

ELTON N. DEAN, SR.
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ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

December 13, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Florence M. Cauthen *FMC*
Deputy Administrator

SUBJECT: Information pertaining to the December 17, 2018
Montgomery County Commission Regular Meeting

The Commission meeting will be held on Monday, December 17, 2018, at 8:00 a.m. The Formal Session will begin at 9:30 a.m.

Also, enclosed in your packet is a copy of the Unappropriated Balances for the Commissioners' Miscellaneous Appropriations.

1. County Commission Information Session Schedule for December 17, 2018

Waived Rules Items to Consider for December 17, 2018

2. Consider Authorization of Amendment Number 1 to the Integrated Behavioral Healthcare Services Agreement with American Behavioral Benefits Managers, LLC, Risk Management

Items to Consider for the Monday, January 7, 2019 Montgomery County Commission Regular Meeting Agenda

3. Consider Authorization of Housing Rehabilitation Policy Statement and Procedures and Related Resolution regarding the Housing Rehabilitation Program for Eastwood Villa Community – Phase 2 CDBG Project No. CY-CM-RR-18-017, County Commission
4. Consider Authorization of Budget Change Request Number 5 in the Amount of \$100,000 to Helping Montgomery Families Initiative for Program Expenses, County Commission Appropriations
5. Consider Authorization of Board Member Appointments, Montgomery County Community Punishment & Corrections Authority
6. Consider Authorization of Board Member Appointments, Montgomery County Parks and Recreation Board

- A COUNTY OLDER THAN THE STATE -

P.O. Box 1667 MONTGOMERY, ALABAMA 36102-1667 PHONE: 334.832.1210

Personnel Action Items

7. Consider Authorization of Two-Step Irregular Pay Increase for Legal Support Assistant Dawn Rambo, District Attorney's Office

General Information

8. Copy of Letter from Marketing/Public Relations Specialist Felicia Taylor with Alabama State University **requesting \$25,000** for the ACT Prep Academy of Academic Excellence Program
9. Copy of Letter from Chairwoman Tammy Knight-Fleming with the Montgomery Airport Authority **requesting \$90,000** for one-third of the Preliminary Engineering Design and Environmental Assessment cost for a runway extension project. She has requested \$90,000 from the City and the Airport Authority would contribute the remaining \$90,000 for a total of \$270,000. Also, attached is a copy of the Minutes from the January 22, 2018 Commission meeting adopting a Resolution Authorizing Funding Alabama Air National Guard Infrastructure Projects for the 187th Fighter Wing (F-35 Fighter Jet Project)
10. Copy of Letter from Campaign Chair Edward F. Crowell with River Region United Way **requesting \$30,000** for the 2018 United Way Campaign **(On 10/17/16, the Commission appropriated \$5,000 and on 10/23/17, the Commission appropriated \$5,000 for the campaign)**
11. Copy of Letter from Director of Development Pamela Swan with the Alabama Dance Theatre **requesting \$15,000** for the Outreach Programs **(On 3/6/17, the Commission appropriated \$15,000 and on 2/20/18, the Commission appropriated \$15,000 from Donation Revenue for this program)**
12. Copy of Schedule of Upcoming Bids/Contract Renewals for December 2018
13. Copy of Service of Process Fee (Sheriff Process Fee) Collection Report for December 2018
14. Copies of Revenue Reports for November 2018 from Tax and Audit Department
15. Copy of Population Report for November 2018 for the Mac Sim Butler Detention Facility
16. Copy of Census and Fiscal Report for November 2018 for Community Corrections

If you have any questions, please contact me.

FMC/tn

Attachments

COUNTY COMMISSION
INFORMATION SESSION SCHEDULE
FOR
DECEMBER 17, 2018

- 8:00 a.m. Prayer and Deputy Administrator's Briefing regarding the Agenda and Scheduled Attendees
- 8:10 a.m. Marketing/Public Relations Specialist Felicia Taylor with Alabama State University – Presentation regarding Funding in the Amount of \$25,000 for the ACT Prep Academy of Academic Excellence Program (**General Information Item 8**)
- 8:15 a.m. Community Development Manager Leslie York with Central Alabama Regional Planning and Development Commission – Presentation regarding Housing Rehabilitation Policy Statement and Procedures and Related Resolution regarding the Housing Rehabilitation Program for Eastwood Villa Community – Phase 2 CDBG Project No. CY-CM-RR-18-017 (**Future Agenda Item 3**)
- 8:20 a.m. District Attorney Daryl Bailey – Presentation regarding Funding in the Amount of \$100,000 to Helping Montgomery Families Initiative for Program Expenses (**Future Agenda Item 4**) and Request for Two-Step Irregular Pay Increase for Legal Support Assistant Dawn Rambo from Pay Grade 05, Step 6 to Pay Grade 05, Step 8 (**Personnel Action Item 7**)
- 8:25 a.m. Chief Information and Technology Officer Lou Ialacci – Update regarding Information Systems Operations
- 8:30 a.m. County Engineer George Speake – Update regarding Engineering Operations
- 8:35 a.m. Manager of Public Affairs Hannah Hawk – Update regarding Public Affairs
- 9:30 a.m. Formal Session
- 10:00 a.m. Adjourn



THE INTEGRATED BEHAVIORAL HEALTHCARE SERVICES AGREEMENT
ENTERED INTO BETWEEN MONTGOMERY COUNTY COMMISSION ("MCC") and
AMERICAN BEHAVIORAL BENEFITS MANAGERS, LLC. ("ABBM") Dated OCTOBER
1, 2017 ("AGREEMENT") is hereby amended as follows:
AMENDMENT # 1

Both parties to the AGREEMENT hereby agree with respect to amending the
AGREEMENT as follows:

(A) The terms and conditions of this Amendment are effective January 1, 2019.

(B) American Behavioral shall assume administration of all covered substance
abuse services previously administered by Bradford Health Services, subject to
the below fee arrangement:

Outpatient SA services shall be billed according to the American Behavioral
outpatient provider fee schedule; facility rates shall be billed on a direct-pass
through basis and include:

Case Management Fee	\$100 per hour
Facility Management Fee per Episode(IP/PHP/IOP)	\$825 per episode
Independent Review Organization Fee	as incurred

Note: Bradford Health Services shall continue to offer direct patient services as
part of the American Behavioral provider network and shall submit claims directly
to American Behavioral for those services, which shall be incorporated into the
American Behavioral monthly invoice.

IN WITNESS WHEREOF, the parties hereto have set forth their seals by
duly authorized agents, on the date below:

AMERICAN BEHAVIORAL BENEFITS MANAGERS, LLC

By Maureen J. Gleason
Maureen J. Gleason

November 26, 2018
Date

Maureen J. Gleason
Printed Name

President
Title

By: _____
Date

Printed Name

Title



CARPDC

Central Alabama Regional Planning and Development Commission

Jiles Williams, Jr.
Chair

Greg Clark
Executive Director

AUTAUGA, ELMORE & MONTGOMERY COUNTIES

MEMO TO: Mr. Donnie Mims, County Administrator

FROM: Leslie York
Community Development Manager

DATE: December 6, 2018

RE: CDBG Project No. CY-CM-RR-18-017
Eastwood Villa Housing Rehabilitation – Phase 2
Policy Statement and Procedures

In reference to the above project, I am requesting that the attached Policy Statement and Procedures be placed on the work session agenda for the 12/17/2018 meeting so that I may brief the Commissioners. This document is almost identical to the one used for the 2012 Housing Rehab project in Eastwood Villa with the exception of updated program income limits. This document provides all processes and procedures from eligibility and financing to construction contracting, grievance procedures, and more. I will be available to answer any questions that may arise.

You will also find attached the necessary Resolution for adoption which is dated for approval at the 1/7/2019 meeting if all goes well.

Therefore, please accept the attached documents for presentation at Monday's 12/17/2018 meeting. Thank you for your consideration and please let me know if you have questions.

RESOLUTION NO. _____

WHEREAS, the Montgomery County Commission has been awarded PY 2018 Community Development Block Grant (CDBG) funds from the Alabama Department of Economic and Community Affairs (ADECA) in order to provide Phase 2 housing rehabilitation improvements to eligible and approved houses in the Eastwood Villa community of Montgomery County; and

WHEREAS, implementation of said CDBG project requires the Montgomery County Commission to establish a policy that sets forth priorities, procedures, and guidelines under which the rehabilitation program will be conducted; and

WHEREAS, the attached "Policy Statement and Procedures" has been developed specifically for CDBG Project No. CY-CM-RR-18-017 and will be used for implementation of this project alone.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Commission as follows:

SECTION 1. That the attached "Policy Statement and Procedures" is adopted for use with CDBG Project No. CY-CM-RR-18-017, as implemented by the County, and establishes a policy that sets forth priorities, procedures, and guidelines under which the rehabilitation program will be conducted.

SECTION 2. That said policy is hereby adopted by the Montgomery County Commission for the purpose of implementation of CDBG Project No. CY-CM-RR-18-017 and will remain in effect for that purpose or until said policy is otherwise amended.

PASSED, ADOPTED AND APPROVED this 7th day of January, 2019.

Elton N. Dean, Sr.
Chairman

ATTEST:

Donald Mims
County Administrator

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MONTGOMERY COUNTY COMMISSION

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

**Housing Rehabilitation Program for
Eastwood Villa Community – Phase 2
CDBG Project No. CY-CM-RR-18-017**

**Administered By:
MONTGOMERY COUNTY COMMISSION**

Adopted January 7, 2019

POLICY STATEMENT AND PROCEDURES

Financial Assistance Provided Through:

**THE ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS**

Overview

The Montgomery County Commission is undertaking efforts to provide financial assistance to qualified homeowners and owners of rental property, where income and tenure qualify the unit for partial financing, to partially or fully rehabilitate the housing units to meet housing priorities established by the County. **The project area for this program is the entire Eastwood Villa community, with the general exception of houses rehabilitated through the previous 2012 CDBG program.** It is expected that a minimum of eighteen (18) dwelling units will be partially to fully rehabilitated through the program.

The overall objective of the program is the partial to full rehabilitation of those qualified housing units located in the community that are suitable for rehabilitation, and the implementation of improvements required to bring first and foremost the most critical health and safety concerns in the individual units up to compliance with established housing rehabilitation priorities. This policy sets forth the priorities, procedures and guidelines under which the rehabilitation program will be conducted, and is within the eligibility guidelines set out by the U.S. Department of Housing and Urban Development, the Alabama Department of Economic and Community Affairs and the Housing and Community Development Act of 1974, as amended.

