMEN AND PROGRAMS FOR YOUTH & THEIR MOTHERS WHO NEED TREATMENT FOR SUBSTANCE ABUSE & MENTAL ILLNESSES IN THE AMOUNT OF \$100,000

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to Lifetime Resolutions II, Inc., for Holistic Center for Women and Programs for Youth & Their Mothers who need Treatment for Substance Abuse & Mental Illnesses in the Amount of \$100,000.

The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO THE MONTGOMERY EDUCATION FOUNDATION FOR THE SUMMER PROGRAM “BRAIN FOREST SUMMER LEARNING ACADEMY” IN THE AMOUNT OF \$32,000

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to the Montgomery Education Foundation for the Summer Program “Brain Forest Summer Learning Academy” in the Amount of \$32,000. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO THE MONTGOMERY S.T.E.P. FOUNDATION FOR THE VIOLENCE PREVENTION PROGRAM IN THE AMOUNT OF \$10,000

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to the Montgomery S.T.E.P. Foundation for the Violence Prevention Program in the Amount of \$10,000. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO THE MONTGOMERY SYMPHONY ASSOCIATION D/B/A MONTGOMERY SYMPHONY ORCHESTRA FOR MUSIC EDUCATION & MUSICAL ENRICHMENT PROGRAM FOR ALL AGES IN THE AMOUNT OF \$20,000

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to the Montgomery Symphony Association d/b/a Montgomery Symphony Orchestra for Music Education & Musical Enrichment Program for All Ages in the Amount of \$20,000. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO MOTHERLY CARE FAMILY SERVICES FOR NURSING ASSISTANT TRAINING PROGRAM IN THE AMOUNT OF \$15,000

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to Motherly Care Family Services for Nursing Assistant Training Program in the Amount of \$15,000. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO TROY UNIVERSITY ROSA PARKS MUSEUM FOR THE ANNUAL JUNETEENTH CELEBRATION IN THE AMOUNT OF \$5,375

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to Troy University Rosa Parks Museum for the Annual Juneteenth Celebration in the Amount of \$5,375. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO THE SECOND CHANCE FOUNDATION FOR COUNSELING SERVICES & ACADEMIC REMEDIATION FOR AT-RISK CHILDREN EXPELLED FROM THE M.P.S. SYSTEM IN THE AMOUNT OF \$25,000

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to the Second Chance Foundation for Counseling Services & Academic Remediation for At-Risk Children Expelled from the M.P.S. System in the Amount of \$25,000. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO THE SOUTHERN YOUTH LEADERSHIP DEVELOPMENT INSTITUTE, FOR YOUTH PROGRAMS IN THE AMOUNT OF \$25,000

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to the Southern Youth Leadership Development Institute, for Youth Programs in the Amount of \$25,000. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

COUNTY COMMISSION APPROPRIATIONS – APPROVED APPROPRIATION FROM DONATION REVENUE TO THE SOUTHEASTERN LIVESTOCK EXPOSITION, INC., FOR AWARDS, PREMIUMS AND EXPO EXPENSES IN THE AMOUNT OF \$20,000

As approved in the Omnibus Vote, Commissioner Singleton made a motion to approve the Appropriation from Donation Revenue to the Southeastern Livestock Exposition, Inc., for Awards, Premiums and Expo Expenses in the Amount of \$20,000. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Memorandum and Donated Revenue Sheet, Agenda Pages 11-1 and 11-2, are attached to these Minutes.)

END OF OMNIBUS VOTE

PERSONNEL DEPARTMENT – APPROVED BUDGET CHANGE REQUEST NUMBER 1

Commissioner Singleton made a motion to approve Budget Change Request Number 1, Personnel Department. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copy of Budget Change Request, Agenda Page 26-1, is attached to these Minutes.)

DETENTION FACILITY – APPROVED POSITION FILL REQUESTS (8)

1. Administrative Support Associate, Position Number 500013235
2. Corrections Officer Trainee, Position Number 500419034
3. Corrections Officer Trainee, Position Number 500419203
4. Corrections Officer Trainee, Position Number 500419211
5. Corrections Officer Sergeant, Position Number 500421061
6. Corrections Officer Corporal, Position Number 500425168
7. Corrections Officer Corporal, Position Number 500425011
8. Maintenance Mechanic, Position Number 500748002

Commissioner Singleton made a motion to approve the Position Fill Requests, Detention Facility. The motion was seconded by Commissioner Harris and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 27-1 through 27-8, are attached to these Minutes.)

PROBATE JUDGE’S OFFICE – APPROVED POSITION FILL REQUEST (1)

1. Customer Service Clerk, Position Number 750016019

Commissioner Harris made a motion to approve the Position Fill Request, Probate Judge’s Office. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 28-1, is attached to these Minutes.)

SHERIFF’S OFFICE – APPROVED POSITION FILL REQUEST (1)

1. Deputy Sheriff Trainee, Position Number 550430101

Commissioner Harris made a motion to approve the Position Fill Request, Sheriff’s Office. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copy of Position Fill Request, Agenda Page 29-1, is attached to these Minutes.)

TAX AND AUDIT DEPARTMENT – APPROVED POSITION FILL REQUESTS (2)

1. Senior Revenue Auditor, Position Number To Be Assigned
2. Revenue Compliance Officer, Position Number To Be Assigned

Commissioner Harris made a motion to approve the Position Fill Requests, Tax and Audit Department. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 30-1 and 30-2, are attached to these Minutes.)

YOUTH FACILITY – APPROVED POSITION FILL REQUESTS (2)

1. Juvenile Detention Officer, Position Number 900300019
2. Administrative Support Associate, Position Number 900013009

Commissioner Singleton made a motion to approve the Position Fill Requests, Youth Facility. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Position Fill Requests, Agenda Pages 31-1 and 31-2, are attached to these Minutes.)

VARIOUS DEPARTMENTS – APPROVED TRAVEL/TRAINING REQUESTS (5)

DEPARTMENTS

TRAVEL/TRAINING REQUESTS

- | | |
|-------------------------|-------------------------|
| 1. Tax and Audit | Request Numbers 3 and 4 |
| 2. Youth Facility | Request Numbers 7 and 8 |
| 3. Personnel Department | Request Number 16 |

Commissioner Singleton made a motion to approve Travel/Training Requests. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Travel/Training Requests, Agenda Pages 32-1 through 32-5, are attached to these Minutes.)

WAIVE RULES

Chairman Dean requested to waive rules and add the following items to the agenda, and his fellow Commissioners concurred:

ENGINEERING DEPARTMENT – APPROVED AGREEMENT WITH THE ALABAMA DEPARTMENT OF TRANSPORTATION REGARDING RESURFACING VAUGHN ROAD FROM SR-271 (TAYLOR ROAD) TO SR-110 (CHANTILLY PARKWAY), PROJECT# STPMN- ACAA59590-ATRP (011); MCP# 51-70-12; ATRIP# 51-03-07 AND RELATED RESOLUTION

Vice Chairman Walker made a motion to approved the Agreement with the Alabama Department of Transportation regarding Resurfacing Vaughn Road from SR-271 (Taylor Road) to SR-110 (Chantilly Parkway), Project# STPMN-ACAA59590-ATRP (011); MCP# 51-70-12; ATRIP# 51-03-07 and Related Resolution. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Memorandum, Letter, Agreement and Resolution, Agenda Pages 33-1 through 33-10, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED ALABAMA RECYCLING FUND GRANT APPLICATION

Vice Chairman Walker made a motion to approved the Alabama Recycling Fund Grant Application. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Letters, Grant Application and Documents, Agenda Pages 34-1 through 34-11, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED DONATION REVENUE TO ALABAMA STATE UNIVERSITY IN THE AMOUNT OF \$10,000 FOR SKYCAP ANNUAL KIDS/YOUTH COLLEGE ADVENTURE PROGRAM

Vice Chairman Walker made a motion to approve the Appropriation from Donation Revenue to Alabama State University in the Amount of \$10,000 for SkyCap Annual Kids/Youth College Adventure Program. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copy of Letter, Agenda Pages 35-1 and 35-2, is attached to these Minutes.)

COUNTY COMMISSION – APPROVED DONATION REVENUE TO HANDSON RIVER REGION IN THE AMOUNT OF \$5,000 FOR THE 2-1-1 HELPLINE AND VOLUNTEER MANAGEMENT PROGRAM,

Vice Chairman Walker made a motion to approve the Appropriation from Donation Revenue to HandsOn River Region in the Amount of \$5,000 for the 2-1-1 Helpline and Volunteer Management Program. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Letter and Documents, Agenda Pages 36-1 through 36-4, are attached to these Minutes.)

COUNTY COMMISSION – APPROVED DONATION REVENUE TO THE MONTGOMERY YMCA FOR THE EAST YMCA BRANCH IN THE AMOUNT OF \$5,000 FOR OPERATIONAL EXPENSES

Vice Chairman Walker made a motion to approve the Appropriation from Donation Revenue to the Montgomery YMCA for the East YMCA Branch in the Amount of \$5,000 for Operational Expenses. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission

COUNTY COMMISSION – APPROVED DONATION REVENUE TO MAGGIE STREET COMMUNITY DEVELOPMENT CORPORATION IN THE AMOUNT OF \$5,000

Vice Chairman Walker made a motion to approve the Appropriation from Donation Revenue to Maggie Street Community Development Corporation in the Amount of \$5,000. The motion was seconded by Commissioner Sankey and unanimously approved by the Commission. (Copies of Letter, Proposed Budget and Documents, Agenda Pages 38-1 through 38-9, are attached to these Minutes.)

COMMENTS BY COMMISSIONERS AND ATTENDEES

Commissioner Singleton said good morning and reminded the Commission that Commissioner Sankey, Deputy Administrator Florence Cauthen and himself will be attending the NACo Conference in Washington DC during the next meeting.

Commissioner Sankey said good morning to everyone and informed the Commission that there is a potential conflict with his schedule and was not sure if he would be able to attend the NACo Conference. He said it was a privilege to be attending the meeting and that the Commission will continue to work on creating a sense of fairness and balance on the things that they do to serve and God Bless everyone.

Vice Chairman Walker thanked Sheriff Derrick Cunningham for hosting the Leadership Montgomery Class 34 Public Service Day in the Detention Facility and providing lunch. Vice Chairman Walker stated that she, Commissioner Singleton and members of the City Council served on a panel to discuss City and County Government. She stated Sheriff Cunningham spoke on the topic of mental illness. Vice Chairman Walker again thanked Sheriff Cunningham, Regina Walker and his entire staff for their hospitality. Vice Chairman Walker also reminded everyone to mark their calendar for the first upcoming On The Road Meeting to be held March 19, 2018, on the campus of Faulkner University.

Chairman Dean welcomed Probate Judge Steven Reed back from his business trip to Washington, D. C., and thanked everyone for attending the meeting. He requested that the Engineering Department speak with some visitors in the audience about a sewage issue in the Old Selma Road area.

Commissioner Harris had no comment.

ADJOURNMENT

Commissioner Harris made a motion to adjourn the meeting of the Montgomery County Commission on February 20, 2018, at 9:58 a.m. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission.

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 2-2-18

Check Number	To	Check Number
275408		275450
Total Checks Paid		\$10,282,827.74

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 2-2-18

Check Number	To	Check Number
275451		275516
Total Checks Paid		\$161,743.89

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

2-20-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 2-9-18

Check Number	To	Check Number
275517		275565
Total Checks Paid		\$404,981.86

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

AGENDA

FEB 20 2018

2-20-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 2-9-18

Check Number	To	Check Number
275566		275679
Total Checks Paid		\$868,701.79

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

MONTGOMERY COUNTY COMMISSION

FEB 20 2018

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
2/2/18

Payroll Check Number	129508	To	Payroll Check Number	129567	\$	48,220.82
Direct Deposits					\$	882,157.81
Payroll Check Number	129568	To	Payroll Check Number	129588	\$	261,511.91
Direct Deposits					\$	410,619.07
Federal Deposits					\$	300,106.80
Total Payroll Paid					\$	1,902,616.41

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

FEB 20 2018

February 9, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Resolution regarding an Economic Development Project

The Montgomery County Commission, at its meeting on February 5, 2018, agreed to place on the next agenda a Resolution regarding an economic development project.

I am requesting that the Commission approve this Resolution.

DLM/tn

Attachment

- A COUNTY OLDER THAN THE STATE -

P.O. Box 1667 MONTGOMERY, ALABAMA 36102-1667 PHONE: 334.832.1210

1-1

CERTIFICATE OF COUNTY ADMINISTRATOR

I, Donald Mims do hereby certify that I am the duly appointed, qualified and acting County Administrator of Montgomery County, Alabama (the "County"). I do further certify that the attached pages constitute a complete, verbatim and compared copy of a resolution adopted on February __, 2018, at duly noticed and held meeting of the County Commission of the County, at which a quorum was present and voting throughout, pertaining to the matters therein set out; and said resolution is in full force and effect and has not been repealed, amended or changed.

IN WITNESS WHEREOF, I have hereunto set my hand as County Administrator of the County and have affixed its official seal hereto, this __ day of February, 2018.

County Administrator of Montgomery County,
Alabama

[S E A L]

RESOLUTION

Whereas Montgomery County is pursuing an economic development project known as Project Catalyst (herein referred to as “the Project”); and

Whereas, the County anticipates that the construction and development of the Project will require the formation of a cooperative district under Section 11-99B-1 et seq., Code of Alabama (1975) (the “District”);

Whereas, the Project requires financial incentive support;

Whereas, the 2017 Regular Session of the Alabama Legislature adopted Act 2017-465 (the “Act”), which provided Montgomery County (the “County”) with the ability to levy and collect a certain rental tax under the terms and conditions contained in the Act;

Whereas, the County anticipates that levying and collecting the Rental Tax (as such term is defined herein) will, either directly or indirectly, enable the County to form the District to support the Project;

Whereas, the County Commission has hereby found and declared that it is necessary and appropriate to levy and collect such Rental Tax authorized to be levied and collected pursuant to the Act in order to support the Project (directly or indirectly); and

Whereas, the County Commission has hereby found and declared that (1) the Rental Tax is not a gross receipts tax in the nature of a sales tax, as such term is defined in Section 40-2A-3(8) of the Code of Alabama (1975), and used in Section 11-51-209 of the Code of Alabama (1975), and (2) is not a tax on gross proceeds described in Act 89 of the 1975 Fourth Special Session, but is instead a direct tax on the lessee or renter collected by the lessor or vendor for ease of administration;

Now, therefore, BE IT RESOLVED by the Montgomery County Commission as follows:

Section 1 Definitions.

(a) As used in this resolution, the following words, terms, and phrases where used shall have the following respective meanings except where the context clearly indicates a different meaning:

(1) COUNTY. Montgomery County, Alabama.

(2) COUNTY COMMISSION. The Montgomery County Commission.

(3) PROJECT DEBT. Bonds, warrants, funding agreements or other obligations issued by the County (i) in such aggregate principal amounts and in accordance with such terms and conditions as shall be determined by the Commission in the proceedings whereunder such obligations are issued, (ii) which will provide funds from the County to support the Project either directly or by securing the issuance of debt

for the Project by the District, and (iii) the payment of which will be either from generally available County funds or from the proceeds of the Rental Tax. The term "Project Debt" includes all such original obligations and any obligations issued to refinance the original obligations and any obligations issued for the subsequent refinancing thereof, whether through direct issuances of obligations by the County or through obligations issued to secure financing or refinancing debt of the District for the Project.

(4) **RENTAL PASSENGER VEHICLE.** An automotive vehicle designed to carry 15 or fewer passengers and used primarily for the transportation of persons on public roads and highways that is rented or leased without a driver, regardless of where such vehicle is licensed.

(5) **RENTAL REVENUE.** The value proceeding or accruing from the lessee or renter in each transaction involving the leasing or renting tangible personal property, not including any license, privilege, or excise tax passed on to a lessee or renter by a lessor or vendor, without any deduction on account of the cost of the property so leased or rented, the cost of materials used, labor or service cost, interest paid, or any other expenses whatsoever, and without any deduction on account of loss, and shall also include on the part of any person claiming an exemption under subdivision (i) of Section 2 an amount equal to the amount of rental paid on any tangible personal property acquired under such exception and thereafter diverted to the use of such person.

(6) **RENTAL TAX.** The privilege, license, or excise tax authorized by this Resolution.

(7) **RENTAL TRUCK.** An automotive vehicle designed primarily for the transportation on public roads and highways of property in or upon its own structure and having a Gross Vehicle Weight under 26,000 pounds, including, without limitation, an automotive vehicle commonly known as a "pickup" or "pickup truck," that is rented or leased without a driver, regardless of where such vehicle is licensed.

(8) **STATE DEPARTMENT OF REVENUE.** The Alabama Department of Revenue, or any such successor agency Commissioned by the Legislature to administer the State Rental Tax.

(9) **STATE RENTAL TAX.** The tax levied by Article 4 of Chapter 12 of Title 40, Code of Alabama (1975).

(b) All definitions of words, terms, and phrases in, or incorporated into, the Act and the statutes levying the State Rental Tax and in any related rules of the State Department of Revenue shall apply to this resolution, except as otherwise expressly provided herein or where the context clearly indicates a different meaning.

Section 2. Levy of Rental Tax.

(a) Pursuant to the authority granted in Section 4(a) of the Act, there is hereby levied and shall be collected as herein provided, in addition to all other taxes now imposed or

authorized by law, as herein provided, a privilege, license, or excise tax herein called the Rental Tax on the leasing or renting tangible personal property within the County. Though required to be collected by the lessor or vendor, the Rental Tax shall conclusively be presumed to be a direct tax on the lessee or renter, pre-collected for the purpose of convenience only. Each individual transaction involving the lease or rental of tangible personal property to a lessee or a renter shall constitute the basis for computing the Rental Tax. As such, the Rental Tax shall not be construed as a tax on the gross receipts or gross proceeds of a lessor or a vendor.

(b) The Rental Tax shall become effective and shall be levied on the date described in Section 6 of this resolution.

(c) The Rental Tax is hereby imposed at the following rates:

(1) In each transaction involving the leasing or renting of any automotive vehicle or truck trailer, semi-trailer, or house trailer, a rate of three quarters of one percent of the Rental Revenue paid by the lessee or renter of the automotive vehicle, truck trailer, semi-trailer, or house trailer; provided, however, that the leasing or renting of Rental Passenger Vehicles and Rental Trucks shall be exempt from the Rental Tax.

(2) In all other transactions subject to the tax, a rate of two percent of the Rental Revenue paid by the lessee or renter in each transaction subject to the tax.

(d) The Rental Tax shall not apply to any leasing or rental in which the state, or any municipality or County in the state, or any public corporation organized under the laws of the state, is the lessee or vendee or the lessor or vendor.

