

REGULAR MEETING
MONTGOMERY COUNTY COMMISSION

JULY 2, 2018

AGENDA

INFORMATION SESSION

Call to Order and Welcome at 8:00 a.m.

Prayer

Reports from Staff:

Administrator
Deputy Administrator
Chief Information and Technology Officer
County Engineer
Manager of Public Affairs
County Attorney

Comments from Scheduled Attendees:

Presiding Circuit Judge Johnny Hardwick Fifteenth Judicial Circuit
Personnel Director Carmen Douglas
Sheriff Derrick Cunningham
Revenue Commissioner Janet Buskey
Revenue Manager Terri Henderson
Senior Vice President of Corporate Development Ellen G. McNair and Director of
Retention Jessica G. Horsley with the Montgomery Area Chamber of Commerce

Recess to Formal Session

FORMAL SESSION

Welcome at 9:30 a.m.

Invocation by Commissioner Harris

Pledge of Allegiance Led by Chairman Dean

Call of Roll to Establish Quorum

Comments from Citizens

Presentation of the Minutes of the Regular Meeting of June 18, 2018

CONSENT AGENDA:

Consider Authorization of Accounts Payable Checks and Payroll Checks

NEW BUSINESS:

1. Consider Authorization to Adopt a Resolution concerning the Submission of the 2018 Community Development Block Grant (CDBG) Housing Rehabilitation Application for the Eastwood Villa Neighborhood, County Commission
2. Consider Authorization of Resolution for Resurfacing Meriwether Trail (7.047 Miles), Project No. MCP 51-04-18, Engineering Department
3. Consider Authorization of Resolution for Resurfacing Snowdown Chambers Road (5.403 Miles), Project No. MCP 51-03-18, Engineering Department
4. Consider Authorization of Renewal Agreement with Don H. Payne regarding External Collection Services, Tax and Audit Department
5. Consider Authorization of Amendment Number 5 to Contract with MASTSEC, LLC regarding a Sixty-Three (63) Day Extension, beginning June 30, 2018 and ending on August 31, 2018 for Security Guard Services, Contract Number 51100-16B-004, County Commission
6. Consider Authorization of Amendment Number 1 to Contract with Safe Guard Pest Services regarding a One (1) Year Extension, beginning September 1, 2018 and ending on August 31, 2019 for Pest Control Services, Contract Number 51901-16B-028, Support Services
7. Consider Authorization to Sell Approximately Five (5) Acres of Land, based upon a Proposed Survey, in the Montgomery Industrial Park to Industrial Partners, LLC in accordance with the Rolling Option Agreement for Possible Expansion of Building located at 780 Industrial Park Boulevard, County Commission
8. Consider Authorization of Miscellaneous Appropriations to Agencies, County Commission
9. Consider Authorization of Miscellaneous Appropriations to Education, County Commission
10. Consider Authorization of Miscellaneous Appropriations from Designated Revenue, County Commission
11. Consider Authorization of Budget Change Request Number 3, Appraisal Department
12. Consider Authorization of Budget Change Request Number 1, Board of Registrars

13. Consider Authorization of Budget Change Request Number 3, Community Corrections
14. Consider Authorization of Budget Change Request Number 1, Detention Facility
15. Consider Authorization of Budget Change Request Number 2, District Attorney's Office (Pre-Trial Diversion)
16. Consider Authorization of Budget Change Request Number 2, Recreation Board
17. Consider Authorization of Budget Change Request Number 2, Revenue Commissioner's Office
18. Consider Authorization of Budget Change Request Number 4, Sheriff's Office
19. Consider Authorization of Budget Change Request Number 1, Youth Facility
20. Consider Authorization of Position Fill Request – Detention Facility (1)
 - Corrections Officer Trainee, Position Number 500419103
21. Consider Authorization of Position Fill Requests – Engineering Department (2)
 - County Road Equipment Operator III, Position Number 630553005
 - County Road Equipment Operator III, Position Number 630553009
22. Consider Authorization of Position Fill Requests – Probate Judge's Office (3)
 - Customer Service Clerk, Position Number 750016043
 - Records Supervisor, Position Number 750058004
 - Probate Court Clerk, Position Number 750062005
23. Consider Authorization of Position Fill Request – Sheriff's Office (1)
 - Deputy Sheriff Sergeant, Position Number 550432129
24. Consider Authorization to Allocate a Deputy Sheriff (Part-Time) Position and Related Position Fill Request and to Remove the Allocation of a Court Security Officer, Sheriff's Office
25. Consider Authorization of Travel/Training Requests (6)

Reports from Staff:

Administrator
Deputy Administrator
Manager of Public Affairs

Discussion Items by Commissioners

Recess to Information Session

INFORMATION SESSION

Reports from Staff:

County Administrator
Deputy Administrator
County Attorney
Manager of Public Affairs

Comments from Scheduled Attendees:

Founder Angela Stiff and Partner Brian Key with Copperwing

Adjourn

CALENDAR OF EVENTS

JULY 2, 2018

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

JULY 4, 2018

County Holiday (Independence Day)

JULY 23, 2018

Regular County Commission Meeting
5:00 p.m. - Information Session
6:30 p.m. - Formal Session
Trenholm State Community College, Auditorium (Building
D), Patterson Campus
3920 Troy Highway, Montgomery, AL

AUGUST 6, 2018

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon

AUGUST 20, 2018

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon.

SEPTEMBER 3, 2018

County Holiday (Labor Day)

SEPTEMBER 4, 2018

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon

SEPTEMBER 17, 2018

Regular County Commission Meeting
8:00 a.m. - Information Session
9:30 a.m. - Formal Session
After Conclusion of the Formal Session, an
Information Session will be conducted until 12:00 Noon

AGENDA

JUL - 2 2018

7-2-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 6-13-18

Check Number	To	Check Number
278664		279242
Total Checks Paid		\$60,585.00

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

** POLL WORKERS **

AGENDA

JUL - 2 2018

7-2-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 6-8-18

Check Number	To	Check Number
279243		279303
Total Checks Paid		\$761,516.67**

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

** ACH included in amount **

AGENDA

JUL - 2 2018

7-2-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 6-15-18

Check Number	To	Check Number
279304		279384
Total Checks Paid		\$566,733.28**

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

** EFTs included in amount **

AGENDA

JUL - 2 2018

7-2-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 6-22-18

Check Number	To	Check Number
279385		279422
Total Checks Paid		\$320,832.25**

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

** ACH included in amount **

AGENDA

JUL - 2 2018

7-2-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 6-22-18

Check Number	To	Check Number
279423		279501
Total Checks Paid		\$613,091.08**

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

** EFTs included in amount **

AGENDA

JUL - 2 2018

7-2-18 Meeting

MONTGOMERY COUNTY COMMISSION

THE FOLLOWING ACCOUNTS PAYABLE WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED 6-22-18

Check Number	To	Check Number
279502		279504
Total Checks Paid		\$83,467.44

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS
PAID ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE ACCOUNTS
PAYABLE CHECK REGISTER

** Replacement checks for EFTs done on 6/15/18 & 6/22/18 **

THE FOLLOWING TRANSACTIONS WERE AUDITED AND
ORDERED PAID

CHECKS ARE DATED
6/22/18

Payroll Check Number	130260	To	Payroll Check Number	130330	\$	49,026.62
Direct Deposits					\$	923,505.00
Payroll Check Number	130331	To	Payroll Check Number	130350	\$	270,725.93
Direct Deposits					\$	400,527.04
Federal Deposits					\$	336,880.55
Total Payroll Paid					\$	1,980,665.14

INFORMATION PERTAINING TO PAYEES OF THE CHECKS AND AMOUNTS PAID
ARE MAINTAINED IN THE FINANCE DEPARTMENT IN THE PAYROLL CHECK REGISTER

CARPDC

CENTRAL ALABAMA REGIONAL PLANNING AND DEVELOPMENT COMMISSION

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

Jiles Williams, Jr.
Chairman

Greg Clark
Executive Director

AGENDA

JUL - 2 2018

MEMO TO: Mr. Donnie Mims, County Administrator

FROM: Leslie York
Community Development Manager

DATE: June 12, 2018

RE: 2018 CDBG Application Consideration for
Housing Rehabilitation in Eastwood Villa Community

As you are aware, the County Commission has been briefed on the upcoming 2018 CDBG grant application deadline. At the 6/4/2018 Commission meeting a Public Hearing was held to gain citizen input on projects to be considered for this year. The possibility of resubmitting for the fourth consecutive year a CDBG application for housing rehabilitation in the Eastwood Villa Community was again a project for consideration.