Rehabilitation – Definition & Eligibility

The term "rehabilitation" as used herein is defined as:

"Necessary repairs and improvements required to enable a housing unit to meet the established housing rehabilitation priorities as stated under Part A (K.) herein, and Lead Based Paint Regulations at 24 CFR Part 35 in order to be considered a decent, safe and sanitary dwelling in which to reside."

Only those units considered to be suitable for rehabilitation¹ will be considered for the program and only then after a complete inspection by the Rehabilitation/Code Enforcement Officer and the completion of a rehabilitation cost estimate. As used herein the term "suitable for rehabilitation" is defined as:

A housing unit that is economically feasible² to structurally rehabilitate to bring it into general compliance with adopted standards. Said housing unit must not exceed a \$25,000 cap for the hard costs of rehabilitation as defined at 24 CFR

¹ A unit that is considered not to meet this criteria may be rehabilitated under the program provided the owner provides all financing required above the amounts provided for herein, and does not cause a financial hardship on the owner occupant or tenant, as the case may be, in so doing.

² Feasibility must be considered in light of ADECA Policy Letter 13 (rev 1) and expenses related to lead based paint regulations. Accordingly, as per the April 19, 2001 joint memo from EPA and HUD abatement requirements (which can be cost prohibitive) are triggered at \$25,000 per unit. Abatement as defined by the Alabama Department of Public Health (Per Sect. 420-3-27-.03(1)(d)) does not include renovation or other activities not designed to permanently eliminate lead based paint hazards.

35.915(b). Further, in compliance with ADECA Policy Letter 13 (revision dated February 27, 2003) the housing unit's present fair market value must be \$5,000 or more and bringing the unit into compliance shall not exceed 75% of the estimated³ 'after rehabilitation value' of the unit.

Eligibility is determined in accordance with ADECA Policy Letter 23 dated December 1, 1997. An individual housing unit may only be rehabilitated through the State CDBG Program if the unit has either not been brought to code using CDBG funds or has not been rehabilitated with CDBG funds in the previous ten years. Exceptions may be made for water or sewer hook ups and handicap accessibility. Other corrections not previously required or allowed by the adopted housing code, may be allowed with prior written approval from the State. Damage to units as the result of natural disasters is an exception to this policy.

Program Administration

The Montgomery County Rehabilitation Program, as mentioned, will be conducted with funds made available through a Community Development Block Grant. By law, the Montgomery County Commission must administer the program, and through direct assignment, has placed the responsibility on specific personnel as supervised by, or directly by, personnel of the Central Alabama Regional Planning and Development Commission (CARPDC) (a.k.a. Program Administrator, CDBG Program Staff and/or CDBG Staff).

Policy Procedures

This program is designed to provide assistance to approximately eighteen (18) owner occupants or owners of tenant properties who qualify by unit and household income that otherwise qualify under the terms of the policy. To facilitate program implementation this policy is set up in two parts that outline the requirements and terms for owner occupied and tenant properties.

Emphasis will be placed on providing partial rehabilitation in conformance with priorities established at Part A (K.) herein. With eighteen (18) units identified, but not yet determined to be economically feasible to be rehabilitated, the Montgomery County Commission will attempt to address as many established priorities per unit as possible. If it is determined that sufficient funds remain to do additional work on some units to bring them to a higher standard, then priority will be given to households with children or members with physical, mobility-limiting, disabilities. This will likely be done through the use of change orders after work on initial priorities has been completed.

³ Estimate can be done by the Rehabilitation/Code Enforcement Officer and/or someone with a reasonable knowledge of housing values such as an appraiser or banker.

PART A – HOMEOWNER REHABILITATION PROGRAM

Policy Procedures

Outlined below are the eligibility and procedural guidelines that will be used in the Montgomery County Homeowner Rehabilitation Program.

A. Eligibility Requirements – In order to participate in the rehabilitation program an applicant must meet all of the following eligibility requirements:

1. Homeowner – The application must be the owner occupant at the subject dwelling, and be able to provide documentation to prove unquestionable ownership and/or life estate interest.
2. Location – The applicant must reside within the project area as delineated by the approved CDBG application mapping.
3. Rehabilitation Feasibility – The housing unit of the applicant must meet the definition of "suitable for rehabilitation" as contained in this policy.
4. Local Compliances – The housing unit must be in compliance with all local codes and ordinances, as deemed necessary and appropriate.
5. Income – An applicant must have total household income from all persons residing in the household that fall, by household size, within the categories that follow:

<u>Persons in Household</u>	<u>Maximum Annual Household Income</u>
1	\$35,250.00
2	40,250.00
3	45,300.00
4	50,300.00
5	54,350.00
6	58,350.00
7	62,400.00
8 or more	66,400.00

The above income limits are qualified limits set by the U.S. Department of Housing and Urban Development for CDBG projects and have been established for FY 2018. These limits may be updated as subsequent income limits are issued.

B. Rehabilitation Financing – It is the intent of this homeowner program that each participant be required to contribute a minimum amount of 10% to the cost of rehabilitation construction, or in those cases where the grant maximum must be exceeded, the participant will provide all dollars above the maximum grant allowed. Below is a summary of financing procedures to be used.

1. CDBG Financing – Each rehabilitation contract will be primarily financed with direct CDBG funding through a direct grant not to exceed \$15,750, but in every case subject to the definition of "suitable for rehabilitation". There is no guaranteed amount of assistance. The direct grant will be based on work identified as necessary to bring the house up to the aforementioned housing rehabilitation priorities with respect to, first and foremost, health and safety concerns.
2. Private Financing – In order to inform the potential recipient of the 10% match requirement, or in the event that estimated rehabilitation costs will exceed the maximum grant allowance set out herein, the affected applicant will be notified in writing and be instructed to provide proof of ability to provide the amount of matching funds stipulated before the dwelling unit can be contracted.

Private financing on the non-CDBG portion of each case may be arranged as follows:

- (a) Cash Funds – Cash funds may be used to pay the non-CDBG portion of the rehabilitation contract.
- (b) Individually Arranged Private Financing – The homeowner may arrange individual private financing for the non-CDBG portion of the rehabilitation contract. Such arrangements are subject to approval of the CDBG staff, and must otherwise meet all other requirements of this policy.

3. Other Financing Policies

- (a) The Montgomery County Commission retains the right to waive limits contained in subsections 1 and 2 above, if strong evidence of undue hardships is presented to the CDBG Program Staff, but in no event can the contract amount trigger lead based paint abatement. Such waivers will be granted only upon the recommendation of the CDBG staff and approval of the County Commission. Examples of undue hardship include the death of a household income earner during the past year, a fire and lack of adequate insurance, or medical expenses documented as extreme.
- (b) No ceiling will be placed on the amount of private financing participation, and program participants may spend as much over their minimum participation as may be desired.

- C. Applications – During program implementation the CDBG Program Staff will announce specific dates for homeowners to submit application. Advertisements, public service announcements and/or other media will be utilized in making the dates and places of application acceptance known. The dates for application submission will be determined by overall program progress and workload. CDBG Program Staff personnel will be available to assist in application preparation, as well as, to answer any question an applicant might have concerning the program. Application forms will be available and each applicant must sign the form acknowledging that the information given is true to the best of his/her knowledge.

All applications will be kept in strictest confidence and used only by the CDBG Program Staff and appropriate financial institutions with the consent of the applicant.

- D. Statement of Understanding – At the time the application is submitted the applicant will be required to sign a Statement of Understanding, which outlines the various parties' responsibilities under the program.
- E. Application Processing – After an application has been submitted the Program Administrator will take preliminary steps to verify data submitted such as income, household size, and home ownership. Upon completion of this process each applicant will be notified as to whether or not he/she is eligible for consideration.
- F. Applicant Rating – Program participation will generally be provided on a "first come – first served" basis. If more applications are received than can be completed under the program, or within a stated application acceptance period, all completed and eligible applications may then be rated using a point system to determine the priority order in which each case will be processed. If rating is necessary, each applicant will then be notified in writing as to the results of the rating within the application grouping. While "first come – first served" is considered to be the least biased means to determine participation, rating may become necessary. Regardless, the Montgomery County Commission and the Program Administrator reserve the right of flexibility to make decisions which ensure project funding eligibility and cost per beneficiary standards as presented in the application. The rating system to be used on eligible applicants follows:

REHABILITATION APPLICATION RATING SYSTEM

<u>Criteria Category</u>	<u>Maximum Possible Points</u>
Cost of Rehabilitation	
Under \$6,000	5
6,001 – 12,000	4
12,001 – 18,000	3
18,001 – 25,000	2
25,001 & Over	1
	5
Age (By Head of Household)	
Age 62 or Over	1
Age 61 and Under	0
	1
Head of Household	
Female Headed	2
Male Headed	0
	2
Disabled or Handicapped	
Disabled or Handicapped	
Head of Household	2
Disabled or Handicapped	
Member of Household	1
	2
Dependent Minors (Number)	
6 and Over	5
4 to 5	4
1 to 3	3
	<u>5</u>
Maximum Total Points Available	15

- G. Priority Number Assignment – The results of the rating system, if necessary, will place a priority number on each rated application to determine the order in which the application will be processed. Otherwise the applications will be processed in the order they are received and determined eligible.
- H. Application Acceptance Suspension – The Program Administrator may terminate or suspend application acceptance and processing when it appears that more applications have been received than can be assisted with funds available. If acceptance is not terminated in order to gauge demand for the program, applicants will be advised that it is highly unlikely that they will receive help because the County has more applications than they can fund.
- I. Detailed Application Case Processing – The procedure to be followed is below:
1. Ownership – Each applicant must provide a copy of the deed (and/or other pertinent information) to the property and subject dwelling for which rehabilitation is being applied for. Provision of a "life estate interest" from the deed holder may also be submitted as long as it is accompanied with a copy of the deed.
 2. Preliminary Review – The Program Administrator will review each completed application to determine if the applicant is a homeowner, and if so, resides in the subject dwelling. Based on information contained in the application the determination will be made if the applicant is income eligible.
 3. Income and Data Verification – Those applicants who pass the preliminary review may be contacted to provide income verification and any other documentation deemed appropriate to verify the application.
 4. Preliminary Dwelling Inspection – Those applicants who pass the preliminary review and income and data verification, will be contacted to arrange for a preliminary inspection of their dwellings by the CDBG Program Staff and/or the Rehabilitation/Code Enforcement Officer to determine feasibility of rehabilitation. Those applicants whose dwellings are determined not to be suitable for rehabilitation will be interviewed regarding the findings and alternatives. The results of the inspection and conference will be put in writing and forwarded to the applicant.
 5. Preliminary Cost Estimate – Based on the preliminary inspection, the Program Administrator and/or Rehabilitation/Code Enforcement Officer will contact each applicant to inform them of the preliminary cost estimate of the work to be required on the dwelling unit with respect to the five housing rehabilitation priorities established by the Rehabilitation/Code Enforcement Officer (see K. Work Write-Up on page 7), and if necessary, broken down into public and private funds required to rehabilitate the dwelling.