(e) Subject to subsections (g) and (h), when a lessor or vendor in the County (1) leases tangible personal property to a lessee or renter outside the County, (2) the property is to be used outside the County, and (3) the lessor's or vendor's records in the County show that the property is so leased to be used outside the County, the transaction is not subject to the Rental Tax.

(f) Subject to subsections (g) and (h), when a lessor or vendor (1) is located outside of the County, (2) leases or rents tangible personal property to a lessee or renter within the County, and (3) the property so leased or rented is to be used in the County, the transaction is subject to the Rental Tax.

(g) Except for Rental Passenger Vehicles and Rental Trucks, the leasing or renting of any automotive vehicle, truck trailer, semi-trailer, or house trailer within the County is subject to the Rental Tax, although the automotive vehicle, truck trailer, semi-trailer, or house trailer may be returned to the lessor or vendor outside the County. Where any automotive vehicle, truck trailer, semi-trailer, or house trailer is leased outside the County and turned in to the lessor or vendor in the County, the transaction is not subject to the Rental Tax.

(h) Except for Rental Trucks, when a lessor or vendor leases or rents a truck, truck trailer, or semi-trailer to a motor carrier in the County, the transaction is subject to the Rental Tax, although the truck, truck trailer, or semi-trailer may occasionally travel outside of the County. Where the lessor or vendor leases a truck, truck trailer, or semi-trailer to a motor carrier

outside the County, the transaction is not subject to the Rental Tax, although the truck, truck trailer, or semi-trailer may occasionally travel in the County.

(i) The Rental Tax does not apply to any transaction that is exempt pursuant to the Act, including, without limitation, the exemptions set forth in Section 5 of the Act.

Section 3. Collection of Rental Tax

(a) Each person engaging or continuing in the business of leasing or renting tangible personal property subject to the Rental Tax shall add to the rental price and collect from the renter or lessee the amount of tax owed by such renter or lessee. It shall be unlawful for any person engaging or continuing in the business of leasing or renting tangible personal property subject to the Rental Tax to fail or refuse to (1) add the Rental Tax to the rental price, and (2) collect from the lessee or renter the amount of tax required to be added to the rental price. It shall be unlawful for any person engaging or continuing in the business of leasing or renting tangible personal property subject to the Rental Tax authorized to be levied by this act to refund or offer to refund all or any part of the amount collected or to absorb or advertise directly or indirectly the absorption or refund of any portion of such tax. The Rental Tax authorized by this resolution shall conclusively be presumed to be a direct tax on the retail consumer, pre-collected for the purpose of convenience only.

(b) The County Commission has determined that the Rental Tax herein levied shall initially be self-administered, subject to the right of the County Commission to subsequently appoint a private collection agency or other agent to administer and collect the taxes in the future.

(c) The Rental Tax shall be collected and administered at the same time and in the same manner as the state Rental Tax, pursuant to, and in accordance with, the applicable provisions of Article 1 of Chapter 3 of Title 11 of the Code of Alabama 1975, as amended, except as otherwise provided in the Act and this resolution. All provisions of the State Rental Tax statutes and all other statutes which expressly apply to, or purport to affect, the administration, enforcement, and collection of the State Rental Tax, and any related rules of the state Department of Revenue that are not inconsistent with the Act or this resolution when applied to the Rental Tax, as such statutes and rules may be amended, shall apply to the Rental Tax and are incorporated herein by reference and made a part hereof as if fully set forth herein. Without limiting the generality of the foregoing, the County shall have the same rights, remedies, power, and authority, including the right to adopt and implement the same procedures, as would be available to the state Department of Revenue if the Rental Tax was being administered, enforced, and collected by the state Department of Revenue.

(d) With respect to the Rental Tax, the County shall initially be deemed to be a self-administered County, as that term is defined in Section 40-2A-3 of the Code, subject to the discretion of the County to appoint a private collection agent or the Alabama Department of Revenue to collect the Rental Tax in the future.

(e) The Rental Tax shall constitute a debt due the County and may be collected in a civil suit, in addition to all other methods provided by law, including the Act, and this resolution.

The tax, together with any interest and penalties with respect thereto, shall constitute and be secured by a lien upon the property of any person from whom the tax is due or who is required to collect the tax. All the provisions of the revenue laws of the state which apply to the enforcement of liens for privilege, license, or excise taxes due the state shall apply fully to the collection of the Rental Tax.

(f) The County shall collect the tax and enforce the Rental Tax, and the County or its appointed agent shall have and exercise all rights and remedies that the State Department of Revenue would have if the Rental Tax were being administered, enforced, and collected by the State Department of Revenue. The County Commission may employ special counsel as it deems necessary from time to time to enforce the collection of the Rental Tax and otherwise to enforce this resolution, including the institution, prosecution, and defense of any litigation involving this resolution or the Act. The County Commission shall pay the special counsel such fees as it deems necessary and proper from the proceeds of the Rental Tax.

(g) The Commission hereby elects (i) to assess interest on any delinquency in the payment of the Rental Tax and (ii) to pay interest on any refund of Rental Tax erroneously paid in accordance with the provisions of Section 11-3-11.3(g), Code of Alabama (1975).

Section 4. Payment and Returns.

(a) The Rental Tax, except where otherwise provided in the Act and this resolution, shall be due and payable in monthly installments on or before the twentieth (20th) day of the month next succeeding the month in which the tax accrues.

(b) Except where otherwise provided in the Act or this resolution, on or before the twentieth (20th) day of each month, every person who is charged with the collection of the Rental Tax shall render to the County, on a form or forms prescribed by the County, a true and correct statement showing any information required by the County, and at the time of making the monthly report the person shall pay the County Commission the amount of tax then due to be remitted.

(c) When the total Rental Tax that a lessor or vendor must collect under this act averages less than two hundred dollars (\$200) per month during the preceding calendar year, a quarterly return and remittance in lieu of the monthly returns may be made, by election of the lessor or vendor to the County, on or before the twentieth day of the month next succeeding the end of the quarter for which the tax is due under any rules and regulations as may be prescribed by the County. The election to file quarterly shall be made in writing no later than February 20 of each year and shall be filed with the County. Notwithstanding the foregoing, but subject to the final sentence of this subsection, no Rental Tax return shall be due until January 20 of each year unless the total Rental Tax that a lessor or vendor was required to collect under this act during the preceding calendar year exceeds ten dollars (\$10). In order to qualify for quarterly or annual filing status, the lessor or vendor shall have (1) been in business for the entire preceding calendar year, (2) been subject to the requirement to collect the Rental Tax for the entire preceding calendar year, and (3) filed the required returns covering the entire preceding calendar year upon which the calculation of the average monthly tax or annual tax required to be collected is based.

(d) The County may, for good cause, may extend the time for making any return required by this act, but the time for filing such return shall not be extended for a period greater than 30 days from the date such return is due to be made.

(e) Any person who is charged with collecting the Rental Tax and who makes cash or credit leases or rentals, may report such cash leases or rentals when made, and shall thereafter include in each monthly report all credit collections made during the month preceding, and shall remit the tax due thereon at the time of filing such report, but in no event shall the tax be owed by the lessor or vendor until collections of the credit leases or rentals have been made.

(f) It shall be the duty of every person required to collect the Rental Tax to keep and preserve suitable records of the Rental Revenues of the business and the Rental Tax collected, and such other books or accounts as may be necessary to determine the amount of Rental Tax that he or she collected, and was required to collect, from lessees or renters hereunder. It shall be the duty of every person to keep and preserve all invoices of tangible personal property leased or rented, and all such books, invoices, and other records shall be open for examination at any time by the County Commission or its duly authorized agent. Any person leasing, who in addition leases for releasing, shall keep his or her books so as to show separately such transactions and the Rental Revenues of leasing for releasing. All transactions involving the leasing and rental of tangible personal property shall be subject to the Rental Tax in the absence of such separate records.

(g) Any person subject to the provisions hereof who shall sell out his or her business or stock of rental goods, or shall quit business, shall be required to make out the return provided for by this act within 30 days after the date he or she sold out his or her business or stock of rental goods, or quit business, and his or her successor in business shall be required to withhold sufficient of the purchase money to cover the amount of tax due and unpaid under this act until the time the former owner produces a receipt from the County Commission showing that the tax has been paid, or a certificate that no tax is due. If the purchaser of a business or stock of rental goods fails to withhold purchase money and the tax is due and unpaid after the 30-day period allowed, he or she shall be personally liable for the payment of the tax accrued and unpaid on the transactions engaged in by the former owner. If the County Commission or its duly authorized agent deems it necessary to collect the taxes due the County, it may make a jeopardy assessment as provided in Chapter 29 of Title 40 of the Code of Alabama (1975).

Section 5. Deposit and Expenditure; Termination and Refund

(a) The Rental Tax received or collected under the Act and this resolution (the "Rental Tax Proceeds") shall be deposited into the County general fund as provided in the Act, whereupon it shall be transferred into a special account (hereinafter referred to as the "Rental Tax Revenue Account") created on the books and records of the County.

(b) Except as provided below, once transferred into the Rental Tax Revenue Account, no amount of Rental Tax Proceeds shall be expended, transferred, or otherwise applied towards any cost, project, activity, financing, or other endeavor not directly or indirectly related to the Project. A resolution duly authorized and adopted by County Commission reciting that a use of

the Rental Tax Proceeds directly or indirectly relates to the Project shall be deemed to be conclusive proof of the satisfaction of the requirements of this Section.

(c) Notwithstanding the foregoing, the Rental Tax held in escrow in the Rental Tax Revenue Account may be invested by the County in any permitted investments under Alabama law for funds of a county.

(d) If the County Commission does not authorize the use of the Rental Tax Proceeds to directly or indirectly support the Project as provided in this Section within one-hundred eighty (180) days of the effective date of this resolution as provided in Section 6 hereof, the County Commission may, by separate resolution, cease any and all collection of the Rental Tax and make provision for the refunding of the Rental Tax Proceeds collected to date.

(e) If, at the end of any fiscal year of the County, the proceeds in the Rental Tax Revenue Account exceed the amount or amounts the County has committed to direct and indirect uses associated with the Project for the immediate prior fiscal year (with such uses to be evidenced by a resolution as provided in this Section), the County Commission may, by majority vote of the full County Commission, expend, commit, or otherwise dispose of such excess proceeds in any manner it deems appropriate.

Section 6. Effective Date of Resolution and Levy; Duration of Tax

This resolution shall become effective and collection of the Rental Tax shall commence on the first day of the second calendar month next following the incorporation of the District under Section 11-99B-1 et seq., Code of Alabama (1975) for the development of the Project.

Section 7. Severability; Incorporation by Reference

(a) The provisions of this resolution are severable. If any part of this resolution is declared invalid, that declaration shall not affect the part which remains.

(b) As appropriate and to assist with interpretation, this resolution hereby incorporates by reference all sections, terms and clauses of the Act as if fully set forth herein.

RESOLVED on this the ____ of February, 2018.

MONTGOMERY COUNTY COMMISSION as
the governing body of Montgomery County,
Alabama

By: _____
Chairman

ATTEST:

Administrator

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

FEB 20 2018

February 8, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Montgomery County Board of Human Resources Appointment

The Montgomery County Commission, at its meeting on February 5, 2018, agreed to place on the next agenda the appointment of Raytheon K. Scott to replace Stacia Robinson, who requested not to be reappointed, as a board member to the Montgomery County Board of Human Resources, for a term ending September 5, 2023.

I am requesting that the Commission approve this appointment.

DLM/tn

Attachment

Montgomery County Board of Human Resources
Appointments Made Jointly with City

Members:

Term Expires:

Sam Munnerlyn
1225 Air Base Blvd.
Montgomery, AL 36108
Work: 420-4216

9/5/2023

Dr. Paulette Thompson (Chairman)
1916 S. Hull Street
Montgomery, AL 36104-5625
Phone: 264-6164

9/5/2021

Henry L. Jackson, Jr.
808 Lynwood Drive
Montgomery, AL 36111
Cell: 678-571-5449
henry.jackson11@gmail.com

9/5/2019

George Goodwyn
3608 Oak Grove Circle
Montgomery, AL 36116

9/5/2019



Stacia Robinson
P.O. Box 210894
Montgomery, AL 36121-0894
Phone: 279-1824

9/5/2017

Frank Jenkins
19 N. Anton Drive
Montgomery, AL 36105
Phone: 834-7903

9/5/2021

Martha Demere
3343 Southview Avenue
Montgomery, Alabama 36111

9/5/2019

Ms. Sharonda M. Pettaway, Director
County Department of Human Resources
P.O. Box 250380, Montgomery, AL 36125-0380

Brenda Blalock, City Clerk, City Hall

Term: 6 years



DERRICK CUNNINGHAM
SHERIFF OF MONTGOMERY COUNTY

AGENDA

FEB 20 2018

KEVIN J. MURPHY
CHIEF DEPUTY

COLONEL WANDA J. ROBINSON
DIRECTOR OF DETENTION

February 6, 2018

MEMORANDUM

TO : Mr. Elton N. Dean, Sr., Chairman
Montgomery County Commission

FROM : Sheriff Derrick Cunningham
Montgomery County Sheriff's Office

SUBJECT : Homeland Security Grant
5FSL Grant - \$25,000

Please find attached a Homeland Security Cooperative Agreement for the above referenced grant. Please place on the agenda and sign where indicated, once approved, and return to Christie, my Administrative Assistant, as soon as possible. If you have any questions, please do not hesitate to contact me at extension 1646.

DC/crv

encls.

SHERIFF'S OFFICE
POST OFFICE BOX 4219
MONTGOMERY, ALABAMA 36103-4219
OFFICE 334.832.4980
FAX 334.832.7113

WWW.MONTGOMERYSHERIFF.COM

DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, ALABAMA 36104
OFFICE 334.832.1386
FAX 334.265.0990

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**COOPERATIVE AGREEMENT
STATE HOMELAND SECURITY GRANT PROGRAM
ASSISTANCE ALLOCATION – LETTER OF AGREEMENT**

1. Sub-Grantee Name & Address: MONTGOMERY COUNTY SHERIFF'S DEPARTMENT 115 S. PERRY ST MONTGOMERY, AL 36104-4243		2. Issuing Office & Address: Alabama Law Enforcement Agency P.O. Box 304115 Montgomery, AL 36130-4115	
3. FY 2015	4. Amount of: Federal: \$25,000.00 Total: \$25,000.00	5. Effective Dates Begin: 1/31/2018 End: 5/31/2018	6. Award Number: 5FSL

MONTGOMERY COUNTY SHERIFF'S DEPARTMENT is herein referred to as the Sub- Grantee, the Alabama Law Enforcement Agency is herein referred to as ALEA, and FY 2015 is herein referred to as the Agreement Fiscal Year.

1. Applicable Federal Regulations and Guidance: The Sub-Grantee and the Equipment Recipient or Sub-Recipient must comply with the Code of Federal Regulations (CFR), as applicable: 2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, and 230. The Sub-Grantee and Equipment Recipient must comply with the provisions of 44 CFR: Emergency Management and Assistance, applicable to grants and cooperative agreements, including Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. The Sub-Grantee and Equipment Recipient or Sub-Recipient must comply with Federal Acquisition Regulation Sub-part 31.2, Contracts with Commercial Organizations. The Sub-Grantee and Equipment Recipient must comply with all applicable guidelines and requirements in the Funding Opportunity Announcement for these funds.

2. Allowable Costs: The allowability of costs incurred under any grant shall be determined in accordance with the general principles of allowability and standards for selected cost items as set forth in the applicable Code of Federal Regulation referenced above.

3. Audit Requirements: The Sub-Grantee and Equipment Recipient or Sub-Recipient agree to comply with the requirements of OMB Circular A-133. Further, records with respect to all matters covered by this award shall be made available for audit and inspection by ALEA and/or any of its duly authorized representatives. If required, the audit report must specifically cite that the report was done in accordance with OMB Circular A-133. If a compliance audit is not required, a written certification must be provided at the end of each audit period stating that the Sub-Grantee has not expended the amount of federal funds that would require a compliance audit. The Sub-Grantee agrees to accept these requirements.

4. Non-Supplanting Agreement: The Sub-Grantee and the Equipment Recipient or Sub-Recipient shall not use Federal Homeland Security Grant Program funds to supplant state or local funds or other resources that would otherwise have been made available for this program. Further, if a position created by a grant is filled from within, the vacancy created by this action must be filled within 30 days. If the vacancy is not filled within 30 days, the sub-grantee must stop charging the grant for the new position. Upon filling the vacancy, the Sub-Grantee may resume charging for the grant position.

5. Project Implementation: The Sub-Grantee and the Equipment Recipient or Sub-Recipient agrees to implement all projects within 90 days following the award effective date or be subject to automatic cancellation of the award. Evidence of project implementation must be detailed in the first Biannual Strategy Implementation Report (BSIR) following the award.

6. Written Approval of Changes: Any mutually agreed upon changes to this award must be approved in writing by ALEA, prior to implementation or obligation and shall be incorporated in written amendments to this award. This procedure for changes to the approved award is not limited to budgetary changes, but also includes changes of substance in project activities and changes in the project director or key professional personnel identified in the approved application.

7. Individual Consultants: Billings for individual consultants/contractors must include at a minimum: a description of services; dates of services; number of hours for services performed; rate charged for services; and, the total cost of services performed. Individual consultant costs must be within the prevailing rates.