As a requirement for CDBG application submission, the County Commission must resolve to submit an application as well as pledge required matching funds for the project. At this time I would like to present the attached Resolution for Commission consideration at the 6/18/2018 work session. If it pleases the Commission, this Resolution will then be placed on the 7/2/2018 agenda for adoption in order to meet the 7/31/2017 CDBG application submission deadline.

I will be at the Commission meeting on 6/18/2018 to answer any follow-up questions. Thank you for your assistance.

RESOLUTION

WHEREAS, the Montgomery County Commission is eligible to submit an FY 2018 application for funding assistance made available under the Housing and Community Development Act of 1974, as amended, through the Community Development Block Grant (CDBG) Program administered by the Alabama Department of Economic and Community Affairs (ADECA); and,

WHEREAS, it has been determined that the greatest community development need that exists in the County which can be best addressed by the CDBG County Competitive Fund is providing housing rehabilitation assistance in a specific neighborhood of the County, namely Eastwood Villa, that has been identified as requiring such assistance and consisting of predominantly low-and-moderate income persons; and

WHEREAS, as a condition of approval of a CDBG project, there must be sufficient matching funds of no less than 10% committed to a project; and

WHEREAS, the Montgomery County Commission intends to provide its match commitment from program participants receiving rehabilitation assistance, and as required by ADECA, in the event homeowner match does not materialize, officially commits stated matching funds to the project.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Commission, as follows:

SECTION 1. That the Montgomery County Commission submits an FY 2018 CDBG County Competitive Fund application to ADECA for funding assistance in the amount of \$350,000 for the purpose of implementing a housing rehabilitation program in the Eastwood Villa neighborhood of the County.

SECTION 2. That the Montgomery County Commission hereby agrees to commit \$35,000 of matching funds toward the project and that said funds will not be spent on private property but will instead be used for professional services or necessary clearance testing should sufficient funds not be provided by participating homeowners.

SECTION 3. That Elton N. Dean, Sr., in his capacity as Chairman of the Montgomery County Commission, is hereby authorized and directed to execute all required application documents on behalf of the County, and take such other actions as may be required to implement the project should it be funded.

PASSED, ADOPTED AND APPROVED this 2nd day of July, 2018.

ATTEST:

Elton N. Dean, Sr., Chairman

Donald L. Mims, County Administrator

Tammy Nix

From: Leslie York <lyork@carpdc.com>
Sent: Tuesday, June 12, 2018 10:43 AM
To: Donald Mims
Cc: Tammy Nix
Subject: CDBG Resolution for Eastwood Villa Project
Attachments: Memo to Donnie Mims RE Resolution for CDBG Application Consideration for Eastwood Villa (6-18-2018).doc; RESOLUTION - 2018 CDBG Application for Eastwood Villa (7-2-2018).doc

Donnie –

Please find attached a memo for the 6/18/2018 Commission meeting requesting that the Commission consider approval of a Resolution to submit a CDBG Application for Eastwood Villa Housing Rehab at the 7/2/2018 meeting. The Resolution is also attached for their review and consideration.

I have on my calendar, from our previous timeline discussion, that I should be at the 6/18/2018 Commission meeting at 8:20 for the briefing on the Resolution. Please let me know if you have questions or if that schedule has changed. Thanks for your help!

Leslie York

Community Development Manager
Central Alabama Regional Planning
and Development Commission (CARPDC)
430 South Court Street
Montgomery, AL 36104
334.262.4300
334.262.6976 Fax

The first step toward success is taken when you refuse to be a captive of the environment in which you first find yourself. **Mark Caine**

This electronic communication is intended solely for the use of the individual to whom it is addressed and may contain information that is privileged, confidential, or otherwise exempt from disclosure. If you are not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the Central Alabama Regional Planning and Development Commission by replying to the original message at the listed email address or fax number. Thank you.

ELTON N DEAN, SR.
Chairman
Rhonda M. Walker
Vice Chairman

Daniel Harris, Jr.
Isaiah Sankey
Doug Singleton



GEORGE C. SPEAKE, PE, PLS
COUNTY ENGINEER
KEVIN A. BOONE, PE
ASSISTANT COUNTY ENGINEER
334.832.1310
FAX: 334.832.7190
WWW.MC-ALA.ORG

ENGINEERING DEPARTMENT

June 14, 2018

AGENDA

JUL - 2 2018

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: George C. Speake
County Engineer *George C. Speake*
6/14/2018

SUBJECT: Approval of Resolution for Project No. MCP 51-04-18
Resurfacing Meriwether Trail (7.047 miles).

Please place on the agenda of the next regular meeting of the Montgomery County Commission the approval of the Resolution for Project No. MCP 51-04-18 as referenced above.

If approved, please have two copies with original signatures executed and returned to this office for further processing. If you have any questions, please contact Kevin Boone at 832-1342.

GCS/kb
Attachments
C: File

RESOLUTION

COUNTY OF MONTGOMERY

Project No. MCP 51-04-18

STATE OF ALABAMA

WHEREAS, the County Commission of Montgomery County, Alabama, is desirous of constructing or improving, by force account, by contractor or both, a section of road included in the Montgomery County Road System and described as follows:

Widen, Level, Resurface, and Traffic Stripe Meriwether Trail (CR-28) from Highway 94 east 7.047 miles to the county line.

Link Node and Location maps are attached.

WHEREAS, the County agrees to all of the provisions of the County-wide agreement executed between the State and the County covering preliminary engineering by State forces and equipment on this project, and

WHEREAS, the County agrees to all of the provisions of any agreement which has been executed or will be executed covering the construction of the project.

Done at the regular session of the County Commission of Montgomery County, this ____ day of _____, 2018.