6. Private Financing – Should the estimate exceed the grant maximum contained herein the applicant will then have the responsibility of producing written proof of ability to provide the private match amount contained in the letter addressed in paragraph 5 above. Proof will consist of written letter of credit from a financial institution stating an amount of no less than that required; some evidence of cash or savings availability; or other evidence of ability to match deemed acceptable by the Program Administrator.
7. Final Ranking – Applicants will receive final ranking for construction based on the order in which their eligibility and/or, in the cases where private match is required, the order in which proof of said match is received (with exceptions noted at Section F – Applicant Rating).
8. Failure to Respond – If, during the application review, income verification and proof of match phases of the application processing, any applicant fails to respond to any request for additional information within 30 days of the date of the request, the application will be declared closed and terminated. Reopening closed files will be contingent upon the status of the program and current applications.
- J. Final Application Approval – Based on the results of the steps outlined above, the final approval of an eligible application will be made by the Program Administrator. When concerns or potential conflicts of interest exist, the Program Administrator will let the Chairman and Commission make the decision.
- K. Work Write-Up – Upon final determination and approval of the application the Rehabilitation/Code Enforcement Officer will compile a detailed work write-up, listing items by the following priority categories, for use in obtaining a contractor for the rehabilitation case. Each write-up will be accompanied by an appropriate drawing of the dwelling unit (if useful) outlining areas where work is to be performed and alterations made. All improvements will be in compliance with the 2012 International Residential Code, which are the most recent housing codes adopted by the Montgomery County Commission. In addition, improvements will be in compliance with the Alabama Energy and Residential Codes Manual as adopted by the Energy Division of ADECA on October 1, 2012. As such, said manual is therefore adopted and made a part of these policies and procedures for the County.

ORDER OF HOUSING REHABILITATION PRIORITIES

- | | |
|--------------------------------|-------------------------------|
| 1. HEALTH and SAFETY | 2. WEATHERIZATION |
| a. Electrical | a. Roofing |
| b. Plumbing | b. Doors (Exterior and Storm) |
| c. Steps | c. Windows |
| d. Handrails and Porch Railing | d. Insulation |
| | e. Heating and Cooling |
| 3. FLOOR STRUCTURE | |

4. EXTERIOR RENOVATIONS

- a. Soffit and Facial Metal
- b. Vinyl Siding
- c. Underpinning
- d. Shutters
- e. Painting

5. INTERIOR RENOVATIONS

- a. Sheetrock
- b. Paneling
- c. Interior Painting
- d. Interior Doors
- e. Kitchen Cabinets
- f. Underlayment
- g. Floorcovering

- L. Contracting – Each contract will be bid or negotiated for the rehabilitation work. Where the opportunity may present itself, lump bidding to obtain economies of scale will be utilized. In all cases the contractor must be on the current approved contractor list maintained by the Montgomery County Commission. No contract may be entered into where the contract amount is above the cost estimate of the Rehabilitation/ Code Enforcement Officer more than 10%. The warranty period for each rehabilitated unit will be one year from the date of the executed completion certification.

No property owner may serve as his or her own contractor for any part of the work to be undertaken.

At the time of contract award the grant funds for the overall contract price will be escrowed for contract payment. Private funds, as required, will be escrowed upon receipt by the Montgomery County Commission, which must occur no later than the date of contract execution.

During construction, the CDBG Program Staff and/or Rehabilitation/Code Enforcement Officer shall conduct periodic inspections to ensure general contract compliance, but does not guarantee the work of the contractor.

During construction, the contractor may request progress payments based on percent of work items completed. These estimates must be approved by the CDBG Program Staff and/or Rehabilitation/Code Enforcement Officer and will be subject to a 10% retainage. All checks are to be made payable to the owner and contractor jointly. Final payment will be made after the final inspection and work acceptance. Prior to this, the contractor must execute a completion certification. If lead clearance testing is required, and if an acceptable test is not received and the dwelling must be retested, the Contractor will be responsible for one hundred percent (100%) of the retesting amount and all work associated with additional cleanup to allow the unit to pass testing.

If, during construction, a need arises for a change order to increase or decrease the amount of work and/or contract amount, a change order will be negotiated. The cost increase negotiated, if any, will be shared by the program and owner in accordance with Section B above provided the change order does not cause the total CDBG share to exceed the grant maximum of \$15,750. In this event the amount in excess of the maximum grant will be paid by the owner.

After completion of construction, issuance of final inspection and contractor payment, any private match deposited in escrow and not required for applicable change orders, will be refunded to the property owner.

- M. Period of Affordability – At the time of contract execution, the owner agrees not to sell the rehabilitated property for a period of three years from the date of the final inspection and executed closeout paperwork on the property. In the event the property is sold before the period of affordability expires, the owner agrees to repay the grant portion of the rehabilitation cost on a proportional basis. Grant funds will be repaid at the determined percentage based on remaining months in the period of affordability. For example, in the case of property sold during month 12 of the 36-month period of affordability, where the full \$15,750 grant was received, the grant recipient will repay \$10,500, or \$437.50 for each month (24) of the remainder of the time period.

PART B – RENTAL REHABILITATION PROGRAM

Policy Procedures

Outlined below are the eligibility and procedural guidelines that will be used in the Montgomery County Rental Rehabilitation Program. It should be noted, however, that owner rehabilitation is preferred over rental rehabilitation and is duly discouraged through the use of a required match.

- A. Eligibility Requirements – In order to participate in the rental rehabilitation program a property must meet all of the following requirements:
1. Owner – The applicant must be the fee simple owner of the unit, and the unit must be for rent or rented on the open market at the time of, or after rehabilitation.
 2. Location – The property must be located within Montgomery County and specifically within the eligible project area as defined in the CDBG application.
 3. Rehabilitation Feasibility – The housing unit, or units, of the applicant must meet the definition of "suitable for rehabilitation" as contained in this policy.
 4. Local Compliances – The unit, or units, must be in compliance with all local codes and ordinances, as deemed necessary and appropriate.
 5. Displacement – No property will be eligible for program participation where the action would require or cause the tenant to be displaced, or the owner displaces a tenant who is not income eligible for reasons of program participation. No household may have been displaced from the unit during the preceding 18 month period for purposes of participating in the rehabilitation program.

6. Occupant(s) – In order to meet statutory requirements of the program the occupant of a dwelling will be required to be within the low-and-moderate income limits that follow:

<u>Persons in Household</u>	<u>Maximum Annual Household Income</u>
1	\$35,250.00
2	40,250.00
3	45,300.00
4	50,300.00
5	54,350.00
6	58,350.00
7	62,400.00
8 or more	66,400.00

The above income limits are qualified limits set by the U.S. Department of Housing and Urban Development for CDBG projects and have been established for FY 2018. These limits may be updated as subsequent income limits are issued.

- B. Rehabilitation Financing – The Rental Rehabilitation program is designed to provide financial assistance to property owners 50% of the cost of rehabilitation and subject to the following limitations.
1. Public Financing – The public financing shall be in the form of a direct grant not to exceed \$8,750 per unit.
 2. Private Financing – Private financing may come from any source and shall consist of no less than 50% of the total cost of rehabilitation.
- C. Processing Procedures – Each rehabilitation case shall be processed in a manner based on tasks or steps that are in sequential order. Failure to complete any step may prevent the case from proceeding. The steps follow:
- Step 1 Application – The property owner will prepare an application on a furnished application form.
- Step 2 Preliminary Review – The application will be reviewed to determine if the case meets all of the eligibility requirements contained in Section A preceding.
- Step 3 Preliminary Inspection – Those cases that are determined otherwise eligible are to receive a preliminary inspection to determine occupancy and feasibility of rehabilitation. The owner will be notified as to these determinations and informed that if the case is to proceed he/she may have to produce a title opinion at his/her own expense. The owner will have thirty calendar days to furnish title opinion (if required), or be subject to disqualification.

Step 4 **Income Verification** – Tenants of occupied units will have to have their incomes verified with the assistance of the property owner.

Step 5 **Priorities** – When steps 1-4 have been completed a preliminary cost estimate will be prepared by the Rehabilitation/Code Enforcement Officer, and the owner will be notified by letter of the amount, in a range, that is requested for proof of the private match amount. At this point, the cases will be placed in priority order as they are received.

Any owner applicant that fails to respond to a request for additional information or proof of match during Steps 1-5 within 45 days from the date of the request will be terminated and considered closed.

Step 6 **Work Write-Up** – Upon receipt of proof of match the Rehabilitation/Code Enforcement Officer will then prepare a detailed work write-up and cost estimate based on the housing rehabilitation priorities established under "Part A – Homeowner Rehabilitation Program, Policy Procedures, K. Work Write-Up".

Step 7 **Final Application Approval** – Based on the results of the steps outlined above, the final approval of an eligible application will be made by the Program Administrator. When concerns or potential conflicts of interest exist, the Program Administrator will let the Chairman and Commission make the decision.

Step 8 **Contracting** – Each contract will be bid or negotiated for the rehabilitation work. In all cases the contractor must be on the current approved contractor list maintained by the Montgomery County Commission. No contract may be entered into where the contract amount is above the cost estimate of the Rehabilitation/Code Enforcement Officer more than 10%. The warranty period for each rehabilitated unit will be one year from the date of the executed completion certification.

No property owner may serve as his or her own contractor for any part of the work to be undertaken.

At the time of contract award the private funds for the overall contract price must be escrowed with the Montgomery County Commission for contract payment. Public funds will also be escrowed by the Montgomery County Commission, upon receipt of the drawdown.