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8. **Bidding Requirements:** The Sub-Grantee and the Equipment Recipient or Sub-Recipient must comply with proper competitive bidding procedures as required by 2 CFR 200 Subpart D (formerly OMB Circular A-102) or OMB Circular A-110, as applicable, and pertinent provisions of the Code of Alabama, including, but not limited to, Section 11-47-6. Failure to follow the Federal, State and local required bidding procedures will result in purchases not being eligible for reimbursement with federal funds.
9. **Personnel and Travel Costs:** The US DHS Financial Guide is the source document for all Homeland Security Grant Program related financial matters, including personnel and travel costs. The Sub-Grantee must comply with the provisions in this guide. This guide has been distributed by ALEA annually during the past several years and is available online and upon request. Personnel and travel costs must comply with local, State and Federal policies and procedures, and policies must be applied uniformly to travel costs. Travel costs must not exceed the rate set by State regulation; *however, at no time can the travel and lodging rates exceed the federal rates established by the U.S. General Services Administration (GSA).* Also note that the US DHS Financial Guide provides a listing of unauthorized expenses. Be advised that tips while on travel are not allowable and food/beverage expenses are restricted.
10. **Terms of Grant Period:** Funds may not be obligated prior to the effective date of the grant. The final request for payment must be submitted no later than fifteen (15) calendar days after the end of the grant period. Also, any obligation of funds dated after the expiration of the grant period will not be eligible for reimbursement.
11. **Utilization and Payment of Funds:** Funds awarded are to be expended only for purposes and activities included in the approved project plan and budget. Items submitted for reimbursement must be documented in the budget detail worksheet in order to be eligible for reimbursement. Failing to meet this requirement without prior written approval will result in a payment adjustment to correct previous overpayments, disallowances or under payments resulting from audit.
12. **Recording and Documentation of Receipts and Expenditures:** The Sub-Grantee's accounting procedures must provide for accurate and timely recording of receipt of funds by source of expenditures made from such funds and unexpended balances. These records must contain information pertaining to awards, obligations, unobligated balances, assets, liabilities, expenditures and program income. Controls must be established which are adequate to ensure that expenditures charged to the award are for allowable purposes. Equipment purchases may only include items included in the Authorized Equipment List (AEL). Additionally, effective control and accountability must be maintained for all award cash, real property and other assets. Accounting records must be supported by such source documentation as cancelled checks, paid bills, payroll documentation, time and attendance records, contract documents, award documents, etc.
13. **Financial Responsibility:** The financial responsibility of the Sub-Grantee must be such that the Sub-Grantee can properly discharge the public trust which accompanies the authority to expend public funds. Adequate accounting systems shall meet the following minimum criteria:
 - a. Accounting records should provide information needed to adequately identify the receipt of funds under each award and the expenditure of funds for each award;
 - b. Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located;
 - c. The accounting system should provide accurate and current financial reporting information;
 - d. The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency and encourage adherence to prescribed management policies.

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14. Property Management Requirements:

a. Effective control and accountability must be maintained for all award-purchased property. The Sub-Grantee and the Equipment Recipient or Sub-Recipient must adequately safeguard all such property and must assure that it is used solely for authorized purposes. The Sub-Grantee and the Equipment Recipient or Sub-Recipient will ensure proper use, maintenance, protection and preservation of such property. All equipment acquired under a Federal award will be stored on public property. Title to non-expendable property acquired in whole or in part with award funds shall be vested with the Sub-Grantee or the Equipment Recipient or Sub-Recipient.

b. The federal procedures for managing equipment will be the responsibility of the Sub-Grantee. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a Federal award, until disposition takes place will, at a minimum, meet the following requirements:

- (1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
- (2) A physical inventory of the property must be taken and the results reconciled with property records at least once every two years.
- (3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.
- (4) Adequate maintenance procedures must be developed to keep the property in good condition.
- (5) If the non-Federal entity is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

c. Disposition: Equipment shall be used in the program or project for which it was acquired as long as needed, whether or not the program or project continues to be supported by Federal funds. Property may be retained by the Sub-Grantee agency and signed out to other NIMS compliant agencies on an as-needed basis, or property may be signed over to another NIMS complaint agency permanently. Property will only be transferred for disposal if it is certified as no longer serviceable and coordinated in advance with ALEA. Theft, destruction, or loss of property shall be reported to ALEA immediately.

d. Vehicles: The AEL, section 12 (Vehicles) indicates that special-purpose vehicles may be purchased and used only for the transport of CBRNE terrorism response equipment and personnel to the incident site. *These vehicles may not be used for routine administration or daily operations.* The mileage for all vehicles purchased with Homeland Security Grant Program (HSGP) funds will be checked during periodic monitoring visits. Licensing, registration, insurance and other fees are the responsibility of the jurisdiction and are not allowable under this grant. In addition, general purpose vehicles (patrol cars, executive transportation, etc.), fire apparatus and non-CBRNE tactical/armored assault vehicles are not allowable.

e. Equipment Marking: The Sub-Grantee and the Equipment Recipient or Sub-Recipient agree that, when practicable, any equipment purchased with HSGP funds shall be prominently marked as follows: Purchased with funds provided by the U.S. Department of Homeland Security. Decals displaying the ALEA logo and the above phrasing may be obtained by contacting ALEA.

15. Performance: Funds may be terminated or fund payments discontinued by ALEA where it finds a substantial failure to comply with the provisions of the legislation governing these funds or regulations promulgated, including those award conditions or other obligations established by ALEA. In the event the Sub-Grantee or the Equipment Recipient or Sub-Recipient fails to perform the services described herein and has previously received an award from ALEA, the full amount of the payments made shall be reimbursed to ALEA. However, if the services described herein are partially performed, and the Sub-grantee has previously received financial assistance, then a proportional reimbursement shall be made to ALEA for payments made.

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16. Deobligation of Funds: All expenditures of award funds must be completed and the award closed out within thirty (30) calendar days of the end of the award period. Failure to close out the award in a timely manner will result in an automatic deobligation of the remaining award funds by ALEA.
17. Americans with Disabilities Act of 1990 (ADA): The Sub-Grantee and the Equipment Recipient or Sub-Recipient must comply with all requirements of the Americans with Disabilities Act of 1990 (ADA), as applicable.
18. Compliance with Section 504 of the Rehabilitation Act of 1973 (Handicapped): All recipients of Federal funds must comply with Section 504 of the Rehabilitation Act of 1973. Therefore, the Federal funds recipient pursuant to the requirements of the Rehabilitation Act of 1973 hereby gives assurance that no otherwise qualified handicapped person shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits of or be subject to discrimination, including discrimination in employment, in any program or activity that receives or benefits from Federal financial assistance. The recipient agrees it will ensure that requirements of the Rehabilitation Act of 1973 shall be included in the agreements with and be binding on all of its sub-grantee, contractors, subcontractors, assignees or successors.
19. Utilization of Minority Businesses: Sub-Grantees and Equipment Recipients are encouraged to utilize qualified minority firms where cost and performance of major contract work will not conflict with funding or time schedules.
20. Political Activity: None of the funds, materials, property or services provided directly or indirectly under this agreement shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office, or otherwise in violation of the provisions of the "Hatch Act."
21. Debarment Certification: With the signing of the cooperative agreement, the Sub-Grantee and the Equipment Recipient or Sub-Recipient agrees to comply with Federal Debarment and Suspension regulations as outlined in the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -Lower Tier Covered Transactions" form.
22. Drug-Free Workplace Certification: This Certification is required by the Federal Drug-Free Workplace Act of 1988. The federal regulations, published in the January 31, 1989, Federal Register, require certification by state agency recipients that they will maintain a drug-free workplace. The certification is a material representation of fact upon which reliance will be placed when ALEA determines to award the funds. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of the award, or government-wide suspension or debarment.
23. Publications: The Sub-Grantee agrees that all publications created with funding under this award shall prominently contain the following statement: "This Document was prepared under a grant from the Office of Grants & Training (G&T), FEMA. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of G&T or the U.S. Department of Homeland Security". The Sub-Grantee also agrees that one copy of any such publication will be submitted to ALEA to be placed on file and distributed as appropriate to other potential interested parties. ALEA may waive the requirement for submission of any specific publication upon submission of a request providing justification from the Sub-Grantee.
24. Closed-Captioning of Public Service Announcements: Any television public service announcement that is produced or funded in whole or in part by any agency or instrumentality of the federal government shall include closed captioning of the verbal content of such announcement.
25. Fiscal Regulations: The fiscal administration of awards shall be subject to such further rules, regulations and policies concerning accounting and records, payment of funds, cost allowability, submission of financial reports, etc., as may be prescribed by ALEA guidelines or "Special Conditions" placed on the award.
26. Compliance Agreement: The Sub-Grantee and the Equipment Recipient or Sub-Recipient agree to abide by all Terms and Conditions including "Special Conditions" placed upon the award by ALEA. Failure to comply could result in a "Stop Payment" being placed on the award.

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27. Leasing of Space: Requests to lease space for any purpose must be coordinated in advance with ALEA and documented in budget detail worksheets. Specific provisions are provided below.
- a. Equipment Storage: Rental or leasing of space for a newly acquired, allowable equipment items is allowable. Funds may be used to cover only the portion of the rental/lease period that occurs during the award project period. Supplanting of previously planned or budgeted activities is strictly prohibited.
- b. Exercises: Rental or leasing of space for design, development, conduct and evaluation of exercises is allowable. This includes the costs related to the rental of space/locations for both exercise planning and conduct.
- c. Office Space: Leasing of office space is generally not authorized. In certain cases, it may be approved based on the requirements for hiring new personnel. The request to lease space for new personnel must be coordinated in advance with ALEA. If approved, the total cost of space may not exceed the rental cost of comparable space and facilities in a privately-owned building in the same locality. Information to demonstrate that a comparison was conducted by the sub-grantee regarding current market costs for space in the same locale should be made available upon request by the State Administrating Agency (SAA, ALEA) or its representative for audit purposes. The cost of space procured for program usage may not be charged to the program for periods of non-occupancy. Rent cannot be paid if the building is owned by the sub-grantee or if the sub-grantee has a substantial financial interest in the property. The total square footage covered by the lease, total square footage being charged to the award (based on the amount needed for program implementation) and the cost per square foot agreement must be provided to the SAA (ALEA). A copy of the signed lease agreement must be submitted to the SAA before reimbursement is made for the space. Please note that the award can only be charged for the portion of rental costs in accordance with the above requirements. The award cannot be used for mortgage payments, as this is unallowable.
28. Suspension or Termination of Funding: ALEA may suspend, in whole or in part, and/or terminate funding for or impose other sanctions on a Sub-Grantee or Equipment Recipient for any of the following reasons:
- a. Failure to comply substantially with the requirements or statutory objectives of the 2003 Omnibus Appropriations Act issued there under, or other provisions of Federal Law.
- b. Failure to adhere to the requirements, standard conditions or special conditions of this award, including property accountability and vehicle usage.
- c. Proposing or implementing substantial program changes to the extent that, if originally submitted, the agreement would not have been issued.
- d. Failure to submit reports on a semi-annual basis and as otherwise required.
- e. Filing a false certification, other report or document.
- f. Other good cause shown.
29. National Incident Management System (NIMS): The SAA met the NIMS compliance requirements in order to receive FY16 Homeland Security Grant Program funding. The jurisdictions and agencies that have complied with NIMS requirements by the annual deadline are also eligible to receive FY16 Homeland Security Grant Program funding.
- a. The Sub-Grantee of FY16 Homeland Security Grant Program funding (i.e., those that met the NIMS compliance requirements) may only allocate Homeland Security Grant Program funding for those cities, towns, and agencies that also met the annual NIMS requirements. The listing of NIMS compliant jurisdictions and agencies will be documented, maintained, and distributed by the NIMS point of contact at AEMA.
- b. If any Sub-Grantee allocates Homeland Security Grant Program funding for a city, town or agency that is not NIMS compliant, the reimbursement claim will not be processed by ALEA and the claim will be returned without action.

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30. Alabama Mutual Aid System Agreement (AMAS): When funding is provided for Alabama Mutual Aid System (AMAS) related activities, the Equipment Recipient or Sub-Recipient agrees to remain a party to the AMAS program.
31. Budget Detail Worksheet (BDW):
- a. The Sub-Grantee will submit a BDW to the Alabama Law Enforcement Agency (ALEA). The Sub-Grantee must receive approval of the BDW in writing from ALEA prior to obligating funds, making commitments, or purchasing any of the requested items. The BDW submitted by the Sub-Grantee will provide a complete and detailed description of the items to be purchased (equipment, training, and exercises), and will also provide a valid estimate of the actual quantities and costs for the items. The items listed on the BDW must be allowable in accordance with the US DHS Homeland Security Grant Program guidance. Any equipment requested must also be listed on the current version of the Authorized Equipment List (AEL). Additionally, a revised BDW must be submitted for addition or deletion of any items from the original worksheet. If additions, deletions, or changes in cost total \$1,000.00 or more, submission of project revision and BDW is required to be submitted to ALEA for written approval. Electronic copies of BDW must be submitted within 60 days of receipt of this award. The electronic BDW is a requirement in addition to the paper copy that is submitted.
- b. In regard to Law Enforcement, the Sub-Grantee agrees to spend the appropriate percentage of this award in compliance with US DHS Homeland Security Grant Program guidance and ALEA special instructions. Additionally, the dollar amount and overall percentage for Law Enforcement expenditures will be documented in a letter and submitted with the BDW.
32. Metropolitan Medical Response System (MMRS):
- a. The MMRS leadership shall ensure that local strategic goals, objectives, operational capabilities, and resource requirements align with State's Homeland Security strategies. The responsibilities of MMRS Sub-Grantees are to:
- Establish and support designated MMRS leadership, such as a Steering Committee, to act as the designated POCs for program implementation. Committees must be established and meet on an appropriate periodic basis in accordance with the committee charter. In addition to appropriate local officials and stakeholders, the committee membership must also include a representative from the State Department of Public Health.
 - Promote integration of local emergency management, health, and medical systems with their Federal and State counterparts through a locally established multi-agency, collaborative planning framework.
 - Promote sub-State regional coordination of mutual aid with neighboring localities.
 - Enhance, using MMRS funds, sub-State regional planning and training to expand and improve an integrated, inclusive health and medical response to mass casualty events.
 - Validate the Sub-Grantee's local emergency response capability to a mass casualty incident by means of a regular schedule of exercises that are Homeland Security Exercise and Evaluation Program (HSEEP)-compatible.
 - Coordinate all MMRS expenditures with the local health department and, where appropriate, local representatives who manage PHEP grants, managed by CDC, and HPP, managed by HHS-ASPR, and Strategic National Stockpile.
 - Have applicable and up to date plans for responding to mass casualty incidents caused by any hazard.
 - Applicable procedures and operational guides to implement the response actions within the local plan including patient tracking that addresses identifying and tracking children, access and functional needs population, and the elderly and keeping families intact where possible.
 - Identify resources for medical supplies necessary to support children during an emergency, including pharmaceuticals and pediatric-sized equipment on which first responders and medical providers are trained.
 - Have subject matter experts, durable medical equipment, consumable medical supplies and other resources required to assist children and adults with disabilities to maintain health, safety and usual levels of independence in general population environments.

COOPERATIVE AGREEMENT STATE HOMELAND SECURITY GRANT PROGRAM TERMS AND CONDITIONS

b. Budget detail worksheets will document program expenses as prescribed in other sections of the Homeland Security Grant Program guidance. Budget detail worksheets will be prepared and provided to ALEA for approval in advance of spending in order to document the annual plan and to ensure that MMRS funds are used in accordance with MMRS program guidelines.

33. Exercises: All exercises conducted with Homeland Security Grant Program funding must be executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP), must be aligned with NIMS, the State THIRA, and the priorities and capabilities identified in the Multi-year Training and Exercise Plan. The Alabama Emergency Management Agency (AEMA) serves as the single point of contact (POC) for Homeland Security and Emergency Management related exercises within the state. All exercises must be coordinated in advance with the designated AEMA exercise point of contact in advance of the exercise planning cycle. The AEMA POC must be kept informed during each step of the exercise process. In accordance with HSGP guidance, award recipients must ensure that an After Action Report and Improvement Plan are prepared for each exercise conducted with US DHS/FEMA support (grant funds and direct support). The two reports must be coordinated with the AEMA exercise POC and submitted with reimbursement requests.
34. Overtime and Backfill: Sub-Grantees must read and comply with the funding restrictions provided in FY16 Homeland Security Grant Program guidance. A summary of the funding restrictions pertaining to overtime is provided below. Overtime will not typically be authorized and all requests for overtime must be coordinated in advance and approved by ALEA.
- a. Organizational Overtime: Overtime costs are allowable for personnel to participate in information, investigative, and intelligence sharing activities specifically related to homeland security and specifically requested by a Federal agency. Allowable costs are limited to overtime associated with federally requested participation in eligible fusion activities including anti-terrorism task forces, Joint Terrorism Task Forces (JTTFs), Area Maritime Security Committees (as required by the Maritime Transportation Security Act of 2002), US DHS Border Enforcement Security Task Forces, and Integrated Border Enforcement Teams.
- b. Operational Overtime: In support of efforts to enhance capabilities for detecting, deterring, disrupting, and preventing acts of terrorism, operational overtime costs are allowable for increased security measures at critical infrastructure sites during US DHS-declared periods of increased security. Subject to these elevated threat level conditions, HSGP funds requested for organizational costs may be used to support select operational expenses associated with increased security measures at critical infrastructure sites. In order to expend HSGP funds on operational overtime costs, prior approval in writing must be provided by the FEMA Sub-Grantee. Consumable costs, such as fuel expenses, are *not allowed* except as part of the standard National Guard deployment package.
35. Construction and Renovation: The use of HSGP funds for construction and renovation is generally prohibited unless it is a necessary component of a security system at a designated critical infrastructure facility or unless it involves erection of communications towers included in the interoperable communications plan. Construction and renovation projects must be coordinated in advance with ALEA and documented/approved in budget detail worksheets. Additionally, the Sub-Grantee must provide to the SAA (ALEA) appropriate documentation required by HSGP guidance (for forwarding to FEMA) prior to any draw down of funds. Sub-Grantees must also refer to and comply with FEMA information bulletin #329, Environmental Planning and Historic Preservation Requirements for Grants. Projects which are initiated or completed before an EHP review has been approved, where HSGP funds are to be used, will not be eligible for funding. MMRS funds may not be used for any type of construction.
36. Reporting Requirement: The Sub-Grantee agrees to submit Quarterly Reporting to ALEA, fifth teen (15) days after the end of each quarter. The Sub-Grantee agrees to submit a Final Report thirty days (30) after the grant end date.

37. Civil Rights Act of 1964-Title VI: All Sub-Grantees and Sub-Recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* (42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Regulations for implementation of the act can be found at 6 C.F.R., Part 21 and 44 C.F.R. Part 7.

CFDA TITLE: Homeland Security Grant Program
CFDA#: 97.067.

CERTIFICATION BY THE SUB-GRANTEE

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to perform the tasks of Sub-Grantee as they relate to the requirements of this cooperative agreement; that costs incurred prior to award approval may result in the expenditures being absorbed by the Sub-Grantee; and that the receipt of these funds will not supplant state or local funds.

Name: Derrick Cunningham

Title: Sheriff

Agency Address: 115 S Perry Street, Montgomery, AL 36104

Phone Number: 334.832.1646

Fax Number: 334.832.7113

Mobile Number: 334.850.1329

E-Mail Address: DerrickCunningham@mc-ala.org

Signature:



Date:

2/15/18

CERTIFICATION BY COUNTY OFFICIAL AUTHORIZED TO SIGN

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to perform the tasks of the Official Authorized to Sign as they relate to the requirements of this cooperative agreement; that costs incurred prior to award approval may result in the expenditures being absorbed by the Sub-Grantee; and, that the receipt of these funds will not supplant state or local funds.

Name: Elton N. Dean, Sr.