Montgomery County Commission
Governing Body

Elton N. Dean, Sr., Chairman

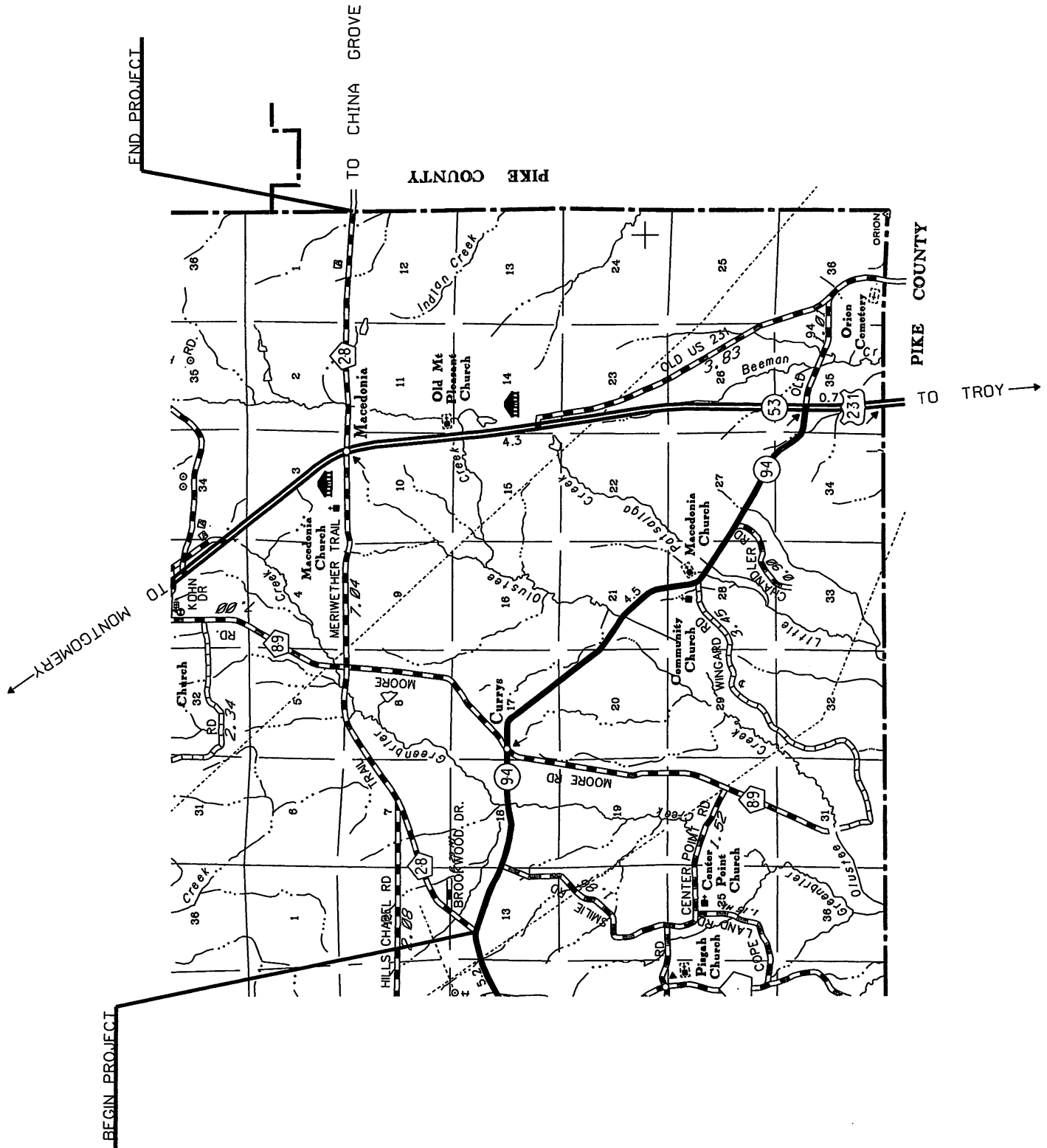
Ronda M. Walker, Vice Chairman

Isaiah Sankey, Member

Daniel Harris, Member

Doug Singleton, Member

LEVEL, AND RESURFACE MERIWETHER TRAIL
FROM HIGHWAY 94 EAST 7.047 MILES TO
THE COUNTY LINE.





ELTON N DEAN, SR.
Chairman

Rhonda M. Walker
Vice Chairman

Daniel Harris, Jr.

Isaiah Sankey

Doug Singleton



GEORGE C. SPEAKE, PE, PLS
COUNTY ENGINEER
KEVIN A. BOONE, PE
ASSISTANT COUNTY ENGINEER
334.832.1310
FAX: 334.832.7190

WWW.MC-ALA.ORG

ENGINEERING DEPARTMENT

June 14, 2018

AGENDA

JUL - 2 2018

MEMORANDUM

TO: Donald L. Mims
County Administrator

FROM: George C. Speake
County Engineer

George C. Speake
6/14/2018

SUBJECT: Approval of Resolution for Project No. MCP 51-03-18
Resurfacing Snowdoun Chambers Road (5.403 miles).

Please place on the agenda of the next regular meeting of the Montgomery County Commission the approval of the Resolution for Project No. MCP 51-03-18 as referenced above.

If approved, please have two copies with original signatures executed and returned to this office for further processing. If you have any questions, please contact Kevin Boone at 832-1342.

GCS/kb
Attachments
C: File

RESOLUTION

COUNTY OF MONTGOMERY

Project No. MCP 51-03-18

STATE OF ALABAMA

WHEREAS, the County Commission of Montgomery County, Alabama, is desirous of constructing or improving, by force account, by contractor or both, a section of road included in the Montgomery County Road System and described as follows:

Widen, Level, Resurface, and Traffic Stripe Snowdown Chambers Road (CR-18) from Hobbie Road east 5.403 miles to Woodley Road.

Link Node and Location maps are attached.

WHEREAS, the County agrees to all of the provisions of the County-wide agreement executed between the State and the County covering preliminary engineering by State forces and equipment on this project, and

WHEREAS, the County agrees to all of the provisions of any agreement which has been executed or will be executed covering the construction of the project.

Done at the regular session of the County Commission of Montgomery County, this ____ day of _____, 2018.

Montgomery County Commission
Governing Body

Elton N. Dean, Sr., Chairman

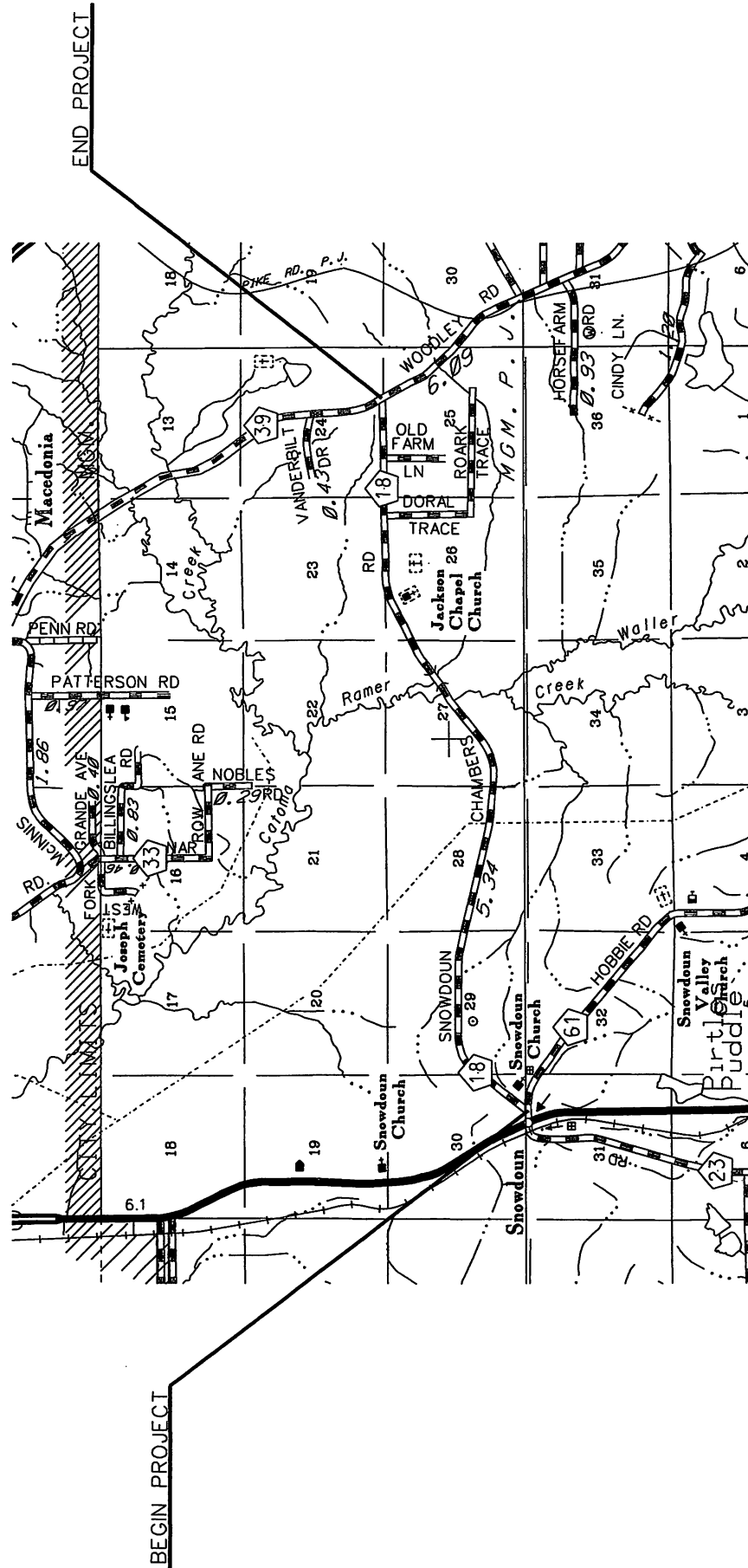
Ronda M. Walker, Vice Chairman

Isaiah Sankey, Member

Daniel Harris, Member

Doug Singleton, Member

LEVEL, AND RESURFACE SNOWDOWN CHAMBERS ROAD
FROM HOBBIER ROAD EAST 5.403 MILES TO WOODLEY ROAD.