During construction the CDBG Program Staff and/or Rehabilitation/Code Enforcement Officer shall conduct periodic inspections to ensure general contract compliance, but does not guarantee the work of the contractor.

If, during construction, a need arises for a change order to increase or decrease the amount of work and/or contract amount, a change order will

be negotiated. The cost increase negotiated, if any, will be shared by the program and owner in accordance with Section B above provided the change does not cause the total CDBG share to exceed the grant maximum of \$8,750. In this event the amount in excess of the maximum will be paid by the owner.

Step 9 Inspections – During construction the CDBG Program Staff and/or Rehabilitation/Code Enforcement Officer shall conduct periodic inspections to ensure contract compliance.

Step 10 Payment Requests – During construction the contractor may request progress payments based on percent of work items completed. These estimates must be approved by the CDBG Program Staff and Rehabilitation/Code Enforcement Officer and will be subject to a 10% retainage. All checks are to be made payable to the owner and contractor jointly. Final payment will be made after the final inspection and work acceptance. Prior to this the contractor must execute a completion certification. If lead clearance testing is required, and if an acceptable test is not received and the dwelling must be retested, the Contractor will be responsible for one hundred percent (100%) of the retesting amount and all work associated with additional cleaning to allow the unit to pass testing. Any private match funds remaining in escrow will be refunded to the owner at this time.

D. Other Program Policies

1. **Rent Controls** – There will be no rent controls imposed by the Montgomery County Commission.
2. **Statement of Understanding** – At the time an owner submits an application he/she will be asked to sign a statement of understanding that contains a summary of program policies, and the conditions under which his/her application might be tabled or delayed, and acknowledgment that no tenant has or will be evicted for the purpose of renting the unit to a household with an income eligible for program participation. No application can be accepted without this acknowledgment.
3. **Period of Affordability** – At the time of contract execution, the owner agrees to house the existing or another low-and-moderate income household, as defined in Section A.6. above, for a period of three years, or repay grant funds on a proportional basis. Grant funds will be repaid at the determined percentage based on remaining months in the period of affordability. For example, in the case of property sold or housing a non-low-and-moderate income household during month 12 of the 36-month period of affordability, where the full \$8,750 grant was received, the grant recipient will repay \$5,833, or approximately \$243 for each month (24) of the remainder of the time period.

In addition, the owner agrees that the required low-and-moderate income household that may reside in the structure will be allowed to remain in the rehabilitated structure for a three year period without any rent increase resulting from construction, provided no other terms of the lease have been violated.

4. Participation and Verification Agreement – Should the owner fail to rent to an income eligible household, to the satisfaction of the Montgomery County Commission as based on interviews or other relevant documentation, the owner agrees to repay the grant portion of the rehabilitation cost based on the period of affordability outlined above. The owner will also agree to non-discrimination (i.e., Fair Housing Act) provisions on leases, and to allow the County access to interview tenants as deemed necessary.

MOBILE HOMES, MODULAR HOUSING AND OTHER MANUFACTURED HOUSING

1. The rehabilitation of mobile homes, modular homes or other forms of manufactured housing will be discouraged.
2. Only such forms of housing outlined above will be considered for participation if they are classified as fee simple real estate. In addition, mobile homes must have all axels and towing assembly removed and affixed in some permanent fashion.
3. Only minimum repairs and minimal funds will be made available to the above classifications of housing to meet code with strict enforcement of the "feasible for rehabilitation" definition found on page one herein being enforced.
4. ADECA discourages any participation in excess of \$5,000 on a mobile home, modular housing unit, or other manufactured housing unit.

Grievance Procedures

A. General

Any person who believes he/she has been aggrieved by:

1. Determination by Program Staff – A determination by the CDBG Program Staff as to his eligibility for a rehabilitation grant or the amount of such grant; or
2. Failure to Perform – A failure on the part of the CDBG Program Staff and/or Rehabilitation/Code Enforcement Officer to correctly carry out his/her responsibilities in connection with the inspection and work write-up, or eligibility verification process (excluding contractor performance which is to be

3-19

conducted under contract procedures) may file a complaint and have his case reviewed by the Chairman of the Montgomery County Commission.

B. Methods of Presentation by Claimant

1. Oral: A person may talk over his case either alone or with the assistance of another person with the Chairman within the time limits set forth below. This oral presentation does not preclude the making of a written presentation. The oral presentation will be allowed within the 15 days of the making of such request.
2. Written: If the claimant does not receive satisfaction from an oral presentation, or should he desire to forego the oral presentation, a written statement of his beliefs as to what he desires may be made to the Chairman.

C. Time Limits for Making Complaints

Generally speaking, a complaint may be filed for review no later than three (3) months after the date a person is informed of ineligibility for rehabilitation assistance, a person is informed what work is required on his/her dwelling, or a person declines to accept the terms and conditions offered to him/her in relation to the rehabilitation of his/her dwelling.

Extensions of time limits may be granted for good cause on an individual basis.

D. Review of Complaints

Upon receipt of pertinent information, whether oral or written, relative to the complaint, the Chairman shall consider the information supplied by the complaint in light of:

1. The material upon which the original determination was made, including all applicable criteria set forth in the Rehabilitation Policy; and
2. Any additional information the Chairman may, in his/her discretion, obtain by request, investigation or research to insure a fair and full review of the complaint.

A written determination shall be made by the Chairman and given to the complainant. The written determination shall state:

1. The decision of the Chairman
2. The factual and legal basis for the decision and an explanation thereof
3. The relief, if any, to which the complaint is entitled and how this may be achieved

4. In the event the decision is against the claimant, the statement shall inform the claimant that he/she has a right to appeal to the Montgomery County Commission within thirty (30) days.

The decision of the Montgomery County Commission shall be deemed final.

Other Program Policies

- A. Grievance Procedures Dissemination – Each applicant will be given a copy of the Grievance Procedures at the time he/she submits his/her application.
- B. Policy Amendment – If circumstances arise through program requirement changes or any other factor this policy may be amended in whole or in part by County Commission action.
- C. Waiver Policy – The Montgomery County Commission will not grant any waivers under this housing program and all policies and procedures will be adhered to as written and stated herein.
- D. Maintenance Policy – The Montgomery County Commission is not responsible for future maintenance. Rehabilitation provided under this program is limited to the time specified in the rehabilitation individual contract, and the warranty provisions stipulated therein. Nevertheless, in order to encourage long term maintenance by the homeowners, the Program Administrator and Rehabilitation/Code Enforcement Officer will provide in-home counseling of owners in the proper care & maintenance of their houses at the time of contract completion. Further, the County may also elect to provide group training for homeowners at a location in closer proximity to the Eastwood Villa community.
- E. Use of Other Funds – Pursuant to the Letter of Conditional Commitment from ADECA to the Montgomery County Commission, the County must indicate how the other funds shown in the application will be used with CDBG funds in the implementation of the proposed program. For this project, the County will use local funds to pay for grant administration, lead testing and/or the cost of the Rehabilitation/Code Enforcement Officer.

Adoption

The above stated Rehabilitation Policy Statement and Procedures for CDBG Project No. CY-CM-RR-18-017 was officially adopted by duly recorded motion of the Montgomery County Commission on January 7, 2019.

Tammy Nix

From: Leslie York <lyork@carpdc.com>
Sent: Friday, December 07, 2018 9:43 AM
To: Donald Mims
Cc: Tammy Nix
Subject: Eastwood Villa Item for Work Session Agenda
Attachments: Memo to Donnie Mims RE Eastwood Villa Policy Statement and Procedures (12-17-2018).docx; 18 Housing Rehab Policy Statement and Procedures - TOC.doc; 18 Housing Rehab Policy Statement and Procedures (1-7-2019).docx; 18 Resolution to Adopt Housing Policy Statement and Procedures (1-7-2019).doc

Donnie –

Good morning. I would like to request that the attached Housing Rehab Policy Statement and Procedures, and accompanying Resolution for future adoption, be placed on the work session agenda for the 12/17/2018 meeting so that I may brief the Commissioners.

When you have the time you would like me to be there please let me know.

Thanks in advance for your help!

Leslie York

Community Development Manager
Central Alabama Regional Planning
and Development Commission (CARPDC)
430 South Court Street
Montgomery, AL 36104
334.262.4300
334.262.6976 Fax

The first step toward success is taken when you refuse to be a captive of the environment in which you first find yourself. **Mark Caine**

This electronic communication is intended solely for the use of the individual to whom it is addressed and may contain information that is privileged, confidential, or otherwise exempt from disclosure. If you are not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the Central Alabama Regional Planning and Development Commission by replying to the original message at the listed email address or fax number. Thank you.

Request Number: 5

Date

Date _____

✓

Date

JUSTIFICATION: Budget for funding to the Helping Montgomery Families Initiative for program expenses.

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
334.832.1210
FAX: 334.832.2533
TDD: 334.265.3568
WWW.MC-ALA.ORG

December 13, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Montgomery County Community Punishment & Corrections Authority Board
Appointments

The Montgomery County Commission, at its meeting on December 3, 2018, agreed to place on the next agenda the reappointments of Robert E. L. (Bobo) Gilpin, Frank Brown, and James E. Williams as Board Members of the Montgomery County Community Punishment & Corrections Authority, for terms expiring December 1, 2021.

Commissioner Harris stated that he would speak with Larry Edward Spencer and Commissioner Singleton stated that the would talk to Perry O. Hooper, Jr., as to whether they want to be reappointed.

The Commission will be discussing this item at Monday's meeting.