Title: Chairman

Agency Address: 101 S Lawrence Street, Montgomery, AL 36104

Phone Number: 334.832.1210

Signature:

Date:

NOTE: THE HS POC AND THE COUNTY OFFICIAL AUTHORIZED TO SIGN CANNOT BE THE SAME PERSON. ANY STAFF FUNDED UNDER THIS AWARD MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT ALEA APPROVAL.

CERTIFICATION BY RECIPIENT OF FEDERAL GRANT FUNDED ITEMS

I certify that I understand and agree to comply with the general and fiscal provisions of this cooperative agreement including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal, state and local laws that apply; that all information presented is correct.

Name:

Title, Agency, Agency Address, Phone Number:

Signature:

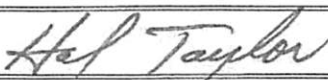
Date:

CERTIFICATION BY STATE HOMELAND SECURITY ADVISOR

Name: Hal Taylor

Title: Secretary, Alabama Law Enforcement Agency

Signature:



Date:

11/15/17

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**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Sub-grantees should refer to the regulations cited below to determine the certification to which they are required to attest. Sub-grantees should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under the applicable CFR covering New Restrictions on Lobbying, Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants). The certifications shall be treated as a material representation of fact upon which reliance will be placed when the State Funding Agency (ALEA) determines to award the covered transaction, grant or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented by the applicable CFR, for persons entering into a grant or cooperative agreement over \$100,000, as defined by the applicable CFR, the applicant certifies that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -- LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- C. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (SUB-RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented under the applicable CFR, for prospective participants in primary covered transactions, as defined in the applicable CFR --

A. The applicant certifies that it and its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (2) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph A(2) of this certification; and
- (4) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3-11


**CERTIFICATION REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

**3. A. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS) -- APPLICABLE TO SUB-GRANTEES
RECEIVING \$50,000 OR MORE, AND ALL STATE AGENCIES REGARDLESS OF AWARD AMOUNT.**

As required by the Federal Drug-Free Workplace Act of 1988 and implemented under the applicable CFR for grantees --

The applicant certifies that it will or will continue to provide a drug-free workplace by:

- (1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (2) Establishing an on-going drug-free awareness program to inform employees about --
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (3) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (1);
- (4) Notifying the employee in the statement required by paragraph (1) that, as a condition of employment under the grant, the employee will --
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (5) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (4)(b), from an employee or otherwise receiving actual notice of such conviction. Employers or convicted employees must provide notice, including position title, to the State Funding Agency. Notice shall include the identification number(s) of each affected grant;
- (6) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (4)(b), with respect to any employee who is so convicted --
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (1), (2), (3), (4), (5) and (6).

**B. DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS) -- APPLICABLE TO SUB-GRANTEES
RECEIVING \$50,000 OR MORE.**

As required by the Federal Drug-Free Workplace of 1988, and implemented under the applicable CFR for sub-grantees --

- A. As a condition of the grant I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and
- B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction to the State Funding Agency.

Initial Here

JX 312

ACCEPTANCE OF AUDIT REQUIREMENTS

We agree to have an audit conducted in compliance with OMB Circular A-133, if required. If a compliance audit is not required, at the end of each audit period we will certify in writing that we have not expended the amount of federal funds that would require a compliance audit (\$500,000). If required, we will forward for review and clearance a copy of the completed audit(s) to the following:

Alabama Law Enforcement Agency
Accounting Office
Post Office Box 304115
Montgomery, Alabama 36130-4115

The following is information on the next organization-wide audit which will include this agency:

1. *Audit Period:	Beginning		Ending		
2. Audit will be submitted to ALEA Accounting Office by:					
			(Date)		

NOTE: The audit or written certification must be submitted to ALEA, *no later than the ninth month after the end of the audit period.*

Additionally, we have or will notify our auditor of the above audit requirements prior to performance of the audit for the period listed above. We will also ensure that, if required, the entire award period will be covered by a compliance audit which in some cases will mean more than one audit must be submitted. We will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular A-133.

Any information regarding the OMB Circular audit requirements will be furnished by ALEA, upon request.

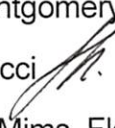
***NOTE:** The Audit Period is the organization's fiscal or calendar year to be audited.

Failure to complete this form will result in your award being delayed and/or cancelled.

Form Completed By Elton N'Dean, Sr Title: Chairman
Name: _____

Signature: _____

Memo

To: The Montgomery County Commission
From: Lou Ialacci 
CC: Donnie Mims, Florence Cauthen, Tammy Nix
Date: January 23, 2018
Re: Microsoft Enterprise Agreement Amendment

Attached is an amendment to the County's Enterprise Agreement (EA) with Microsoft for upgrading our Office 365 products to improve security and provide the latest features for our systems and employees.

The amendment is to the current EA that was approved by the Commission on November 16, 2015. The approved original EA document contains all the terms and conditions. This is to add the upgrade. The cost of \$60,489.50 is shown on the attached quote from SHI, a Microsoft authorized reseller that is the State Contract. The cost was included in my FY 2018 budget as part of our efforts to improve our services and security.

I am requesting this item be placed on a future agenda. Thank you

Amendment to Contract Documents

Agreement Number

6420301

0689273

This amendment ("Amendment") is entered into between the parties identified on the attached program signature form. It amends the Enrollment or Agreement identified above. All terms used but not defined in this Amendment will have the same meanings provided in that Enrollment or Agreement.

Enterprise Enrollment Product Selection Form - Adding Enterprise Online Services (Midterm) Amendment - State and Local Amendment ID W26

The parties agree that the Enrollment is amended by as follows:

Enrolled Affiliate is adding Enterprise Online Services to Enrollment Number listed.

Step 1. Select the Products and Quantities Enrolled Affiliate is adding to its Enrollment. Quantity may not include any Licenses which Enrolled Affiliate has selected for optional future use, or to which it is transitioning or stepping up within enrollment term. Products for which the Enrolled Affiliate has an option to transition or step-up should be listed in Step 2.

Products	Enterprise Quantity	
Office Professional Plus		
Office Pro Plus for Office 365	622	
Office 365 Plans		
Office 365 (Plan E1)		
Office 365 (Plan E1) Add On		
Office 365 (Plan E3)		
Office 365 (Plan E3) Add On		
Office 365 (Plan E5)		
Office 365 (Plan E5) Add On		
Microsoft Intune		
Microsoft Intune		
Other Enterprise Products and Enterprise Online Services		
Microsoft Desktop Optimization Pack (MDOP)		
Enterprise Mobility + Security E3 USL		
Enterprise Mobility + Security E3 Add-on		
Enterprise Mobility + Security E5 USL		
Enterprise Mobility + Security E5 Add-on		
Microsoft 365 E3 USL		
Microsoft 365 E3 Add-on		
Microsoft 365 E5 USL		
Microsoft 365 E5 Add On		

Step 2. Indicate new Enterprise Products and Online Services Enrolled Affiliate has selected for optional future use where not selected on the initial enrollment order (above):

Products	
☐	Office Pro Plus for Office 365
☐	Office 365 (Plan E1)
☐	Office 365 (Plan E1) Add On
☐	Office 365 (Plan E3)
☐	Office 365 (Plan E3) Add On
☐	Office 365 (Plan E5)
☐	Office 365 (Plan E5) Add On
☐	Microsoft Intune

Notes:

1. Enterprise Online Services may not be available in all locations. Please see the Product Terms for a list of locations where these may be purchased.
2. If Enrolled Affiliate does not order an Enterprise Product or Enterprise Online Service associated with an applicable Product pool, the price level for Additional Products in the same pool will be price level "A" throughout the term of the Enrollment.
3. Unless otherwise indicated in the associated Agreement documents, the CAL selection must be the same across the Enterprise for each Profile.

Except for changes made by this Amendment, the Enrollment or Agreement identified above remains unchanged and in full force and effect. If there is any conflict between any provision in this Amendment and any provision in the Enrollment or Agreement identified above, this Amendment shall control.

This Amendment must be attached to a signature form to be valid.

Microsoft Internal Use Only:

(W26)EAEnrAmend(Ind)(ProductSelectionFor mAddingEnterpriseOnlineServicesMidtermAm endmentStateandLocal)(NA)(ENG)(Sep2017)(IU).docx		W26	PLSS
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Pricing Proposal
Quotation #: 14637554
Created On: 1/2/2018
Valid Until: 1/31/2018

County of Montgomery

Rodney Smith

100 S. Lawrence St.
Montgomery, AL 36104
UNITED STATES
Phone: (334) 832-1396
Fax:
Email: RodneySmith@mc-ala.org

Inside Account Manager

Shaina Chinchilla

290 Davidson Avenue
Somerset, NJ 08873
Phone: 800-543-0432
Fax: 732-868-6055
Email: Shaina_Chinchilla@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 O365ProPlusGov ShrdSvr ALNG SubsVL MVL Microsoft - Part#: 3WS-00001 Contract Name: NASPO ValuePoint - Software VAR Contract #: ADSPO16-130651 Subcontract #: MA 999 17000000198 Coverage Term: - 11/30/2018 Note: EA# 6420301	622	\$97.25	\$60,489.50
Subtotal			\$60,489.50
Total			\$60,489.50

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.

Program Signature Form

MBA/MBSA number

Agreement number

01E73377

0689273

Note: Enter the applicable active numbers associated with the documents below. Microsoft requires the associated active number be indicated here, or listed below as new.

For the purposes of this form, "Customer" can mean the signing entity, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement.

This signature form and all contract documents identified in the table below are entered into between the Customer and the Microsoft Affiliate signing, as of the effective date identified below.

Contract Document	Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
Amendment	W26(6420301)
Document Description	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code

By signing below, Customer and the Microsoft Affiliate agree that both parties (1) have received, read and understand the above contract documents, including any websites or documents incorporated by reference and any amendments and (2) agree to be bound by the terms of all such documents.

Customer
Name of Entity (must be legal entity name)* Montgomery County Commission Signature* _____ Printed First and Last Name* Elton N. Dean Sr. Printed Title Chairman Montgomery County Commission Signature Date* _____ Tax ID 63-6001653

* indicates required field

Microsoft Affiliate
Microsoft Corporation
Signature _____ Printed First and Last Name Printed Title Signature Date (date Microsoft Affiliate countersigns)
Agreement Effective Date (may be different than Microsoft's signature date)

Optional 2nd Customer signature or Outsourcer signature (if applicable)

Customer
Name of Entity (must be legal entity name)* Signature* _____ Printed First and Last Name* Printed Title Signature Date*

** indicates required field*

Outsourcer
Name of Entity (must be legal entity name)* Signature* _____ Printed First and Last Name* Printed Title Signature Date*

** indicates required field*

If Customer requires physical media, additional contacts, or is reporting multiple previous Enrollments, include the appropriate form(s) with this signature form.

After this signature form is signed by the Customer, send it and the Contract Documents to Customer's channel partner or Microsoft account manager, who must submit them to the following address. When the signature form is fully executed by Microsoft, Customer will receive a confirmation copy.

Microsoft Corporation
 Dept. 551, Volume Licensing
 6100 Neil Road, Suite 210
 Reno, Nevada 89511-1137
 USA

FEB 20 2018

Interoffice Memo

To: County Commission

From: Lou Ialacci 

Cc: Donnie Mims, Florence Cauthen

Date: February 13, 2018

RE: Additional Cyber Security

The IT department is constantly monitoring our systems and exposure to outside influences and making adjustments. Recently we were working with one of our security providers, Akamai, to ensure we are maximizing the effectiveness of one of their services. Akamai proposed that we add a product that would improve the security of one of their products we currently have installed, "Web Application Protector" (WAP). They are willing to provide this at no additional cost to help enhance our security in this very volatile environment.

The attached document is for the additional product at no cost. The document is to keep our records correct on the products and services we're using from Akamai. The Commission approved the original contract on May 15, 2017. I am requesting this item be placed on the next agenda for the February 20, 2018 formal session.

Thank you for your support.



MONTGOMERY COUNTY, ALABAMA

IPT ASSOCIATES, LLC
AKAMAI

NO COST ADDITION OF SITE SHIELD

31 JAN 2018

Submitted by:
Interactive Process Technology, LLC (IPT Associates, LLC)
700 Technology Park Drive, Suite 204 • Billerica, MA, 01821
A Service-Disabled Veteran-Owned Small Business (SDVOSB)
Cage Code: 1WV89 • DUNS Number: 077479959
POC: Mr. Dan Cronin • Director, Cyber Initiatives
P: 857.453.4021 • E: dan.cronin@iptassociates.com
www.iptassociates.com

5-2



EXECUTIVE SUMMARY

IPT Associates, LLC (IPTA), a Service-Disabled Veteran-Owned Small Business (SDVOSB), is pleased to submit this NO COST proposal to support the County Montgomery, AL in delivering an Akamai Technologies, Inc. (Akamai) managed service called Site Shield. IPTA's low risk, best value solution will provide the required Site Shield capability to provide an additional layer of defense for critical websites and applications. This helps prevent attackers from directly targeting the application origin and forces traffic to go thru the Akamai platform.

IPTA and Akamai Technologies are extremely active companies within the Greater Montgomery Alabama River Region. Both companies actively supported the original design, development and stand up of the Montgomery Internet Exchange (MGMix). While we are very proud to have been part of this effort, our focus now is on working with you to help drive the cyber security posture of the County of Montgomery, AL.

Site Shield provides organizations with a defined list of Akamai source addresses that can communicate with the application origin. Organizations can then whitelist the Site Shield servers and block all other incoming connections on standard HTTP and HTTPS ports (80 and 443), either at their network firewall or by working with their Internet service provider (ISP).

See attached document for the full description of ETP. IPTA Montgomery County, AL Quotation	Normal Price	Montgomery County, AL Cost
Site Shield Please see attachment for full description	\$2,500/Month	FREE
Production: Standard Integration (one-time occurrence)	Included	FREE
Total Monthly Quote	\$2,500.00	FREE
Total Annual Quote	\$30,000.00	FREE

This is a No Cost addition to the current Montgomery County, AL contract.





The parties agree to review the business terms of this agreement in good faith once during the applicable Term. Each party may invite the other party to such review by prior written notice, which may be sent by e-mail. For clarity, any change resulting from such discussions shall not go into effect until an applicable Transaction Document is executed in writing by the parties.

IPTA's quote contains proprietary information and shall remain confidential.

Please contact Dan Cronin (dan.cronin@iptassociates.com) at IPTA if you have any further questions or need any additional information. We look forward to working with the City of Montgomery, AL on this critical cyber security effort.

Montgomery County, AL

Date: _____

Authorized Signature: _____ Title: _____

Name (Printed): _____ Title(Printed): _____

IPT Associates, LLC

Date: _____

Authorized Signature: _____ Title: _____

Name (Printed): _____ Title(Printed): _____



Site Shield

Defends the origin by cloaking web infrastructure and reducing vulnerability



Everyone connected to an enterprise – customers, employees and partners – expects instant, secure, reliable access to a fast-growing set of cloud applications and rich content, increasingly through mobile devices. The rapid pace of online innovation and connectivity has been matched by an equally rapid increase in the scale, severity and diversity of attacks on websites and web-based applications. Responding to attacks targeting web application vulnerabilities as well as traditional Denial-of-Service (DoS) attacks will continue to challenge enterprise security in the faster forward world.

To protect websites and applications, organizations need the ability to stop attacks in the cloud and prevent attackers from reaching the application infrastructure directly.

Site Shield

Site Shield provides an additional layer of protection that helps prevent attackers from bypassing cloud-based protections and targeting the application origin. Site Shield cloaks websites and applications from the public Internet and restricts clients from directly accessing the origin. It is designed to complement the existing network infrastructure as well as advanced cloud security technologies available on the globally distributed Akamai Intelligent Platform™ to mitigate the risks associated with network- and application-layer threats that directly target the origin infrastructure.

How it Works

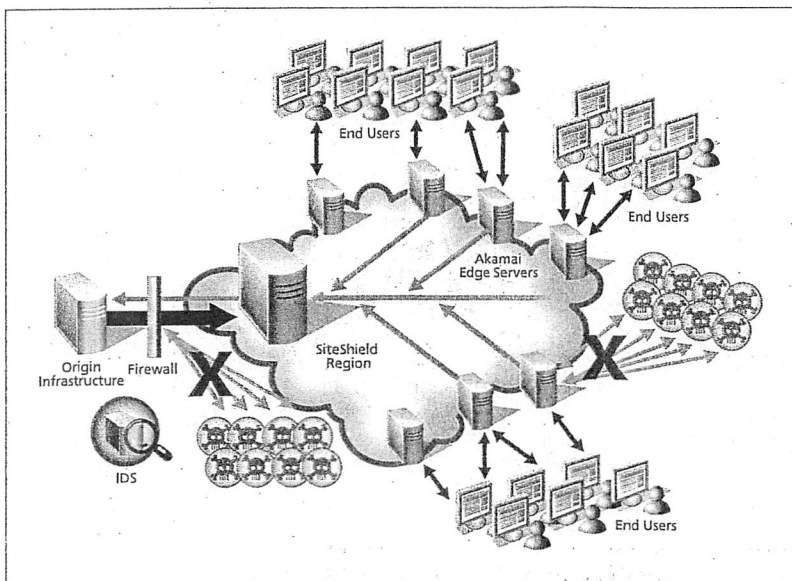
Site Shield provides organizations with a defined list of Akamai source addresses that are allowed to communicate with the application origin. Organizations can then whitelist the Site Shield servers and block all other incoming connections on standard HTTP and HTTPS ports (80 and 443), either at their network firewall or by working with their Internet service provider (ISP). Site Shield is designed to be deployed in conjunction with other Akamai Cloud Security Solutions, including Kona Site Defender. By restricting clients from directly accessing the origin, Site Shield forces web traffic to go through the Akamai Intelligent Platform™, where Kona Site Defender can inspect the traffic for threats and mitigate detected attacks.

BENEFITS TO YOUR BUSINESS

- **Enhance site security and mitigate risk** by restricting direct access to the application origin
- **Gain an additional security layer** that increases the effectiveness of other Akamai cloud security technologies
- **Reduce the infrastructure costs** required to support a global user base by consolidating connections to the origin

“ Akamai guarantees that our site is always available and that our users will have as good an experience as possible.

— **Stephen Schillinger**,
Chief of Web Services Branch,
U.S. Citizen and Immigration Services



SS

Site Shield

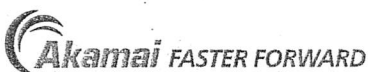
In addition, Site Shield can help protect applications from connection exhaustion at the origin. By consolidating connections through a smaller number of Akamai servers, Site Shield reduces the number of connections made to the origin. This both increases performance and reduces the impact on the origin infrastructure.