ELTON N. DEAN, SR.
CHAIRMAN

RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



Terri A. Henderson, CRE
Revenue Manager

Administrative and Auditing for:
Montgomery County Alabama
Sales & Use Taxes; Lodging Tax;
Gasoline Tax; and Fuel Tax

Telephone (334) 832-1697
FAX (334) 832-1223
Website www.mc-ala.org

MONTGOMERY COUNTY COMMISSION

Tax & Audit Department
P.O. Box 4779
Montgomery, Alabama 36103-4779

AGENDA

JUL - 2 2018

MEMORANDUM

DATE: June 13, 2018

TO: Sherrill Thomas, Finance Director *ST 6/13/18*

FROM: Terri Henderson, Revenue Manager *Terri Henderson 06/13/2018*

RE: Renewal of External Collection Services Agreement

Please note the term of our current External Collection Services Agreement between the Montgomery County Commission and Don H. Payne is set to expire on August 13, 2018. Attached is the proposed renewal Agreement for a new eighteen (18) month term commencing on August 14, 2018. Except for the new effective date of August 14, 2018, the proposed renewal Agreement reads the same as the current Agreement that was previously reviewed by Attorney Constance Walker with Haskell Slaughter Gallion & Walker, LLC. A copy of the current Agreement is also attached. The current Agreement has been in effect since February 14, 2017.

I would respectfully request that this proposed renewal Agreement be included on the agenda for the Montgomery County Commission meeting on June 18, 2018, or as soon as possible thereafter, for further discussion and consideration. Thank you in advance for your consideration and assistance with this matter.

tah/attachments

AGREEMENT

THIS NEW AGREEMENT made this 14th day of August 2018 between The MONTGOMERY COUNTY COMMISSION ("COUNTY") AND DON H. PAYNE (MR. PAYNE or the EXTERNAL COLLECTOR).

WITNESSETH:

WHEREAS, The COUNTY is in need of an agent capable of performing certain tax compliance and enforcement services, specifically collection services for delinquent tax accounts; and

WHEREAS, The COUNTY and EXTERNAL COLLECTOR desire to enter into AGREEMENT under which EXTERNAL COLLECTOR shall provide such tax collection services for delinquent accounts for the COUNTY;

NOW, THEREFORE, in consideration of the foregoing premises and the covenants of the parties hereinafter set forth, The COUNTY and EXTERNAL COLLECTOR hereby agree as follows.

1. Services/Scope.

During the term of this AGREEMENT, THE EXTERNAL COLLECTOR agrees to perform the following tax collection services for the COUNTY:

THE EXTERNAL COLLECTOR will provide tax collection services for a designated portion of businesses within Montgomery County's universe of non-property taxpayers as assigned or approved by Montgomery County. Taxes included in that universe include Sales, Use, Lodgings, Gasoline, and Fuel taxes. Collection services will be performed on those taxpayer accounts identified and assigned to the EXTERNAL COLLECTOR. Montgomery County will provide letters of authorization and introduction of EXTERNAL COLLECTOR as a representative of the COUNTY. Collection of delinquent taxes shall only be initiated with the assignment of delinquent accounts from Montgomery County. The EXTERNAL COLLECTOR agrees and understands that he shall have no authority to determine the amount of any tax, interest, court cost, or penalty owed to Montgomery County.

All taxpayer information is confidential and may not be used outside the scope and performance of this AGREEMENT. Applicable tax documents or information may be shared with other tax jurisdictions with an Information Sharing AGREEMENT with the COUNTY.

Conditions of Work.

It is understood that the EXTERNAL COLLECTOR may employ an appropriate range of means, methods, and conditions of work so long as such remain consistent with established and acceptable business practices for professional third party collecting firms under applicable law.

2. Fee for Services.

(a) As a fee for services to be rendered hereunder, the COUNTY shall pay \$25 per hour for the services of collection of delinquent taxes.

(b) It is understood that the EXTERNAL COLLECTOR shall pay all local travel and other expenses incurred in the performance of these collection services. If any overnight travel outside the State is required, the EXTERNAL COLLECTOR may request payment for applicable travel costs. All revenue generated by collection activities shall be received in the form of a check made payable to the *Montgomery County Commission* and shall be forwarded, along with applicable paperwork, as soon as possible. The EXTERNAL COLLECTOR shall submit invoices with applicable supporting documents to Montgomery County. Payment shall be due within thirty (30) days of receipt of such invoice.

3. Term. The term of this AGREEMENT shall commence on the date hereof and shall continue in effect for eighteen (18) months or until canceled by either party upon ninety (90) days prior written notice of cancellation. This AGREEMENT shall terminate automatically if the EXTERNAL COLLECTOR loses or foregoes any license or bond that is required under applicable law.

4. Assignment. The EXTERNAL COLLECTOR may not assign the rights or obligations under this AGREEMENT without the prior written consent of the COUNTY. Further, use of any other collector or individual other than MR. PAYNE must have prior approval from the Montgomery County.

5. Governing Law. This AGREEMENT shall be governed by, construed and enforced in accordance with the laws of the State of Alabama.

6. Initial Dispute Resolution

If a dispute arises out of or relates to the AGREEMENT between the EXTERNAL COLLECTOR and the County, or its breach, the parties shall endeavor to settle the dispute first through direct discussions and negotiations. If the dispute cannot be settled through direct discussions and negotiations, the parties shall endeavor to settle the dispute by non-binding mediation. The location of the mediation shall be Montgomery, Alabama. Once a party files a request for mediation with the other party, the parties agree to commence such mediation within thirty (30) days of the filing of the request. Either party may terminate the mediation at any time after the session, but the decision to terminate must be delivered in person to the other party and the mediator. Engaging in mediation is a condition precedent to any other form of binding dispute resolution.

7. Final Dispute Resolution. Disputes not resolved by mediation shall be decided in the Circuit Court of Montgomery County, Alabama between the parties to the AGREEMENT.

8. Entire AGREEMENT. This AGREEMENT contains the entire understanding of the parties and supersedes all previous verbal and written agreements and may only be modified, altered, or amended in writing signed by the parties hereto.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT on the day and year first set forth above.

MONTGOMERY COUNTY COMMISSION

DON H. PAYNE

By: _____

Elton N. Dean, Sr.

By: _____

Don H. Payne

Title: Chairman

Date: _____

Date: _____

AGENDA

JUL - 2 2018

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II II

DATE: June 13, 2018

RE: Contract No. 51100-16B-004
Security Guard Services

I request that the attached Amendment No. 5 to MASTSEC, LLC. contract for security guard services be considered for approval on a future agenda.

Amendment No. 5 will allow the contract to be extended for sixty three (63) days, beginning June 30, 2018 and ending on August 31, 2018.

All other provisions of the contract shall remain the same.

This contract extension has been coordinated with Florence Cauthen, Deputy Administrator.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 51100-16B-004

Amendment No. 5

Contract with MASTSEC, LLC. for security services, is hereby extended for sixty three (63) days beginning June 30, 2018 and ending August 31, 2018.

All other provisions of the contract will remain the same.

WITNESS:

MASTSEC, LLC

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____

AGENDA

JUL - 2 2018

MEMORANDUM

TO: Donald L. Mims, County Administrator

FROM: Tammy Turner, Buyer II TT

DATE: June 13, 2018

RE: Contract No. 51901-16B-028
Pest Control Services

I request that the attached Amendment No. 1 to Safe Guard Pest Services contract for pest control services be considered for approval on a future agenda.

Amendment No. 1 will allow the contract to be extended for one (1) year, beginning September 1, 2018 and ending on August 31, 2019.

Safe Guard Pest Services chooses not to increase prices during the terms of this contract period. All other provisions of the contract shall remain the same.

This contact extension has been coordinated with Lamar Allen, General Services Director.

Attachment

**Montgomery County Commission
Purchasing Department
P. O. Box 1667
Montgomery, AL 36102**

Amendment
To
Contract # 51901-16B-028

Amendment No. 1

Contract with Safe Guard Pest Services is hereby extended for one (1) year, beginning September 1, 2018 and ending August 31, 2019.