DLM/tn

Attachment

5-1

Montgomery County Community Punishment & Corrections Authority

Members:	Term Expires:
Robert E. L. (Bobo) Gilpin Kaufman Gilpin McKenzie Thomas Weiss, PC P.O. Drawer 4540 Montgomery, Alabama 36103-4540 Direct Dial: 334-409-2236 Email: rgilpin@kgmlegal.com	12/1/2018
Carolyn Millender 3552 Dee Drive Montgomery, AL 36116 carmil1908@knology.net Home: 281-2108 Cell: 313-1653	12/1/2019
Daniel Harris 3857 Colline Drive Montgomery, AL 36106 Home: (334) 239-7351	12/1/2019
Frank Brown, Chairman PO Box 6101 Montgomery, AL 36106-6101 Cell: 224-2281 Work: 353-4609	12/1/2018
James E. Williams P.O. Drawer 5130 Montgomery, AL 36103 Home: 834-4746 Work: 263-6621	12/1/2018
* Perry O. Hooper, Jr. 4525 Executive Park Drive, Suite #202 Montgomery, AL 36116 Work: 334-409-3119 Cell: 334-391-0554 perryo@paolmarins.com	12/1/2018
* Larry Edward Spencer 6414 Philadelphia Hill Montgomery, AL 36117 Phone: 270-5538 lspencer@alasu.edu	12/1/2018
District Attorney Daryl Bailey Work: 832-2550	12/1/2022
Sheriff Derrick Cunningham Work: 832-2593	12/1/2022

Sheriff
District Attorney
All others

4 year term
6 year term
3 year term

5-2

ELTON N. DEAN, SR.
CHAIRMAN
RONDA M. WALKER
VICE CHAIRMAN

DANIEL HARRIS, JR.
ISAIAH SANKEY
DOUG SINGLETON



DONALD L. MIMS, CPA, MPA
ADMINISTRATOR
FLORENCE M. CAUTHEN
DEPUTY ADMINISTRATOR
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TDD: 334.265.3568
WWW.MC-ALA.ORG

November 15, 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Board Member Appointment to the Parks and Recreation Board

The term of James B. Phillips will expire December 4, 2018 as a member of the Montgomery County Parks and Recreation Board.

We will be discussing this appointment at Monday's meeting.

DLM/tn

Attachment

Montgomery County Parks and Recreation Board

Members:

Term Expires:

Andre' Howard
143 Wilkinson Street
Montgomery, AL 36104
Cell: (334) 462-2696
Work: (334) 265-1504
howardsphd@att.net

12/4/2021

Mark Salter
3909 Oak Street
Montgomery, AL 36104
Home: 262-4173
Work: 262-7727
Cell: 601-291-9131

12/4/2019

*

James B. Phillips
2139 Yarbrough Street
Montgomery, AL 36110
Home: 263-9438
Cell: 850-4667

12/4/2018

Charles Powe
19 Stone Park Trail
Pike Road, AL 36064
Cell: 334220-6579
Home: 260-9232
Email: cbigjr8590@charter.net

12/4/2020

Kevin Bradley
1305 Mulberry Street
Montgomery, AL 36106
Cell: 334/201-1116
Office: 334/265-5337

12/4/2022

Term: 5 years



www.mc-ala.org/da

Daryl D. Bailey
District Attorney
Fifteenth Judicial Circuit of Alabama
251 South Lawrence Street
P.O. Box 1667
Montgomery, Alabama 36102-1667



(334)832-2550

MEMORANDUM

TO: Elton N. Dean, Sr., Chairman
Montgomery County Commission

FROM: Daryl D. Bailey DB
District Attorney

DATE: December 10, 2018

SUBJECT: Request for Irregular Two-Step Increase

I respectfully request an irregular two-step increase for Dawn Rambo who is a Legal Support Assistant in my office. Dawn is the only legal support staff member in our Violent Crimes Unit and is tasked with supporting the five attorneys who prosecute all the murder cases in Montgomery County. Although that would seem a difficult and overwhelming job for anyone, Dawn has the ability to get the job done. She is the definition of "above and beyond" because she studies the cases so she can better assist the lawyers, she works tirelessly with no complaints, and she demonstrates a passion and dedication for doing the work of the people unlike anyone you will ever meet. She is simply the heart of the Unit.

The funding for this increase is more than covered in the budget due to the recent retirement of our Records Coordinator and the subsequent filling of that position at a much lower rate.

The Montgomery County Commission has always provided invaluable support for the Montgomery County District Attorney's Office in its efforts to make Montgomery County a safer place to live. The Commission's commitment to public safety is an example for other counties and has no doubt saved lives. Your support and approval of this increase is requested and appreciated as we work to combat violent crimes.

Please let me know if you have any questions or if I can provide any other information.

Alabama State University

Division of Continuing Education
32 Commerce Street
Montgomery, AL 36104

November 15, 2018

Montgomery County Commission
Commission Chairman Elton Dean & County Commissioners
P.O. Box 1667
Montgomery, Alabama 36102

Dear Commissioners,

Alabama State University's Division of Continuing Education is happy to inform you of our **ACT Prep Academy Of Academic Excellence**. The project ensures academic success for all students through a supplementary enhanced program, a valued added method to ensure positive results and make an impact on academic learning.

The classes will take place at our **32 Commerce Street location of Alabama State University** in downtown Montgomery, across from the Montgomery Chamber of Commerce every Tuesday, Thursday and Saturday. We are equipped with 12 classrooms, two computer labs, conference room and breakroom area in a very safe and secure building for the students to prepare for their ACT studies.

In addition, we will host a Pre-Registration Orientation in January 2019. The Orientation will also introduce instructors and allow them to give an overview of their class plans. Additionally, this is when we find some parents needing assistance with their child and/or children so they have the same educational opportunities as other students. We would like to thank you for your support during our youth college in the amount of **\$19,995.00** and because of that sponsorship **50** youth from your various districts had an opportunity to experience summer fun and learning on a college campus through our **Summer Kids Youth College Adventure Program (SKYCAP)**.

As a result of this new program, we need your help financially for our low-income parents that are interested in our **ACT Prep Academy Of Academic Excellence**. We are asking if the Commission as a whole would please consider a sponsorship of at least but not limited to **\$25,000.00** for youth that might otherwise not have this opportunity to enter college.

Thank you so very much for helping us in our endeavor to empower our students with knowledge. We strive hard to help students prepare for the next level in education.

Respectfully,

Felicia Taylor

Marketing/Public Relations Specialist
Division of Continuing Education
Alabama State University

Powered By: ASU'S Division of Continuing Education

www.alasu.edu/continuingeducation or call 334-229-4686

8-1



MTGY CO. COMM
OCT 10 '18 AM 9:11

CHAIRWOMAN
Tammy Knight-Fleming

VICE CHAIRMAN
Conwell Hooper

SECRETARY/TREASURER
Larry Dixon

DIRECTORS
Greg Calhoun
Robert Gould
Barrie Harmon
Jerry Kyser
Chester Mallory
Sandra Nickel

October 3, 2018

Mr. Elton Dean
P. O. Box 1667
Montgomery, Alabama 36102

Dear Honorable Elton Dean, Chairman of Montgomery County Commission:

Thank you for the support you have given to the Montgomery Regional Airport, especially during the Air Force's recent Air National Guard F-35 basing competition. I believe that having the "Best Hometown in the Air Force" right here in the River Region was a major factor in winning the F-35 basing rights.

Another factor was how all the River Region's leaders, businesses and communities leaned forward to achieve this goal. The Montgomery Regional Airport Authority was pleased to help by purchasing land for the future extension of Runway 3-21 for \$460,000. This showed the Air Force F-35 Site Activation Task Force our commitment to making sure the F-35 could always conduct their National Security and Homeland Defense missions by having a second runway in case the primary runway was closed.

Extending Runway 3-21 from its present 4,000 feet to 8,000 feet is the #1 recommendation from our 2015 Airport Master Plan. In addition to F-35 operations, having two runways allows us continuity of commercial operations if the main runway is closed for some reason. Eight of ten similar sized metropolitan cities across the country have two fully capable commercial runways.

Working with Senator Shelby's office, we will be preparing a Federal Aviation Administration Airport Improvement Grant Application in November of 2019 to continue the runway extension project. In order to provide a solid cost estimate, we need to conduct a Preliminary Engineering Design and Environmental Assessment which will cost \$270,000. This work will take about one year to complete. The Airport Authority has committed \$90,000 to this project. We need assistance from the City of Montgomery and Montgomery County by each sharing a third of the cost so we can finish the project in time to be able to submit the grant pre-application next year.

On behalf of the Montgomery Regional Airport Authority, the River Region's airport passengers and the Alabama Air National Guard, I respectfully request the City of Montgomery (Montgomery County) help share a third of the cost for the design project for \$90,000. We would be pleased to present this proposal in greater detail to you and the City Council (County Commission) at your convenience.

Montgomery Regional Airport is poised to be an even greater economic engine for the River Region. Your support at this critical time is vital to continuing the airport's progress.

Thank you for considering this request.

Sincerely,


Mrs. Tammy Knight-Fleming
Chairwoman, Montgomery Airport Authority

Montgomery Regional Airport
4445 Selma Highway
Montgomery, Alabama 36108
T 334 281 5040
F 334 281 5041
mymga.com

9-1

The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Resolution, Agenda Pages 1-1 and 1-2, are attached to these Minutes.)

COUNTY COMMISSION – ADOPTED RESOLUTION AUTHORIZING FUNDING ALABAMA AIR NATIONAL GUARD INFRASTRUCTURE PROJECTS FOR THE 187TH FIGHTER WING

Vice Chairman Walker made a motion to adopt the Resolution Authorizing Funding Alabama Air National Guard Infrastructure Projects for the 187th Fighter Wing. The motion was seconded by Commissioner Singleton. Chairman Dean, Vice Chairman Walker, Commissioner Harris, and Commissioner Singleton voted in favor of the motion. Commissioner Sankey abstained and the motion carried. (Copies of Memorandum and Resolution, Agenda Pages 2-1 and 2-2, are attached to these Minutes.)

SHERIFF'S OFFICE – APPROVED AMENDMENT NUMBER 4 TO CONTRACT WITH GULF STATES DISTRIBUTORS REGARDING A SIXTY (60) DAY EXTENSION, BEGINNING JANUARY 7, 2018 AND ENDING ON MARCH 8, 2018, FOR SHERIFF'S LEATHER AND ACCESSORIES, CONTRACT NUMBER 52110-14B-026

Commissioner Harris made a motion to approve Amendment Number 4 to Contract with Gulf States Distributors regarding a Sixty (60) Day Extension, beginning January 7, 2018 and ending on March 8, 2018, for Sheriff's Leather and Accessories, Contract Number 52110-14B-026. The motion was seconded by Vice Chairman Walker and unanimously approved by the Commission. (Copies of Memorandum and Contract, Agenda Pages 3-1 and 3-2, are attached to these Minutes.)