The Akamai Ecosystem

Akamai makes the Internet fast, reliable and secure. Our comprehensive solutions are built on the globally distributed Akamai Intelligent Platform™, managed through the unified, customizable Luna Control Center for visibility and control, and supported by Professional Services experts who get you up and running easily and inspire innovation as your strategies evolve.

“ Akamai allows us to consider doing things on our websites that were not possible before – we no longer have to worry about distribution capacity and spend less time responding to the impact of Denial of Service attacks.

— Terry Davis, Manager, Office of the Secretary of Defense, Public Web Program



Akamai® is a leading provider of cloud services for delivering, optimizing and securing online content and business applications. At the core of the company's solutions is the Akamai Intelligent Platform™ providing extensive reach, coupled with unmatched reliability, security, visibility and expertise. Akamai removes the complexities of connecting the increasingly mobile world, supporting 24/7 consumer demand, and enabling enterprises to securely leverage the cloud. To learn more about how Akamai is accelerating the pace of innovation in a hyperconnected world, please visit www.akamai.com or blogs.akamai.com, and follow @Akamai on Twitter.

Akamai is headquartered in Cambridge, Massachusetts in the United States with operations in more than 40 offices around the world. Our services and renowned customer care enable businesses to provide an unparalleled Internet experience for their customers worldwide. Addresses, phone numbers and contact information for all locations are listed on www.akamai.com/locations.

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S-6

AGENDA

FEB 20 2018

January 31, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen, Deputy Administrator



SUBJECT: Final Pay Application from David Bulger, Inc. for Retaining Wall

Please find attached an application for final payment of \$9,262.23 to David Bulger, Inc. for repair of the Annex II retaining wall.

I request that the final payment application be placed on the next agenda.

APPLICATION AND CERTIFICATE FOR PAYMENT

Application No: 3 Final

Date: January 22, 2018

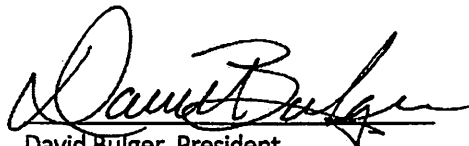
Project: S. Perry & Washington Ave. Retaining Wall

To: Montgomery County Commission
101 S. Lawrence St.
Montgomery, AL 36104

From: David Bulger, Inc.
3904 Birmingham Highway
Montgomery, AL 36108
334 264-0450
Fax: 334 264-1901

1. Original Contract Amount	\$	185,244.68
2. Net Change by Change Orders		0.00
3. Total Contract Including Change Orders		185,244.68
4. Total Amount Complete		185,244.68
5. Retainage – 5%		9,262.23
6. Total Due		175,982.45
7. Less Total Previous Certified Payments		175,982.45
8. Balance Due This Pay Request	\$	9,262.23

I certify that amounts shown in this request are correct and that work was performed as specified for this project.


David Bulger, President
David Bulger, Inc.

AGENDA

FEB 20 2018

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II TT

DATE: February 1, 2018

RE: Contract No. 52110-17B-008
Sheriff's Office Uniforms

I request that the attached Amendment No. 1 to Galls, LLC contract for Sheriff's Office uniforms items 1-21, 23-27, 30, 57 and 58 be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning February 7, 2018 and ending on February 6, 2019.

Galls, LLC would like to increase pricing by 5% in accordance with the terms of the contract. All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Sheriff Derrick Cunningham.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

**Amendment
To
Contract # 52110-17B-008**

Amendment No. 1

Contract with Galls, LLC for Sheriff's Office uniforms is hereby extended for one (1) year, beginning February 7, 2018 and ending February 6, 2019.

Prices will increase by 5%, in accordance with the contract.

All other provisions of the contract remain the same.

WITNESS:

GALLS, LLC

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

AGENDA

FEB 20 2018

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Myrtle Singleton, Purchasing Manager *ms*

DATE: February 2, 2018

RE: Contract No. 52200-18B-009
Emergency Medical Treatment & Transportation

I request that the attached Amendment No. 4 to Haynes Ambulance of Alabama, Inc. contract for emergency medical treatment and transportation be considered for approval on a future agenda.

Amendment No. 4 will allow the contract to be extended for ninety (90) days, beginning March 1, 2018 and ending on May 30, 2018.

All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Derrick Cunningham, Sheriff.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 52110-15B-009

Amendment No. 4

Contract with Haynes Ambulance of Alabama, Inc. for emergency medical treatment and transportation, is hereby extended for ninety (90) days beginning March 1, 2018 and ending May 30, 2018.

All other provisions of the contract will remain the same.

WITNESS: HAYNES AMBULANCE OF ALABAMA, INC.

BY: _____

TITLE: _____

WITNESS: MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

FEB 20 2018



Office of Public Affairs
P.O. Box 1667
Montgomery, AL 36102
(334) 832-1270

Thursday, February 1, 2018

MEMORANDUM

TO: Donald Mims
County Administrator

FROM: Hannah Hawk
Manager of Public Affairs

SUBJECT: Public Relations Council of Alabama, Montgomery Chapter Membership Dues

I would like to request your approval for payment of PRCA membership dues. The cost of membership dues for a new active member is \$300 for the period of February 1, 2018 – December 31, 2018.

PRCA is the state's oldest and largest group of public relations professionals. PRCA offers career development opportunities, along with monthly chapter meetings, state workshops, and state and regional conferences. Previous Public Affairs Managers were also members of the Montgomery Chapter.

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

FEB 20 2018

February 20, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims, County Administrator *DLM*

SUBJECT: Miscellaneous Appropriations Reprogramming Requests

I am requesting authority to reprogram the following from fund code 001-59320-498 (Agency, Miscellaneous Appropriations) and to sign the contracts:

- **C-2018-51:** Rescind Appropriation to Pilgrim Rest Community Development Committee, for Feeding of Local College Students for College Sunday Event - \$1,500; (Dean-\$500, Harris- \$500, and Sankey-\$500)
- Note:** Organization did not provide required documentation.
- C-2018-59:** Optimist International, for Central Montgomery Optimist Club, for Community Services Programs - \$1,000; (Harris)
- C-2018-60:** Child Protect, Inc., for Support of their Mission of Service to Children of Abuse - \$500; (Singleton)
- C-2018-61:** Women of Refined Gold, Inc., for #Me Too Program for Montgomery County High School Girls and Their Mothers - \$1,000; (Sankey)
- NC-2018-59:** City of Montgomery, to be used by BONDS to Eastwood Villa Homeowner Association, with Funding for the Eastwood Villa Community Park - \$5,000; (Singleton)
- NC-2018-60:** City of Montgomery, to be used by BONDS to Support the Regency Community Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$1,500; (Singleton)

- A COUNTY OLDER THAN THE STATE -

P.O. BOX 1667 MONTGOMERY, ALABAMA 36102-1667 PHONE: 334.832.1210

MEMORANDUM
Montgomery County Commission
February 20, 2018
Page 2

- NC-2018-61: City of Montgomery, to be used by BONDS to Support Brookview Neighborhood Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500; (Sankey)
- NC-2018-62: City of Montgomery, to be used by BONDS to Support Capitol Heights Civic Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500; (Sankey)
- NC-2018-63: City of Montgomery, to be used by BONDS to Flatwood Community Neighborhood Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500; (Sankey)
- NC-2018-64: City of Montgomery, to be used by BONDS to Garden District Preservation Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500; (Sankey)
- NC-2018-65: City of Montgomery, to be used by BONDS to Support Homeview/Baremath Neighborhood Association, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500 (Sankey)
- NC-2018-66: City of Montgomery, to be used by BONDS to Westcottville Neighborhood Watch, with Funding to Promote the Community Enhancement and Beautification Programs/Projects - \$500; (Sankey)

From fund code 001-59320-494 (Commissioner's Education Miscellaneous Appropriations) to:

- BOE-2018-39: Pike Road Board of Education, for Pike Road Schools, for their Department of Athletics, for the Football Program - \$1,000; (Singleton)
- BOE-2018-40: BOE, Park Crossing High School, for their Department of Athletics, for the Wrestling State Tournament - \$1,000; (Singleton)
- BOE-2018-41: BOE, Dunbar-Ramer School, for Principal's Discretionary Fund - \$1,000; (Singleton)

****Rescind**

DLM/tll

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
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DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

AGENDA

FEB 20 2018

February 15, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Appropriations from Donation Revenue

The Montgomery County Commission, at its meeting on February 5, 2018, agreed to place on the next agenda authorization of appropriations from donation revenue to the organizations contained on the attached schedule.

I am requesting that the Commission approve agenda items 11 through 25 based upon this schedule. There are no additional attachments for agenda items 12 through 25.

DLM/tn

Attachment

- A COUNTY OLDER THAN THE STATE -

P.O. Box 1667 MONTGOMERY, ALABAMA 36102-1667 PHONE: 334.832.1210

11-1

MISCELLANEOUS APPROPRIATIONS FROM DONATED REVENUE											
Meeting Date	Organization	Description of Program	TOTAL	Joint	Infrastructure	Harris	Dean	Walker	Sankey	Singleton	
2/20/2018	Alabama-Korea Educational Exchange Program, Inc. (A-KEEP)	Global Youth Leadership Program	5,000	5,000							
2/20/2018	Alabama Dance Theatre	Free Admission for Title One Economically Disadvantaged School Children & 20 Montgomery Area Outreach Organizations to the Production "Celebration of the Season" & Teacher Workbook	15,000	15,000							
2/20/2018	Central AI Community Foundation	Educational Programs for Youth who are from Economically Disadvantaged Circumstances	42,964	42,964							
2/20/2018	EAT South	Downtown Farm Development Project & Related Educational Workshops	5,000	5,000							
2/20/2018	House to House Community Development, Inc.	Operating Expenses for Rehabilitating the Houses of Low-Income Homeowners in Montgomery County	12,400	12,400							
2/20/2018	Liberty Learning Foundation, Inc.	Program Expenses	25,000	25,000							
2/20/2018	Lifetime Resolutions II, Inc.	Holistic Center for Women, for Program for Youth & Their Mothers who need Treatment for Substance Abuse & Mental Illnesses	100,000	100,000							
2/20/2018	Montgomery Education Foundation	Summer Program "Brain Forest Summer Learning Academy"	32,000	32,000							
2/20/2018	Montgomery S.T.E.P Foundation	Violence Prevention Program	10,000	10,000							
2/20/2018	The Montgomery Symphony Association, d/b/a Montgomery Symphony Orchestra	Music Education & Musical Enrichment Program for All Ages	20,000	20,000							
2/20/2018	Motherly Care Family Services	Nursing Assistant Training Program	15,000	15,000							
2/20/2018	Troy University Rosa Parks Museum	Annual Juneteenth Celebration	5,375	5,375							
2/20/2018	The Second Chance Foundation	Counseling Svcs., & Academic Remediation for At-Risk Children Expelled from the M.P.S., System	25,000	25,000							
2/20/2018	Southern Youth Leadership Dev Inst.	Youth Program	25,000	25,000							
2/20/2018	Southeastern Livestock Exposition, Inc.	Awards, Premiums and Expo Expenses	20,000	20,000							
			357,739	357,739	0	0	0	0	0	0	0

11-2 x

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 1

AGENDA

FEB 20 2018

DEPARTMENT: Personnel REQUESTED BY: Carmen Douglas 2/13/18
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 2/13/18
Finance Director Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL:

Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Administration Expense	123-51961.499	11,144	(6,000)	5,144
Legal Services	123-51961.305	10,500	6,000	16,500
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 21,644	\$ 0	\$ 21,644

JUSTIFICATION: To adjust budget for increased legal expenses

FEB 20 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Administrative Support Associate
 Position Number 500013235 (Replacement of Bridget Powe)
 Pay Grade A03 Pay Range \$25,630 - \$38,294
 Proposed Effective Date February 26, 2018
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date 02/02/2018
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/02/2018
 Employee Benefit Manager

Sherrill Thomas Date 2/06/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419034 (Replace J. Momo)
 Pay Grade PCT Pay Range \$30,096
 Proposed Effective Date February 26, 2018
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 02/12/2018

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 02/12/2018

Sherrill Thomas

Finance Director

Date 2/12/2018

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

FEB 20 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419203 - Replace J. Moton
 Pay Grade PCT Pay Range \$30,096
 Proposed Effective Date February 26, 2018
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date 02/09/2018
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/09/2018
 Employee Benefit Manager

Sherrill Thomas Date 2/12/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

FEB 20 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee
 Position Number 500419211 (Replace A. Dickerson)
 Pay Grade PCT Pay Range \$30,096
 Proposed Effective Date February 26, 2018
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date 02/13/2018
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/13/2018
 Employee Benefit Manager

Sherrill Thomas Date 2/13/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

FEB 20 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Sergeant
 Position Number 500421061 - Replacement of Q. Dabney
 Pay Grade PC3 Pay Range \$39,257 - \$58,655
 Proposed Effective Date February 26, 2018
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date February 7, 2018
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/07/2018
 Employee Benefit Manager

Sherrill Thomas Date 2/9/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

FEB 20 2018

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Corporal
 Position Number 500425168 - Replace K. Mims-Harris
 Pay Grade PC2 Pay Range \$33,747 - \$50,423
 Proposed Effective Date February 26, 2018
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date 02/09/2018
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/09/2018
 Employee Benefit Manager

Sherrill Thomas Date 2/12/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

FEB 20 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Corporal
 Position Number 500425011 (Replace V. Roberson)
 Pay Grade PC2 Pay Range \$33,747 - \$50,423
 Proposed Effective Date February 26, 2018
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date 02/09/2018
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/09/2018
 Employee Benefit Manager

Sherrill Thomas Date 2/12/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

FEB 20 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: M. C. Sheriff's Office - Detention Facility
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Maintenance Mechanic
 Position Number 500748002
 Pay Grade S09 Pay Range \$34,109 - \$50,965
 Proposed Effective Date February 26, 2018
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date 02/05/2018
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/05/2018
 Employee Benefit Manager

Sherrill Thomas Date 2/06/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

FEB 20 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Probate
 DEPARTMENT HEAD: Judge Steven Reed
 SUPERVISOR: Malcolm Richard

POSITION INFORMATION:

Position Title Customer Service Clerk
 Position Number 750016019
 Pay Grade A04 Pay Range 28,765 - 42,978
 Proposed Effective Date 26 February 2018
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:


 Department Head

Date 6 February 2018

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
 Employee Benefit Manager

Date 02/06/2018

Sherrill Thomas
 Finance Director

Date 2/06/2018

ADMINISTRATIVE APPROVAL:

 County Administrator

Date _____

FEB 20 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office
 DEPARTMENT HEAD: Derrick Cunningham, Sheriff
 SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff Trainee
 Position Number 550430101 (Replace D. Bell)
 Pay Grade PS1-4 Pay Range \$38,236
 Proposed Effective Date February 26, 2018
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham Date 02/13/2018
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/13/2018
 Employee Benefit Manager

Sherrill Thomas Date 2/14/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

FEB 20 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Tax & Audit Department
 DEPARTMENT HEAD: Terri Henderson, Revenue Manager
 SUPERVISOR: Terri Henderson, Revenue Manager

POSITION INFORMATION:

Position Title Senior Revenue Auditor
 Position Number To be Assigned
 Pay Grade A08 Pay Range \$45,440 - \$67,894
 Proposed Effective Date 02-12-2018
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Terri Henderson Date 01-30-2018
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 01/30/2018
 Employee Benefit Manager

Sherrill Thomas Date 1/31/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

FEB 20 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Tax & Audit Department
 DEPARTMENT HEAD: Terri Henderson, Revenue Manager
 SUPERVISOR: Terri Henderson, Revenue Manager

POSITION INFORMATION:

Position Title Revenue Compliance Officer
 Position Number To Be Assigned
 Pay Grade A07 Pay Range \$40,664 - \$60,755
 Proposed Effective Date 02-12-2018
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Terri Henderson Date 01-30-2018
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 01/30/2018
 Employee Benefit Manager

Sherrill Thomas Date 1/31/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

FEB 20 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Youth Facility
 DEPARTMENT HEAD: Beverly Riddle Wise
 SUPERVISOR: Brandi Alexander

POSITION INFORMATION:

Position Title Juvenile Detention Officer
 Position Number 900300019 (to replace Woods)
 Pay Grade PC1 Pay Range \$31,344 - \$46,832
 Proposed Effective Date March 5, 2018
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Beverly Riddle Wise Date 02/08/2018
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/08/2018
 Employee Benefit Manager

Sherrill Thomas Date 2/9/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

FEB 20 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Youth Facility
 DEPARTMENT HEAD: Beverly Riddle Wise
 SUPERVISOR: Preston Frazier

POSITION INFORMATION:

Position Title Administrative Support Associate
 Position Number 900013009
 Pay Grade A03 Pay Range \$25,630 - \$38,294
 Proposed Effective Date March 5, 2018
 Type of Hire (☒) New (☐) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Beverly Riddle Wise Date 2/12/18
 Department Head

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 02/12/2018
 Employee Benefit Manager

Sherrill Thomas Date 2/12/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

Montgomery County Commission
Travel / Training Request Approval
Request # 3

AGENDA

FEB 20 2018

Date: 02/12/2018
To: Donald L. Mims, Administrator
From: Terri Henderson, Revenue Manager
Re: Approval for the following travel:

Destination: Prattville, AL (Marriott Legends Hotel and Conference Center at Capitol Hill)
Departure Date: 03/07/2018 Return Date: 03/08/2018
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: Attend CROAA: Enforcement of Licenses and Taxes Class.
Qualifies for 12 CPE Hours Toward 2018 CCRO Certification Requirement.
Sponsored by the ACCA CGEI.

Traveler (s) Name: 1. Barbara Brouillard 4. _____
2. Courtney Oates 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$479.76 Advance Registration Required: \$370.00
Department Name: Tax & Audit Fund Name: 001-51800-265
Additional Comments: Registration \$370 Total (\$185 Each). Mileage \$69.76 Total. Meals \$40 Total.

To: Terri Henderson, Revenue Manager
From: Donald L. Mims, Administrator

The above request is app. 2/20/18 reimbursement of actual and necessary expenses in the
approximate amount of \$479.76 and advance registration of \$370.00 is authorized.

To be completed by the Finance Department	
Fund Code:	<u>001-51800.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Travel</u>
Current Budget:	<u>\$12,250.00</u>
Approved Requests:	<u>\$1,452.48</u>
Budget Available:	<u>\$10,797.52</u>
Current Requests:	<u>\$479.76</u>
Budget Balance:	<u>\$10,317.76</u>

Donald L. Mims, Administrator

Reviewed by: S. Thomas
Date: 2/12/2018
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 4

AGENDA

FEB 20 2018

Date: 02/12/2018
To: Donald L. Mims, Administrator
From: Terri Henderson, Revenue Manager
Re: Approval for the following travel:

Destination: Prattville, AL (Marriott Legends Hotel and Conference Center at Capitol Hill)
Departure Date: 03/07/2018 Return Date: 03/08/2018
Conference Leave (Days / Hours): 2 Days
Purpose of Travel: Attend CROAA: Enforcement of Licenses and Taxes Class
as Speaker/Presenter. Sponsored by the ACCA CGEI.