There will be no price increase during this contract period.

All other provisions of the contract remain the same.

WITNESS:

SAFE GUARD PEST SERVICES

BY: _____

TITLE: _____

WITNESS:

MONTGOMERY COUNTY COMMISSION

BY: _____

TITLE: _____



INDUSTRIAL
Partners, LLC
Industrial Buildings Are Our Focus

AGENDA

JUL - 2 2018

Brokerage | Investment | Development

June 4, 2018

Mr. Donnie Mims, Administrator
Montgomery County Commission
P.O. Box 1667
Montgomery, Alabama 36102

RE: Commission Meeting on June 18th – Possible Purchase of Land in Montgomery Industrial Park

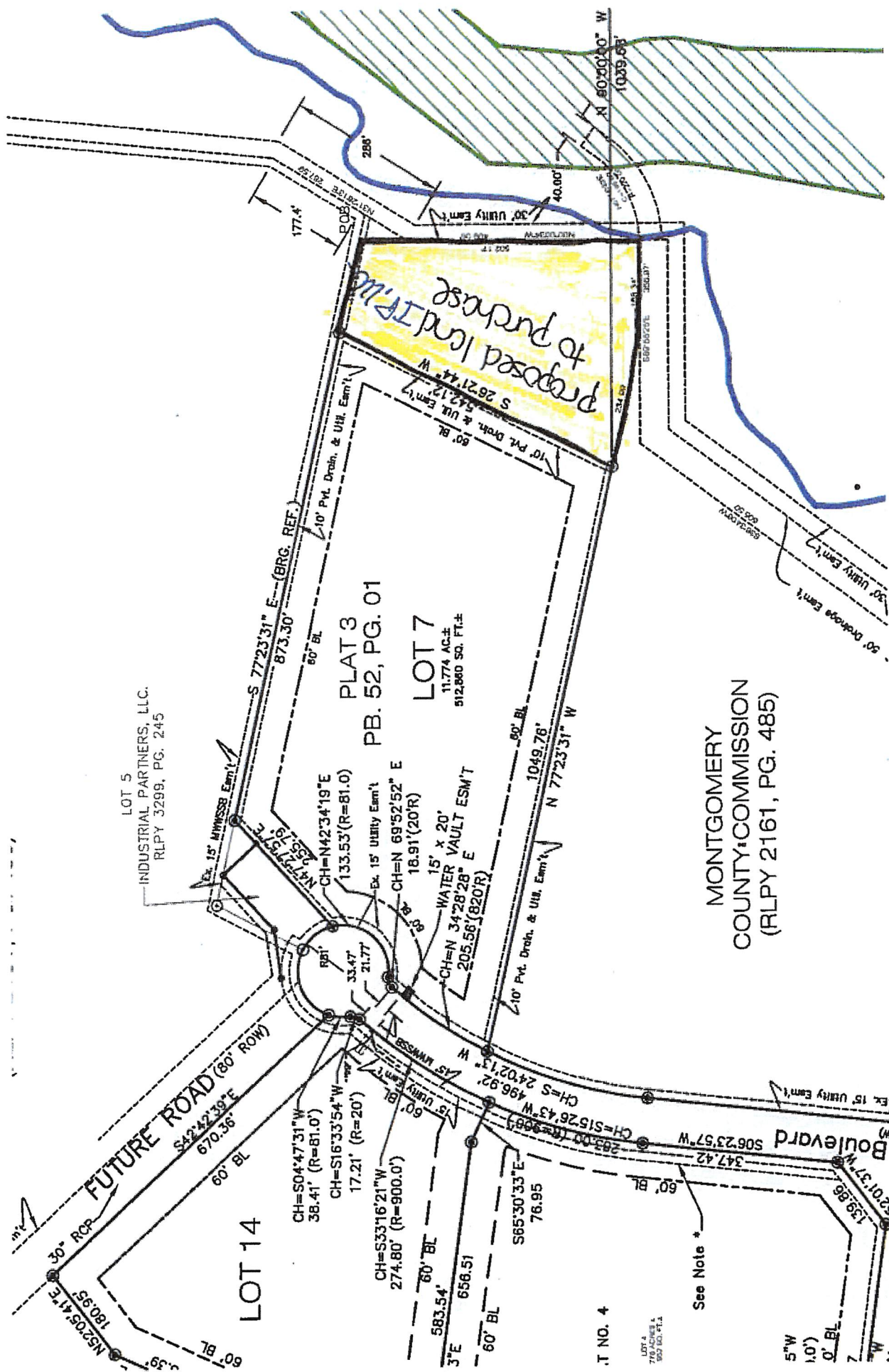
Dear Donnie:

Per your request, I am submitting documentation for discussion at the upcoming County Commission meeting on June 18, 2018 for the purchase of additional land per our Rolling Option Agreement for a possible expansion of our building located at 780 Industrial Park Blvd. Industrial Partners is currently in discussions with a tenant at this location for a possible expansion of their current space. They currently occupy 103,870 SF of our 140,066 SF building. They would like us to expand the building approximately 45,538 SF. In order for us to expand this building, Industrial Partners would need to purchase an approximate 5 acres of land located on the north end of the building (per the attached drawing.) The purchase price is based on the Rolling Option Agreement between Montgomery County Commission and Industrial Partners, LLC and would be \$28,068 per acre or approximately \$140,340.00.

Please let us know if you need any other documentation at this time to be used in the meeting with the Commissioners. The discussion of expansion is still in the preliminary stages, but we must first be approved to purchase this additional land before we can continue with our plans for expansion.

Sincerely,

Nimrod T. Frazer, Jr., SIOR
Industrial Partners, LLC

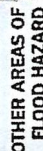


SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT



790979 7 9 7 9 7 9

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT



NO SCREEN **Area of Minimal Flood Hazard** **Zone X**
Effective LOMRs

	Area of Undetermined Flood Hazard
-- -- --	Channel, Culvert, or Storm Sewer
	Levee, Dike, or Floodwall

**Cross Sections with 1% Annual Chance
Water Surface Elevation**

Coastal Transect

Base Flood Elevation Line (BFE)

Limit of Study

Jurisdiction Boundary

Coastal Transect Baseline

Profile Baseline

Hydrographic Feature

Digital Data Available

No Digital Data Available

Unrecorded

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This information was exported on **5/29/2018 at 6:12:24 PM** and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: base map imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.