DETENTION FACILITY – APPROVED AMENDMENT NUMBER 2 TO CONTRACT WITH KEEFE COMMISSARY NETWORK, LLC REGARDING A SIXTY (60) DAY EXTENSION, BEGINNING FEBRUARY 1, 2018 AND ENDING ON APRIL 2, 2018, FOR COMMISSARY & TRUST FUND MANAGEMENT, CONTRACT NUMBER 52200-14B-024

Commissioner Harris made a motion to approve Amendment Number 2 to Contract with Keefe Commissary Network, LLC regarding a Sixty (60) Day Extension, beginning February 1, 2018 and ending on April 2, 2018, for Commissary & Trust Fund Management, Contract Number 52200-14B-024. The motion was seconded by Commissioner Singleton and unanimously approved by the Commission. (Copies of Memorandum and Contract, Agenda Pages 4-1 and 4-2, are attached to these Minutes.)

ENGINEERING DEPARTMENT – APPROVED AMENDMENT NUMBER 4 TO CONTRACT WITH SHARPCUT LAWN SERVICE REGARDING A SIXTY (60) DAY EXTENSION, BEGINNING JANUARY 17, 2018 AND ENDING ON MARCH 18, 2018, FOR LANDSCAPE MAINTENANCE AT THE MONTGOMERY INDUSTRIAL PARK, CONTRACT NUMBER 53100-14B-030

ELTON N. DEAN, SR.
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AGENDA

January 18, 2018

JAN 22 2018

MEMORANDUM

TO: Montgomery County Commission

FROM: Donald L. Mims *DLM*
County Administrator

SUBJECT: Resolution regarding Funding for the 187th Fighter Wing Infrastructure Projects

The Montgomery County Commission, at its meeting on January 8, 2018, agreed to place on the next agenda a Resolution authorizing funding of the Alabama Air National Guard Infrastructure Projects for the 187th Fighter Wing.

I am requesting that the Commission adopt the attached Resolution.

DLM/tn

RESOLUTION

WHEREAS, the United States Air Force announced that the 187th Fighter Wing was selected to receive new F-35 fighter jets; and,

WHEREAS, the direct economic impact will be \$70 million up front capital investment and the increase of 1,000 jobs; and,

WHEREAS, Mayor Todd Strange and Chairman Elton N. Dean, Sr., executed a commitment letter on May 8, 2017 to the Honorable Heather Wilson, Secretary of the Air Force, in which they committed \$2,660,000 total funds for the construction of a new Entry Control Point for use by the 187th Fighter Wing at Dannelly Field Guard Station to be provided by September 30, 2020; and,

WHEREAS, this commitment was based upon design estimates to meet the Air Force requirements related to force protection and installation security; and,

WHEREAS, the 187th Fighter Wing is integral to the economic well-being of Montgomery Alabama. It continues the legacy of the Tuskegee Airman "Red Tails" flying under the historic designation of the 100th Fighter Squadron; and,

WHEREAS, the Montgomery County Commission believes this support for the mission of the 187th Fighter Wing strengthens our continued commitment to being known as the "Best Hometown in the Air Force"; and,

WHEREAS, the Montgomery County Commission desires to fund \$1,080,000 for construction of the entry control point "gate" and to fund \$30,000 for an industrial access road grant, which represents 40% of the cost with the City of Montgomery contributing 60%; and,

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery County Commission authorizes funding prior to September 30, 2020 of \$1,080,000 for construction of the entry control point "gate" and \$30,000 for an industrial access road grant for the Alabama Air National Guard, 187th Fighter Wing.

We hereby certify that the above Resolution was adopted by the Montgomery County Commission on this, the 22nd day of January 2018.

BY: _____
Chairman

ATTEST: _____
County Administrator



December 10, 2018

Mr. Donnie Mims
Montgomery County Commission
101 S. Lawrence Street
Montgomery, AL 36104

Dear Donnie,

Thank you for allowing me to speak to the Commission and Department Heads on November 19th. It was a wonderful opportunity to share the vital work that the River Region United Way is doing in our community in the areas of health, education, financial stability and basic needs.

I have discussed with a few of the commissioners the possibility of obtaining additional support from their discretionary funds to support the River Region United Way's 2018 campaign. **We respectfully request \$30,000 to be applied to the four focus areas listed above.**

As you know, the need is strong and never goes away but with the assistance of the Montgomery County Commission, we can make a real difference in the lives of our neighbors.

Thank you again for the opportunity to share our message and needs. I look forward to hearing from you soon.

All the best,

A handwritten signature in black ink, appearing to read "Edward F. Crowell". The signature is fluid and cursive, with a long horizontal line extending to the right.

Edward F. Crowell, BG USAF (Ret.)
2018 Campaign Chair

Tammy Nix

From: Pamela P Swan <pamelaadtdance@gmail.com>
Sent: Tuesday, December 11, 2018 8:06 PM
To: Tammy Nix
Subject: Alabama Dance Theatre Request for Funding
Attachments: Outreach 2018.doc

Dear Commisioners Dean, Harris, Sankey, Singleton, and Walker:

Thank you for the opportunity to address the Commission. Alabama Dance Theatre is so very appreciative of the Montgomery County Commission's support. Without your help ADT cannot accomplish our Education Outreach programs.

Alabama Dance Theatre would like to ask the commission for \$15,000 to assist our community Outreach including Scholarships and School Performances.

Please see, attached, a description of our Outreach Programs and the impact these programs have in our community. Kitty Seale and I would be honored to come before the Commission to present Alabama Dance Theatre's request.

ADT feels very fortunate to have the Commission's backing.
The Montgomery County Commission's support is vital to our mission and its impact.

Sincerely,
Pamela Swan

--
Pamela Swan
Director of Development
Alabama Dance Theatre
pamelaadtdance@gmail.com
1018 Madison Avenue
Montgomery, AL 36104
p. (334) 625-2590
f. (334) 625-2504

ADT Outreach

Ticket Endowment Program: Area outreach organizations receive 20 free tickets to each production of ADT's public performances each season. That's 880 tickets. These groups are listed at the bottom of page two.

Two Week Summer Intensive Seminar: Attracts students from around the Southeast and brings in top professional master teachers to teach, set choreography and coach the students. An excellent training ground for Intermediate and Advanced level ballet students, which culminates with the participants performing 2 free performances in late summer held at the Riverwalk Amphitheater.

Girl Scout Badge Program: Approximately 50 Girl Scouts are invited to a "behind the scenes" look at a seminar on dance history, costumes and careers in dance and the theatre. As part of the program, they are given reduced priced tickets to attend a full performance the following weekend where they have the opportunity to meet dancers behind the scenes. They are rewarded with a badge that the National GSA designed especially for Alabama Dance Theatre.

Scholarships: Full and partial scholarships are provided in 21 classes in ballet, jazz, modern and tap. These are awarded based on need and talent. **2017-2018 scholarships: over \$13,000.**

School Performances: Approximately 3,000 local school children attend special ADT School Performances each year, paying 1/4 of the normal ticket price. **Value: \$24,000.** Approximately 1,000 more (primarily Title 1), attend completely free of charge. **Value: \$15,000.** All participating teachers are provided with a supplementary teacher booklet based on the Alabama Course of Study that meets the states requirements for Arts and Humanities in the curriculum, as well as the College and Career Readiness Standards. The booklet prepares their students for the experience. Attending students are treated to a special intermission chat with ADT Artistic Director, Kitty Seale and given the opportunity to watch scenery and lighting changes and learn about Choreography.

Military Appreciation Night: A full FREE performance offered to all Military Personnel and their families. A pre-performance party is held to host Military VIP's and our Sponsors to say "Thank you" for our military's commitment to our country. This performance has grown in the 16 years that we have been doing it and has become quite a tradition among Military Personnel and local ADT Partners. Beginning this season, ADT also included and honored First Responders and their families.

Other points of interest

- ADT is centrally located in our city and serves a nice cross section of our population.
- ADT's school has an enrollment of over 300, approximately 25% of which is non-Caucasian.
- ADT has been an Honor Company in SERBA (Southeastern Regional Ballet Association) since 1992.
- ADT has been an Advanced Arts Organization with the Alabama State Council on the Arts since 2000.
- ADT company members receive 15-20 offers of scholarships to ballet companies across the country for summer study each year.
- ADT has trained and employed 4 Resident Choreographers who have received regional, national and even international recognition for their work.
- In 2009, 2011, 2014, and 2018, ADT hosted the SERBA (Southeastern Regional Ballet Association) Festival (5 days) in Montgomery, AL, bringing over 1,000 dancers, teachers and vendors to our city.
- In May 2013, ADT Artistic Director Kitty Seale was honored with a Governor's Arts Award for the State of Alabama.

Ticket Endowment Program Groups Include:

Archibald Center
Autism Spectrum Counseling Center
Boys and Girls Clubs
Brantwood Children's Home
Canaan Land Boys Home
Cleveland Avenue YMCA
Family Guidance Center

Family Service & Resource Program
Family Sunshine Center
Father Walter Memorial Center
International Women's Association
Mary Ellen's Hearth
Montgomery Job Corps Center
Montgomery Music Project

Montgomery Therapeutic Rec. Center
Resurrection Catholic Mission
Salvation Army
We Mentor
Wounded Warrior Family Foundation

UPCOMING BIDS/CONTRACT RENEWALS

<u>Month</u>	<u>Contract No.</u>	<u>Item</u>	<u>Department</u>	<u>Vendor</u>	<u>Renewal Date</u>	<u>Expiration Date</u>
<u>DEC</u>						
	52200-15B-032	Inmate Uniforms	Detention Facility	Acme Supply, Co., Ltd		Dec. 20, 2018
	52110-16B-008	Emergency Equipment	Sheriff's Office	Gulf States Distributors		Dec. 20, 2018
	51100-17B-004	Armored Car Services	Tax & Audit Probate	MAC Courier Services, LLC	Dec. 31, 2018	Dec. 31, 2019
	51100-15B-033	Clean Saturday Trash Pickup	County Commission	Liberty Disposal, Inc.		Dec. 31, 2018
	51901-15B-028	Janitorial Services	Support Service	Fall Facility Services		Dec. 31, 2018

**MONTGOMERY COUNTY COMMISSION
SHERIFF PROCESS FEE COLLECTION COMPARISON**

Month Deposited	FY 2018 Collections	FY 2019 Collections	Increase (Decrease)	
			Amount	%
OCTOBER	39,141	33,453	(5,688)	-14.53%
NOVEMBER	36,171	45,157	8,986	24.84%
DECEMBER	36,427	35,397	(1,030)	-2.83%
JANUARY	31,941			0.00%
FEBRUARY	44,550			0.00%
MARCH	39,285			0.00%
APRIL	39,456			0.00%
MAY	41,031			0.00%
JUNE	52,193			0.00%
JULY	38,907			0.00%
AUGUST	38,160			0.00%
SEPTEMBER	44,546			0.00%
TOTAL	111,739	114,007	2,268	2.03%