Traveler (s) Name: 1. Terri Henderson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$54.88 Advance Registration Required: \$0.00

Department Name: Tax & Audit Fund Name: 001-51800-265

Additional Comments: Registration \$0. Mileage \$34.88. Meals \$20.

To: Terri Henderson, Revenue Manager

From: Donald L. Mims, Administrator

The above request is app. 2/20/18 reimbursement of actual and necessary expenses in the
approximate amount of \$54.88 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-51800.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$12,250.00</u>
Approved Requests:	<u>\$1,452.48</u>
Budget Available:	<u>\$10,797.52</u>
Current Requests:	<u>\$534.64</u>
Budget Balance:	<u>\$10,262.88</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/12/2018

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 7

AGENDA

FEB 20 2018

Date: February 12, 2018
To: Donald L. Mims, Administrator
From: Beverly Riddle Wise
Re: Approval for the following travel:

Destination: Birmingham, AL
Departure Date: February 21, 2018 Return Date: February 21, 2018
Conference Leave (Days / Hours): one day
Purpose of Travel: Attend Understanding the Impact of Trauma on Children and Adolescents
Conference

Traveler (s) Name: 1. Ashlee London 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$35.00 Advance Registration Required: _____
Department Name: Youth Facility Fund Name: 00152603-265
Additional Comments: _____

To: Beverly Riddle Wise
From: Donald L. Mims, Administrator

The above request is app. 2/20/18 reimbursement of actual and necessary expenses in the
approximate amount of \$35.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>001-52603.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$10,000.00</u>
Approved Requests:	<u>\$2,473.80</u>
Budget Available:	<u>\$7,526.20</u>
Current Requests:	<u>\$35.00</u>
Budget Balance:	<u>\$7,491.20</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 2/12/2018
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 8

AGENDA

FEB 20 2018

Date: February 12, 2018
To: Donald L. Mims, Administrator
From: Beverly Riddle Wise
Re: Approval for the following travel:

Destination: Pelham, AL
Departure Date: May 2, 2018 Return Date: May 2, 2018
Conference Leave (Days / Hours): one day
Purpose of Travel: Attend Alabama Adolescent and Young Adult Conference

Traveler (s) Name: 1. Ashlee London, Alex Thomas 4. Ebony Raine, Tyrone Anderson
2. Leigh Smith, Garry Gregg 5. Ray Williams, Rhonda Wimbley
3. Ann Sikes, Kimberlyn Parham 6. LaVennia Anthony

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$660.00 Advance Registration Required: \$660.00

Department Name: Youth Facility Fund Name: 00152603-265

Additional Comments: Registration Check to be addressed to:
Bradford Health Services ATTN: Angela Camp
166 Owen Drive, Alexandria, AL 36250

To: Beverly Riddle Wise

From: Donald L. Mims, Administrator

The above request is app. 2/20/18 reimbursement of actual and necessary expenses in the
approximate amount of \$660.00 and advance registration of \$660.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-52603.265</u>	(ex: 000-00000-000)
Description:	<u>Registration & Training</u>	
Current Budget:	<u>\$10,000.00</u>	
Approved Requests:	<u>\$2,473.80</u>	
Budget Available:	<u>\$7,526.20</u>	
Current Requests:	<u>\$695.00</u>	
Budget Balance:	<u>\$6,831.20</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 2/12/2018

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 16

AGENDA

FEB 20 2018

Date: February 1, 2018
To: Donald L. Mims, Administrator
From: Carmen Douglas, Personnel Director
Re: Approval for the following travel:

Destination: Huntsville, AL
Departure Date: April 12, 2018 Return Date: April 13, 2018
Conference Leave (Days / Hours): 1.5 Days
Purpose of Travel: to attend the 2018 Inclusion and Diversity Symposium: Allowing Differences to Make the Difference

Traveler (s) Name: 1. Kaila Matney 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$657.10 Advance Registration Required: \$75.00
Department Name: Personnel Fund Name: Merit System
Additional Comments: Registration: \$75; Food: \$75; Hotel: \$300; Mileage: \$207.10

To: Carmen Douglas, Personnel Director
From: Donald L. Mims, Administrator

The above request is app. 2/20/18 reimbursement of actual and necessary expenses in the
approximate amount of \$657.10 and advance registration of \$75.00 is authorized.

To be completed by the Finance Department		
Fund Code:	<u>123-51961.265</u>	(ex: 000-00000-000)
Description:	<u>Registration and Training</u>	
Current Budget:	<u>\$25,000.00</u>	
Approved Requests:	<u>\$9,947.17</u>	
Budget Available:	<u>\$15,052.83</u>	
Current Requests:	<u>\$657.10</u>	
Budget Balance:	<u>\$14,395.73</u>	

Donald L. Mims, Administrator

Reviewed by: S. Thomas

Date: 2/2/2018

cc: Finance Director / Buyer

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



ENGINEERING DEPARTMENT

GEORGE C. SPEAKE, PE, PLS
COUNTY ENGINEER
Kevin A. Boone, PE
ASSISTANT COUNTY ENGINEER
334.832.1310
FAX: 334.832.7190
WWW.MC-ALA.ORG

AGENDA

FEB 20 2018

February 12, 2018

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: George C. Speake *George C. Speake*
County Engineer *2/12/2018*

SUBJECT: Approval of Agreement for Resurfacing
Vaughn Road from SR-271 (Taylor Road) to SR-110 (Chantilly Parkway)
Project# STPMN-ACAA59590-ATRP(011); MCP# 51-70-12; ATRIP# 51-03-07

Please place on the agenda for the nearest possible Montgomery County Commission meeting approval of attached agreement between the Alabama Department of Transportation (ALDOT) and Montgomery County concerning funding for Resurfacing Vaughn Road from Taylor Road eastward to Chantilly Parkway, Project# STPMN-ACAA59590-ATRP(011); MCP# 51-70-12; ATRIP# 51-03-07.

If approved please have attached agreement executed and return to this office for further processing.

GCS/gcs

Attachment

cc; File

- A COUNTY OLDER THAN THE STATE -

P.O. BOX 1667 MONTGOMERY, ALABAMA 36102-1667 PHONE: 334.832.1310

33-1



Kay Ivey
Governor

ALABAMA DEPARTMENT OF TRANSPORTATION

Bureau of Innovative Programs
1409 Coliseum Boulevard
Administrative Building, Room 110
Montgomery, Alabama 36110
Telephone: 334-353-6234 / Fax: 334-353-6550
www.dot.state.al.us



John R. Cooper
Transportation Director

February 9, 2018

Chair of County Commission
Montgomery County Commission
P.O. Box 1667
Montgomery, Alabama 36102-1667

RE: STPMN-ACAA59590-ATRP(011)
MCP 51-70-12
ATRIIP 51-03-07
Montgomery County

Dear Chair of County Commission:

Attached is the **original** Agreement between the Alabama Department of Transportation and Montgomery County covering the listed project's financing costs for construction.

Please complete and return this **original** Agreement as soon as possible with all **signatures** and **seals** to minimize delay of further approval and distribution. Upon approval of all parties, a properly executed copy of this Agreement will be sent to you for your information and file.

- **PLEASE DO NOT EXECUTE THE FAXED COPY OF THE AGREEMENT!**

Sincerely,

Terry W. Robinson, Acting Bureau Chief
Innovative Programs Bureau

TWR:mk

Attachment(s)

cc: Steve Graben, P.E. (SE Region Engineer)
David Bohannon, P.E. (Area Operations Engineer)
Ed Phillips, P.E. (Mr. Michael Hora)
Clay McBrien, P.E. (Ms. Melva Bradford)
George Speake, P.E. (Montgomery County Engineer)
File

**AGREEMENT
FOR
ALABAMA TRANSPORTATION REHABILITATION AND IMPROVEMENT PROGRAM
(ATRIIP) PROJECT
BETWEEN THE STATE OF ALABAMA
AND
MONTGOMERY COUNTY, ALABAMA**

This agreement is made and entered into by and between the State of Alabama, (acting by and through the Alabama Department of Transportation), hereinafter referred to as the STATE; and Montgomery County (FEIN 63-6001653), hereinafter referred to as the COUNTY; in cooperation with the United States Department of Transportation, the Federal Highway Administration, hereinafter referred to as the FHWA:

WITNESSETH

WHEREAS, the STATE and the COUNTY desire to cooperate in the planing and resurfacing on CR-626 (Vaughn Road) from SR-271 (Taylor Road) to SR-110 (Chantilly Parkway).
Length – 4.425 miles
Project# STPMN-ACAA59590-ATRP(011); MCP# 51-70-12; ATRIP# 51-03-07

NOW THEREFORE, the parties hereto, for, and in consideration of the premises stated herein do hereby mutually promise, stipulate, and agree as follows:

- (1) The COUNTY will acquire any additional right-of-way, if needed, for the PROJECT at no cost to the STATE or this PROJECT.
- (2) The COUNTY or its representative, if applicable to the PROJECT, agree to adjust and/or relocate all utilities on the PROJECT without cost to the STATE or this PROJECT.
- (3) The COUNTY or its representative, will provide the required surveys, complete the plans and perform all other preliminary engineering duties for the PROJECT at no cost to the STATE or this PROJECT. The COUNTY will be responsible for submitting all required environmental documents to the STATE and obtaining approval prior to right-of-way acquisition or submittal of final plan assembly to the STATE. The plans will be subject to the approval of the STATE and the PROJECT will be constructed in accordance with the plans approved by the STATE and the terms of this agreement.
- (4) If necessary, the COUNTY will file an Alabama Department of Environmental Management (ADEM) National Pollutant Discharge Elimination System (NPDES) Notice of Registration (NOR) (Code Chapter 335-6-12) for the PROJECT without cost to the STATE or this PROJECT. The COUNTY will be the permittee of record with ADEM for the permit. The COUNTY and the contractor will be responsible for compliance with the permit and the STATE will have no obligation regarding the permit. The COUNTY will furnish the STATE (Region) a copy of the permit prior to any work being performed by the contractor.

- (5) The COUNTY will furnish all construction engineering for the PROJECT with COUNTY forces or with a consultant selected and approved by the STATE as part of the PROJECT cost. The cost of construction engineering and inspection shall be included as part of the construction cost for the PROJECT and will be paid from funds provided herein.
- (6) The STATE will furnish the necessary inspection and testing of materials with STATE forces when needed as part of the PROJECT cost. The cost of inspection and testing of materials shall be included as part of the construction cost for the PROJECT and will be paid from funds provided herein.
- (7) The COUNTY will comply with the Alabama Department of Transportation Standard Specifications for Highway Construction (latest edition) on the PROJECT and will ensure that alignment and grades on this PROJECT meet the standards of the Alabama Department of Transportation and that the PROJECT will be constructed in accordance with the approved plans.
- (8) The PROJECT will be administered by the STATE and all cost will be financed, when eligible for Federal participation, on the basis of eighty (80) percent Federal ATRIP funds and twenty (20) percent COUNTY funds, unless otherwise noted below. Any Federal aid non-participating costs shall be borne by the COUNTY at one hundred (100) percent.
- (9) Funding for this agreement is subject to the availability of Federal ATRIP funds at the time of authorization. The STATE will not be liable for Federal ATRIP funds in any amount. It is understood that the amounts stated below are estimates only. Any shortfall in funding or overrun in construction costs shall be borne by the COUNTY from COUNTY Federal funds, if available, from COUNTY funds, and from Federal MPO funds, if the Montgomery Area Metropolitan Planning Organization agrees, subject to the approval of the State, to reprogram the allocated Federal funds for the Montgomery Area sufficient to pay 80% of the project cost. In the event of an under-run in construction costs, the amount of Federal ATRIP funds will be the amount stated below, or eighty (80) percent of eligible costs, whichever is less.
- (10) The estimated cost of construction of this PROJECT will be provided from the funds outlined as follows:

Federal ATRIP Funds	\$ 3,173,642.03
Federal MPO Funds (Montgomery Area Dedicated)	\$ 0.00
County Funds	\$ <u>793,410.51</u>
Total (Including E & I)	\$ 3,967,052.54

- (11) The STATE will be responsible for advertisement and receipt of bids, and the award of the contract. Following the receipt of bids and prior to the award of the contract, the STATE will invoice the COUNTY for its prorata share of the estimated cost (if applicable) as reflected by the bid of the successful bidder plus E & I, and the COUNTY will pay this amount to the STATE no later than 30 days after the date bids are opened. Payment must be received prior to award of the contract.

- (12) A final audit will be made of all PROJECT records after completion of the PROJECT and a copy will be furnished to the Alabama Department of Examiners of Public Accounts, in accordance with Act 1994, No. 94-414. A final financial settlement will be made between the parties as reflected by the final audit and this agreement.
- (13) The COUNTY will submit reimbursement invoices for the work performed under the terms of this agreement to the STATE within six (6) months after the completion and acceptance of the PROJECT. Any invoices submitted after this six (6) month period will not be eligible for payment.
- (14) Upon completion and acceptance of the work by the STATE, the COUNTY will assume full responsibility for maintenance of that part of the improvements which are not a part of the Alabama Highway Maintenance System. Upon completion and acceptance of the work by the STATE, the COUNTY will maintain the PROJECT in satisfactory condition in accordance with the requirements of the Alabama Department of Transportation.
- (15) The COUNTY shall be responsible at all times for all of the work performed under this agreement and, as provided in Alabama Code § 11-93-2 (1975), the COUNTY shall protect, defend, indemnify, and hold harmless the State of Alabama, the Alabama Department of Transportation, its officials, officers, and employees, and their agents and/or assigns.
- (16) For all claims not subject to Alabama Code § 11-93-2 (1975), the COUNTY shall indemnify and hold harmless the State of Alabama, the Alabama Department of Transportation, the officials, officers, and employees, and their agents and/or assigns from and against any and all actions, damages, claims, loss, liabilities, attorney's fees or expense whatsoever or any amount paid in compromise thereof arising out of, connected with, or related to the (1) work performed under this agreement, (2) the provision of any services or expenditure of funds required, authorized, or undertaken by the COUNTY pursuant to the terms of this agreement, or (3) misuse, misappropriation, misapplication, or misexpenditure of any source of funding, compensation or reimbursement by the COUNTY, its agents, servants, representatives, employees or assigns.
- (17) By entering into this agreement, the COUNTY is not an agent of the STATE, its officers, employees, agents, or assigns. The COUNTY is an independent entity from the STATE and nothing in this agreement creates an agency relationship between the parties.
- (18) Each party will provide, without cost to the other, information available from its records that will facilitate the performance of the work.
- (19) Nothing will be construed under the terms of this agreement by the STATE or the COUNTY that will cause any conflict with Section 23-1-63, Code of Alabama (7/24th law).
- (20) The COUNTY will be obligated for the payment of damages occasioned to private property, public utilities or the general public, caused by the legal liability (in accordance with Alabama and/or Federal law) of the COUNTY, its agents, servants, employees or facilities.
- (21) Exhibits M and N are attached and hereby made a part of this agreement.

- (22) This agreement is made and expressly executed in the names of the parties hereto by their respective officers, officials or other persons who are authorized to execute it, and it is deemed by the parties to be an agreement or contract under seal.
- (23) By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.
- (24) The terms of this agreement may be modified by supplemental agreement duly executed by the parties hereto.
- (25) This agreement may be terminated by either party upon the delivery of a thirty (30) day notice termination.

IN WITNESS, WHEREOF, the parties hereto cause this agreement to be executed by those officers, officials, and persons thereunto duly authorized, and the agreement is deemed to be dated and to be effective on the date stated hereinafter as the date of the approval of the Governor of Alabama.

SEAL

ATTEST:

MONTGOMERY COUNTY, ALABAMA

Clerk (Signature)

BY: _____

Chairman (Signature)
Montgomery County Commission

Print Name of Clerk

Print Name of Chairman

RECOMMENDED:

**STATE OF ALABAMA
ACTING BY AND THROUGH THE
ALABAMA DEPARTMENT OF
TRANSPORTATION**

Innovative Programs Acting Bureau Chief
Terry W. Robinson

Chief Engineer
Don T. Arkle, P.E.

**THIS AGREEMENT HAS BEEN LEGALLY REVIEWED AND APPROVED AS TO FORM
AND CONTENT:**

Chief Counsel
William F. Patty

Transportation Director
John R. Cooper

**THE WITHIN AND FOREGOING AGREEMENT IS HEREBY APPROVED ON
THE ____ DAY OF _____, 20 ____.**

**GOVERNOR OF ALABAMA
KAY IVEY**

Exhibit M

CERTIFICATION FOR FEDERAL-AID CONTRACTS: LOBBYING

This certification is applicable to the instrument to which it is attached whether attached directly or indirectly with other attachments to such instrument.

The prospective participant/recipient, by causing the signing of and the submission of this Federal contract, grant, loan, cooperative agreement, or other instrument as might be applicable under Section 1352, Title 31, U. S. Code, and the person signing same for and on behalf of the prospective participant/recipient each respectively certify that to the best of the knowledge and belief of the prospective participant or recipient and of the person signing for and on behalf of the prospective participant/recipient, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the prospective participant/recipient or the person signing on behalf of the participant/recipient as mentioned above, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, or other instrument as might be applicable under Section 1352, Title 31, U. S. Code, the prospective participant/recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The prospective participant/recipient also agrees by submitting this Federal contract, grant, loan, cooperative agreement, or other instrument as might be applicable under Section 1352, Title 31, U. S. Code, that the prospective participant/recipient shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such sub-recipients shall certify and disclose accordingly.

EXHIBIT N

FUNDS SHALL NOT BE CONSTITUTED AS A DEBT:

It is agreed that the terms and commitments contained herein shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended by Amendment Number 26. It is further agreed that if any provision of this AGREEMENT shall contravene any statute or Constitutional provision of amendment, either now in effect or which may, during the course of this AGREEMENT, be enacted, then the conflicting provision in the AGREEMENT shall be deemed null and void.

When considering settlement of controversies arising from or related to the work covered by this AGREEMENT, the parties may agree to use appropriate forms of non-binding alternative dispute resolution

TERMINATION DUE TO INSUFFICIENT FUNDS:

If the Agreement term is to exceed more than one fiscal year, then said Agreement is subject to termination in the event that funds should not be appropriated for the continued payment of the Agreement in subsequent fiscal years.