ModelSpace
ARCHITECTS

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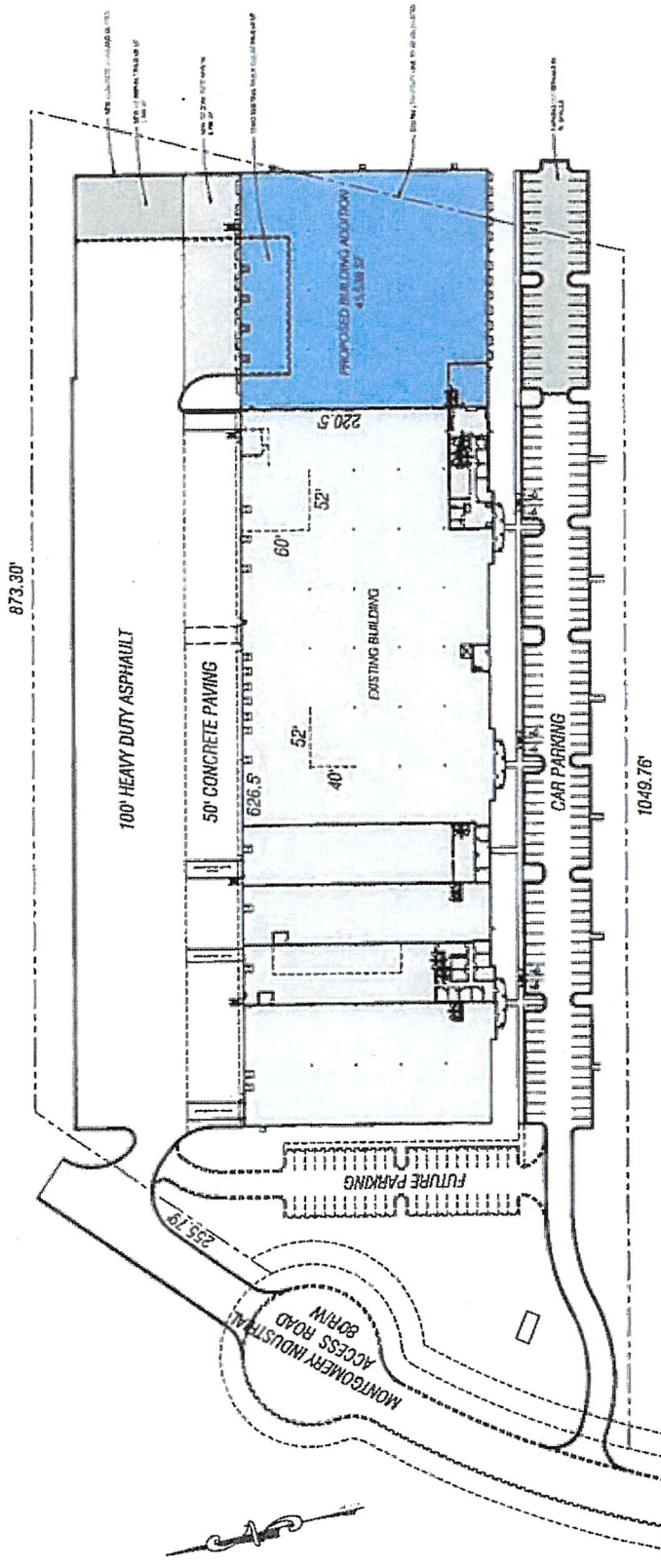
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PRELIMINARY / NOT ISSUED FOR CONSTRUCTION 05.29.18



7-4

Montgomery Industrial Park
Rolling Option Prices (approximate)

Initial Purchase Price	23,000.00	Annual CPI	2% Inc Date	New Amount
December 2004 - December 2005		4.0	1/1/2006	23,460
December 2005 - December 2006		2.1	1/1/2007	23,929
December 2006 - December 2007		4.3	1/1/2008	24,408
December 2007 - December 2008		-	1/1/2009	24,408
December 2008 - December 2009		2.6	1/1/2010	24,896
December 2009 - December 2010		1.6	1/1/2011	25,294
December 2010 - December 2011		2.9	1/1/2012	25,800
December 2011 - December 2012		1.6	1/1/2013	26,213
December 2012 - December 2013		1.6	1/1/2014	26,633
December 2013 - December 2014		(0.1)	1/1/2015	26,606
December 2014 - December 2015		1.4	1/1/2016	26,978
December 2015 - December 2016		2.5	1/1/2017	27,518
December 2016 - December 2017		2.1	1/1/2018	28,068
December 2017 - December 2018			1/1/2019	28,630
December 2018 - December 2019			1/1/2020	29,202
December 2019 - December 2020			1/1/2021	29,786
December 2020 - December 2021			1/1/2022	30,382
December 2021 - December 2022			1/1/2023	30,990
December 2022 - December 2023			1/1/2024	31,610
December 2023 - December 2024			1/1/2025	32,242
December 2024 - December 2025			1/1/2026	32,887
December 2025 - December 2026			1/1/2027	33,544

NOTE: The increase is based on the Consumer Price Index of the prior year; however, the maximum increase allowed is 2%, which is used in this calculation

Tammy Nix

From: Jeanine Faulkner <jeaninefaulkner@industrialpartners.com>
Sent: Wednesday, June 06, 2018 9:41 AM
To: Donald Mims
Cc: Mr. Nimrod T. Frazer Jr.
Subject: Commission Meeting on June 18th
Attachments: Scanned from a Xerox Multifunction Printer.pdf

Donnie:

We have revised the letter to include the approximate purchase price of the land we are proposing to purchase. We will need to obtain a survey to get the exact acreage, but we have calculated it to be approximately 5 acres based on drawings we have. I have also included a spreadsheet we used to calculate the price per acre. Let us know if you need anything else before the meeting.

Thanks,

Jeanine T. Faulkner, CFO

Industrial Partners, LLC
4747 Woodmere Blvd
Montgomery, Alabama 36106
334-244-8650
jeaninefaulkner@industrialpartners.com

-----Original Message-----

From: copieraccount@copierscans.com <copieraccount@copierscans.com>
Sent: Wednesday, June 06, 2018 9:01 AM
To: jeaninefaulkner@industrialpartners.com
<jeaninefaulkner@industrialpartners.com>
Subject: Scanned from a Xerox Multifunction Printer

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Xerox 7225i
Device Name: XRX9C934E7CC0C5

For more information on Xerox products and solutions, please visit
<https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.xerox.com&data=02%7C01%7Cdonaldmims%40mc-ala.org%7C4406c2fe24d444667bf908d5cbbbb04b%7C3ea9de18e9234a659a31c1f6d89574eb%7C0%7C0%7C636638929932892544&sdata=VoAERVJXm75jAyNEaxHO0oauMezHUVzHpj21GMiUTI%3D&reserved=0>

MISCELLANEOUS APPROPRIATIONS TO AGENCIES - Meeting Date: 7/2/18 - CODE: 001-59320.498									
Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL	
Starting Balance			9,900	14,550	9,850	2,200	10,050	46,550	
**C-2018-94	** Rescind Appropriation to Montgomery Museum of Fine Arts Association	**Salute to the Air Force	-2,500					-2,500	
C-2018-95	An Justice For All, Inc.	Operational Expenses				700		700	
C-2018-96	Southeastern Dixie Youth Baseball Youth Baseball, Inc.	For All Star Travel Costs					1,000	1,000	
NC-2018-109	City of Montgomery, BONDS	The Homestead Neighborhood Association					500	500	
			-2,500	0	0	700	1,500	-300	
	Total Appropriations 7/2/18		12,400	14,550	9,850	1,500	8,550	46,850	
	APPROPRIATED BUDGET BALANCE								
	County Administrator	Date							

AGENDA

JUL - 2 2018

AGENDA

JUL - 2 2018

MISCELLANEOUS APPROPRIATIONS TO EDUCATION - Meeting Date: 7/2/18 - CODE: 001-59320.494									
Contract Number	Organization	Description of Program	Harris	Dean	Walker	Sankey	Singleton	TOTAL	
Starting Balance			28,685	43,745	64,450	57,850	46,895	241,625	
								0	
			0	0	0	0	0	0	
		Total Appropriations 7/2/18	28,685	43,745	64,450	57,850	46,895	241,625	
		APPROPRIATED BUDGET BALANCE							
	County Administrator	Date							

MISCELLANEOUS APPROPRIATIONS FROM DESIGNATED REVENUE - Meeting Date: 7/2/18 - CODE: 001-59320.450										
Contract Number	Organization	Description of Program	Joint	Infrastructure	Harris	Dean	Walker	Sankey	Singleton	TOTAL
Starting Balance			191,664	69,267	116,000	104,500	65,000	150,000	145,500	841,931
DR-C-2018-50	Success Unlimited Academy Booster Club	Athletic Equipment and Repair, Student Travel Expense and Recognition Banquets							2,500	2,500
			0	0	0	0	0	0	2,500	2,500
	Total Appropriations 7/2/18		191,664	69,267	116,000	104,500	65,000	150,000	143,000	839,431
	APPROPRIATED BUDGET BALANCE									
	County Administrator	Date								

AGENDA

JUL - 2 2018

JUL - 2 2018

BUDGET FORM 5

MONTGOMERY COUNTY COMMISSION BUDGET CHANGE REQUEST

REQUEST NUMBER 3

DEPARTMENT:	Appraisal Department	REVIEWED:	S. Thomas	6/27/2018
DATE:	6/26/2018	Finance Director		Date
REQUESTED BY:	Clay Henley	APPROVED:		
Elected Official/Dept. Head		Administrator	Date	

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Aerial Photography	120-51985-179	105,775	(5,000)	100,775
Subscriptions	120-51985-409	12,000	5,000	17,000
TOTAL BUDGET CHANGE		117,775	0	117,775
TOTAL 2018 APPRAISAL BUDGET		2,975,346	0	2,975,346

Realign the budget to cover appraisal subscription services.