YTD Totals 2018	\$481,808	\$114,007
YTD Totals 2017	\$483,641	
YTD Totals 2016	\$474,632	

MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - ACTUAL COLLECTIONS
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

FY 2018		FY 2019			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax SSUT	Total Collections	Amount	%
OCTOBER	3,637,555	3,640,617	85,805	3,726,423	88,868	2.44%
NOVEMBER	3,589,959	3,778,868	81,395	3,860,264	270,305	7.53%
DECEMBER	3,679,876					
JANUARY	4,381,344					
FEBRUARY	3,390,222					
MARCH	3,533,778					
APRIL	4,082,814					
MAY	3,762,749					
JUNE	3,778,041					
JULY	3,996,094					
AUGUST	3,739,413					
SEPTEMBER	3,785,305					
Year to Date	\$7,227,514	\$7,419,486	\$167,201	\$7,586,687	\$359,173	4.97%

Total YTD 2018	\$45,357,151	\$7,227,514
Total YTD 2017	\$44,320,643	\$7,064,748
Total YTD 2016	\$43,552,955	\$6,942,316

MONTGOMERY COUNTY COMMISSION
SALES TAX COMPARISON - NO AUDITS OR REFUNDS INCLUDED
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

FY 2018		FY 2019			Increase (Decrease)	
MONTH DEPOSITED	1.5% Collections	1.5% Collections	Simplified Sellers Tax	Total Collections	Amount	%
OCTOBER	3,617,078	3,567,962	85,805	3,653,768	36,689	1.01%
NOVEMBER	3,514,481	3,636,595	81,395	3,717,990	203,509	5.79%
DECEMBER	3,614,897					
JANUARY	4,352,746					
FEBRUARY	3,368,368					
MARCH	3,486,733					
APRIL	4,052,651					
MAY	3,691,004					
JUNE	3,747,031					
JULY	3,881,025					
AUGUST	3,648,050					
SEPTEMBER	3,744,702					
Year to Date	\$7,131,559	\$7,204,557	\$167,201	\$7,371,758	\$240,199	3.37%

Total YTD 2018	\$44,718,766	\$7,131,559
Total YTD 2017	\$43,672,831	\$6,998,502
Total YTD 2016	\$42,941,719	\$6,898,003

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MONTGOMERY COUNTY COMMISSION EDUCATION TAX COMPARISON
OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

EDUCATION SALES TAX

Month Deposited	FY 2018	FY 2019	Increase (Decrease)	
	1.0% Collections	1.0% Collections	Amount	%
OCTOBER	2,384,646	2,399,152	14,506	0.61%
NOVEMBER	2,306,695	2,522,828	216,133	9.37%
DECEMBER	2,400,495			
JANUARY	2,838,370			
FEBRUARY	2,158,600			
MARCH	2,270,301			
APRIL	2,637,722			
MAY	2,429,456			
JUNE	2,437,243			
JULY	2,588,641			
AUGUST	2,445,755			
SEPTEMBER	2,454,153			
Year to Date	\$4,691,340	\$4,921,980	\$230,639	4.92%

GASOLINE TAX

Collections	FY 2018	FY 2019	Increase (Decrease)	
	Collections	Collections	Amount	%
139,037		137,322	(1,715)	-1.23%
142,218		147,778	5,560	3.91%
139,435				
121,148				
123,734				
119,190				
138,955				
140,157				
142,692				
142,740				
140,788				
145,352				
\$281,255	\$281,255	\$285,100	\$3,845	1.37%

Total YTD 2018	\$29,352,076	\$4,691,340
Total YTD 2017	\$28,832,488	\$4,624,826
Total YTD 2016	\$28,751,678	\$4,603,011

\$1,635,445	\$281,255
\$1,630,613	\$275,197
\$1,622,822	\$270,286

14-3

MONTGOMERY COUNTY COMMISSION LODGING TAX COMPARISON

OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

MONTH DEPOSITED	FY 2018	FY 2019	Increase (Decrease)	
	Collections	Collections	Amount	%
OCTOBER	231,009	237,680	6,672	2.89%
NOVEMBER	217,201	246,615	29,414	13.54%
DECEMBER	206,461			
JANUARY	187,943			
FEBRUARY	194,862			
MARCH	213,377			
APRIL	274,212			
MAY	244,681			
JUNE	260,783			
JULY	268,768			
AUGUST	256,774			
SEPTEMBER	239,950			
Year to Date	\$448,209	\$484,295	\$36,086	8.05%

Total YTD 2018	\$2,796,021	\$448,209
Total YTD 2017	\$2,634,537	\$444,975
Total YTD 2016	\$2,710,090	\$438,755

h-h/

**MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

Statistical Report for November 2018

US Marshal Inmates Received	31
FBOP Inmates Received	120
US Marshal Inmate Carryovers from Previous Month	75
FBOP Inmate Carryovers from Previous Month	34
Total US Marshal Inmate Days	2209
Total FBOP Inmate Days	921
Total Federal Inmate Days	3130

State Inmates Received	320
State Inmate Carryovers from Previous Month	534
Total State Inmates in Facility this Month	854
Total State Carryovers to Next Month	511
Total State Inmate Days	15,794

Total Inmates (State and Federal Combined)	1114
Total Inmate Days (State and Federal Combined)	18,924
Average Daily Population	631

Total Days Billed to the State	15,794
Amount Charged to the State	\$ 27,639.50
Sheriff's Allowance	\$ 337.50
Total Charged to the State	\$ 27,977.00

Total Spent for Food this Month	\$74,384.40
Amount Over Allowance	\$74,046.90
Amount Under Allowance	--
Average Cost for Food per Inmate Day	\$4.71

**MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104**

November 2018 Monthly Jail Report -- U.S. Marshal Inmates

Number of Inmates Brought Over from Previous Month:

O/M	6
W/M	10
B/M	54
W/F	3
B/F	2
O/F	0
Total	<u>75</u>

Number of Inmates Received During the Month:

O/M	5
W/M	5
B/M	19
W/F	1
B/F	1
O/F	0
Total	<u>31</u>

Number of Inmates in Jail During the Month:

O/M	11
W/M	15
B/M	73
W/F	4
B/F	3
O/F	0
Total	<u>106</u>

Number of Inmates Released or Removed During the Month:

O/M	1
W/M	2
B/M	25
W/F	2
B/F	1
O/F	0
Total	<u>31</u>

Number of Inmates Carried Over at the Close of the Month:

O/M	10
W/M	13
B/M	48
W/F	2
B/F	2
O/F	0
Total	<u>75</u>

MONTGOMERY COUNTY MAC SIM BUTLER DETENTION FACILITY
225 SOUTH MCDONOUGH STREET
MONTGOMERY, AL 36104

November 2018 Monthly Jail Report -- Federal Bureau of Prison Inmates

Number of Inmates Brought Over from Previous Month:

O/M	6
W/M	9
B/M	19
W/F	0
B/F	0
O/F	0
Total	<u>34</u>

Number of Inmates Received During the Month:

O/M	0
W/M	7
B/M	8
W/F	2
B/F	0
O/F	0
Total	<u>17</u>

Number of Inmates in Jail During the Month:

O/M	6
W/M	16
B/M	27
W/F	2
B/F	0
O/F	0
Total	<u>51</u>

Number of Inmates Released or Removed During the Month:

O/M	3
W/M	8
B/M	21
W/F	2
B/F	0
O/F	0
Total	<u>34</u>

Number of Inmates Carried Over at the Close of the Month:

O/M	3
W/M	8
B/M	6
W/F	0
B/F	0
O/F	0
Total	<u>17</u>

THE STATE OF ALABAMA,

Vendor Number

63600165305

Payable to

MCC & Derrick Cunningham

County Sheriff's Office.

For feeding prisoners in the jail of said county during the month of

November ,

2018

Month

Year

Date	Total # In Jail	Insane	Juvenile	Federal	Other	# In Jail	State	Per	Capita	Sheriff's Allowance
1	530						530	\$	927.50	\$ 11.25
2	533						533	\$	932.75	\$ 11.25
3	535						535	\$	936.25	\$ 11.25
4	532						532	\$	931.00	\$ 11.25
5	546						546	\$	955.50	\$ 11.25
6	545						545	\$	953.75	\$ 11.25
7	532						532	\$	931.00	\$ 11.25
8	534						534	\$	934.50	\$ 11.25
9	530						530	\$	927.50	\$ 11.25
10	528						528	\$	924.00	\$ 11.25
11	524						524	\$	917.00	\$ 11.25
12	527						527	\$	922.25	\$ 11.25
13	535						535	\$	936.25	\$ 11.25
14	540						540	\$	945.00	\$ 11.25
15	530						530	\$	927.50	\$ 11.25
16	522						522	\$	913.50	\$ 11.25
17	524						524	\$	917.00	\$ 11.25
18	521						521	\$	911.75	\$ 11.25
19	522						522	\$	913.50	\$ 11.25
20	527						527	\$	922.25	\$ 11.25
21	518						518	\$	906.50	\$ 11.25
22	514						514	\$	899.50	\$ 11.25
23	521						521	\$	911.75	\$ 11.25
24	520						520	\$	910.00	\$ 11.25
25	519						519	\$	908.25	\$ 11.25
26	519						519	\$	908.25	\$ 11.25
27	521						521	\$	911.75	\$ 11.25
28	520						520	\$	910.00	\$ 11.25
29	515						515	\$	901.25	\$ 11.25
30	510						510	\$	892.50	\$ 11.25
31	0						0	\$	-	\$ -
Total	15794	0	0	0	0		15794	\$	27,639.50	\$ 337.50

Amount Chargeable to the State

(0900-14)

\$ 27,639.50

Sheriff's Allowance

(0900-31)

\$ 337.50

Total Amount

\$ 27,977.00

Under penalty of perjury, I Derrick Cunningham, Sheriff of said County, swear or affirm that the payment request for \$ 27,977.00 Dollars is correct, that no part thereof has previously been requested, and that any funds requested on the above accounting and received by the sheriff's office, will, after the date hereof, be used only for their appropriated purpose: "food for prisoners in the county jail" from funds paid under authority of Ala. Code §14-6-42, and "preparing food, serving food, and other services incident to the feeding of prisoners" from funds under authority of Ala. Code §14-6-43.