In the event of proration of the fund from which payment under this Agreement is to be made, Agreement will be subject to termination.

NO GOVERNMENT OBLIGATION TO THIRD PARTY CONTRACTORS:

The STATE and COUNTY acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations of or liabilities to the STATE, COUNTY, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.

The COUNTY agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FHWA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subjected to its provisions.

RESOLUTION NUMBER _____

BE IT RESOLVED, by the County Commission of Montgomery County, Alabama, that the County enters into an agreement with the State of Alabama; acting by and through the Alabama Department of Transportation for:

The planing and resurfacing on CR-626 (Vaughn Road) from SR-271 (Taylor Road) to SR-110 (Chantilly Parkway). Length – 4.425 miles
Project# STPMN-ACAA59590-ATRP(011); MCP# 51-70-12; ATRIP# 51-03-07

which agreement is before this Commission, and that the agreement be executed in the name of the County, by the Chairman of the Commission for and on its behalf and that it be attested by the County Clerk and the seal of the County affixed thereto.

BE IT FURTHER RESOLVED, that upon the completion of the execution of the agreement by all parties, that a copy of such agreement be kept of record by the County Clerk.

Passed, adopted, and approved this _____ day of _____, 20 _____.

ATTESTED:

County Clerk

Chairman, Montgomery County Commission

I, the undersigned qualified and acting clerk of Montgomery County, Alabama, do hereby certify that the above and foregoing is a true copy of a resolution lawfully passed and adopted by the County Commission of the County named therein, at a regular meeting of such Commission held on the

_____ day of _____, 20 _____, and that such resolution is of record in the Minute Book of the County.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the County on this

_____ day of _____, 20 _____.

County Clerk

SEAL

LANCE R. LEFLEUR
DIRECTOR



Alabama Department of Environmental Management
adem.alabama.gov
1400 Coliseum Blvd. 36110-2400 ■ Post Office Box 301463
Montgomery, Alabama 36130-1463
(334) 271-7700 ■ FAX (334) 271-7950

KAY IVEY
GOVERNOR

AGENDA

FEB 20 2018

February 6, 2018

Montgomery County Commission
PO Box 1667
Montgomery, AL 36102-1667

MTGY CO. COMMISSION
FEB 7 '18 AM 8:55

Re: Alabama Recycling Fund Grant Deadline

To Whom It May Concern:

The Alabama Department of Environmental Management (ADEM) would like to remind you of the March 1st deadline to submit applications for potential grant funding from the Alabama Recycling Fund. The application can be found online at www.adem.alabama.gov listed as Form # 009. The regulations for this program are also found on the Department's website, under Division 13- Solid Waste Program, Chapter 335-13-10. All applicants will be notified when the review and selection process is completed as to the status of their application.

The Alabama Recycling Fund was established by the Alabama Solid Wastes and Recyclable Materials Management Act (SWRMMA) to provide grants for recycling infrastructure to cities, counties, and local municipalities within the State. Current projections are for the Alabama Recycling Fund to provide approximately 1.2 million dollars for this grant cycle.

If you would like more information about this program, or to determine eligibility, please contact the Solid Waste Branch at (334)274-4201. We look forward to providing much needed resources for local governments and their partners to increase recycling in Alabama.

Sincerely,

Eric Sanderson, Chief
Solid Waste Branch
ADEM Land Division

ELS/hb

Birmingham Branch
110 Vulcan Road
Birmingham, AL 35209-4702
(205) 942-6168
(205) 941-1603 (FAX)

Decatur Branch
2715 Sandlin Road, S.W.
Decatur, AL 35603-1333
(256) 353-1713
(256) 340-9359 (FAX)



Mobile Branch
2204 Perimeter Road
Mobile, AL 36615-1131
(251) 450-3400
(251) 479-2593 (FAX)

Mobile-Coastal
3664 Dauphin Street, Suite B
Mobile, AL 36608
(251) 304-1176
(251) 304-1189 (FAX)

34-1

 Alabama Recycling Fund Grant Application	
Applicant Information	
Lead Applicant Name/Entity City of Montgomery, Alabama	Regional Planning Commission Area(s) Central and South Central AL Regional Planning
Physical Address 103 N. Perry St.	City Montgomery
County Montgomery	
Contact Information	
Contact Person Donald Mims	Email Address donaldmims@mc-ala.org
Governmental Body or Agency Name Montgomery County	Federal Employer ID Number (FEIN) 63-6001653
Mailing Address P.O. Box 1667	City, State Zip Code 36102-1667
Telephone Number (334) 832-1210	Fax Number
Project Costs	
Total Estimated Cost of Project \$ 3,500,000.00	Grant Amount Requested \$ 350,000.00
General Project Information	
Estimated quantity of material to be recycled or reused	27,200 T
Estimate of how much of this amount will be from out-of-state	none
What types of materials will be recycled?	paper, cardboard, plastic, tin, steel, AL
When will the proposed project be fully implemented?	summer 2018
How many households are in the area covered by this project?	81,000
When was your local Solid Waste Management Plan (SWMP) approved?	Oct. 2015
Is the proposed project consistent with the approved SWMP?	yes
What existing recycling efforts exist in your solid waste jurisdiction?	some private companies
What is the estimated participation rate in recycling in the area?	voluntary, not known
What types of materials are currently recycled in your area?	paper, plastics, aluminum
Does the proposal include public education/outreach activities?	yes
Does the project require advance funds?	no
Does the project area have solid waste collection service?	yes
If so, how many households are served?	70,000
Is this application a regional project with more than one applicant?	yes
If so, who is/are the other jurisdiction(s)?	City of Montgomery

34-2

Project Description *(Include project costs, revenues, list of and markets for anticipated recycled materials, any public education and outreach efforts, and any interaction with existing solid waste management and/or recycling infrastructure. If needed, please include additional pages or attachments.)*

See Attached Page

List of Attachments *(May include proposed contracts, requests for proposal, agreements, local SWMP revisions, recycling business plans, equipment drawings, outreach materials, or other documents related to the proposed recycling/waste minimizations project or program)*

Project Description

County SWMP Plan

Former (IREP) facility volume and commodity price spreadsheet

Proposed equipment/ features to be purchased with this grant

Executive summary of national survey of successful curbside recycling

ADEM award from 2017

Recycling Partnership Award

Signature/Certification

This application is made for the activities described herein. I certify that I am familiar with the information contained in the application, have authority to enter into agreements on behalf of the applicant(s), and, do hereby certify to the best of my knowledge and belief, this information is true, complete, and accurate.

_____	Chairman, Montgomery County Commission	_____
Responsible Official Signature	Title	Date Signed
Elton N. Dean, Sr.	City of Montgomery, AL	
_____	_____	
Responsible Official Name (Printed/Typed)	Lead Applicant Name/Entity	

Submit three copies of this application, with original signatures, and all attachments to:

Recycling Unit – Solid Waste Branch
Land Division
Alabama Department of Environmental Management
P O Box 301463
Montgomery, AL 36130-1463

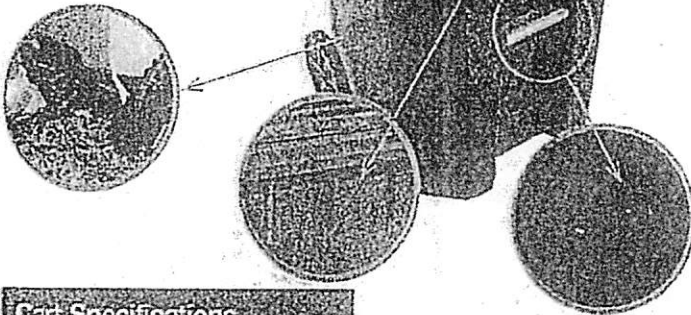
Millennium

Convenient For Cart Users

- Short cart body is convenient to load, increases visibility over top of cart, and is easy to control
- Cart footprint engineered for stability; resists tipping and does not blow over—even in 40 mph winds
- Contoured lid reduces warp and water entrapment
- Lift lip across front and around front corners increases opening convenience
- Durable "double-pinned" lid attachment
- Integrally molded details reinforce lift points and stress areas to accommodate heavy loads

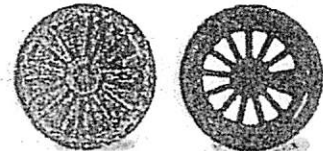
Features

- Molded recess at bottom allows foot to be placed directly on axle providing leverage for maneuvering heavy loads
- Available with bib or no bib (Euro) option
- Available with metal, plastic, or no lift bar option



Wheel Options

Wheels: 10" wheels are standard. Popular wheel options are shown here. Other options are available upon request.



Wheel options may change without notice.

Customize Your Cart

- Provide instructions to users with in-mold labeling
- Brand your cart with hot stamps on sides, front, or lid. ColorFUSE technology available on sides and lid
- Sequential serial numbers
- RFID tag or barcode
- Lid options include circular opening to assist recycling efforts



Cart Specifications

MODEL	HEIGHT	WIDTH	DEPTH	LOAD RATING*
95 GAL. M	41 3/5"	29 9/10"	34 3/10"	340 LBS.

Cart specifications vary slightly based on product mold. *A.N.S.I. maximum load rating is 3.5 lbs. per gallon.

Shipping Information

MODEL	ASSEMBLY WEIGHT	STACKING	LTL STACKING	T/L QTY (53' TRUCK)
95 GAL. M	40 LBS.	9-10 HIGH	8 HIGH	504-560*

*Shipping information varies slightly based on product mold and mold location

Otto Environmental Systems North America, Inc.

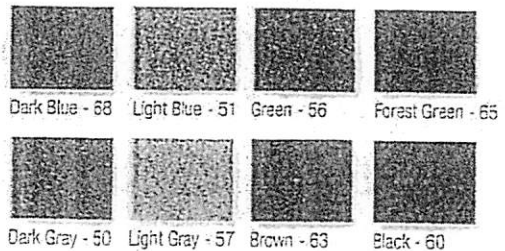
12700 General Drive, Charlotte, North Carolina 28273
800-795-OTTO (6886) • info@otto-usa.com • otto-usa.com

© 2016 Otto Environmental Systems North America, Inc.



Available Colors

The Millennium container is available in 8 standard colors. Custom colors available upon request.



Colors as shown in this document may differ slightly from the actual product.

Full Service Solutions



34-5

APPENDIX A:

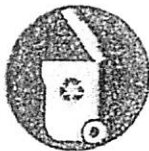
EXECUTIVE SUMMARY

The 2016 State of Curbside Report is a snapshot of the performance of curbside recycling programs in a number of key communities across the U.S. Over 400 cities were profiled to understand key recycling program attributes and to evaluate their performance in recovering household recyclables at the curb. This type of performance data is critical to build a national understanding of the recycling landscape, to create key learnings of why some programs perform better than others, and to create a future roadmap of strategic changes needed to help the system to reach its full potential in supporting the transition to a circular economy and a holistic sustainable materials management approach.

Data collected about these geographically diverse programs included frequency of collection, container type, municipal solid waste tip fees, material mix, collection approach, and program ownership for the purposes of understanding program performance. The Partnership then used a pounds per household per year metric to consistently place all programs on a uniform footing for measuring their curbside recovery.

Several key conclusions regarding data and program performance are presented in this report, which include:

- Waste audits have shown that single-family homes generate between 800 and 1,000 pounds of recyclable packaging per year. The simple average from this research showed a recovery of 357 pounds per household per year, suggesting an average recovery of 35-45% of possible recyclables in the home for the profiled cities. The opportunity to recover more is clear.
- There is no single program feature that drives program performance, but rather it is a combination of factors that build off one another. However, some key indicators of successful programs emerged, with almost all top-performing programs sharing the following four characteristics:



CART-BASED
COLLECTION



AUTOMATIC
SERVICE FOR ALL
RESIDENTS



SINGLE-STREAM
COLLECTION



COMMUNITY ACTIONS
THAT RAISED THE
PRIORITY OF RECYCLING

- More optimization is possible to help underperforming communities build off the success of stronger programs. For example, hub-and-spoke models will grow in importance in moving forward to manage costs while increasing collection.

Growing the recovery of packaging will take a strategic systems approach of expanding best practices through partnership. To accelerate this process, communities will continue to need dedicated technical support and resources from the NGO community, state offices, and other groups and teams to make step changes and drive program improvements. Through better data, the roadmap to grow packaging recovery rates across the country can be created. Simply put, what gets measured, gets managed.

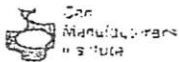
Published December, 2016.

DISCLAIMER: The data, insights and conclusions in this document are based on primary research conducted by The Recycling Partnership. The conclusions and views expressed in this document do not necessarily reflect the views of our funding partners. To learn more, please contact us at info@recyclingpartnership.org.

About The Recycling Partnership

The Recycling Partnership (recyclingpartnership.org) is a national nonprofit transforming recycling in towns all across America. At The Recycling Partnership, we believe that recycling is fundamental to a healthy environment and economy. Every day, we work hand-in-hand with communities and companies, continuously innovating to improve recycling systems. Because when we do, jobs are created, our environment is protected, and communities thrive.

Since 2003, we have been delivering solutions for measurable change through collaboration, assistance, and data. This important work is made possible through grants and support from these funders:



LANCE R. LEFLEUR
DIRECTOR



KAY IVEY
GOVERNOR

Alabama Department of Environmental Management
adem.alabama.gov

1400 Coliseum Blvd. 36110-2400 • Post Office Box 301463
Montgomery, Alabama 36130-1463
(334) 271-7700 • FAX (334) 271-7950

May 18, 2017

Mr. Donald L. Mims
Montgomery County Commission
101 South Lawrence Street
Montgomery, AL 36104

Dear Mr. Mims:

Enclosed is the 2017 Alabama Recycling Grants Program grant agreement for Montgomery County. Please sign and return both copies, taking care to review and initial each page where indicated, and return to us as soon as possible. You will also want to refer closely to the corresponding sections of this agreement for reporting and invoicing/payment requirements. Please note that the deadline for the first semi-annual report required by this grant agreement is April 15, 2018.

Your main point of contact at ADEM for the grant will be Hayley Benson who may be reached at (334) 271-7948 or via email to Hayley.benson@adem.alabama.gov, and we encourage you to reach out to us with any questions you may have. Congratulations again on your grant award and we look forward to working with you in increasing recycling and waste minimization in Alabama.

Sincerely,

M. Gavin Adams, Chief
ADEM Materials Management Section

MGA/hb

Enclosure

Birmingham Branch
110 Vulcan Road
Birmingham, AL 35209-4702
(205) 942-6188
(205) 941-1803 (FAX)

Decatur Branch
2715 Sandlin Road, S.W.
Decatur, AL 35603-1333
(256) 353-1713
(256) 340-9359 (FAX)

Mobile Branch
2204 Perimeter Road
Mobile, AL 36615-1131
(251) 450-3400
(251) 479-2593 (FAX)

Mobile-Coastal
3554 Dauphin Street, Suite B
Mobile, AL 36608
(251) 304-1175
(251) 304-1189 (FAX)

34-8

I. GENERAL PROJECT SUMMARY

Montgomery County Commission will purchase 95 gallon roll carts to make curbside single-stream recycling available to City of Montgomery households.

A. MILESTONES/TIMELINE OF ACTIVITIES

The grantee agrees to begin the implementation of the project during the grant period outlined in this agreement, conditional upon the grant agreement being signed and becoming a binding contract.

B. REGIONAL PARTNERSHIPS

If this grant agreement involves multiple entities as the grantee, written agreements including those concerning grant funds, revenue disbursement, and the responsibilities of each entity shall be required. All such agreements are binding as if incorporated herein.

II. BUDGET AND EXPENDITURES

The approved project budget and maximum reimbursable expenditures are further detailed in Attachment B of this Agreement. Any exceptions must be attached to this Agreement as an amendment which has been signed by the Department and Grantee. The approved budget is further categorized as follows:

Itemized Budget

95 gallon roll carts (6,134)	\$300,000.00
Total	\$300,000.00

Categorized Budget

Infrastructure (equipment, buildings, land, etc.)	\$300,000.00
Personnel (salaries, benefits, etc.)	\$0.00
Education (materials, radio/TV, hand-outs, etc.)	\$0.00
Professional Services (consultants, engineering, planning)	\$0.00
Total Budget	\$300,000.00

A. ALLOWABLE COSTS

Expenditures shall be limited to the allowable costs as stated in this agreement and in accordance with the Alabama Recycling Fund Grants Program as stated in Chapter 335-13-10. The Grantee shall not retain any grant funds in excess of actual Recycling Program expenses.



125 Rowell Court
Falls Church, VA 22046
864.760.8828
RECYCLINGPARTNERSHIP.ORG

Barry Crabb
Finance Director
Mayor's Office
City of Montgomery
103 North Perry St.
Montgomery, AL 36104

Dear Barry,

On behalf of The Recycling Partnership members and staff, we'd like to congratulate you and the City of Montgomery, Alabama on being selected as a 2017 cart grant recipient.

By accepting this grant, Montgomery joins a distinguished, and growing, list of partner cities that have successfully switched to recycling carts and dramatically improved their program's performance and efficiency. Examples of those partner cities include: Florence, AL; East Lansing, MI; St. Paul, MN; Santa FE, NM; Outagamie County, WI; Portland, ME; and Columbia, SC, just to name a few.

At The Recycling Partnership, we say "it takes a team to deliver tons" and the close partnerships we have with our grantees are a great example of that mantra. We couldn't be more excited to work with you, Chris, Lynda, and the City of Montgomery team.

By December 30, 2017 you will receive a draft contract for review and signature. We will also set up a time for a few of our staff to visit you in person, to work on fine tuning the timeline and milestones for the project.

We will be in touch soon, but please feel free to reach out if you have any questions in the meantime.

Thank you and again, congratulations!

Sincerely,

Keefe Harrison
CEO
The Recycling Partnership

Commodity Prices

See Note

Commodity	%	Approx Tons	May 16 - Sept 2014	10 Year Ave	Aug 2015
OCC	2.77%	2,770	\$110 \$304,700	\$130 \$360,100	\$115 \$318,550
Mixed Paper	14.10%	14,100	\$55 \$775,500	\$70 \$987,000	\$55 \$775,500
PET	1.96%	1,960	\$360 \$705,600	\$220 \$431,200	\$280 \$548,800
HDPE Natural	0.39%	390	\$1,120 \$436,800	\$580 \$226,200	\$660 \$257,400
HDPE Colored	0.35%	350	\$630 \$220,500	\$420 \$147,000	\$360 \$126,000
Mixed Plastics	0.67%	670	\$120 \$80,400	\$80 \$53,600	In Poly in Poly
Polypropylene	0.34%	340	In mixed In mixed	In mixed In mixed	\$320 \$108,800
Mixed Rigid	0.85%	850	\$80 \$68,000	\$180 \$153,000	\$10 \$8,500
Film	0.48%	480	\$20 \$9,600	\$40 \$19,200	\$0 No market
Tin/Steel Cans	2.45%	2,450	\$138 \$338,100	\$60 \$147,000	\$69 \$169,050
Aluminum	0.65%	650	\$1,300 \$845,000	\$1,400 \$910,000	\$960 \$624,000
Organics	19.38%	19,380	\$10 \$193,800	\$10 \$193,800	\$10 \$193,800
	44.39%	44,390	\$3,978,000	\$3,628,100	\$3,130,400
			109.64%	100.00%	86.28%

Note: The Commodity % represents the percentage of various types of commodities received during the year September 1 - August 31, 2015. The other columns are the amount of revenue the commodities would have received based on the commodity prices during various time frames.