AGENDA

JUL - 2 2018

COUNTY COMMISSION APPROVAL: _____

Administrator	Date
---------------	------

JUL - 2 2018

AGENDA

JUL - 2 2018

Request Number: 2

DEPARTMENT:	<u>DA - Pre-Trial Diversion</u>	REQUESTED BY:	Daryl Bailey	06/26/18
			<u>Elected Official/Dept. Head</u>	<u>Date</u>

FINANCE REVIEW:	REVIEWED BY:	Sherrill Thomas	6/26/18
		Finance Director	Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo	
Agenda	✓

COUNTY COMMISSION APPROVAL:

Administrator
Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Office Supplies/Minor Equipment	001-51263.211	12,000	2,500	14,500
Telephone	001-51263.251	800	325	1,125
Travel - Registration & Training	001-51263.265	5,000	(2,825)	2,175
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 17,800	\$ 0	\$ 17,800

JUSTIFICATION: To realign budget for expenditures

MONTGOMERY COUNTY COMMISSION

BUDGET CHANGE REQUEST

Request Number: 2**AGENDA****JUL - 2 2018**

DEPARTMENT: Recreation Board REQUESTED BY: James Williams 6/26/18
 Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 6/26/18
 Finance Director Date

COMMISSION APPROVAL PROCESSING:

Briefing Memo

Agenda

✓

COUNTY COMMISSION APPROVAL:

Administrator_____
Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Other Equipment	008-57200.591	0	8,325	8,325
Park Improvements	008-57200.532	50,000	(8,325)	41,675
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 50,000	\$ 0	\$ 50,000

JUSTIFICATION: To realign the budget to replace a mower for County grounds.

AGENDA

JUL - 2 2018

Date _____

Date _____

	✓

Date _____

JUSTIFICATION: Realign budget to cover outsourced tax sale services.

**MONTGOMERY COUNTY COMMISSION
BUDGET CHANGE REQUEST**

Request Number: 4

AGENDA

JUL - 2 2018

DEPARTMENT: SHERIFF REQUESTED BY: Derrick Cunningham 6/25/18
Elected Official/Dept. Head Date

FINANCE REVIEW: REVIEWED BY: Sherrill Thomas 6/25/18
Finance Director Date

COMMISSION APPROVAL PROCESSING: Briefing Memo ☐
Agenda ☒

COUNTY COMMISSION APPROVAL: _____
Administrator Date

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
Vehicle Repair/Supplies	001-51990.417	0	150,000	150,000
Law Enforcement Equip	001-52110.592	250,000	(150,000)	100,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL		\$ 250,000	\$ 0	\$ 250,000

JUSTIFICATION: To budget for supplies and tools for the Fleet Maintenance Shop.

AGENDA

JUL - 2 2018

COUNTY COMMISSION APPROVAL: _____

Administrator Date

POSITION FILL REQUEST- BUDGETED VACANCY

JUL - 2 2018

DEPARTMENT: M. C. Sheriff's Office - Detention Facility

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Wanda Robinson, Colonel

POSITION INFORMATION:

Position Title Corrections Officer Trainee

Position Number 500419103 (Replace J Rudolph)

Pay Grade PCT Pay Range \$30,096

Proposed Effective Date July 16, 2018

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date June 25, 2018

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 06/25/2018

Sherrill Thomas

Finance Director

Date 6/25/2018

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

JUL - 2 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Engineering District III

DEPARTMENT HEAD: George Speake

SUPERVISOR: Rob Chancey

POSITION INFORMATION:

Position Title County Road Equipment Operator III

Position Number 630553005

Pay Grade S08-1 Pay Range 31,257 - 46,700

Proposed Effective Date July 9, 2018

Type of Hire (☐) New (☒) Promotional

Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

George Speake

Department Head

Date 6/14/2018

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 06/14/2018

Sherrill Thomas

Finance Director

Date 6/14/2018

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

AGENDA

JUL - 2 2018

DEPARTMENT: Probate
DEPARTMENT HEAD: Steven Reed
SUPERVISOR: Malcolm Richard

POSITION INFORMATION:

Position Title Customer Service Clerk
Position Number 750016043
Pay Grade A04 Pay Range 28,765 - 42,978
Proposed Effective Date July 16, 2018
Type of Hire (☒) New (☐) Promotional
Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Department Head Date 15 June 2018

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager Date 06/15/2018

Sherrill Thomas

Finance Director Date 6/15/2018

ADMINISTRATIVE APPROVAL:

County Administrator Date _____

POSITION FILL REQUEST- BUDGETED VACANCY

AGENDA

JUL - 2 2018

DEPARTMENT: Probate
DEPARTMENT HEAD: Steven Reed
SUPERVISOR: Malcolm Richard

POSITION INFORMATION:

Position Title Records Supervisor
Position Number 750058004
Pay Grade A07 Pay Range 40,664 - 60,755
Proposed Effective Date 1 August 2018
Type of Hire (☒) New (☐) Promotional
Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Department Head Date 15 June 2018

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring
Employee Benefit Manager Date 06/18/2018

Sherrill Thomas
Finance Director Date 6/21/2018

ADMINISTRATIVE APPROVAL:

County Administrator Date _____

JUL - 2 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Probate
 DEPARTMENT HEAD: Judge Steven Reed
 SUPERVISOR: Malcolm Richard

POSITION INFORMATION:

Position Title Probate Court Clerk
 Position Number 750062005
 Pay Grade A05 Pay Range 32,318 - 48,286
 Proposed Effective Date August 1, 2018
 Type of Hire (☐) New (☒) Promotional
 Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

 Department Head Date 18 June 2018

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring Date 06/18/2018
 Employee Benefit Manager

Sherrill Thomas Date 6/21/2018
 Finance Director

ADMINISTRATIVE APPROVAL:

 County Administrator Date _____

JUL - 2 2018

POSITION FILL REQUEST- BUDGETED VACANCY

DEPARTMENT: Montgomery County Sheriff's Office
DEPARTMENT HEAD: Derrick Cunningham, Sheriff
SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff Sergeant
Position Number 550432129 (replace J. Clemens)
Pay Grade PS3 Pay Range 44,664-66,733
Proposed Effective Date July 16, 2018
Type of Hire (☐) New (☒) Promotional
Type of Appointment (☒) Permanent (☐) Temporary

DEPARTMENT APPROVAL:

Derrick Cunningham

Department Head

Date 6/21/2018

PAYROLL/FINANCE REVIEW:

Requested position is vacant and budgeted.

Lisa Herring

Employee Benefit Manager

Date 06/21/2018

Sherrill Thomas

Finance Director

Date 6/21/2018

ADMINISTRATIVE APPROVAL:

County Administrator

Date _____

POSITION FILL REQUEST- UNBUDGETED

AGENDA

JUL - 2 2018

DEPARTMENT: Montgomery County Sheriff's Office

DEPARTMENT HEAD: Derrick Cunningham, Sheriff

SUPERVISOR: Kevin Murphy, Chief Deputy

POSITION INFORMATION:

Position Title Deputy Sheriff - Part Time

Position Number To Be Determined

Pay Grade PS1-5 Pay Range \$18.9694 /Hour

Proposed Effective Date June 25, 2018

Type of Hire (☒) New (☐) Promotional

Type of Appointment (☐) Permanent (☒) Temporary

JUSTIFICATION:

The full-time CSO (Court Security Officer) position is a budgeted position; however, we are requesting to 'do away' with the said position and "reallocate" the position as a part-time Deputy Sheriff "unbudgeted" position. This reallocation will cost the county less money, i.e., no insurance benefits.

Derrick Cunningham, Sheriff
Department Head

Date June 14, 2018

FINANCIAL IMPACT:

The cost of the part time Deputy Sheriff will be less than a full time Court Security Officer so the effect on the budget will be positive. The budget for 2019 will be adjusted to reflect the change.