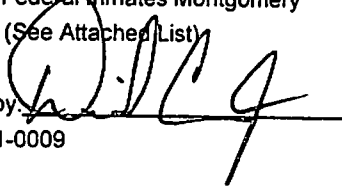
Sheriff Signature

Sworn to and subscribe before me this

3 day ofDecember, 2018

Notary Public Signature

15-4

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice # 1118 HSG	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION U.S. Marshals Service One Church Street, Suite A-100 Montgomery, AL 36104 Attn: Debi Brewer (334) 223-3101				DATE VOUCHER PREPARED 12/03/2018		SCHEDULE NO.
				CONTRACT NUMBER AND DATE		PAID BY USMS M/AL Montgomery
				REQUISITION NUMBER AND DATE		
PAYEE'S NAME AND ADDRESS [Montgomery County Jail (4AP) 225 South McDonough Street Montgomery, AL 36106 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org] TAX ID# 63-6001653 H02 DUNS # 099839086 IGA # 02-11-0009				DATE INVOICE RECEIVED		
				DISCOUNT TERMS		
				PAYEE'S ACCOUNT NUMBER		
				SHIPPED FROM		
GOVERNMENT B/L NUMBER						
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUAN- TITY	UNIT PRICE		AMOUNT (1)
				COST	PER	
NOV Jail Bill 11/01/2018 to 11/30/2018	11/30/2018	Housing of Federal Inmates Montgomery County Jail (See Attached List) Submitted by:  IGA # 02-11-0009 COR: _____ PH-4AP-D02- -HSG-	2209	48	Day	106,032.00
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below) TOTAL						106,032.00
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE		APPROVED FOR	EXCHANGE RATE	DIFFERENCES		
		= \$	= \$1.00			
		BY 2			Amount verified; correct for payment	
		TITLE			(Signature or initials)	
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.						
(Date)		(Authorized Certifying Officer) 2			(Title)	
ACCOUNTING CLASSIFICATION						
SOC:25801 1591020XD H52 D02 HDH5000D						
PAID BY	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER	ON (Name of bank)	
	CASH	DATE		PAYEE 3		
					PER	
					TITLE	

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

15-5

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice # 11-2018	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION U.S. Marshals Service One Church Street, Suite A-100 Montgomery, AL 36104 Attn: Debi Brewer (334) 223-3101				DATE VOUCHER PREPARED 12/03/2018		SCHEDULE NO. PAID BY USMS M/AL Montgomery
				CONTRACT NUMBER AND DATE		
				REQUISITION NUMBER AND DATE		
PAYEE'S NAME AND ADDRESS [Montgomery County Jail (4AP) 225 South McDonough Street Montgomery, AL 36106 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org] TAX ID# 63-6001653 H02 DUNS # 099839086 IGA # 02-11-0009				DATE INVOICE RECEIVED		
				DISCOUNT TERMS		
				PAYEE'S ACCOUNT NUMBER		
				SHIPPED FROM		TO
GOVERNMENT B/L NUMBER						
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUAN- TITY	UNIT PRICE COST PER		AMOUNT (1)
NOV Jail Bill 11/01/2018 to 11/30/2018	11/30/2018	Non-Medical Transport of Federal Inmates Montgomery County Jail (See Attached List) Submitted by: IGA # 02-11-0009 COR: _____ PT-4AP-D02- -TRP-	695	0.545	Mile	378.77
			1	0.545		0.27
(Use continuation sheet(s) if necessary) TOTAL						379.05
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE		APPROVED FOR BY 2 TITLE	EXCHANGE RATE =\$1.00	DIFFERENCES _____ Amount verified, correct for payment (Signature or initials)		
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.						
_____ (Date) (Authorized Certifying Officer) 2 (Title)						
ACCOUNTING CLASSIFICATION						
SOC:25302/2292 1591020XD H52 D02 HDT5001D						
P A I D B Y	CHECK NUMBER ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER ON (Name of bank)			
	CASH DATE		PAYEE 3			
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.						PER TITLE

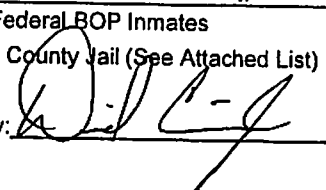
Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

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15-6

Standard Form 1034 Revised October 1987 Department of the Treasury 1 TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL			VOUCHER NO. Invoice #11-2018	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION Federal Bureau of Prisons-Community Corrections Maxwell AFB-Building 1209 820 Willow Street Montgomery, AL 36112				DATE VOUCHER PREPARED 12/03/2018		SCHEDULE NO.
				CONTRACT NUMBER AND DATE		PAID BY FBOP Montgomery
				REQUISITION NUMBER AND DATE		
PAYEE'S NAME AND ADDRESS [Montgomery County Jail 225 South McDonough Street Montgomery, AL 36104 (334) 832-1665 (Corlis Miles) Fax: (334) 265-0990 corlismiles@mc-ala.org] TAX ID# 63-6001653 H02 DUNS # 099839086				DATE INVOICE RECEIVED		
				DISCOUNT TERMS		
				PAYEE'S ACCOUNT NUMBER		
				SHIPPED FROM _____ TO _____ WEIGHT _____		
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	QUANTITY	UNIT PRICE COST PER		AMOUNT (1)
Nov Jail Bill 11/01/2018 to 11/30/2018	11/30/2018	Housing of Federal BOP Inmates Montgomery County Jail (See Attached List) Submitted by:  COR: _____	921	48 Day		44,208.00
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below)						TOTAL 44,208.00
PAYMENT: ☐ PROVISIONAL ☐ COMPLETE ☐ PARTIAL ☐ FINAL ☐ PROGRESS ☐ ADVANCE		APPROVED FOR _____ BY 2 _____ TITLE _____	EXCHANGE RATE =\$ _____ =\$1.00	DIFFERENCES _____ Amount verified; correct for payment (Signature or initials) _____		
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.						
(Date) _____		(Authorized Certifying Officer) 2 _____			(Title) _____	
ACCOUNTING CLASSIFICATION						
PAID BY	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER	ON (Name of bank)	
	CASH \$	DATE		PAYEE 3		
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the space provided, over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.					PER _____ TITLE _____	

Previous edition usable

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

15-7

Community Corrections Census & Fiscal Report

PROGRAM TYPE:	Oct, 18	Nov, 18	Dec, 18	Jan, 19	Feb, 19	Mar, 19	Apr, 19	May, 19	June, 19	July, 19	Aug, 19	Sept, 19	TOTAL:
-County Probation Offenders	148	129	0	0	0	0	0	0	0	0	0	0	
Fees Collected	355.00	280.00	-	-	-	-	-	-	-	-	-	-	\$635.00
-Pre-Trial Release Participants	29	37	0	0	0	0	0	0	0	0	0	0	
(Jail Bed- Days Saved)	909	1021	0	0	0	0	0	0	0	0	0	0	
Fees Collected	225.00	415.00	-	-	-	-	-	-	-	-	-	-	\$640.00
-Drug Court Offenders	15	16	0	0	0	0	0	0	0	0	0	0	
Fees Collected	1,180.00	1,022.00	-	-	-	-	-	-	-	-	-	-	\$2,202.00
-Jail/Prison Diversion Offenders	199	208	0	0	0	0	0	0	0	0	0	0	
Fees Collected	2,257.00	2,368.00	-	-	-	-	-	-	-	-	-	-	\$4,625.00
Amt. Billed to AL Dept. of Corrections	33,915.00	35,850.00	-	-	-	-	-	-	-	-	-	-	\$69,765.00
-Electronic Monitoring Offenders	0	0	0	0	0	0	0	0	0	0	0	0	
Fees Collected	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00
-Drug Screenings	197	168	0	0	0	0	0	0	0	0	0	0	
Fees Collected	735.00	1,050.00	-	-	-	-	-	-	-	-	-	-	\$1,785.00
-E.V.E.N. DV Program Enrolled	99	94	0	0	0	0	0	0	0	0	0	0	
Fees Collected	1,055.00	455.00	-	-	-	-	-	-	-	-	-	-	\$1,510.00
-Other Fees Collected	180.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$380.00
TOTAL FEES: (15-16 FY)	\$ 39,902.00	\$ 41,640.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$81,542.00
Prior Year Fees (Comparison):	\$36,904.50	\$32,165.50	\$30,940.00	\$42,019.00	\$38,795.00	\$44,326.00	\$47,860.50	\$43,035.00	\$45,603.00	\$43,195.00	\$41,014.00	\$38,027.00	
TOTAL POPULATION SERVED:	490	484	0	0	0	0	0	0	0	0	0	0	
(Population at end of Reporting Month)													
Comparison Population Previous Year	494	500	507	496	490	502	504	499	490	487	469	477	
-Community Service Participants	20	18	0	0	0	0	0	0	0	0	0	0	
(Community Service Hours)	99	78	0	0	0	0	0	0	0	0	0	0	
Value of Labor at \$7.25 per Hr.	\$ 717.75	\$ 567.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,285.06
(Minimum Wage)													

	Drug Court	AL D.O.C.	Client Fees	E.V.E.N.
Budget Allocation (Anticipated Revenue)	\$42,120.00	\$378,888.00	\$60,000.00	\$28,992.00
Total Amount Collected/Billed to Date	\$2,202.00	\$69,765.00	\$7,685.00	\$1,510.00
Balance (of anticipated revenue)	\$39,918.00	\$309,123.00	\$52,315.00	\$27,482.00

Revenue Comparison to Prior Year

Current FY Year to Date Total	\$81,542.00
Prior Year to Date	\$69,070.00
Difference From Prior Year	\$12,472.00 +

Total Projected Fees from All Other Sources*
 Target Amount expected to be collected/billed by date
 Total Collected/Billed to date

\$510,000.00	
\$85,000.00	Target Percent 16.66%
\$81,542.00	% of Goal Collected/Billed to date** 15.99%
**Goal = \$510,000 divided by 12 & X# of Months Completed this FY	
Difference from Anticipated Revenue to Date: + or -	-\$3,458.00

*Other than from County Appropriations

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