34-11



AGENDA

FEB 20 2018

February 14, 2018

Montgomery County Commission
Commission Chairman Elton Dean & County Commissioners
P.O. Box 1667
Montgomery, Alabama 36102

Dear Commissioners,

Alabama State University's Division of Continuing Education is happy to inform you of our **Annual Kids/Youth College Adventure Program, SkyCap** is right around the corner. We offer several different academic enrichment courses to help students successfully complete class work during the upcoming school year. We are hosting two three-week sessions, the first session is June 4th-22nd and the second will be July 9th-27th.

We are always just as excited about our newest programs offered such as our year-round **ACT/SAT** after school tutorial program which starts this summer for the Montgomery Public School System. SKYCAP will offer a course in **Biomedical Engineering Exploration** again this summer for grades 6-9 and for that reason, we are expecting even more students. Additionally, the program is designed to help students discover, measure and enhance their skills, ability and knowledge in mathematics and STEM related fields.

In addition, we will host a Pre-Registration Orientation, Saturday, May 19, 2018 from 9a.m. until 2p.m. in the Ralph David Abernathy Auditorium. The Orientation will also introduce instructors and allow them to give an overview of their class plans. Additionally, this is when we find some parents needing assistance with their child and/or children for our Annual Kids/Youth College Adventure Program. We would like to thank you for your support on last year in the amount of **\$10,000.00** and because of that sponsorship 25 youth from your various districts had an opportunity to experience summer fun and learning on a college campus.

As a result, we need your help financially this year for our low-income parents that are interested in our Summer Program. Attached is a flyer that outlines **SKYCAP 2018**. We are asking if the Commission as a whole would please consider a sponsorship of at least but not limited to **\$19,975.00** for 47 youth that might otherwise not have this opportunity.

Thank you so very much for helping us in our endeavor to empower our students with knowledge. We strive hard to help students, *"Learn how to Learn and have Fun"!*

Respectfully,

Felicia Taylor

Marketing/Public Relations Specialist
Division of Continuing Education
Alabama State University

Powered By: ASU'S Division of Continuing Education

www.alasu.edu/continuingeducation or call 334-451-9575

35-1

ALABAMA STATE UNIVERSITY

SUMMER KIDS/YOUTH SKYCAP

COLLEGE ADVENTURE PROGRAM

Summer fun and learning for students entering 1st-12th grades.

2018 SESSIONS: JUNE 4-22 AND JULY 9-27

Orientation | May 19 | 9 a.m. - 2 p.m. | Ralph David Abernathy Auditorium



10%

DISCOUNT

if you register for full-day
on or before May 19, 2018.

15%

DISCOUNT

if you register for both
sessions on or before
May 19, 2018.

For course descriptions and a complete listing of all kids/youth, adult enrichment and professional development courses, visit our Continuing Education Summer 2018 Catalog website at www.alasu.edu/continuingeducation or call 334-451-2668 for additional information.

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HandsOn
RIVER REGION

HandsOn River Region

Be the Difference

334-264-3335
334-264-9182 fax
www.handsonriverregion.org

101 Coliseum Boulevard
Montgomery, Alabama 36109

AGENDA

FEB 20 2018

February 13, 2018

Jo Ann Johnson
Executive Director

Commissioner Dan Harris
Montgomery County Commission
P.O. Box 1667
Montgomery, AL 36102

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President

John O'Connor
Vice President

Chris Brazelton
Secretary

Jody Thrasher
Treasurer

DIRECTORS

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Mike Hogg

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Kym Klass

Aubrie Moates

John Naramore

John O'Connor

Sandra Patrick

Cathy Pearson

Mickey Phillips

Marcus Robinson

David Stevens

Sarah Willis

Jody Thrasher

Dear Commissioner Harris,

On behalf of the staff and board of directors of HandsOn River Region, I respectfully request \$5000.00 to support our 2-1-1 Helpline and Volunteer Management Program so that we may continue to provide critical services to citizens of Montgomery County.

Last year, **3,927 individuals living in District 1** called 2-1-1 seeking help with food, affordable housing, direct aid, healthcare, and more. That's **43% of the totals calls** from Montgomery County residents and a 15% increase in calls from District 1 compared to the previous year. But for 2-1-1, these individuals may have eventually reached out to you for answers. Would you have known where to turn or who to call? The good news is our follow-up records indicate 82% got help or were awaiting services resulting from the referrals given by our trained call specialists.

Did you know there are 995 individuals living in your district registered as volunteers with HandsOn who stand ready to address a wide range of issues such as homelessness, child abuse, hunger, and education? HandsOn not only connects people that need help, we are also the "one-stop" shop for people wanting to lend their time and talent to create positive change. Last year, **HandsOn placed 9,661 volunteers who served 38,644 hours, equating to \$908,134 invested in the River Region.** We know there are many more doing great volunteer work that we would love to engage. Without HandsOn, these servant leaders would have no central mechanism to find ways to serve and your district would miss out on this very valuable resource.

Through our other programs, we continue to make impacts in the areas of homelessness, disaster response and recovery, and holiday charitable giving. We strive to expand the capacity of Montgomery's social service delivery system and to prevent duplication through coordination and partnerships with fellow nonprofits.

I've attached impact reports for our 2-1-1 and Volunteer Management Programs along with an Executive Summary of our services for your review.

Thank you for your considered investment in this organization.

Sincerely,

Jo Ann Johnson
Executive Director

Proud to be a River Region United Way Agency



36-1



HandsOn
RIVER REGION

Volunteer Management Program Impact Summary

Our Stats

Fiscal Year 2016-2017

Volunteers Mobilized: 9,661
Hours Serving the Community: 38,644
Impact Value: \$908,134

Student Impact

HandsOn planned, organized and managed School Days of Service for:

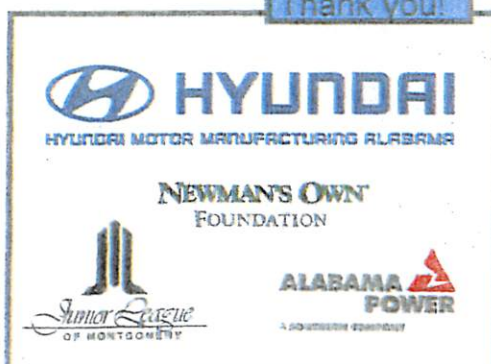
- ◆ 5 area high schools
- ◆ 3 local colleges
- ◆ Engaging 1,630 youth
- ◆ Providing 6,520 hours of service
- ◆ Benefiting 50 Area Non-Profits
- ◆ Economic Boost to community of \$133,660



Community Impact

HandsOn has partnered with the City of Montgomery to provide smoke detectors free of charge to impoverished residents living in neighborhoods with the highest incidence of fire. HandsOn oversees the recruitment and coordination of volunteers serving bi-weekly to install the devices and offer safety education training. This initiative will continue until every Montgomery home has a detector to make our City safer and prevent deaths from fire and smoke-inhalation.

Thank you!



Service Days Impact



• 9-11 Day of Service:

Over 1,000 volunteers paid tribute to Montgomery, Autauga, Elmore and Macon County 9-1-1 dispatchers by donating care baskets to these unsung heroes!

• MLK Day of Service:

Nearly 300 volunteers gathered in Highland Gardens to paint the elementary school, clean up the city park and neighborhood, build disaster kits for area residents and hygiene kits for the homeless providing \$21,600 economic benefit to the community.

Christmas Clearing House:

5,000 volunteers donated money and toys, adopted families and wrapped and delivered gifts to ensure over 13,000 of our area's neediest residents would have a holiday filled with joy.



Top 5 Impact Areas



Children & Youth

Homeless

Hunger

Elderly

Environment



HandsOn River Region is a proud affiliate of



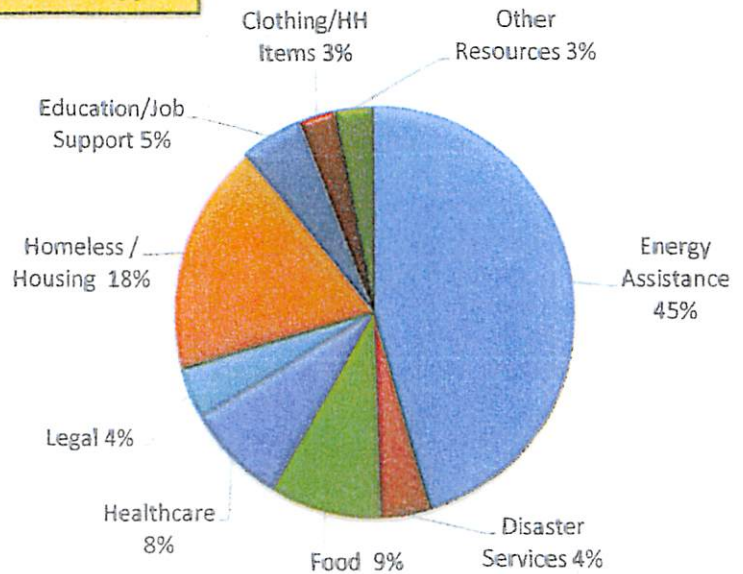
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2-1-1 River Region
A Program of
HandsOn River Region
Fiscal Year 2016-2017 Service Snapshot



Yearly Statistics	
TOTAL CALLS	20,888
Problems/Needs	17,617
Referrals	31,738
GENDER	%
Male	15
Female	85
AGE RANGE	%
1-20	1
21-34	31
35-54	38
55+	38
GEOGRAPHIC AREA	%
Montgomery	78
Autauga	3
Elmore	4
Dallas	2
Lake Martin Area	2
Macon & Bullock	2
Butler, Pike, Crenshaw	>1
Perry, Wilcox, Lowndes	2
Chilton	1
Other/Unknown	5

Referral Types



Yearly Highlights

Montgomery 2-1-1 Call Center answered over 500 calls within a three-day period assisting Hurricane Irma evacuees with finding and navigating to the nearest shelters.

Published annual Community Resources Directory containing over 600 programs serving residents in the River Region.

2-1-1 serves on the Housing Subcommittee of the Healthy Minds Network, a local stakeholders group whose mission is to secure access to quality mental healthcare for all. This committee is working to establish more permanent supportive housing and wrap-around services for people with severe mental illness.

Sample Referral Agencies

Agency Name
Health Services, Inc.
Salvation Army of Montgomery
Family Guidance Center
Gift of Life
Lighthouse Counseling Center

Follow-Up Impact

Single mom, employed, victim of identity theft lost all money in bank and could not pay rent. Received referrals for assistance. Follow-up indicated she received help and had even paid the resource back after she received her next paycheck.

Local church called to report homeless, mentally ill female in their parking lot. Referred to Homeless Outreach and follow-up indicated she was provided food and taken to local shelter.

Caller seeking help with lodging for family while grandson was having surgery in Birmingham. Follow-up indicated she received help from referrals and was able to focus more on helping her family with the child's recovery.

For add'l info, contact: Jo Ann Johnson - jjohnson@handsonriverregion.org, 334-264-3335



MISSION STATEMENT

HandsOn River Region mobilizes volunteers and connects people, information and services to meet local needs and build a strong, caring community.

HISTORY

HandsOn River Region was founded in 1974 as the Voluntary Action Center following a community-wide study conducted by the Junior League of Montgomery and the Community Council of the Montgomery Area United Way. Our goal is to grow capacity of area nonprofits through our programs while providing coordinated, managed volunteerism to the community. The National Voluntary Action Center evolved through the years, eventually merging with the Points of Light Foundation in 2007 to form the national HandsOn Network of volunteer management agencies.

PROGRAMS & ACTIVITIES

The **Volunteer Management Program** serves as a vital collaborative tool linking volunteers (both skilled and unskilled) to non-profit, faith-based and public service organizations to create good and strengthen the community. Annually, over 10,000 volunteers are mobilized and linked to hundreds of community service projects addressing literacy and environmental issues, homelessness, disaster response/recovery efforts, senior citizen and youth issues. The program also offers Volunteer Management Training to enhance agencies' efforts to effectively recruit, mobilize and manage their volunteers in addition to Volunteer Leader Training and Volunteer Registration Center Training for managing spontaneous, unaffiliated volunteers following a disaster. The program serves a five county area.

2-1-1 River Region provides a 3-digit phone number serving as a first point of contact to "Get Help or to Give Help" within the community during everyday times as well as during disaster. An average of 2,000 callers are connected to critical community health and human services monthly in an effort to strengthen and empower those in need toward self-sufficiency and/or receive information regarding volunteer opportunities within the River Region. The 2-1-1 program serves 15 counties in Alabama. 2-1-1 also provides disaster preparedness awareness trainings to at-risk populations statewide.

Christmas Clearinghouse annually partners with community service agencies, faith-based organizations and schools to screen, register and assist the area's neediest families during the holiday season. The program stretches available resources and avoids duplication of giving in order to help as many families in need as possible and bring smiles to children who otherwise might go without. An average of 10,000 individuals are registered and assisted annually by the Clearinghouse and partner agencies.

Homeless Management Information System (HMIS) HMIS is a secure web-based system used by homeless service providers to continuously enter their clients' data, while being assured the information is being protected. It also collects client information, tracks services and generates reports. HandsOn receives a US Department of Housing & Urban Development grant to administer this program. Participation in HMIS is required by all organizations receiving HUD funds to assist homeless persons. The HMIS program partners with the Mid-Alabama Coalition for the Homeless (MACH) as the Continuum of Care to provide standardized and timely information to improve access to housing and strengthen the efforts to end homelessness. The local HMIS covers 5 counties in Alabama.

www.handsonriverregion.org
101 Coliseum Boulevard
Montgomery, AL 36109
334-264-3335

AGENDA

FEB 20 2018

MSCDC Proposed Budget 2018

Program/Activity	Requested Funds/Potential Source	In-Kind Support	Sub-Total	Expenditure
Youth Leadership Academy	\$30,000 County Commissioners/City Council	\$25,000 Community Development Funds	\$55,000	\$55,000
Salaries	0	\$5,000 ALC Youth & Family services, LLC	\$5,000	\$5,000
Accounting Service		\$2,000 Individuals	\$2,000	\$2,000
Website Maintenance		\$1,000 Individuals	\$1,000	\$1,000
Guest Speakers/lecturers		\$2,000 Individuals	\$2,000	\$2,000
Healthy Heart	\$5,000 City Council Individuals	\$1,000 Individuals	\$6,000	\$6,000
Health Fair/ Run	\$7,000 City Council Individuals AKD Designs	\$1,000 MSMBC Men Ministry	\$8,000	\$8,000
Boot Camp; Zumba	\$4,500 New Vision Senior Living		\$4,500	\$4,500
Financial Empowerment/Entrepreneurship	\$16,500 County Commissioners		16,500	16,500
TOTAL	\$63,000	37,000	\$100,000	\$100,000

In-kind support: Facilitators; Accounting; Monthly Reports; Seminar Speakers; Website Development; Computer Network Maintenance; (all over a period of 12 months)

Current Balance: \$ 4,516

Maggie Street Community Development Corporation



The Maggie Street Community Development Corporation provides community-based education services to youth and families through after-school academic and career counseling, technology prevention, academic and career counseling, technology training, mentoring and resource referrals to assist in the development of character, leadership and life skills.

38-2

Our Approach

Building partnerships between schools, churches, corporations and the community to develop programs to benefit youth

Awareness programs to develop healthy minds and bodies

Employing technology to enhance communication and training

Developing methods to engage the community in



Vision

- ☐ Stemtastics Saturday STEM Awareness Program
- ☐ Financial Empowerment/Entrepreneurship Program
- ☐ Centennial Hill Community Health Fair/5k Run

A threefold cord is not quickly broken. Ecclesiastes 4:12



Stemtastics

Saturday STEM Awareness Program



- ☐ Quarterly events are held to educate STEM enthusiasts
- ☐ Robotics
- ☐ Drones
- ☐ 3D Printing

38-5

Financial Empowerment/Entrepreneurship Program

Develop collaborative relationships with financial institutions, agencies and/or firms to outsource training and defray a portion of costs associated with creating and maintaining literacy programs.

Education/Literacy: Offer practical learning theories to increase financial knowledge for youth; establish best business practices for new and/or established entrepreneurs, particularly women owned businesses and startups.



Centennial Hill Community Health Fair/5k Run

- ☐ 5K Run/Walk
- ☐ Toddler Dash
- ☐ HIV Screening
- ☐ Blood Pressure Check
- ☐ Stroke Prevention Seminar
- ☐ Diabetes Awareness Seminar
- ☐ Unleashed Potential Bootcamp Session
- ☐ Healthy Snack
- ☐ Zink Chiropractic & Wellness



38-7



- ❑ This neighborhood evolved around historic First Congregational Church established 1872, by Pastor George Whitfield Andrews.
- ❑ In 1867 the AMA and the Freedmen's Bureau, headed by General Wager Swayne, opened Swayne Primary School, Montgomery's first school for blacks.
- ❑ Alabama State University, begun in 1867 as the "Lincoln School of Marion".
- ❑ Dr. Cornelius Dorsette, the city's first black physician
- ❑ Businessman Victor Tulane
- ❑ Dr. Martin Luther King, Jr.
- ❑ Other well-known leaders such as Alabama's first black congressman, James W. Rapier

Erected 1992

Summary

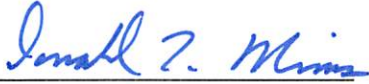
- ☐ Stemtastics Saturday STEM Awareness Program
- ☐ Financial Empowerment/Entrepreneurship Program
- ☐ Centennial Hill Community Health Fair/5k Run

A threefold cord is not quickly broken. Ecclesiastes 4:12

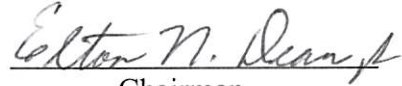


ADJOURNMENT

There being no further business to come before the Commission at this time, the meeting stood adjourned until Monday, March 5, 2018, at 8:00 in the morning.



Administrator



Chairman