Sherrill Thomas
Finance Director

Date 6/14/2018

ADMINISTRATIVE REVIEW/COMMENTS:

County Administrator

Date _____

Montgomery County Commission
Travel / Training Request Approval
Request # 18

AGENDA

JUL - 2 2018

Date: June 20, 2018
To: Donald L. Mims, Administrator
From: Ronda Walker
Re: Approval for the following travel:

Destination: Montgomery, Mobile, Huntsville and Birmingham, Alabama
Departure Date: October 4, 2018 Return Date: May 11, 2019
Conference Leave (Days / Hours): 9 Days
Purpose of Travel: Attend Leadership Alabama Program

Traveler (s) Name: 1. Ronda Walker 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$4,492.68 Advance Registration Required: \$3,250.00

Department Name: County Commission Fund Name: General

Additional Comments: Tuition \$3,250.00 Hotel \$750 Mileage \$492.68
Meals- Provided by Leadership Alabama
All expense will be incurred in the 2019 budget

To: Donald L. Mims, Administrator
From: Donald L. Mims, Administrator

The above request is app. 7/2/18 reimbursement of actual and necessary expenses in the
approximate amount of \$4,492.68 and advance registration of \$3,250.00 is authorized.

To be completed by the Finance Department	
Fund Code:	<u>001-51100.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$22,500.00</u>
Approved Requests:	<u>\$22,396.32</u>
Budget Available:	<u>\$103.68</u>
Current Requests:	<u>\$0.00</u>
Budget Balance:	<u>\$103.68</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 6/22/2018
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 5

AGENDA

JUL - 2 2018

Date: June 19, 2018
To: Donald L. Mims, Administrator
From: Sherrill Thomas, Finance Director
Re: Approval for the following travel:

Destination: Prattville, AL
Departure Date: August 10, 2018 Return Date: August 10, 2018
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Attend ALTIST 2018 Annual CRE Update Class
8 CPE hours 2018 CRE requirement

Traveler (s) Name: 1. Twyla Jackson 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$207.44 Advance Registration Required: \$175.00

Department Name: Finance Fund Name: General

Additional Comments: Registration \$175.00. Meals \$15.00. Mileage \$17.44.
ALTIST CRE Program Required Course Sponsored by Auburn University
Government & Economic Development Institute

To: Sherrill Thomas, Finance Director

From: Donald L. Mims, Administrator

The above request is app. 7/2/18 reimbursement of actual and necessary expenses in the
approximate amount of \$207.44 and advance registration of \$175.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration and Training</u>	
Current Budget:	<u>\$3,000.00</u>	
Approved Requests:	<u>\$473.88</u>	
Budget Available:	<u>\$2,526.12</u>	
Current Requests:	<u>\$207.44</u>	
Budget Balance:	<u>\$2,318.68</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/19/2018

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 6

AGENDA

JUL - 2 2018

Date: June 19, 2018
To: Donald L. Mims, Administrator
From: Sherrill Thomas
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: August 30, 2018 Return Date: August 30, 2018
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Attend Governmental Accounting and Auditing Update
Qualifies toward 40 hours of CPE required annually for CPA license

Traveler (s) Name: 1. Sherrill Thomas 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$220.00 Advance Registration Required: \$220.00

Department Name: Finance Fund Name: General

Additional Comments: Registration \$220

To: Sherrill Thomas, Finance Director
From: Donald L. Mims, Administrator

The above request is app. 7/2/18 reimbursement of actual and necessary expenses in the
approximate amount of \$220.00 and advance registration of \$220.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration and Training</u>	
Current Budget:	<u>\$3,000.00</u>	
Approved Requests:	<u>\$473.88</u>	
Budget Available:	<u>\$2,526.12</u>	
Current Requests:	<u>\$427.44</u>	
Budget Balance:	<u>\$2,098.68</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/19/2018

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 7

AGENDA

JUL - 2 2018

Date: June 19, 2018
To: Donald L. Mims, Administrator
From: Sherrill Thomas
Re: Approval for the following travel:

Destination: Montgomery, AL
Departure Date: August 9, 2018 Return Date: August 9, 2018
Conference Leave (Days / Hours): 1 Day
Purpose of Travel: Attend Jackson Thornton CPA's A&A Education CPE
Qualifies toward 40 hours of CPE required annually for CPA license

Traveler (s) Name: 1. Sherrill Thomas 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$0.00 Advance Registration Required: \$0.00

Department Name: Finance Fund Name: General

Additional Comments: _____

To: Sherrill Thomas, Finance Director

From: Donald L. Mims, Administrator

The above request is app. 7/2/18 reimbursement of actual and necessary expenses in the
approximate amount of \$0.00 and advance registration of \$0.00 is authorized.

<i>To be completed by the Finance Department</i>		
Fund Code:	<u>001-51110.265</u>	(ex: 000-00000-000)
Description:	<u>Registration and Training</u>	
Current Budget:	<u>\$3,000.00</u>	
Approved Requests:	<u>\$473.88</u>	
Budget Available:	<u>\$2,526.12</u>	
Current Requests:	<u>\$427.44</u>	
Budget Balance:	<u>\$2,098.68</u>	

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/19/2018

cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 17

AGENDA

JUL - 2 2018

Date: 6/18/2018
To: Donald L. Mims, Administrator
From: George Speake, County Engineer
Re: Approval for the following travel:

Destination: Orange Beach, Alabmaa
Departure Date: 8/20/2018 Return Date: 8/24/2018
Conference Leave (Days / Hours): 5 days
Purpose of Travel: Attend the 2018 ACCA Convention

Traveler (s) Name: 1. Kevin Boone 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☒ Commercial Air ☐
Private Vehicle ☐ Other (Specify) ☐

Total (est.) Cost: \$1,500.00 Advance Registration Required: \$240.00
Department Name: Engineering Department Fund Name: Gasoline Tax 111-53600.265

Additional Comments: _____

To: George Speake, County Engineer
From: Donald L. Mims, Administrator

The above request is app. 7/2/18 reimbursement of actual and necessary expenses in the
approximate amount of \$1,500.00 and advance registration of \$240.00 is authorized.

<i>To be completed by the Finance Department</i>	
Fund Code:	<u>111-53600.265</u> (ex: 000-00000-000)
Description:	<u>Registration & Training</u>
Current Budget:	<u>\$10,000.00</u>
Approved Requests:	<u>\$8,430.00</u>
Budget Available:	<u>\$1,570.00</u>
Current Requests:	<u>\$1,500.00</u>
Budget Balance:	<u>\$70.00</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas
Date: 6/21/2018
cc: Finance Director / Buyer

Montgomery County Commission
Travel / Training Request Approval
Request # 12

AGENDA

JUL - 2 2018

Date: June 20, 2018
To: Donald L. Mims, Administrator
From: Clay Henley, Chief Appraiser
Re: Approval for the following travel:

Destination: Hoover, AL
Departure Date: September 12, 2018 Return Date: September 14, 2018
Conference Leave (Days / Hours): 3 Days
Purpose of Travel: Basic Mapping

Traveler (s) Name: 1. Sean Broadnax 4. _____
2. _____ 5. _____
3. _____ 6. _____

Check Mode of Transportation: County Vehicle ☐ Commercial Air ☐
Private Vehicle ☒ Other (Specify) ☐

Total (est.) Cost: \$365.47 Advance Registration Required: \$275.00

Department Name: Appraisal Fund Name: Reappraisal

Additional Comments: Mileage: \$90.47
Registration: \$275.00
TOTAL EST. COST: \$365.47

To: Clay Henley, Chief Appraiser
From: Donald L. Mims, Administrator

The above request is app. 7/2/18 reimbursement of actual and necessary expenses in the
approximate amount of \$365.47 and advance registration of \$275.00 is authorized.

To be completed by the Finance Department	
Fund Code:	<u>120-51985.265</u> (ex: 000-00000-000)
Description:	<u>Registration and Training</u>
Current Budget:	<u>\$30,000.00</u>
Approved Requests:	<u>\$5,087.80</u>
Budget Available:	<u>\$24,912.20</u>
Current Requests:	<u>\$365.47</u>
Budget Balance:	<u>\$24,546.73</u>

Donald L. Mims, Administrator



Reviewed by: S. Thomas

Date: 6/21/2018

cc: Finance Director / Buyer

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